

## CONSULTANT SERVICES PROCUREMENT NOTICE

Date: 20 December 2017

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**Country:** Republic of Moldova

**Description of the assignment:** National consultant to support Ministry of Health, Labour and Social Protection on gender/aid coordination

**Project name:** UN Women Moldova

**Period of assignment/services:** Up to 225 working days within a 12-calendar month period 22.01.2018 – 21.01.2019

**Proposals** should be submitted **on-line** no later than **10 January 2018, 23:59 local time**.

Requests for clarification only must be sent by standard electronic communication to the following e-mail [corneliu.eftodi@unwomen.org](mailto:corneliu.eftodi@unwomen.org).

Please notice that this address is for information requests only, please do not send or copy your application package to this address.

UN Women staff will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

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### 1. BACKGROUND

UN Women, grounded in the vision of equality enshrined in the Charter of the United Nations, works for the elimination of discrimination against women and girls; the empowerment of women; and the achievement of equality between women and men as partners and beneficiaries of development, human rights, humanitarian action and peace and security. Placing women's rights at the centre of all its efforts, UN Women leads and coordinates United Nations system efforts to ensure that commitments on gender equality and gender mainstreaming translate into action throughout the world. It provides strong and coherent leadership in support of Member States' priorities and efforts, building effective partnerships with civil society and other relevant actors.

UN Women's presence in the Republic of Moldova has evolved from being a project-based office in 2007 to a Country Office with full delegated authority as of 2015. Currently, UN Women Moldova Country Office is in its final stage of implementing its Strategic Note (SN) for 2014-2017 and a new Strategic Note has been developed and approved for the upcoming five-years period 2018-2022, which is aligned with the Republic of Moldova–United Nations Partnership Framework for Sustainable Development 2018–2022 and the Global Strategic Plan of UN Women. Under its current and upcoming SN, UN Women cooperates closely with the government, civil society, academia, private sector and the media to advance social, economic and political rights and opportunities for women and girls, placing special focus on those from marginalized, excluded and under-represented groups. These include rural women, Romani women, women with disabilities, women living with or affected by HIV, women survivors of violence, women migrants, elderly women and others. UN Women's operation in Moldova focuses on bringing about concrete change in the lives of women and the society towards the long-term impact of achievement of gender equality and the empowerment of women and girls in the country. Specifically, the SN2018-2022 will advance progress under the following three Impact Areas (IA): IA1: More women from diverse groups fully participate and lead in governance processes and institutions, IA2: Women have income security, decent work and economic autonomy, IA3: Public authorities, institutions and communities prevent violence against women and girls and deliver quality essential services. Towards these Impact Areas, UN Women works with variety of national and international partners to challenge gender-based stereotypes and towards the creation of an environment, whereby women act as key agents of change towards greater equality and development, in partnership with men and boys.

The 2030 Agenda for Sustainable Development” (the 2030 Agenda) - the successor framework to the Millennium Development Goals (MDGs) was adopted at the UN Sustainable Development Summit on 25-27 September 2015. Agenda prioritize and truly integrate gender equality and women’s empowerment (GEWE) into the UN’s sustainable development agenda for the 21st century. For the first time, the GEWE normative framework is integrated into specific goals and targets that governments pledge to achieve individually and together. It is an ambitious, universal and transformative agenda for sustainable development and a plan of action for people, planet and prosperity, negotiated by all Member States and applicable to all Member States. Globally agreed but nationally-owned and led, the GEWE framework within the 2030 Agenda has the best ever chance of being implemented because of its own recognized value for human rights and sustainable development, but also because of the enabler - beneficiary linkages and synergies - both horizontal and vertical - within Sustainable Development Goal (SDG) 5 and across most other SDGs, targets and indicators.

The new National Strategy on Gender Equality for the period 2017-2021 approved by the Government (no 259, dated 28 April 2017) will serve as the basis policy framework under which the Ministry of Health, Labour and Social protection (MHLSPF) will work for promotion of GEWE agenda. The law on equal opportunity was also revised and reinforced the necessity to enhance the focal points within the public and central authorities and the gender machinery at the national level.

Therefore, UN Women is looking for a consultant/expert with expertise in the area of the gender equality and women’s human rights, to extend support to and be part of the Ministry Task Force to improve the efficiency and effectiveness of GEWE coordination at country level. This will be done through facilitation of communication and participation of stakeholders in the planning, implementation and monitoring and evaluation of the impact of the development policies on equal basis on men and women.

## **2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED WORK**

The selected national consultant shall support the Ministry of Health, Labour and Social Protection (MHLSP) of the Republic of Moldova in coordinating effectively and efficiently the GEWE agenda implementation and external assistance provided by development partners to the sector.

Under the direct supervision of the UN Women Programme Specialist and guidance of UN Women Monitoring and Evaluation Officer and in close cooperation with designated representative of the MHLSPF the national consultant shall be responsible to support the coordination role of the ministry in the gender equality mainstreaming and aid coordination for the sector.

*For detailed information, please refer to Annex 1- Terms of Reference.*

## **3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS**

### I. Academic Qualifications:

- University degree in social studies, gender or development, law, or other social or economic science related to the area relevant for the assignment is required;
- Other formal education relevant for the assignment is an asset.

### II. Years of experience:

- Minimum 5 years of proven experience working/collaborating with Central and Local public authorities in assisting/supporting drafting policy recommendations/ policy reports or coordinating activities;
- Minimum 3 years of proven work experience in the area of social protection or gender equality, human rights and development;
- Minimum 2 years of experience in working with international organizations (successful experience in working with UN agencies is an asset)

### III. Language skills:

- Fluency in verbal & written Romanian and English. Working knowledge of Russian will be considered an asset

#### **4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS**

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

- Duly filled Personal History Form PHF11/CV;
- Letter of Intent to include a brief overview about which of your previous experiences makes you the most suitable candidate for the advertised position;
- Financial proposal (in MDL) - specifying an all-inclusive fixed total contract price, supported by a breakdown of costs as per template provided.

#### **5. FINANCIAL PROPOSAL**

The financial proposal shall include a breakdown of the lump sum amount (daily rate and number of anticipated working days). Please see the annexes of the Terms of Reference - Annex I: Price Proposal Guideline and Template and Annex II: Price Proposal Submission Form

#### **6. TRAVEL**

No travels are envisaged under the current assignment. In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between UN Women and the National Consultant, prior to travel and will be reimbursed.

#### **7. EVALUATION**

For detailed evaluation procedures please refer to Annex 1- Terms of Reference

#### **ANNEX**

##### **ANNEX 1 – TERMS OF REFERENCES (TOR)**

##### **ANNEX 2 – CONDITIONS OF SERVICE - CONSULTANT**