### Annex II: Price Proposal Submission Form

**To:** United Nations Entity for Gender Equality and the Empowerment of Women

**Ref: National coordinator to strengthen the capacity of women and youth from national minority communities in Moldova to engage in political processes**

Dear Sir / Madam,

I, the undersigned, offer to provide professional consulting services to UN Women within the scope of the referred Assignment.

Having examined, understood and agreed to the Terms of Reference and its annexes, the receipt of which are hereby duly acknowledged, I, the undersigned, offer to deliver professional services, in conformity with the Terms of Reference.

My maximum total price proposal for the assignment is given below:

1. Cost Breakdown per Deliverables\*

|  |  |  |
| --- | --- | --- |
| **Deliverables** | **Payment Amount**  **(As percentage of total contract price)** | **Proposed Price** |
| *Submission of the final approved workplan* | *10%* |  |
| Submission of the final approved report on undertaken duties, which will include as annexes:   * Developed summary of the Gender SCORE findings; * Information about the recruitment process of two National Consultants (Facilitators) to facilitate 4 events. * Developed and approved methodology for 3 workshops and one national conference; * Developed report for the first workshop   The report should include major achievements, key challenges and barriers faced by the consultant, recommendations to UN Women in case of further conducting of similar assignments, any other relevant information. | *35%* |  |
| Submission of the final approved report on undertaken duties, which will include as annexes:   * Developed report for the remaining two workshops * Final approved briefing papers around political participation of minority women   The report should include major achievements, key challenges and barriers faced by the consultant, recommendations to UN Women in case of further conducting of similar assignments, any other relevant information. | *35%* |  |
| Submission of the final approved report on undertaken duties, including presentation of the gender SCORE findings in other selected districts, describing provided support to the advocacy for inclusion of the voice of minority youth and minority women into development of the Moldova 2030 National Development Strategy, which will include as annexes:   * Developed national summary report which outlines the results of the three (3) regional workshop reports; * Developed report for the national conference   The report should include major achievements, key challenges and barriers faced by the consultant, recommendations to UN Women in case of further conducting of similar assignments, any other relevant information. | *20%* |  |
| **TOTAL AMOUNT** | %100 | MDL.......................... |

*\*Basis for payment tranches*

1. **Cost Breakdown by Cost Component[[1]](#endnote-1):**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Description of Activity | Unit of measure (e.g., day, month, etc.) | Unit price, MDL | No. of units | Total Price, MDL |
| Consultancy (daily) fee |  |  |  |  |
| Other related costs (please specify): |  |  |  |  |

I confirm that my financial proposal will remain unchanged. I also confirm that the price that I quote is **gross**, and is inclusive of all legal expenses, including but not limited to social security, income tax, pension, visa etc., which shall be required applicable laws.

I agree that my proposal shall remain binding upon me for 90 days.

I understand that you are not bound to accept any proposal you may receive.

[Signature]

Date:

Name:

Address:

Telephone/Fax:

Email:

1. The Applicants are requested to provide the cost breakdown for the above given prices for each deliverable based on the following format. UN Women shall use the cost breakdown for the price reasonability assessment purposes as well as the calculation of price in the event that both parties have agreed to add new deliverables to the scope of Services. [↑](#endnote-ref-1)