

**UN MOLDOVA INTERNSHIPS PROGRAM FOR PERSONS BELONGING TO UNDER-REPRESENTED GROUPS**

**IVth Edition**

(Launched on 8 May 2019)

Objective of the Program

To offer women and men from under-represented groups an opportunity to acquire the experience of work with United Nations (UN) in order to increase their competitiveness under UN job/consultancy competitions.

Description of the Program

Under this Program, women and men from the under-represented groups[[1]](#footnote-1) will be provided an opportunity to undergo a 4 - 6 months internship with the UN agencies/entities present in Moldova to acquire the experience in the relevant areas of UN work. The candidates are expected to be identified through a competitive process, based on submitted applications.

Submission of an Application

Women and men from the under-represented groups are invited to submit the following basic application package:

- **Letter of motivation / intention** explaining why the applicant seeks a particular internship position (which shall be specifically named) and how it can help him/her build further carrier and/or advance personal development objectives. In the letter, the applicant will refer to his/her belonging to a particular under-represented group and any eventual difficulties encountered in employment and studies because of the respective belonging;

- **Curriculum Vitae** including a brief description of candidate’s studies and previous experiences, and mentioning of any special needs which need to be accommodated at the internship place;

- **Reference Letters** (1 – 2) from non-governmental organizations representing the interests of the relevant under-represented groups, supervisor, teacher, colleagues or any other person who can describe your competencies.

**The documents need to be submitted in Romanian, or Russian, or English languages.**

Additional application documents may be requested for some of the announced internship positions, as per the respective Terms of Reference.

**Application and Evaluation Procedure**

The above-mentioned documents have to be submitted:

1. either electronically via e-mail to the following address: [xenia.siminciuc@one.un.org](mailto:xenia.siminciuc@one.un.org);
2. or in hard printed copy (in a sealed envelope) by mail or in person to the following address:

Casa ONU / UN House, str. 31 August 131,

Chisinau, MD-2012, Moldova

All applications should clearly state (in the subject of the e-mail message or on the envelope of the hard-printed submission): **the title of the internship position**, and the **name of the UN agency** offering the relevant internship (these are mentioned in the Terms of Reference).

A person can submit an application to one or more announced internship positions.

**Deadline for submission of applications** – **3 June 2019, 18:00** Chisinau time.

Applications will be reviewed by an Evaluation panel made of representatives of the relevant UN agencies, and all short-listed candidates will be contacted within the next two weeks for an eventual interview.

1. This internship position comes as a temporary special measure and seeks to fill in under-representation in UN Moldova primarily of persons belonging to the following groups: persons with disabilities; ethnic minorities, especially ethnic Gagauzians, Bulgarians, Roma, Jews, people of African descent; people living with HIV; religious minorities, especially Muslim women; LGBTQI. [↑](#footnote-ref-1)