## Annex II: Price Proposal Submission Form

**To:** United Nations Entity for Gender Equality and the Empowerment of Women

**Ref:** Graphic Designer

Dear Sir / Madam,

I, the undersigned, offer to provide professional consulting services to UN Women within the scope of the referred Assignment.

Having examined, understood and agreed to the Terms of Reference and its annexes, the receipt of which are hereby duly acknowledged, I, the undersigned, offer to deliver professional services, in conformity with the Terms of Reference.

My maximum total price proposal for the assignment is given below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Deliverables**  | **Estimative Max Monthly Quantity** | **Total Estimative Max. Units per 12****Months** | **Price per Unit/Page (MDL)** | **Total Price per 12 Month****(MDL)** |
| Production of Graphic Images for online use  | 10 products | 120 products |  |  |
| Production of GIFs for social media use  | 5 products | 60 products |  |  |
| Adaptation of images/GIFs/infographics into local languages  | 10 products | 120 products |  |  |
| Laying out of publications (Reports, Briefs, Flyers, Factsheets, etc.) *using the existing corporate InDesign templates*  | 30 pages | 360 pages |  |  |
| Elaboration of designs for publications (Reports, Briefs, Flyers, Factsheets, brochures, certificates of participation, etc.) | 2 products | 24 products |  |  |
| Laying out of publications (Reports, Briefs, Flyers, Factsheets, brochures, etc.) without the provision of InDesign or other vector templates  | 20 pages | 240 pages |  |  |
| Elaboration of designs for visibility materials (roll-ups, banners, photo walls, etc.) | 2 products | 24 products |  |  |
| **Total (MDL)**  |  |   |

I confirm that my financial proposal will remain unchanged. I also confirm that the price that I quote is **gross**, and is inclusive of all legal expenses, including but not limited to social security, income tax, pension, etc., which shall be required applicable laws.

I agree that my proposal shall remain binding upon me for 80 days.

I understand that you are not bound to accept any proposal you may receive.

[Signature]

Date:

Name:

Address:

Telephone/Fax: Email: