



INDIVIDUAL CONSULTANTS PROCUREMENT NOTICE

Date: **9 November 2021**

Country: Republic of Moldova

Description of the assignment: International Consultant to support the institutional capacity building for MRV system implementation in the Republic of Moldova

Project name: EU4Climate

Period of assignment/services: November 2021 – March 2022 (up to 23 working days)

Proposals should be submitted online by pressing the "Apply Online" button, no later than [23 November 16:30 \(Moldova local time\)](#).

Requests for **clarification only** must be sent by standard electronic communication to the following e-mail: ana-maria.manole@undp.org. UNDP will respond by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all applicants.

1. PROJECT GOAL AND EXPECTED RESULTS

The goal of EU4Climate Project is to contribute to climate change mitigation & adaptation and the development towards a low-emissions and climate-resilient economy in line with the Paris Agreement in Armenia, Azerbaijan, Belarus, Georgia, Republic of Moldova and Ukraine.

To realize this project goal, the following results should be achieved:

Result 1: Finalized or up-dated nationally determined contributions communicated to the UNFCCC;

Result 2: Improved inter-institutional awareness and coordination at political and technical level of the Paris Agreement and the corresponding national commitments;

Result 3: Established or strengthened MRV systems, with countries getting on track with Paris Agreement transparency requirements;

Result 4: Advanced alignment with EU climate acquis as provided by bilateral agreements with EU and in the context of Energy Community Treaty on climate matters that are not covered by the EU4Energy programme;

Result 5: Establishment of concrete sectoral guidelines for the implementation of the Paris Agreement in each of the Eastern Partners;

Result 6: Increased mobilization of climate finance;

Result 7: Enhanced adaptation planning.

2. BACKGROUND

The Republic of Moldova's INDC (NDC1) was submitted on 25 September 2015¹. According to it, The Republic of Moldova intends to achieve an economy-wide unconditional target of reducing its greenhouse gas emissions by 64-67 per cent below its 1990 level in 2030 and to make best efforts to reduce its emissions by 67 per cent. The reduction commitment expressed above could be increased up to 78 per cent below 1990 level conditional to, a global agreement addressing important topics including low-cost financial resources, technology transfer, and technical cooperation, accessible to all at a scale commensurate to the challenge of global climate change. To achieve at the national level the Moldova's NDC targets, the Low emissions development Strategy by 2030 and the Action Plan for its implementation (LEDS 2030) were adopted by the Government². The Strategy plans the low emission development for the following sectors: energy, transport, building, industry, agriculture, forestry and waste.

The decision 1/CP.21 requests those Parties whose intended nationally determined contribution pursuant to decision 1/CP.20 contains a time frame up to 2030 to communicate or update by 2020 these contributions and to do so every five years thereafter pursuant to Article 4, paragraph 9, of the Paris Agreement.

Thus, Ministry of Environment presented, on March 2020, to the Secretariat of the UNFCCC the second Nationally Determined Contribution (NDC2) of the Republic of Moldova³. According to it, Republic of Moldova intends to achieve more ambitious targets than in its NDC1. The country's new economy-wide unconditional target is to reduce its greenhouse gas emissions by 70 per cent below its 1990 level in 2030, instead of 64-67 per cent as committed in NDC1. As to the new economy-wide conditional target, instead of 78 per cent as committed in NDC1, the reduction commitment expressed above could be increased in NDC2 up to 88 per cent below 1990 level, provided a global agreement addressing important topics including low-cost financial resources, technology transfer, and technical cooperation, accessible to all at a scale commensurate to the challenge of global climate change, is insured. The Republic of Moldova has included in its updated NDC the adaptation component in line with Articles 2.1 and 7.1 of the Paris Agreement and Katowice Rulebook (COP 24). According to it, the adaptation priority sectors are agriculture, water resources, forestry, human health, transport and energy. Following, the LEDS 2030 was updated. This activity was conducted with the support of the EU4Climate project and on 17 June the updated LEDS 2030 was presented within a public event.

The MRV system helps countries to report on the implementation of its NDCs, the changes in emissions and to report projections of emissions with measures in place.

For detailed information, please refer to Annex 1 – Terms of Reference.

3. OBJECTIVE OF THE ASSIGNMENT AND EXPECTED OUTPUTS

The objectives of the assignment is to provide support to the Moldovan Environmental Agency for gradually implementation of the MRV system by training specialists in implementing/applying the QA/QC system.

¹

https://www4.unfccc.int/sites/ndcstaging/PublishedDocuments/Republic%20of%20Moldova%20First/INDC_Republic_of_Moldova_25.09.2015.pdf

² https://www.legis.md/cautare/getResults?doc_id=98493&lang=ro

³

https://www4.unfccc.int/sites/ndcstaging/PublishedDocuments/Republic%20of%20Moldova%20First/MD_Updated_NDC_final_version_EN.pdf

The UNDP Moldova and the Ministry of Environment requires the services of the international consultant to complete the following tasks (list not exhaustive):

- 1) to develop the training concept for the QA/QC system implementation in Moldova;
- 2) to develop the training materials for the respective training.
- 3) to organize a 3 days interactive training for the Environmental Agency representatives.

For detailed information, please refer to Annex 1 – Terms of Reference.

4. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

I. Education:

- Master's degree or equivalent in Environmental Management, Environmental sciences, Climate Change or other related fields is required.

II. Experience:

- At least 7 years of professional experience in the field of MRV system implementation;
- At least 5 years of working experience in the institutional capacity building related to implementation of the MRV system, including QA/QC system;
- Demonstrated experience in implementing at least 2 trainings of similar nature and complexity

III. Competencies:

- Strong knowledge of the MRV system under the UNFCCC;
- Strong knowledge of Moldova's climate reporting commitments under the UNFCCC;
- Strong analytical skills demonstrated by previous assignments;
- Strong interpersonal and communication skills (verbal and written), demonstrated by previous assignments;
- Ability to work with government representatives, demonstrated by previous assignments;
- Ability to work under pressure and stressful situations, and to meet tight deadlines, demonstrated by previous assignments;
- Oral and written fluency in English.

The UNDP Moldova is committed to workforce diversity. Women, persons with disabilities, Roma and other ethnic or religious minorities, persons living with HIV, as well as refugees and other non-citizens legally entitled to work in the Republic of Moldova, are particularly encouraged to apply.

5. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Proposal, explaining why he/she is most suitable for the work, including past experience in similar assignments, providing a brief information on above qualifications and methodology on how he/she will approach and conduct the work (if applicable).
2. **OFFEROR'S LETTER TO UNDP CONFIRMING INTEREST AND AVAILABILITY FOR THE INDIVIDUAL CONTRACTOR (IC) ASSIGNMENT**, with the financial proposal (in USD, specifying the total lumpsum). Financial proposal template prepared in compliance with the template in Annex 2.
3. CV and/or the duly filled in and signed Personal History Form (P11), and at least three names for a reference check.

6. FINANCIAL PROPOSAL

Lump sum contracts

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or

upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount (including daily fees, taxes, travel costs, per diems, accommodation costs, communication, and number of anticipated working days) (see Annex 2 of the Offeror's Letter Confirming Interest and availability attached to this Procurement Notice).

Travel

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP should not accept travel costs exceeding those of an economy class ticket. Should the IC wish to travel on a higher class he/she should do so using their own resources.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed.

7. EVALUATION

Initially, individual consultants will be short-listed based on the following minimum qualification criteria:

- Master's degree or equivalent in Environmental Management, Environmental sciences, Climate Change or other related fields is required.
- At least 7 years of professional experience in the field of MRV system implementation;
- At least 5 years of working experience in the institutional capacity building related to implementation of the MRV system, including QA/QC system;

The short-listed individual consultants will be further evaluated based on the following methodology:

Cumulative analysis

The award of the contract shall be made to the individual consultant whose offer has been evaluated and determined as:

- a) responsive/compliant/acceptable, and
- b) having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

- Technical Criteria weight – 60% (300 pts);
- Financial Criteria weight – 40% (200 pts).

Only candidates obtaining a minimum of 70% score of the technical evaluation (at least 210 points) would be considered for the Financial Evaluation.

Criteria	Scoring	Maximum Points Obtainable
<u>Technical</u>		

<ul style="list-style-type: none"> Master's degree or equivalent in Environmental Management, Environmental sciences, Climate Change or other related fields is required. 	(Bachelor – 0 pts. Master – 30 pts. PhD- 40 pts)	40
<ul style="list-style-type: none"> At least 7 years of professional experience in the field of MRV system implementation 	(7 years – 35 pts, more than 7 years – up to 45 pts, 5 pts – for each additional year)	45
<ul style="list-style-type: none"> At least 5 years of working experience in the institutional capacity building related to implementation of the MRV system, including QA/QC system 	(5 years – 35 pts, more than 5 years – up to 45 pts, 5 pts – for each additional year)	45
<ul style="list-style-type: none"> Demonstrated experience in implementing at least 2 trainings of similar nature and complexity 	(2 trainings - 20 pts., more than 2 trainings – up to 40 pts, 5 pts – for each additional training)	40
<ul style="list-style-type: none"> Interview 	Strong knowledge of the MRV system under the UNFCCC (limited knowledge - <=10 pts; satisfactory – <=30 pts; extensive- <=50 pts.)	50
	Strong knowledge of Moldova's climate reporting commitments under the UNFCCC (limited knowledge- <=10 pts; satisfactory – <=30 pts; extensive- <=50 pts.)	50
	Other competences: <ul style="list-style-type: none"> Strong analytical skills demonstrated by previous assignments (Yes - 10 pts., No – 0 pts.); Strong interpersonal and communication skills (verbal and written), demonstrated by previous assignments (Yes - 10 pts., No – 0 pts.); Ability to work with government representatives, demonstrated by previous assignments (Yes - 10 pts., No – 0 pts.) 	30
Maximum Total Technical Scoring		300

<u>Financial</u>	
<p>Evaluation of submitted financial offers will be done based on the following formula:</p> <p><u>$S = F_{min} / F * 200$</u></p> <p>S – score received on financial evaluation;</p> <p>Fmin – the lowest financial offer out of all the submitted offers qualified over the technical evaluation round;</p> <p>F – financial offer under consideration.</p>	200

*Under-represented group in the area of assignment are women. Under-represented groups in UN Moldova are persons with disabilities, LGBTI, ethnic and linguistic minorities, especially ethnic Gagauzians, Bulgarians, Roma, Jews, people of African descent, people living with HIV, religious minorities, especially Muslim women, refugees, and other non-citizens.

Winning candidate

The winning candidate will be the candidate, who has accumulated the highest aggregated score (technical scoring + financial scoring).

8. ANNEXES

ANNEX 1 – TERMS OF REFERENCES

ANNEX 2 – INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS