



RfP24/02846: Human Security/ Provision of data collection services on farmers activity for implementation of the digital National Farmers Registry in the Republic of Moldova

United Nations Development Programme, hereby referred to as UNDP, through "**Multidimensional response to emerging human security challenges in Moldova**" Project, hereby invites prospective proposers to submit a proposal to contract services for data collection on farmers activity for implementation of the digital National Farmers Registry in the Republic of Moldova, in accordance with the General Conditions of Contract and the Terms of Reference as set out in this Request for Proposal (RFP).

To enable you to submit a proposal, please read the following attached documents carefully:

- Section 1:* This Letter of Invitation
- Section 2:* Instruction to Proposers
- Section 3:* Data Sheet
- Section 4:* Evaluation Criteria
- Section 5:* Terms of Reference
- Section 6:* Conditions of Contract and Contract Forms
- Section 7:* Proposal Forms
 - *Form A:* Proposal confirmation
 - *Form B:* Checklist
 - *Form C:* Technical Proposal Submission
 - *Form D:* Proposer Information
 - *Form E:* Joint Venture/Consortium/Association Information
 - *Form F:* Eligibility and Qualification
 - *Form G:* Format for Technical Proposal
 - *Form H:* Format for CV of Proposed Key Personnel
 - *Form I:* Statement of Exclusivity and Availability
 - *Form J:* Financial Proposal Submission
 - *Form K:* Format for Financial Proposal
 - *Form L:* Proposal Security

If you are interested in submitting a proposal in response to this RFP, please prepare your proposal in accordance with the requirements and procedure as set out in this RFP and submit it by the deadline for submission of proposals set out in Section 3: Data Sheet.

Pre-proposal conference will be conducted as follows:

Date: 11 April 2024

Time: 16:00 GMT+3 / Moldova time

Venue: Zoom



Link: <https://undp.zoom.us/j/87696701670?pwd=TURnZlISRnZPemkzR3hPRjBlanplZz09>

Meeting ID: 876 9670 1670

Passcode: 097501

Focal point for the arrangement: Victor Sagaidac – Component coordinator (victor.sagaidac@undp.org)

Should you be interested to submit a proposal, please log in to the Quantum NextGenERP supplier portal and subscribe to this tender following the instructions in the system user guide. Please search for the tender using search filters, namely **Negotiation ID: UNDP-MDA-00438**. Once subscribed to the tender, you will be able to receive notifications in case of amendments of the tender document and requirements.

Please indicate whether you intend to submit a bid by creating a draft response without submitting directly in the Quantum NextGenERP supplier portal.

Offers must be submitted directly in the Quantum NextGenERP supplier portal following this link: <http://supplier.quantum.partneragencies.org/> using the profile you may have in the portal (please log in using your username and password). In case you have never registered before, follow the [Supplier Portal Registration Link](#).

Please note that the access link to the Supplier registered profile is sent from Oracle within up to 3 days. In case you have not received the access link after 3 days since registration, you should address for support to UNDP at the email address: sc.md@undp.org. In case you encounter errors with registration (e.g. system states Supplier already is registered), you should address for support to UNDP at the email address: sc.md@undp.org.

Computer firewall could block *oracle* or *undp.org extension* and Suppliers might not receive the Oracle notifications. Please turn down any firewalls on your computers to ensure receipt of email notification.

Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Should you require further clarifications on the application through the Quantum online portal, kindly contact the Procurement Unit at sc.md@undp.org. Please pay attention that the proposal shall be submitted online through the Quantum system and any proposal sent to the above email shall be disqualified.

Should you require further clarifications on the Request for Proposal, Terms of Reference or other requirements, kindly communicate using the messaging functionality in the portal.

Deadline for Submission of Offers (Date and Time), which is visible in the online procurement system will be final. System will not accept submission of any proposal after that date and time. It is the responsibility of the bidder to make sure that the proposal is submitted prior to this deadline for submission.

Bidders are advised to upload proposal documents and to submit their offer a day prior or well before the date and time indicated under the deadline for submission of Offers. Do not wait until last minute. If Bidder faces any issue during submitting offers at the last minutes prior to the deadline for submission, UNDP may not be able to assist on such a short notice and will not be held liable in



such instance. UNDP will not accept any offer that is not submitted directly through the System.

We look forward to receiving your proposal.

UNDP Moldova





Table of Contents

1 Overview.....6

 1.1 General Information.....6

 1.2 Tender Timeline.....8

 1.3 Response Rules.....9

 1.4 Terms.....9

2 Requirements.....10

 2.1 Section 1. General Provisions.....10

 2.2 Section 2. Evaluation Criteria - Preliminary Examination.....11

 2.3 Section 3. Evaluation Criteria - Minimum Eligibility.....12

 2.4 Section 4. Evaluation Criteria - Qualification13

 2.5 Section 5. Technical Evaluation Criteria16

 2.6 Section 6. Financial Evaluation.....22

 2.7 Section I-1.22

 2.8 Section I-2.22

 2.9 Section I-3.22

3 Lines.....23

 3.1 Line Information.....23



1 Overview

1.1 General Information

Title	RfP24/02846: Human Security/ Data collection for Digital Farmers Registry
Contact Point	Procurement Unit
Outcome	
Two Stage Evaluation	Yes
E-Mail	sc.md@undp.org
Reference Number	RfP24/02846
Beneficiary Country	MDA
Introduction	

RfP24/02846: Human Security/ Provision of data collection services on farmers activity for implementation of the digital National Farmers Registry in the Republic of Moldova

United Nations Development Programme, hereby referred to as UNDP, through "**Multidimensional response to emerging human security challenges in Moldova**" Project, hereby invites prospective proposers to submit a proposal to contract services for data collection on farmers activity for implementation of the digital National Farmers Registry in the Republic of Moldova, in accordance with the General Conditions of Contract and the Terms of Reference as set out in this Request for Proposal (RFP).

To enable you to submit a proposal, please read the following attached documents carefully:

- Section 1:* This Letter of Invitation
- Section 2:* Instruction to Proposers
- Section 3:* Data Sheet
- Section 4:* Evaluation Criteria
- Section 5:* Terms of Reference
- Section 6:* Conditions of Contract and Contract Forms
- Section 7:* Proposal Forms
 - *Form A:* Proposal confirmation
 - *Form B:* Checklist
 - *Form C:* Technical Proposal Submission
 - *Form D:* Proposer Information
 - *Form E:* Joint Venture/Consortium/Association Information
 - *Form F:* Eligibility and Qualification
 - *Form G:* Format for Technical Proposal
 - *Form H:* Format for CV of Proposed Key Personnel



- *Form I*: Statement of Exclusivity and Availability
- *Form J*: Financial Proposal Submission
- *Form K*: Format for Financial Proposal
- *Form L*: Proposal Security

If you are interested in submitting a proposal in response to this RFP, please prepare your proposal in accordance with the requirements and procedure as set out in this RFP and submit it by the deadline for submission of proposals set out in Section 3: Data Sheet.

Pre-proposal conference will be conducted as follows:

Date: 11 April 2024

Time: 16:00 GMT+3 / Moldova time

Venue: Zoom

Link: <https://undp.zoom.us/j/87696701670?pwd=TURnZlISRnZPcmkzR3hPRjBlanplZz09>

Meeting ID: 876 9670 1670

Passcode: 097501

Focal point for the arrangement: Victor Sagaidac – Component coordinator (victor.sagaidac@undp.org)

Should you be interested to submit a proposal, please log in to the Quantum NextGenERP supplier portal and subscribe to this tender following the instructions in the system user guide. Please search for the tender using search filters, namely **Negotiation ID: UNDP-MDA-00438**. Once subscribed to the tender, you will be able to receive notifications in case of amendments of the tender document and requirements.

Please indicate whether you intend to submit a bid by creating a draft response without submitting directly in the Quantum NextGenERP supplier portal.

Offers must be submitted directly in the Quantum NextGenERP supplier portal following this link: <http://supplier.quantum.partneragencies.org/> using the profile you may have in the portal (please log in using your username and password). In case you have never registered before, follow the [Supplier Portal](#)



[Registration Link.](#)

Please note that the access link to the Supplier registered profile is sent from Oracle within up to 3 days. In case you have not received the access link after 3 days since registration, you should address for support to UNDP at the email address: sc.md@undp.org. In case you encounter errors with registration (e.g. system states Supplier already is registered), you should address for support to UNDP at the email address: sc.md@undp.org.

Computer firewall could block *oracle* or *undp.org* extension and Suppliers might not receive the Oracle notifications. Please turn down any firewalls on your computers to ensure receipt of email notification.

Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Should you require further clarifications on the application through the Quantum online portal, kindly contact the Procurement Unit at sc.md@undp.org. Please pay attention that the proposal shall be submitted online through the Quantum system and any proposal sent to the above email shall be disqualified.

Should you require further clarifications on the Request for Proposal, Terms of Reference or other requirements, kindly communicate using the messaging functionality in the portal.

Deadline for Submission of Offers (Date and Time), which is visible in the online procurement system will be final. System will not accept submission of any proposal after that date and time. It is the responsibility of the bidder to make sure that the proposal is submitted prior to this deadline for submission.

Bidders are advised to upload proposal documents and to submit their offer a day prior or well before the date and time indicated under the deadline for submission of Offers. Do not wait until last minute. If Bidder faces any issue during submitting offers at the last minutes prior to the deadline for submission, UNDP may not be able to assist on such a short notice and will not be held liable in such instance. UNDP will not accept any offer that is not submitted directly through the System.

We look forward to receiving your proposal.

UNDP Moldova

This is a two stage negotiation and all responses will be evaluated in two stages.

1.2 Tender Timeline



Preview Date
Open Date 03/04/24 06:15 AM
Close Date 24/04/24 13:30 PM
Time Zone Coordinated Universal Time

1.3 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule
--	-------------

1.4 Terms

Negotiation Currency USD

2 Requirements

**Response is required*

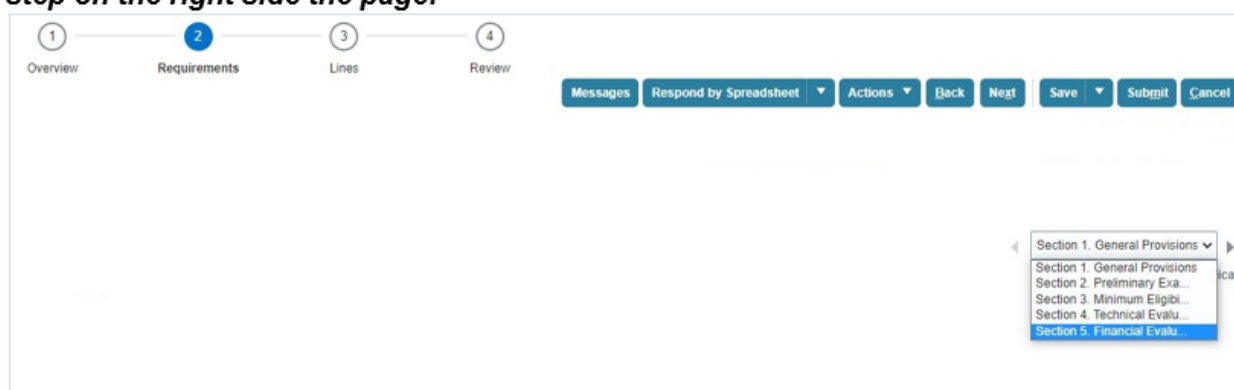
Dear supplier,

Please carefully review the requirements and questions in this section.

Provide answers where required (marked with *asterisk symbol) and upload supporting documents when requested so (marked with *asterisk symbol).

Kindly note that your Financial Proposal (Forms K-J) should ONLY be uploaded under Section 6 (the "Financial Evaluation" section below/ Commercial), and price should also be included in the Price Schedule on the platform under "Lines".

Please note that there are several Sections to be filled in, under the "Requirements" (2) step on the right side the page:



2.1 Section 1. General Provisions

*1. General Instructions to Proposers

This tender is governed by the provisions in Section 2. Instructions to Proposers herewith attached. By participating and submitting an offer you confirm to have understood and accepted such provisions.

Target: Confirm acceptance of instructions and provisions of this tender

*2. Bid Data Sheet

Section 3. Bid Data Sheet contains information and instructions specific to this Tender. Please confirm to have read, understood, and accepted such provisions, herewith attached.

Target: Have read and understood provisions in BDS

3. Criteria for Evaluation and Contract Award

Combined Scoring Method, using the 70%-30% distribution for technical and financial proposals respectively. The minimum technical score required to pass is 70%.

Technical Proposal (70%)

- Bidder's Qualification, Capacity and Experience



- Methodology, Approach and Implementation Plan
- Management Structure and Key Personnel

Financial Proposal (30%)

To be computed as a ratio of the Proposal's offer to the lowest price among the proposals received by UNDP.

Full acceptance of the UNDP Contract General Terms and Conditions (GTC). This is a mandatory criterion and cannot be deleted regardless of the nature of services required. Non-acceptance of the GTC may be grounds for the rejection of the Proposal.

2.2 Section 2. Evaluation Criteria - Preliminary Examination

***1. General Conditions of Contract**

Do you accept the General Conditions of Contract as specified in Section 6: Conditions of Contract and Contract Forms?

Target: Accept General Conditions of Contract.

***2. Proposal Validity**

Do you accept that your proposal is valid for 90 days as required in Section 2. General Instructions and Section 3. Bid Data Sheet sections?

Target: Accept Proposal Validity Conditions.

***3. Proposal Forms**

Please provide Technical Proposal Forms (A-I) as per forms provided, duly signed by a legal representative of your company. **Do not provide the Financial Proposal Forms (J-K) at this stage. The Financial Proposal Forms (J-K) shall be submitted only in the "Commercial section" below. Non-compliance with this instruction may result in rejection of the proposal received.**

Target: Proposal Forms Submitted

***4. Form L: Proposal Security**

Please provide the Form L: Proposal Security

***5. Company profile**

Please provide a Company Profile, which should not exceed fifteen (15) pages, including printed brochures and product catalogues relevant to the services being procured. The document shall include company portfolio, demonstrating experience in implementation of projects with similar content and similar complexity

Target: Company profile provided

***6. Legal documents**

Please provide legal documents including company registration certificate, legal representation, etc.

Target: Legal documents provided

7. Official Letter of Appointment or Power of Attorney

Please provide an Official Letter of Appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country or the Power of Attorney.

Response attachments are optional.

8. List of Shareholders and Other Entities Financially Interested in the Firm

Please provide the List of Shareholders and Other Entities Financially Interested in the Firm owning 5% or



more of the stocks and other interests, or its equivalent if Bidder is not a corporation including the Certificate from State Register

Response attachments are optional.

9. Quality Certificates

Please provide (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards and citations received by the Bidder, if any

Response attachments are optional.

***10. Statement of Satisfactory Performance**

Please provide the Statements of Satisfactory Performance (references) from at least 3 clients on similar assignments implementation (field surveys and/or data collection)

Target: Statement of Satisfactory Performance provided

***11. Copies of contracts**

Please provide details of Previous Relevant Experience within the last three (3) years, indicating the Beneficiary name and contact details, scope of contract, contract amount and period of contract execution

12. Consortium or Subcontracting Agreement

Please provide Consortium or Subcontracting Agreement or letter of intent to form a consortium or a partnership, if applicable

***13. Financial Statement**

Please provide the Financial Statements (Income Statements and Balance Sheets) for the past 3 years (2020, 2021 and 2022).

Target: Financial Statements provided

***14. Methodology, Approach and Implementation Plan**

Please provide a detailed description of the Methodology approach, and Implementation Plan (sequence of actions) for the services required in the ToR, with clear distribution of roles and responsibilities of the proposed key personnel

Target: Methodology, Approach and Implementation Plan provided

***15. CVs and Statements of Exclusivity and Availability**

Please provide CVs (signed by the envisaged personnel), clearly stipulating the relevant experience which meets the listed requirements, of the Key personnel (mentioned in Section 5: Terms of Reference).

Please provide Statements of Exclusivity and Availability (signed by the envisaged personnel) for the Key personnel proposed.

Target: CVs and Statements of Exclusivity and Availability provided

2.3 Section 3. Evaluation Criteria - Minimum Eligibility

1. Evaluation Criteria - Minimum Eligibility

Eligibility will be evaluated on "Pass"/"Fail" basis.

If the Proposal is submitted as a Joint Venture/Consortium/Association, each member should meet minimum criteria, unless otherwise specified in the criterion.



Eligibility Criteria

Subject	Criteria	Document Submission requirement
ELIGIBILITY		
Legal Status	Vendor is a legally registered entity.	Form D: Proposer Information
Eligibility	Vendor is not suspended, nor debarred, nor otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization in accordance with RFP clause 3.	Form C: Technical Proposal Submission
Conflict of Interest	No conflicts of interest.	Form C: Technical Proposal Submission
Bankruptcy	Not declared bankruptcy, not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future.	Form C: Technical Proposal Submission

*2. Compliance with Minimum Eligibility Criteria

Do you confirm that you comply with the Minimum Eligibility Criteria?

2.4 Section 4. Evaluation Criteria - Qualification

1. Evaluation Criteria - Qualification

Qualification will be evaluated on "Pass"/"Fail" basis.
If the Proposal is submitted as a Joint Venture/Consortium/Association, each member should meet



minimum criteria, unless otherwise specified in the criterion.

Qualifications Criteria

QUALIFICATION		
History of Non-Performing Contracts[1]	Non-performance of a contract did not occur as a result of contractor default for the last 3 years.	Form F: Eligibility and Qualification
Litigation History	No consistent history of court/arbitral award decisions against the Bidder for the last 3 years.	Form F: Eligibility and Qualification
Previous Experience	Minimum five (5) years of relevant experience in running rural and/or agriculture development activities or data collection exercise (For JV/Consortium/Association, Lead Partners should meet the requirement).	Form F: Eligibility and Qualification
	Minimum3 (three) contracts, or components under bigger scope contracts, with a cumulative value of 300,000 US\$, in data collection activities in agricultural field during the last 5 years. <i>List of contracts managed, and their value shall be included in the Proposal</i> (For JV/Consortium/Association, all Parties	Form F: Eligibility and Qualification



	<i>cumulatively should meet requirement).</i>	
Minimum key personnel	<p>The contractor must provide the minimum key-personnel mandatory for the implementation of the contract. Failure to do so will be considered ground for disqualification:</p> <ul style="list-style-type: none">• 1 (one) Team leader• 1 (one) Data modelling specialist• 3 (three) Supervisors <p>Additional non-key personnel such:</p> <ul style="list-style-type: none">• Minimum 20 (twenty) Data collectors/v alidators <p><i>Please note: The above listed roles cannot be cumulated under a single position. Non-</i></p>	<p>Attach required documents</p> <p>to Form H: Format for CV of proposed Key Personnel</p>



	<i>key personnel are not subject to evaluation.</i> <i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i>	
Financial Standing	Minimum average annual turnover of 350,000 US\$ for the last 3 years (2020-2022). <i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i>	Form F: Eligibility and Qualification
	Bidder must demonstrate the current soundness of its financial standing and indicate its prospective long-term profitability. <i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i>	Form F: Eligibility and Qualification

[1]Non-performance, as decided by UNDP, shall include all contracts where (a) non-performance was not challenged by the contractor, including through referral to the dispute resolution mechanism under the respective contract, and (b) contracts that were so challenged but fully settled against the contractor. Non-performance shall not include contracts where Employer's decision was overruled by the dispute resolution mechanism. Non-performance must be based on all information on fully settled disputes or litigation, i.e. dispute or litigation that has been resolved in accordance with the dispute resolution mechanism under the respective contract and where all appeal instances available to the Bidder have been exhausted.

***2. Compliance with Minimum Qualification Criteria**

Do you confirm that you comply with the Minimum Qualification Criteria?

2.5 Section 5. Technical Evaluation Criteria



1. **Technical Evaluation Criteria**

The technical proposal will be evaluated based on the criteria set here below following the maximum obtainable points set.
Evaluation team will score each criteria based on the information provided in the proposal.
To pass the technical evaluation, the proposal must score at least 70% of the maximum total obtainable points.

Summary of Technical Proposal Evaluation Forms

Summary of Technical Proposal Evaluation Forms		Points Obtainable
1.	Proposer's qualification, capacity, and experience	290
2.	Proposed Methodology, Approach, and Implementation Plan	410
3.	Management Structure and Key Personnel	300
Total		1000

	Section 1. Proposer's qualification, capacity and experience	Points obtainable
1.1	Reputation of Organization and Credibility / Reliability / Industry Standing •The company is not known on the market and lacks a good standing in the field– 0 pts; •The company is well-known but lacks a good standing in the field – 15 pts; •The company is a well-known market player with a good standing – 30 pts	30
1.2	General Organizational Capability which is likely to affect implementation: •Financial stability "Average annual turnover for the	40

	<p>– 0 pts., yes – 20 pts.)</p> <ul style="list-style-type: none"> • Strength of Project management support (up to 20 pts) 	
1.3	<p>Relevance of specialized knowledge and experience:</p> <ul style="list-style-type: none"> • Minimum five (5) years of experience in running rural and/or agriculture development activities or data collection exercises (5 years – 30 pts, 10 pts for each additional year, up to 80 pts) • Minimum three (3) contracts of similar complexity contracts, or components under bigger scope contracts, in data collection activities in agricultural field (3 contracts – 30 points, 10 points for each additional year, up to 80 pts.) • Demonstrated experience in interactions with farmers will be an advantage (no experience – 0 pts, proven existing experience – 20 pts.) • Working experience with UN Agencies and/or other international organizations will be an advantage (no experience – 0 pts, existing experience – 10 pts) 	190
1.4	<p>Organizational Commitment to Sustainability (mandatory weight)</p> <ul style="list-style-type: none"> • Organization is compliant with ISO 14001 or ISO 14064 or equivalent – 20 pts • Organization is a member of the UN Global Compact – 5 pts • Organization demonstrates significant commitment to sustainability through some other means – 5 pts, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues, overall gender balance in the team, diversity within the team: people from minority, vulnerable or marginalized groups are part of the team, demonstrated experience in applying the Human Rights Based Approach and Gender Mainstreaming in the area (if relevant) 	30
Total Section 1		290

	Section 2. Proposed Methodology, Approach and Implementation Plan	Points obtainable
2.1	<p>Understanding of the requirement: Have the important aspects of the task been addressed in sufficient detail? Are the different components of the project adequately weighted relative to one another?</p> <ul style="list-style-type: none"> • • • • • The important aspects of the task have been addressed in detail and the different components of the project are adequately weighted relative to one another – 51 to 80 pts • • • • The important aspects of the task have been generally addressed and the different components of the project are fairly weighted relative to one another – 21 to 50 pts • • • • The important aspects of the task have been generally addressed and the different components of the project are poorly weighted relative to one another – 0 to 20 pts 	80
2.2	<p>Description of the Offeror's approach and methodology for meeting or exceeding the requirements of the Terms of Reference:</p> <ul style="list-style-type: none"> • • • • The proposed approach and methodology fully meet the ToR requirements – 51 to 80 pts • • • • The proposed approach and methodology are closely interlinked with ToR but require some adjustments to properly address all the tasks – 21 to 50 pts • • • • The proposed approach and methodology partly meet the ToR requirements or require major adjustments to address the tasks – 0 to 20 pts 	80
2.3	<p>Description of available performance monitoring and evaluation mechanisms and tools; how they shall be adopted and used for a specific requirement:</p> <ul style="list-style-type: none"> • • • • The proposed M&E methodology and tools fully respond to the task – 41 to 70 pts 	70

	<ul style="list-style-type: none"> • ✓ The proposed M&E methodology is well-structured and defined but requires some clarifications from bidder – 21 to 40 pts • ✓ The proposed M&E methodology requires major adjustments to address the tasks – 0 to 20 pts • ✓ No M&E methodology was provided – 0 pts 	
2.4	<p>Assessment of the implementation plan proposed including whether the activities are properly sequenced and if these are logical and realistic:</p> <ul style="list-style-type: none"> • ✓ The Implementation Plan is well structured with well-defined sequence of activities in a manner which does not require further clarification on methodology – up to 80 pts • ✓ The Implementation Plan is well structured with well-defined sequence of activities but some clarifications on methodology are needed – up to 50 pts • ✓ The description is not well structured and requires major clarifications from bidder – up to 20 pts 	80
2.5	<p>Does the proposal contain quality assurance procedures and risk mitigation measures:</p> <ul style="list-style-type: none"> • ✓ Quality assurance procedures and risk mitigation measures are well-defined and adjusted to the assignment – 26 to 50 pts • ✓ Quality Assurance responds to the assignment, but the risk mitigation measures are irrelevant/missing OR the risk mitigation measures are adjusted but improper quality assurance procedures – 0 to 25 pts • ✓ No Quality Assurance procedures and risk mitigation measures were presented – 0 pts 	50
2.6	<p>Does the proposal demonstrate good and logical distribution of roles in the team, including distribution per person-days' involvement?</p> <ul style="list-style-type: none"> • ✓ Extensive and logical distribution – 26 to 50 pts • ✓ To some extent – 6 to 25 pts • ✓ Limited or lack of any such details – 5 pts 	50



	Total Section2	410
--	----------------	-----

	Section 3. Management Structure and Key Personnel		Points obtainable
3.1	Team Leader		110
	University degree in management, social science, business administration or another relevant field (under master's degree – 5 pts., master's degree – 10 pts.)	10	
	Minimum five (5) years of experience in project management on conducting data collections and validations, or other relevant (5 years – 30 pts, each additional year – 5 pts, up to 50 pts)	50	
	Specific experience in the field of agriculture is an advantage (no – 0 pts, yes – 10 pts)	10	
	Minimum three (3) previous assignments as a team leader (3 assignments – 20 pts, each additional assignments– 5 pts, up to max 35 pts.)	35	
	Fluency in Romanian and English (verbal and writing) (2.5 pts per language)	5	
3.2	Data modelling specialist		100
	University degree in engineering, data science, social science, or another relevant field (under master's degree – 5 pts., master's degree – 10 pts.)	10	
	Minimum three (3) years of experience in data analysis and/or modelling (3 years – 20 pts, each additional year – 5 pts, up to 50 pts.)	50	
	Proven experience in designing at least 1 project on collecting and analysis of big data related to agriculture (1 project – 20 pts, each additional course/training – 5 pts, up to 35 pts.)	35	
	Fluency in Romanian and English (verbal and	5	



	writing) (2.5 pts per language)		
3.3	Supervisors (minimum of 3 persons)		90 (average points)
	Minimum three (3) years of experience in data collection activities (3 years – 20 pts, each additional year – 10 pts, up to 50 pts)	50	
	Minimum one (1) previous assignment in supervising data collection activities (1 assignment – 20 pts, each additional year – 5 pts, up to 35 pts.)	35	
	Fluency in Romanian and Russian (verbal and writing) (2.5 pts per language)	5	
	Total Section 3		300

2.6 Section 6. Financial Evaluation

*1. Financial Proposal

Please provide the cost breakdown of your financial proposal as per Form K (Format for Financial Proposal) and instructions provided. Indicate the total amount here and make sure it matches with the total amount indicated line items.

Target: Cost breakdown provided

2.7 Section I-1.

2.8 Section I-2.

2.9 Section I-3.



3 Lines

Instructions

The proposer is required to prepare the Financial Proposal following the format from Forms J and K and submit them in an envelope separate from the Technical Proposal (Forms A-I) as indicated in the Instruction to Proposers.

The inclusion of any financial information in the Technical Proposal (Forms A-I) shall lead to disqualification of the Proposer.

The Financial Proposal should align with the requirements of the Terms of Reference and the proposer's Technical Proposal.

Kindly note that bidders are expected to complete both Form J and K and upload these forms under the Commercial Section 6 in "Requirements" as well as complete the item line pricing below including the total proposal amount.

3.1 Line Information

Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
1-Deliverable 1: Data collection plan for each localities and data collectors trained on using the questionnaire on paper and in digital format	70131700						
2-Deliverable 2: Signed questionnaires and Declarations of consent according to the methodology applied, for a total of 10,000 farmers, ensuring 100% coverage from the locality.	70131700						



Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
3-Deliverable 3: Compiled data in pre-defined format to allow integration into the information system. Final report.	70131700						