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Minutes of the Pre-Bidding Conference for ItB17/01488

Construction works for 8 social infrastructure projects - 4 LOTS SARD

19 April 2017, 10:00 Le Roi Business Center, 3rd floor

(29, Sfatul Tarii Str., Chisinau)

Agenda:

- I. Presentation and description of procedures
- II. Questions and answers

I. Presentation and description of procedures

The Pre-bidding conference was opened by *Mazilu Leonid, Procurement Associate, UNDP Moldova* who welcomed the participants, introduced the members of UNDP team present at the meeting and presented the scope of the project, emphasizing its main objectives, and went through the requirements as indicated in the ItB document. He also pointed out some of the important aspects like tender requirements, the selection criteria, rules and regulations to be applied in the process of evaluation.

Mr. Leonid Mazilu drew attention of the companies that they can apply for any combination of the LOTS of the subject tender. There is no restriction for the number of lots the company can bid. The companies intended to bid for more than one lot should demonstrated their capacities as described in the ITB Data Sheet evaluation criteria – Evaluation per LOTS. It was also mentioned that it is an open competition and any company or consortium of companies can participate if it fits the requirements listed in the ITB.

In the latter stage of the conference, Mr. *Alexandru Ursul, Project Civil Engineer/SARD Programme*, mentioned that special attention should be drawn on having all the necessary documentation if any metrological instruments or equipment will be used. Last but not least, Mr. Ursul pointed that it is very important for all the workers to have necessary medical and social insurance when working on a construction site and that this fact will be closely monitored by UNDP.

Later, Mr. Mazilu Leonid stated that no correction in the bill of quantities shall be made during preparation of the bids. The Bidder will be disqualified in any event of:

- Changes in the volume of works required;
- Changes in norms of materials;
- Changes in coefficient for norms;
- Proposing the manpower remuneration below the minimum required by the National Legislation.

II. Questions and Answers

Question #1: Should the Section 7 Price Schedule forms (including the Form 3 and Form 5, generated by WinSmeta) be authorized/signed by an independent and licensed expert?

(Este necesar ca Formele Devizelor de Cheltuieli, cerute in Sectia 7 ale ITB17/1488 (inclusiv Forma 3 si Forma 5, generate de programul WinSmeta) sa fie autorizate si semnate de un Verificator independent?)

Answer#1: No. The forms requested under the Section 7 of the ITB17/1488 (including the Forms 3 and Forms 7, generated by "WinSmeta") should be only authorized, signed and stamped by the representative of the bidder. (Nu. Formele Devizelor de Cheltuieli, cerute in Sectia 7 ale ITB17/1488 (inclusiv Forma 3 si Forma 5, generate de programul WinSmeta) trebuie sa fie autorizate, semnate si stampilate numai de reprezentatul companiei ofertante.

Question #2: Lot #4, Balabanu village site – what kind of technology should be applied for the bonding of the bitumen polymer membranes?

(In cadrul Lot #4, satul Balabanu – care tehnologie trebuie aplicata pentru lipirea membranei polimer – bituminoase?)

Answer#2: All bitumen polymer membranes mentioned in BoQ for the Lot #4, Site Balabanu village (Annex 3d), should be bonded by heating with flame.

(Membranele polimer – bituminoase prevazute la reparația acoperișului, mentionate in Devizul de Cheltuieli pentru Lot #4, satul Balabanu (Anexa 3d), for fi lipite prin încălzire cu ajutorul flăcării.)