**Annex 2**

**FORM FOR SUBMITTING SUPPLIER’S QUOTATION**

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery)***

***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. RfQ17/01516:

The Bidder is required to prepare and submit:

1. **Quotation Form** (Annex 2, Tables 1-3);
2. **Bill of Quantities** (Annex 2a presented in a separate file).

***TABLE 1: Offer to Provide Works Compliant with Schedule of Requirements***

|  |  |  |
| --- | --- | --- |
| **Description of Activity/Item** | | **Total estimated amount in MDL, VAT included** |
| **1** | **Reconstruction of the UN House Reception area** |  |

***TABLE 2: List of qualified key personnel***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **#** | **Name** | **Education** | **Work Experience** | **Role in contract implementation** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| . |  |  |  |  |
| 10 |  |  |  |  |

***TABLE 3: Offer to Comply with Other Conditions and Related Requirements***

|  |  |  |  |
| --- | --- | --- | --- |
| **Other Information pertaining to our Quotation are as follows:** | **Your Responses** | | |
| ***Yes, we will comply*** | ***No, we cannot comply*** | ***If you cannot comply, pls. indicate counter proposal*** |
| Delivery Lead Time (70 calendar days) |  |  |  |
| Warranty and After-Sales Requirements |  |  |  |
| 1. Minimum 3 (three) year warranty on works |  |  |  |
| 1. Minimum 3 (three) year warranty on materials |  |  |  |
| Validity of Quotation (60 days) |  |  |  |
| All Provisions of the UNDP General Terms and Conditions |  |  |  |

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier’s Authorized Person]*

*[Designation]*