



## **Pre-bidding Conference Minutes Rehabilitation/reconstruction of police station in line with community police principles in Singerei (ITB17/01582)**

**29 August 2017, 11:00  
Le Roi Conference Room**

**Attendees:** Representatives of 2 companies from Moldova.

### **Agenda:**

1. Description of the ITB process
2. Questions and Answers received during the Pre-bidding Conference

#### **1. Description of the ITB process**

The purpose of the pre-bidding conference for the ITB17/01582 is to explain important aspects related to the procurement procedures and clarify various technical aspects of the evaluation procedures.

A detailed description of the ITB process was made, highlighting the most important parts of the published document: minimum requirements, general and special conditions applicable, minimum qualifications for bidders, submission details and deadlines, evaluation criteria, details of the Schedule of Requirements, Technical Specifications and required format and modality for presenting the price quotations, as well as the methodology and procedures for identifying the winners of the competition.

A special attention was drawn to the fact that no correction in the bill of quantities shall be made during preparation of the bids. The Bidder will be disqualified in any event of changes in the volume of works, norms of materials, in coefficient of norms and proposing the manpower remuneration below the minimum required by the National Legislation. Any suggestions or observations on BoQ shall be communicated in written to UNDP focal point for this tender, Alexandru Cocirta.

#### **2. Questions and Answers received during the Pre-bidding Conference**

##### **Q1: Is it possible a discrepancy in the volume of works after dismantling works?**

**A1:** The volume of works reflected in the BoQ has been calculated taking into consideration possible hidden works. However, if during the execution of the contract additional justified works will appear, then there is the possibility to adjust the final volume of works.