

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: 16 November 2017
	REFERENCE: RfQ17/01646

Dear Sir / Madam:

We kindly request you to submit your quotation for **procurement and delivery of consumables for medical equipment of perinatal wards from the left bank of Nistru river**, as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by this document and its attachments.

Quotations may be submitted on or before **30 November 2017, 12:00 (Moldova local time)** either in hard-copy, or via e-mail to the address below:

1. Documents/offers in hard copy need to be submitted in a sealed envelope and addressed to:

United Nations Development Programme in Moldova
131, 31 August 1989 Street, MD-2012 Chisinau, Republic of Moldova
Attention: Registry Office/Procurement

2. Offers sent electronically need to be addressed to the following e-mail address:

tenders-moldova@undp.org

Quotations shall be submitted in English, Romanian or Russian duly signed and stamped and shall be marked with the note **"RfQ17/01646: SCBM-Health/ Medical Consumables."**

Quotations submitted by email must be limited to a maximum of 5MB, virus-free and no more than 5 email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned works:

Delivery Terms [INCOTERMS 2010]	<input checked="" type="checkbox"/> DAP
Customs clearance, if needed, shall be done by:	<input checked="" type="checkbox"/> Supplier/Offeror
Exact Addresses of Delivery Location	<i>Delivery address in Slobozia town: 1#, per. Bolnichnyi</i> <i>Delivery address in Grigoriopol town: #73a, Uritskogo str.</i> <i>Delivery address in Ribnita town: #3, Griboedova str.</i> <i>Delivery address in Tiraspol city: #58, 1st May str.</i> <i>Delivery address in Bender town: #6, Proteagailovskaia str.</i>
Latest Expected Delivery Date and Time (<i>if delivery time exceeds this, quote may be rejected by UNDP</i>)	<input checked="" type="checkbox"/> up to 45 calendar days upon signature of PO Contract by both parties
Delivery Schedule	<input checked="" type="checkbox"/> Required
Mode of Transport	<input checked="" type="checkbox"/> LAND
Preferred Currency of Quotation ¹	<input checked="" type="checkbox"/> US dollars
Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> Must be exclusive of VAT and other applicable indirect taxes (VAT 0%)
After-sales services required	<input checked="" type="checkbox"/> Warranty on goods for a minimum period of 1 year <input checked="" type="checkbox"/> Delivery <input checked="" type="checkbox"/> Technical support
Deadline for the Submission of Quotation	30 November 2017, 12:00 (Moldova local time)
All documentations, including catalogs, instructions and operating manuals, shall be in this languages	<input checked="" type="checkbox"/> English <input checked="" type="checkbox"/> Others: Romanian or Russian
Documents to be submitted	<input checked="" type="checkbox"/> Duly Accomplished Submission Form as provided in Annex 2, and in accordance with the requirements listed in Annex 1; <input checked="" type="checkbox"/> Company profile (short info up to 1 page); <input checked="" type="checkbox"/> Copy of Company's Registration Certificate; <input checked="" type="checkbox"/> EC or FDA Declaration of Conformity; <input checked="" type="checkbox"/> Statement of Satisfactory Performance from the Top two (2) Clients in terms of Contract Value in the past one (1) year; <input checked="" type="checkbox"/> Detailed technical description of the offered goods, or product catalogue/leaflet (<i>including in electronic versión –</i>

¹ Local vendors must comply with any applicable laws regarding doing business in other currencies. Conversion of currency into the UNDP preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of UNDP's issuance of Purchase Order.

	<p>on CD, memory stick, or via e-mail), samples (for items marked in Green in Annex 1) with detailed technical specifications (if any);</p> <p><input checked="" type="checkbox"/> Quality Certificates (ISO, etc.) (if available) of the items provided by the manufacturer;</p> <p><input checked="" type="checkbox"/> Each offered item must include product instruction for use;</p> <p><input checked="" type="checkbox"/> Valid Certificate of Authorization to act on behalf of the Manufacturer, or Power of Attorney, in case the Offeror is not a Manufacturer;</p> <p><input checked="" type="checkbox"/> Certificate of Country of Origin for the offered goods;</p> <p><input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List.</p>
Period of Validity of Quotes starting the Submission Date	<p><input checked="" type="checkbox"/> 60 days</p> <p>In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.</p>
Partial Quotes	<input checked="" type="checkbox"/> Permitted per items
Payment Terms	<input checked="" type="checkbox"/> 100% upon complete delivery of goods on site
Liquidated Damages	1 % of contract for every calendar day of delay, based on the approved delivery schedule, up to a maximum duration of 15 calendar days. After which UNDP may terminate the contract.
Evaluation Criteria	<p><input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements (according to Annex 1) and lowest price² as detailed below:</p> <p><u>1st stage:</u> Non-Discretionary "Pass/Fail" Qualifying Criteria on the Technical Requirements listed in the Annex 1; and</p> <p><u>2nd stage:</u> For the quotations, which passed 1st stage evaluation with "Pass" qualifying criteria, consumables' samples will be evaluated to pass consumables compliance tests (for items marked in Green in Annex 1).</p> <p>Only samples which demonstrated compliance with technical specifications will be considered for further evaluation. Quotations for items which failed to comply with requirements will be disqualified; and</p>

² UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.

	<p><u>3rd stage:</u> Lowest price quotations of technically qualified/responsive items (per item).</p> <p><input checked="" type="checkbox"/> Minimum 3 (three) years of experience in delivering medical equipment/devices/consumables;</p> <p><input checked="" type="checkbox"/> Availability of certificates of quality and origin for the offered goods (EC or FDA Declaration of Conformity);</p> <p><input checked="" type="checkbox"/> Maximum delivery period shall not exceed 45 calendar days upon signature of PO Contract;</p> <p><input checked="" type="checkbox"/> Availability of valid Certificate of Authorization to act on behalf of the Manufacturer, or Power of Attorney, in case the Offeror is not a Manufacturer;</p> <p><input checked="" type="checkbox"/> Positive performance based on provided Statements of Satisfactory Performance and reference check (if the case);</p> <p><input checked="" type="checkbox"/> Evaluation of quality of goods based on physical check (towards samples provided);</p> <p><input checked="" type="checkbox"/> Warranty on goods for a minimum period of 1 (one) year;</p> <p><input checked="" type="checkbox"/> Full acceptance of the Contract General Terms and Conditions.</p>
UNDP will award to:	<input checked="" type="checkbox"/> One or more Suppliers, depending on lowest-priced technically responsive offer per Item
Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order/ PO Contract
Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO Contract if the completion of services is delayed by 10 (ten) working days
Conditions for Release of Payment	<p><input checked="" type="checkbox"/> Delivery on site and written acceptance of services based on full compliance with RFQ requirements;</p> <p><input checked="" type="checkbox"/> Passing Inspection (checking compliance according to the technical specifications);</p> <p><input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with RFQ requirements.</p>
Annexes to this RFQ	<p><input checked="" type="checkbox"/> Annex 1 – Technical Specifications of the goods required and their quantities, incl. list of distribution per beneficiary</p> <p><input checked="" type="checkbox"/> Annex 2 – Form for Submission of Quotation</p> <p><input checked="" type="checkbox"/> Annex 3 - General Terms and Conditions/ Special Conditions</p> <p>Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.</p>
Contact Person for Inquiries (Written inquiries only) ³	<p><i>Liliana CTEROV</i></p> <p><i>Procurement & Contracts Associate</i></p>

³ This contact person and address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was received.

	liliana.caterov@undp.org Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.
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Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected. The system automatically calculates the final bid prices by multiplying the unit price by the quantity. In the event when the Bidder put a quantity that is different from the quantity required, provided that the Bid is substantially responsive, UNDP will re-calculate the Bidders total price based on the correct quantity and using the unit prices offered by the Bidder. Unit prices cannot be changed.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. **In the event that** you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

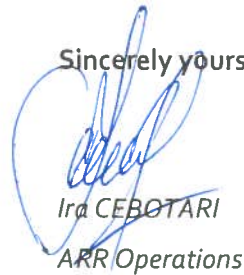
<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link: http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Sincerely yours,



Ira CEBOTARI
ARR Operations



FORM FOR SUBMITTING SUPPLIER'S QUOTATION⁴

(This Form must be submitted only using the Supplier's Official Letterhead/Stationery⁵)

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. **RfQ17/01646**:

TABLE 1: Offer to Supply Goods Compliant with the Technical Specifications and Requirements

Consumables for neonatal ICU department

Item	Consumables	Technical requirements	TOTAL Quantity per item	Unit price per item in US\$ (VAT exclusive)	TOTAL price per item in US\$ (VAT exclusive)
1	Ambu bag	compatible with Datex Ohmeda Aespire View, 2,0 liters	10		
2	Ambu bag	compatible with Datex Ohmeda Aespire View, 1,0 liter	10		
3	Ambu bag	compatible with Datex Ohmeda Aespire View; 0,5 liter	10		
4	Caps for CPAP, neonatal		30		
5	Deep vein catheterization kit (Seldinger)	24 G (with needle, PVC or silicone)	100		
6	Deep vein catheterization kit (Seldinger)	28 G (with needle, PVC or silicone)	100		
7	Ombilical catheter	8 Fr	350		
8	Ombilical catheter	6 Fr	360		
9	Ombilical catheter	5 Fr	330		
10	SpO2 adhesive sensor for infants	weight range 3-20 kg	400		
11	SpO2 adhesive sensor for neonates	weight range up to 3 kg	400		
12	SpO2 Sensor	compatible to Drager Infinity Vista XL, Procal+ or similar	4		
13	SpO2 sensors for children, integral type	compatible with OxyWave, Bionet, single use	100		
Cost of transportation					
Other Charges (if any pls. specify)					
TOTAL Final and All-Inclusive Price Quotation					

⁴ This serves as a guide to the Supplier in preparing the quotation and price schedule.

⁵ Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

Consumables for respiratory management of neonates

Item	Consumables	Technical requirements	TOTAL Quantity per item	Unit price per item in US\$ (VAT exclusive)	TOTAL price per item in US\$ (VAT exclusive)
1	Aspiration catheter (sterile)	18 Fr	30		
2	Aspiration catheter (sterile)	16 Fr	20		
3	Aspiration catheter (sterile)	12 Fr	20		
4	Aspiration catheter (sterile)	10 Fr	30		
5	Aspiration catheter (sterile)	8 Fr	30		
6	Aspiration catheter (sterile)	6 Fr	30		
7	Aspiration catheter with thumb vacuum control (sterile, single use)	12 Fr	700		
8	Aspiration catheter with thumb vacuum control (sterile, single use)	10 Fr	750		
9	Aspiration catheter with thumb vacuum control (sterile, single use)	8 Fr	750		
10	Aspiration catheter with thumb vacuum control (sterile, single use)	6 Fr			
11	Endotracheal tube for neonates up to 2 kg	12 Fr (PVC, sterile, graded, X-Ray visible, atraumatic tip, latex free)	20		
12	Endotracheal tube for neonates up to 2 kg	11 Fr (PVC, sterile, graded, X-Ray visible, atraumatic tip, latex free)	20		
13	Endotracheal tube for neonates up to 2 kg	9 Fr (PVC, sterile, graded, X-Ray visible, atraumatic tip, latex free)	20		
14	Endotracheal tube (for intubation)	8 Fr (PVC, sterile, graded, X-Ray visible, atraumatic tip, latex free)	130		
15	Endotracheal tube (for intubation)	7,5 Fr (PVC, sterile, graded, X-Ray visible, atraumatic tip, latex free)	250		
16	Endotracheal tube (for intubation)	7 Fr (PVC, sterile, graded, X-Ray visible, atraumatic tip, latex free)	180		
17	Endotracheal tube (for intubation)	6,5 Fr (PVC, sterile, graded, X-Ray visible, atraumatic tip, latex free)	110		
18	Endotracheal tube (for intubation)	6 Fr (PVC, sterile, graded, X-Ray visible, atraumatic tip, latex free)	70		
19	Endotracheal tube (for intubation)	5,5 Fr (PVC, sterile, graded, X-Ray visible, atraumatic tip, latex free)	30		

Item	Consumables	Technical requirements	TOTAL Quantity per item	Unit price per item in US\$ (VAT exclusive)	TOTAL price per item in US\$ (VAT exclusive)
20	Endotracheal tube (for intubation)	5 Fr (PVC, sterile, graded, X-Ray visible, atraumatic tip, latex free)	30		
21	Endotracheal tube (for intubation)	4,5 Fr (PVC, sterile, graded, X-Ray visible, atraumatic tip, latex free)	35		
22	Endotracheal tube (for intubation)	4 Fr (PVC, sterile, graded, X-Ray visible, atraumatic tip, latex free)	110		
23	Endotracheal tube (for intubation)	3,5 Fr (PVC, sterile, graded, X-Ray visible, atraumatic tip, latex free)	140		
24	Endotracheal tube (for intubation)	3 Fr (PVC, sterile, graded, X-Ray visible, atraumatic tip, latex free)	140		
25	Endotracheal tube (for intubation)	2,5 Fr (PVC, sterile, graded, X-Ray visible, atraumatic tip, latex free)	70		
26	Endotracheal tube (for intubation)	2 Fr (PVC, sterile, graded, X-Ray visible, atraumatic tip, latex free)	50		
27	Guedel pipes (single use)	size 1	20		
28	Guedel pipes (single use)	size 2	20		
29	Guedel pipes (single use)	size 3	20		
30	Guedel pipes (single use)	size 4	20		
31	Guedel pipes (single use)	size 5	20		
32	Guedel pipes (single use)	size 6	20		
33	Laryngeal Mask	Size 1	20		
34	Laryngeal Mask	Size 2	20		
35	Laryngeal Mask	Size 2,5	20		
36	Laryngeal Mask	Size 3	20		
37	Laryngeal Mask	Size 4	20		
38	Mapleson breathing circuit F with T – shaped connector for children N	compatible with Datex Ohmeda Aespire View	50		
39	Nasal canullas for neonates	for neonates	50		
40	Nasal canullas for neonates	for preterm	50		
41	Nasal tubing	compatible with Bubble CPAP Fisher & Payke, 70 mm	100		
42	Open ventiliation systems	compatible with Leoni 2, Heinen + Löwenstein, single use	200		
43	CPAP Nasal canula		30		
Cost of transportation					
Other Charges (if any pls. specify)					
TOTAL Final and All-Inclusive Price Quotation					

Medical grade tubing

Item	Consumables	Technical requirements	TOTAL Quantity per item	Unit price per item in US\$ (VAT exclusive)	TOTAL price per item in US\$ (VAT exclusive)
1	Extensions for syringes	Length 1500 mm, with Luer Lock	1250		
2	Feeding tube	6 Fr	130		
3	Feeding tube	8 Fr	180		
4	Folley urethral catheters	22 Fr (sterile, siliconized)	30		
5	Folley urethral catheters	20 Fr (sterile, siliconized)	50		
6	Folley urethral catheters	18 Fr (sterile, siliconized)	50		
7	Folley urethral catheters	16 Fr (sterile, siliconized)	30		
8	Folley urethral catheters	14 Fr (sterile, siliconized)	20		
9	Gastric tube (Length 40cm or more, single lumen)	10 Fr	200		
10	Gastric tube (Length 40cm or more, single lumen)	8 Fr	500		
11	Gastric tube (Length 40cm or more, single lumen)	6 Fr	500		
12	Gastric tube (single lumen)	12 Fr	5		
13	Gastric tube (single lumen)	10 Fr	50		
14	Gastric tube (single lumen)	8 Fr	30		
15	Gastric tube (single lumen)	6 Fr	30		
16	Gastric tube (single lumen)	5 Fr	30		
17	Rectal tubes	size 17	30		
18	Rectal tubes	size 16	5		
19	Rectal tubes	size 15	50		
20	Syringes	with rubber piston, 50 ml	1750		
21	Syringes	with rubber piston, 20 ml	500		
22	Urethral catheters	PVC, 10 Fr	300		
23	Urethral catheters	PVC, 8 Fr	500		
24	Urethral catheters	PVC, 6 Fr	400		
25	Yankauer suction handle	Sterile, single use	200		
Cost of transportation					
Other Charges (if any pls. specify)					
TOTAL Final and All-Inclusive Price Quotation					

Paper for ECG and fetal monitors

Item	Consumables	Technical requirements	TOTAL Quantity per item	Unit price per item in US\$ (VAT exclusive)	TOTAL price per item in US\$ (VAT exclusive)
1	Paper for ECG (cardiomonitors)	50×50	50		
2	Paper for ECG (cardiomonitors)	50×30×18	28		
3	Paper for fetal monitor Bionet FC 1400	for thermal printer, width – 152 mm, with net spread	270		
4	Paper for fetal monitor HEACO G6B	for thermal printer, width – 152 mm, with net spread	200		
5	Paper for fetal monitor HEACO L8	for thermal printer, width 112mm, with net spread	100		
6	Paper for printer	112 mm wide, thermal, compatible with NATUS Nicolet Versalab	100		
7	Paper for printer	210 mm wide, thermal, compatible with GE MAC - 1600	40		
8	Paper for printer	150 mm wide, thermal, compatible with HEACO G6B	21		
9	Paper for printer	45 cm x 35 cm, compatible with Corometrics 172 with FHR	100		
Cost of transportation					
Other Charges (if any pls. specify)					
TOTAL Final and All-Inclusive Price Quotation					

TABLE 2 : Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our Quotation are as follows:	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Maximum delivery period not to exceed 45 <i>calendar days</i> upon signature of PO Contractor by both parties			
Warranty on goods for a minimum period of 1 <i>year</i> .			
Validity of Quotation 60 <i>calendar days</i>			
Instruction for use in accordance with the legislation of Moldova. In case quoted medical consumables are not registered, instructions for the use in the original language shall be provided, with the			

translation in Romanian or Russian (optional English) <i>(if the case)</i>			
Transportation in Slobozia, Grigoriopol, Ribnita, Tiraspol and Bender towns, within the required delivery period			
All Provisions of the UNDP General Terms and Conditions			

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]

[Designation]

[Date]

Dully stamped

GENERAL TERMS AND CONDITIONS

[ATTACHED SEPARATELY]