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Support to Confidence Building Measures
Susținerea Măsurilor de Promovare a Încrederii
Поддержка мер по укреплению доверия



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Minutes of the Pre-Bidding Conference
for ItB17/01643 SCBM:
Repair works at “Garofita” kindergarten in Cocieri village
(located on the left bank of the Nistru river).

17 November 2017, 14:00

Le Roi Business Center, 3rd floor (29, Sfatul Tarii Str., Chisinau)

Agenda:

- I. Presentation and description of procedures
- II. Questions and answers

I. Presentation and description of procedures

The Pre-bidding conference was opened by *Liliana Caterov, Procurement & Contracts Associate, SCBM Programme*, who welcomed the participants, introduced the members of UNDP team present at the meeting and made an overall presentation of the tender's **conditions** and requirements as indicated in Invitation to Bid, Section 2 Data Sheet.

II. Questions and Answers

During the pre-bidding conference, the following questions were raised:

Question 1: Please, advise how to act if the Final Commissioning Report does not contain the amount of the contract? How to prove that the value of the construction site comply with the requirement?

Answer: In case the Final Commissioning Report does not contain the amount of the contract, it is recommended to attach the copy of the signed contract where the amount is expressly indicated (of course, if that is acceptable by the bidder).

Question 2: When the Performance Security is returned to the company?

Answer: According to the point 14 of the Data Sheet, the Performance Security (10% out of the amount of each acceptance note on works done) will be retained until successful completion of works proved by the signed Report of Final commissioning, after which the transfer of funds will be made.

Question 3: If the works were carried out at an object classified as secret and not even the company which executed the works has access to the Final Commissioning Report and/or the Contract, and the company can submit only reports of the executed works. Will they be accepted as proof of the similar experience?

Answer: If the construction site is classified as secret, then you have no the right to disclose even the reports/notes of works done. Thus, it is highly recommended to provide as prove of similar experience final commissioning reports as per ITB requirement.

Question 4: Is the project design available and verified? Is there possible to make any changes in the BOQ at the stage of signing the contract?

Answer: The project design and BOQ are published on the website. It is recommended to strictly follow the title of works and volumes indicated in the announced BoQ when preparing your bids. If during the implementation period there will be need to adjust the list of works, or their quantities, it will be made with the contractor following the recommendations of the working group for the construction site.

Question 5: If the company does not have similar objects with a value of 100.000 USD, will it be disqualified?

Answer: In accordance with point 32 of the Data Sheet, the failure to submit Acceptance Notes of works executed (Final Commissioning Reports applicable for national companies) submitted for each of 3 construction sites presented as similar experience (as listed in point 32 above) including the contract value (in case it is not mentioned in the Note/Report, please, attach Contract or Minutes of the reception of works), will serve grounds for disqualification. Also, please, note that Contracts without Acceptance Notes (Final Commissioning Reports for local companies) cannot serve prove of similar experience.

In such a case, we recommend creating a Consortium of companies, associating with a company which can prove required similar experience.