



REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: 06 April 2018
	REFERENCE: RfQ18/01730

Dear Sir / Madam:

We kindly request you to submit your quotation for delivery and installation of scales for vehicles, as detailed in the Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before **23 April 2018, 16:30 (Moldova local time)** and via e-mail or courier mail to the address below:

<https://etendering.partneragencies.org>

Username: event.guest
Password: why2change

Please note:

1. It is strongly recommended to create your username with two parts, your first name and last name separately by ".", similar to the one shown above.
2. You can participate in the bid event only if you have registered in the system.
3. Please refer to Appendix A-Instructions to bidders and Appendix B-Q&A for bidders.

Quotations shall be submitted in English or Romanian duly signed and stamped and shall be marked with the note **"RfQ18/01730: Delivery and installation of scales for vehicles"**.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Delivery Terms [INCOTERMS 2010]	<input checked="" type="checkbox"/> DAP
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Customs clearance, if needed, shall be done by:	<input checked="" type="checkbox"/> Supplier/Offeror
Exact Address of Delivery Location (identify all, if multiple)	Palanca Border Crossing Point, Stefan Voda district, Republic of Moldova
Latest Expected Delivery Date and Time (if delivery time exceeds this, quote may be rejected by UNDP)	<input checked="" type="checkbox"/> 90 calendar days from the issuance of the Purchase Order (PO)
Delivery Schedule	<input checked="" type="checkbox"/> Required
Mode of Transport	<input type="checkbox"/> AIR <input type="checkbox"/> SEA <input checked="" type="checkbox"/> LAND <input type="checkbox"/> OTHER
Preferred Currency of Quotation ¹	<input checked="" type="checkbox"/> United States Dollars <input type="checkbox"/> Euro Reference date for determining UN Operational Exchange Rate: 23 April 2018 https://treasury.un.org/operationalrates/OperationalRates.php
Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> Must be exclusive of VAT and other applicable indirect taxes
After-sales services required	<input checked="" type="checkbox"/> Warranty on Parts and Labor for a minimum period of 3 years <input checked="" type="checkbox"/> Provision of Service Unit when pulled out for maintenance/ repair <input checked="" type="checkbox"/> Installation and adjustment of the goods <input checked="" type="checkbox"/> Instruction on Operation and Maintenance for beneficiaries <input checked="" type="checkbox"/> Warranty for minimum period of 3 years <input checked="" type="checkbox"/> Technical Support
Deadline for the Submission of Quotation	23 April 2018, 16:30 (Moldova local time)
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English <input checked="" type="checkbox"/> Others: Romanian or Russian
Documents to be submitted ²	<input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1; <input checked="" type="checkbox"/> Company profile (short info up to 1 page); <input checked="" type="checkbox"/> Copy of Company's Registration Certificate; <input checked="" type="checkbox"/> Latest Internal Revenue Certificate / Tax Clearance; <input checked="" type="checkbox"/> Detailed technical description of the offered goods; <input checked="" type="checkbox"/> Statement or certificate of origin for the offered equipment; <input checked="" type="checkbox"/> List of recommended consumables and spares including prices and details on local availability for a period of 5 years; <input checked="" type="checkbox"/> A statement whether any import or export licenses are required in respect of the goods to be purchased including any restrictions on the country of origin, use/dual use nature of goods or services, including and disposition to end users; <input checked="" type="checkbox"/> Technical approval issued by the National Institute for Standardization of RM for the proposed type/model of equipment; <input checked="" type="checkbox"/> Quality document for the offered equipment (quality certificate/conformity certificate/ /mark CE/other credential); <input checked="" type="checkbox"/> Full reference list demonstrating previous experience in delivering such/similar goods (List of similar projects in the last 3 years and a list of

¹ Local vendors must comply with any applicable laws regarding doing business in other currencies. Conversion of currency into the UNDP preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of UNDP's issuance of Purchase Order.

² First 2 items in this list are mandatory for the supply of imported goods

	<p>clients for reference check (contact details and e-mail addresses to be provided for reference check))</p> <p><input checked="" type="checkbox"/> Name and address of authorized service in Moldova (a formal guaranty letter for offered equipment should be submitted by the authorized Service Centre, if it is not belonging to the supplier);</p> <p><input checked="" type="checkbox"/> Statement on availability or development of integrated software as per the Technical Specifications (Annex1);</p> <p><input checked="" type="checkbox"/> Written statement that the repair actions will be done during max 8 hours;</p> <p><input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;</p>
Period of Validity of Quotes starting the Submission Deadline Date	<p><input checked="" type="checkbox"/> 90 days</p> <p>In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.</p>
Partial Quotes	<input checked="" type="checkbox"/> Not permitted
Payment Terms ³	<input checked="" type="checkbox"/> 100% upon complete delivery of goods
Liquidated Damages	0.2% of contract for every day of delay, up to a maximum duration of 1 calendar month. Thereafter, the contract may be terminated.
Evaluation Criteria	<p><input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price;</p> <p><input checked="" type="checkbox"/> Minimum 3 years of experience in the field;</p> <p><input checked="" type="checkbox"/> Availability of certificates of quality and origin for the offered equipment;</p> <p><input checked="" type="checkbox"/> Availability of authorized service in Moldova and comprehensiveness of after-sales services for offered equipment (a formal guaranty letter for offered equipment should be submitted by the authorized Service Centre, if not belonging to the Supplier);</p> <p><input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions</p> <p><input checked="" type="checkbox"/> Maximum delivery period not to exceed 90 working days upon signature of contract;</p> <p><input checked="" type="checkbox"/> Availability of the Certificate issued by the National Institute for Standardization of the RM on model approval certificate (for local production equipment) or technical approval certificate for the proposed type/model of equipment (in case of imported one);</p>
UNDP will award to:	<input checked="" type="checkbox"/> One and only one supplier
Type of Contract to be Signed	<input checked="" type="checkbox"/> Contract for Goods and/or Services
Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of Contract if the delivery/completion is delayed by 10 days
Conditions for Release of Payment	<p><input checked="" type="checkbox"/> Complete Installation</p> <p><input checked="" type="checkbox"/> Passing all Testing</p> <p><input checked="" type="checkbox"/> Completion of Training on Operation and Maintenance (5 trainees, in Palanca BCP, Stefan Voda)</p>

³ UNDP preference is not to pay advanced amount upon signing of contract. If vendor strictly requires advanced payment, it will be limited only up to 20% of the total price quoted. For any higher percentage, or advanced payment of \$30,000 or higher, UNDP shall require the vendor to submit a bank guarantee or bank cheque payable to UNDP, in the same amount as the advanced payment made by UNDP to the vendor.

	<input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with RFQ requirements <input checked="" type="checkbox"/> Issuance of the Metrology Certificate on calibration <input checked="" type="checkbox"/> Integrated software developed prior to commissioning
Annexes to this RFQ	<input checked="" type="checkbox"/> Specifications of the Goods Required (Annex 1) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions (Annex 3). Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Contact Person for Inquiries (Written inquiries only) ⁴	Adrian Bejenaru, Project Manager adrian.bejenaru@undp.org Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

⁴ This contact person and address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was received.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link: <http://www.undp.org/procurement/protest.shtml>.

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : http://www.un.org/depts/ptd/pdf/conduct_english.pdf.

Thank you and we look forward to receiving your quotation.


Sincerely yours,



Ira Cebotari,
ARR, Operations Manager

Technical Specifications


Weighing machine with non-automatic operation and scales to be used for dynamic weighing of vehicles

1. Weighing machine with non-automatic operation (Electronic scales for vehicles meant for static weighing of cargoes transported by road, with general weight up to 80 tones and length up to 18 m)		
Set of equipment	Weighing platform made of reinforced concrete – 3 pieces Strain gauge sensors – 8 pieces Electronic measuring device – 1 piece Additional indicator device– 1 piece Instructions for scale's operation – 1 piece Certificate of conformity or model approval certificate valid on the territory of the Republic of Moldova– 1 piece Verification report – 1 piece PC (completely equipped) – 1 piece Software – 1 piece System for weighting process automation and monitoring - 1	
Quantity (piece)	1	
		
No.	Name/classification	Description
1.	Unit of measure	The International System of Units (SI) is applied - kg
2.	Technical standards	All the products proposed by the bidder for purchase/delivery should be designed and manufactured in compliance with the standards in force in the RM.
3.	Purpose	Includes: manufacturing, assembling, initial verification, launching into operation, metrological verification of equipment. Training for personnel on how to operate the equipment. Supervision of works for establishing the foundation and providing access towards the equipment.
4.	General requirements	All the products should be compliant with the requirements set in normative documents and contractual clauses. The beneficiary shall be entitled to verify the completeness of the equipment, to choose the products and the main pieces of the equipment. The platform should be located appropriately for the working area of the reception surface to be at the same horizontal level as the road track. The platform's construction should ensure the possibility of servicing and repairing the equipment.
5.	Special requirements	<ul style="list-style-type: none"> The proposed equipment should be produced, installed and commissioned taking into account the weather conditions in the RM. The producer (bidder) should ensure the quality of its products during the design, development, production and

		<p>launch into operation, as well as submitting the technical endorsement for registration (and/or) confirmation of registration from the National Institute of Metrology for performing repairing works, assembling and launching into use the measuring means subject to legal metrological control, and the certificate for approving the model with respective model's description. Copies of all these documents should be submitted as annexes to the application.</p> <ul style="list-style-type: none"> • The producer (bidder) should prove existence of competent personnel, necessary gages for adjusting the scale and the equipment for performing assembling works and launch into operation, contract with the lab assigned to perform the metrological verification of the scales (according to the Law No. 19 of 04.03.2016 art.21) • The producer (bidder) should submit full information regarding the provided equipment, annexing catalogues, brochures, technical specifications, etc. • The producer (bidder) should submit the copy of the warranty for proposed products or for the group of provided products, referring to the present bid documents, indicating the guarantee period, quality, performance, and other requirements regarding the offered products. • The minimum total guarantee for the products should be minimum 3 years. • The producer (bidder) should ensure the presence of working gages for transmitting the measurement units for adjustment, initial and periodical verifications. • The system of automation and monitoring the weighting process will include: 2 video cameras, 2 sets of sensors, 2 systems of traffic control with lights, 1 control system, 1 set of assembling equipment and cables.
6.	Maximum weighting limit (MWL)	80 tones
7.	Division value	20 kg
8.	Scale accuracy	average, according to the Government Decision No. 267 of 08.04.2014
9.	Number of sensors	8 pieces
10.	The number of segments in the platform	3 pieces of size 6x3m; the material the platforms should be made of – reinforced concrete.
11.	Power supply	- 220 V -15% + 10%, 50Hz
12.	Operation temperature: a) electronic device b) load receptor	from -5°C to +35°C from -40°C to +45°C
13.	Water and dust safety IEC 529 (ГОСТ 14254-80) a) electronic device b) load receptor	minim IP- 65 minim IP-67
14.	Software for PC:	Operation system – Microsoft Windows 10 and corresponding Software for data collection.

		<p>The functional requirements for the Weighing Software:</p> <ul style="list-style-type: none"> • to obtain and subsequently to store the information about the weighted vehicles; • to contain the database about vehicles' weighting; • to sort the data by the number of the vehicle, by the date; • to print reports and other documents; • to store the weighting data for a certain period of time; • to transfer reports in Microsoft Excel, Microsoft Word; <p>It is necessary to store and archive the PC recordings.</p> <ul style="list-style-type: none"> • The producer/supplier should ensure a software integrated with ASYCUDA system of the RM Customs Service
15.	Requirement for provided PC:	<p>PC should have the possibility to transfer data using USB (memory sticks).</p> <p>PC should meet the minimum requirements for the weighing software and should comply with the following minimum technical characteristics:</p> <ul style="list-style-type: none"> - The exported data should be in a format which would allow indicating and processing data in Microsoft Office (Word and Excel) <p>Description of specifications:</p> <ul style="list-style-type: none"> - Processor's speed (MHz): minimum 2500 - Monitor 17" with minimum resolution 1366x768 pq <p>Volume of video memory 512 Mb</p> <p>Memory volume for hard disk – minimum 200 Gb</p> <p>Operational memory 3U: 3 Gb (lim. 32 Bit Windows 7)</p> <p>Minimum 2 ports for USB 2.0</p> <p>1 x DC-in</p> <p>1x VGA</p> <p>Indicator with display from files 5 in 1 (SD, MMC, MS, MS Pro, xD)</p> <p>Without cable IEEE 802.11 b/g/n</p> <p>Connection capacity LAN: 10/100/1000 M6 Ethernet</p> <p>Standard keypad with 88 keys, including in Cyrillic and mouse.</p> <p>White/black printer – 1 piece</p> <p>Power supply from external source of 220 V</p>

2. Weighting scales to weight the vehicles while moving

Electronic scales for vehicles with the possibility to determine the load while moving, on the axes and the total de-facto weight of the vehicles by summing up the mass of axes.		
Set of equipment	Weighting platform (b min metal board=10mm) – 1 piece Strain gauge sensors – 4 pieces Electronic measuring device – 1 piece Additional indicator device– 1 piece Model approval certificate valid on the territory of the Republic of Moldova– 1 piece Instructions for scale's operation – 1 piece Verification report – 1 piece PC (completely equipped) – 1 piece Software – 1 piece System for weighting process automation and monitoring - 1	
Quantity (piece)	2	
		
No.	Name/classification	Description
1.	Unit of measure	The International System of Units (SI) is applied - kg
2.	Technical standards	All the products proposed by the bidder for purchase/delivery should be designed and manufactured in compliance with the standards in force in the RM.
3.	Purpose	Includes: manufacturing, assembling, initial verification, launching into operation, metrological verification of equipment. Training for personnel on how to operate the equipment. Supervision of works for establishing the foundation and providing access towards the equipment.
4.	General requirements	All the products should comply with the requirements set in the normative documents, including the measuring procedure PML 02-01:2014 and contractual requirements. The beneficiary shall be entitled to verify the completeness of the equipment, to choose the products and the main pieces of the equipment. The platform's construction should ensure the possibility of servicing and repairing the equipment.
5.	Special requirements	<ul style="list-style-type: none"> The proposed equipment should be produced, installed and commissioned taking into account the weather conditions in the RM. The producer (bidder) should ensure the quality of its products during the design, development, production and launch into operation, submitting as well the technical endorsement for registration / (and/or) confirmation of registration from the National Institute of Metrology for performing repairing works, assembling and launching into use the measuring means subject to legal metrological control, and the certificate for approving the model with

		<p>respective model's description. Copies of all these documents should be submitted as annexes to the application.</p> <ul style="list-style-type: none"> • The producer (bidder) should prove existence of competent personnel, necessary gages for adjusting the scale and the equipment for performing assembling works and launch into operation, contract with the lab assigned to perform the metrological verification of the scales (according to the Law No. 19 of 04.03.2016 art.21) • The producer (bidder) should submit full information regarding the provided equipment, annexing catalogues, brochures, technical specifications, etc. • The producer (bidder) should submit the copy of the warranty for proposed products or for the group of provided products, referring to the present bid documents, indicating the guarantee period, quality, performance, and other requirements regarding the offered products. • The minimum guarantee - 3 years • The producer (bidder) should ensure the presence of working gages for transmitting the measurement units for adjustment, initial and periodical verifications. • The system of automation and monitoring the weighting process will include: 2 video cameras, 2 sets of sensors, 2 systems of traffic control with lights, 1 control system, 1 set of assembling equipment and cables.
6.	Configuration of the system	<ul style="list-style-type: none"> • Scales for weighting the vehicles while moving on each axle should comprise the weighting platform and the display indicating the weight. The system should comply with the standard SM STB 1845:2011.
7.	Maximum weighting limit (MWL)	20 tones
8.	Division value	20 kg
9.	Scale's accuracy	1B according to SM STB 1845:2011
10.	Number of sensors	4 pieces
11.	Number and characteristics of the platform	<p>a) The size of the reception surface should be at least 780 mm in the direction of the transportation mean's circulation and at least 3250 mm in the transversal direction (width of the scale's carriageway). The thickness of the board covering the platform should be at least 10 mm The overall dimension of the weighting platform of the scale in the transversal direction should not exceed 3850 mm. The platform should be located appropriately for the working area of the reception surface to be at the same horizontal level as the road track. The dimensions of the reception bridge should be 820x3900 mm, the depth – at least 700 mm. A gutter to discharge water should be envisaged at the reception surface or any other measures which would avoid for the platform to be covered by rainwater.</p> <p>b) The working area for applying the load: the weighting platform should be designed appropriately so as to ensure for the sensitiveness of the weighting platform not to be affected by the effects deriving from the difference in size of the load working areas, when the load will be applied on the active weighting area, described above.</p>

12.	Dynamic measurement	The scales should be able to weight the transportation means while moving, with errors that will not exceed the limits set for the accuracy class 1B, at a speed from 1 km/h up to 3.5 km/h. If the vehicle exceeded the maximum speed, a visual and/or sound warning should be provided.
13.	Connection to the weight indicator:	The weighting platform should be connected to the electronic device - through a cable. The systems meant to work with a cable should be designed appropriately, for the cable to have an exit from the exterior part of the weighting platform and to go through the protecting duct installed in the weighting platform from the left part. This will guarantee for no vehicle to cross the cable during the weighting process. Another option, if the cable is set in the prepared gap, it may be embedded in the concrete.
14.	Reading the weight entries	The device indicating the weight should have an embedded display and a printer connected to it, so as to have the possibility to print the information regarding the load on the axle, the total load, the number of the receipt, weighting date and time. The access to the parameters influencing the results of the measurement should be limited through the following methods: - mechanical blocking of access to adjustment parameters; - entering the adjustment settings via a password; The device indicating the weight should be equipped with a communication interface RS 232, so as to send the data accumulated on the external PC.
15.	The weight device should be compliant with, at least, the following requirements:	b) Automated follow-up from zero, the installation button at zero and the confirmation indicator for weighting: the system should include a system of automated follow-up at zero for avoiding the displacement of zero, conditioned by temperature and other conditions. c) Information printed on the receipt: the printer printing the receipt should print the following information: - load per each axle; - summary mass of the transportation means; - time and date; - circulation speed; - individual number of the receipt, which is impossible to be reproduced.
16.	Data storage and communication means:	a) Storage of data: the device indicating the weight should preserve the data about the measuring results for 2000 transportation means (in case of the record keeping by axle – for 2000 transportation means). b) Delivery of data: the device indicating the weight should deliver the data stored on the external PC.
17.	Power supply	220 V- 15% + 10%, 50 Hz
17.	Working temperature for the electronic device indicating the weight:	from -5°C to +35°C
18.	Working temperature for the reception platform:	from – 30°C to +70°C

19.	Water and dust safety IEC 529 (ГОСТ 14254-80) a) electronic device - b) load receptor -	execution IP- 54 IP-67
20.	Storage of data:	(minimum) the last 2000 vehicles
21.	Load measurement on axle	at least 8 axles
22.	Software for PC:	<p>Operation system – Microsoft Windows 10 and corresponding Software for data collection.</p> <p>The functional requirements for the Weighing Software:</p> <ul style="list-style-type: none"> • to obtain and subsequently to store the information about the weighted vehicles; • to contain the database about vehicles' weighting; • to sort the data by the number of the vehicle, by the date; • to print reports and other documents; • to store the weighting data for a certain period of time; • to transfer reports in Microsoft Excel, Microsoft Word; <p>It is necessary to store and archive the PC recordings.</p> <ul style="list-style-type: none"> - The producer/supplier should ensure a software integrated with ASYCUDA system of the RM Customs Service
23.	Requirements for the provided PC:	<p>PC should have the possibility to transfer the data using USB (memory stick).</p> <p>PC should meet the minimum requirements for the weighing software and should comply with the following minimum technical characteristics:</p> <ul style="list-style-type: none"> - The exported data should be in a format which would allow indicating and processing the data in Microsoft Office (Word and Excel) <p>Description of specifications:</p> <ul style="list-style-type: none"> - Processor's speed (MHz): minimum 2500 - Monitor 17" with minimum resolution 1366x768 pq <p>Video</p> <p>Volume of video memory 512 Mb</p> <p>Hard disk – 1 piece</p> <p>Memory volume for hard disk - minimum 200 Gb</p> <p>Operational memory 3U: 3 Gb (lim. 32 Bit Windows 7)</p> <p>Minimum 2 ports for USB 2.0</p> <p>1 x DC-in</p> <p>1x VGA</p> <p>Dynamics incorporated – Yes</p> <p>Indicator displaying from the files 5 in 1 (SD, MMC, MS, MS Pro, xD)</p> <p>Without cable IEEE 802.11 b/g/n</p> <p>LAN connection capacity: 10/100/1000 M6 Ethernet</p> <p>Standard keypad with 88 keys, including in Cyrillic and mouse.</p> <p>White/black printer – 1 piece</p> <p>Printer for the weighting receipt – 1 piece</p> <p>Supply from external source of 220 V</p>

Pls. attach delivery schedule

FORM FOR SUBMITTING SUPPLIER'S QUOTATION⁵

(This Form must be submitted only using the Supplier's Official Letterhead/Stationery⁶)

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. _____:

TABLE 1 : Offer to Supply Goods Compliant with Technical Specifications and Requirements

Item No.	Description/Specification of Goods	Quantity	Latest Delivery Date	Unit Price	Total Price per Item
1	Weighing machine with non-automatic operation (static scales for vehicles)	1			
2	Electronic scales for vehicles with the possibility to determine the load while moving (dynamic scales for vehicles)	2			
	Total Prices of Goods⁷				
	Add: Cost of Installation				
	Add : Cost of Transportation				
	Add : Other Charges (pls. specify)				
	Total Final and All-Inclusive Price Quotation				

Table 1.1: Break-down per item of cost

Item description	cost, per unit
Weighing machine with non-automatic operation	
Weighing platform made of reinforced concrete	
Electronic measuring device	
Additional indicator device	
PC (completely equipped)	
Software	
System for weighting process automation and monitoring	
Electronic scales for vehicles with the possibility to determine the load while moving	
Weighing platform (b min metal board=10mm)	
Electronic measuring device	
Additional indicator device	
PC (completely equipped)	
Software	
System for weighting process automation and monitoring	

⁵ This serves as a guide to the Supplier in preparing the quotation and price schedule.

⁶ Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

⁷ Pricing of goods should be consistent with the INCO Terms indicated in the RFQ

TABLE 2 : Estimated Operating Costs (if applicable)

List of Consumable Item/s (Include fast moving parts, if any)	Estimated Average Consumption	Unit of Measure	Unit Price	Total Price per Item

TABLE 3 : Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our Quotation are as follows :	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery Lead Time: 90 calendar days from the signing of the Contract			
Country/ies Of Origin ⁸ :			
Warranty and After-Sales Requirements			
a) Training on Operations and Maintenance			
b) Minimum 3 (three) year warranty on both parts and labor			
c) Service Unit to be Provided when the Purchased Unit is Under Repair			
d) Brand new replacement if Purchased Unit is beyond repair			
e) Maximum 8 hours needed for urgent repair actions			
Validity of Quotation			
All Provisions of the UNDP General Terms and Conditions			
Other requirements <i>[pls. specify]</i>			

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]
[Designation]
[Date]

⁸ If the country of origin requires Export License for the goods being procured, or other relevant documents that the country of destination may require, the supplier must submit them to UNDP if awarded the PO/contract.

General Terms and Conditions

1. ACCEPTANCE OF THE PURCHASE ORDER

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

2. PAYMENT

- 2.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

3. TAX EXEMPTION

- 3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.
- 3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

4. RISK OF LOSS

Risk of loss, damage to or destruction of the goods shall be governed in accordance with Incoterms 2010, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

5. EXPORT LICENCES

Notwithstanding any INCOTERM 2010 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

6. FITNESS OF GOODS/PACKAGING

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

7. INSPECTION

- 7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.
- 7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

8. INTELLECTUAL PROPERTY INFRINGEMENT

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

9. RIGHTS OF UNDP

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

- 9.1 Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.
- 9.2 Refuse to accept delivery of all or part of the goods.
- 9.3 Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

10. LATE DELIVERY

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.

11. ASSIGNMENT AND INSOLVENCY

- 11.1. The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.
- 11.2. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

13. PROHIBITION ON ADVERTISING

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

14. CHILD LABOUR

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

15. MINES

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

16. SETTLEMENT OF DISPUTES

16.1 **Amicable Settlement.** The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.

16.2 **Arbitration.** Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

17. PRIVILEGES AND IMMUNITIES

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

18. SEXUAL EXPLOITATION:

- 18.1 The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by it or by any of its employees or any other persons who may be engaged by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all appropriate measures to prohibit its employees or other persons engaged by it from, exchanging any money, goods, services, offers of employment or other things of value, for sexual favors or activities, or from engaging in any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNDP to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.
- 18.2 UNDP shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

19. OFFICIALS NOT TO BENEFIT:

The Contractor warrants that no official of UNDP or the United Nations has received or will be offered by the Contractor any direct or indirect benefit arising from this Contract or the award thereof. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.

20. AUTHORITY TO MODIFY:

Pursuant to the Financial Regulations and Rules of UNDP, only the UNDP Authorized Official possess the authority to agree on behalf of UNDP to any modification of or change in this Agreement, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in this Contract shall be valid and enforceable against UNDP unless provided by an amendment to this Agreement signed by the Contractor and jointly by the UNDP Authorized Official.