**Annex 2**

**FORM FOR SUBMITTING SUPPLIER’S QUOTATION[[1]](#footnote-1)**

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery[[2]](#footnote-2))***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. RfQ18-01731:

**TABLE 1 : Offer to Supply Goods Compliant with Technical Specifications and Requirements**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  **Lot No.** | **Description/Specification of Goods** | **Quantity** | **Latest Delivery Date** | **Unit Price, USD** | **Total Price per Item, USD** |
| 1 | Rigid ENT Surgery Endoscopy Set | 1 |  |  |  |
| 2 | Rigid ENT Diagnostic Endoscopy Set | 1 |  |  |  |
| 3 | Patient Monitor | 4 |  |  |  |
| 4 | Autoclave | 1 |  |  |  |
|  |  |  |  |  |  |
|  | **Total Prices of Goods[[3]](#footnote-3)** |  |
|  |  Add : Cost of Transportation  |  |
|  |  Add : Cost of Insurance |  |
|  |  Add : Other Charges (pls. specify) |  |
|  | **Total Final and All-Inclusive Price Quotation, USD** |  |

* Bidders can quote per each Lot separately. Evaluation of offers shall be done per Lot.

**TABLE 2 : Offer to Comply with Other Conditions and Related Requirements**

|  |  |
| --- | --- |
| **Other Information pertaining to our Quotation are as follows:** | **Your Responses** |
| ***Yes, we will comply*** | ***No, we cannot comply*** | ***If you cannot comply, pls. indicate counter proposal*** |
| Maximum delivery period not to exceed *60 calendar days* upon signature of PO Contractor by both parties |  |  |  |
| Warranty on goods for a minimum period of *2 years*  |  |  |  |
| Validity of Quotation *90 calendar days* |  |  |  |
| Instruction for the medical use in accordance with the legislation of Moldova. In case quoted medical devices are not registered, instructions for the use in the original language shall be provided, with the translation in Romanian or Russian (optional English) |  |  |  |
| Transportation to the Ministry of Interior Hospital, Gh. Asach str., 25B, Chisinau, RM, within the required delivery period |  |  |  |
| Training in Romanian for all medical personnel who will be using these medical equipment |  |  |  |
| If, at the moment of the quotation submission, the quoted devices are not registered in Moldova but comply with the quality requirements of this RfQ, supplier is responsible to register devices during 1 year after contract signature (if the case) |  |  |  |
| All Provisions of the UNDP General Terms and Conditions |  |  |  |

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier’s Authorized Person]*

*[Designation]*

*[Date]*

1. *This serves as a guide to the Supplier in preparing the quotation and price schedule.*  [↑](#footnote-ref-1)
2. *Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes*  [↑](#footnote-ref-2)
3. *Pricing of goods should be consistent with the INCO Terms indicated in the RFQ* [↑](#footnote-ref-3)