**ANNEX 7**

 **SUBMISSION CHECKLIST**

For email and/or physical delivery the following items should accompany your bid:

|  |
| --- |
| **Mandatory Returnable Documents**  |
| * [Bid Acknowledgement](#_Bid_Acknowledgment)
 |  |
| * [Bidder Information Form](#BidINFOform)
 |  |
| * [Bid Submission Form](#_Bid_Submission_Form)
 |  |
| * [Financial offer](#FinancialOFFER)
 |  |
| * [Past Performance Statement Form](#PerfStatementForm)
 |  |
| * [No Adverse Judgement Confirmation Form](#NoAdverseActionConfirmation)
 |  |

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| **Other Forms (If Applicable)** |
| * Joint Venture / Consortium / Association Information Form (if a joint venture)
 |  |
| * Voluntary Agreement for Promoting Gender Equality in the Workplace (Voluntary)
 |  |
| * Bid Security Form
 |  |
| * Performance Security Form
 |  |
| * Waiver and Release of Indemnity
 |  |

|  |
| --- |
| **Please check-off to confirm the below:** |
| MODEL FORM OF CONTRACT HAS BEEN READ AND UNDERSTOOD |  |
| THE GENERAL CONDITIONS OF THE CONTRACT HAVE BEEN READ, UNDERSTOOD, DULY REVIEWED BY A LEGAL ENTITY FOR MY ORGANIZATION’S ABILITY TO COMPLY AND ACCEPT ALL TERMS. |  |