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“Support to the Security Sector Reform in the Republic of Moldova”

Project No. 00109897

Pre-bidding conference/ Procurement of “Digital radiological installation for radiography, radioscopy and tomosynthesis for the Ministry of Defense Hospital”

Minutes

Venue: UN House, 131, 31 August 1989 Street, Chişinău, Republic of Moldova

Date: 16 May 2018, 10:00 – 10:40

Participants UNDP:

- Dorin ROTARU, Project Manager, Procurement Support Services to the Ministry of Health, UNDP Moldova
- Iurie TARCENCO, Procurement Associate, UNDP Moldova
- Natalia VOLCOVSCI, Project Assistant, Support to the Security Sector Reform in the Republic of Moldova Project, UNDP Moldova

Participants/ vendors:

- Cristina GUȚU, Manager, Intermed SRL

Background

In regards to the procurement of the Procurement of “Digital radiological installation for radiography, radioscopy and tomosynthesis for the Ministry of Defense Hospital”, based on **ItB18/01746** tender, launched on 07 May 2018, potential offerors have been invited to the pre-bidding meeting. The representative

Discussions

Vendor's questions	UNDP's clarifications
Documentation related question regarding: 1. Power of attorney.	Power of attorney is to be presented when the Bidder is not the manufacturer
2. Is the FDA certification (issued by the USA) mandatory.	Quality certificates to be presented, if available



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3. Official appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country.	Has to be presented when the Bidder is located out of Moldova and it has an official representative in Moldova
4. Certificate of Country of Origin for the procured goods.	The offer should include the information regarding the goods' producing country
5. Environmental Compliance Certificates (ECC).	UNDP tends to work with environmentally friendly companies, as per the "Green Standard". Each producer has to have the ECC, otherwise an environmental product declaration has to be presented.
6. Statement of Satisfactory Performance from the Top two (2) Clients in terms of Contract Value in the past two (2) years.	The amendment to the Bid states that at least five (5) Statements of Satisfactory Performances/ references from beneficiaries are required from the Producer, regarding the supply of Digital radiological installation for radiography, radioscopy and tomosynthesis for the past three (3) years. The referees will be further contacted to provide a review regarding the equipment.
7. Minimum of 5 (five) years of experience with medical equipment supply contracts of similar nature and complexity. Does it include the delivery of all RX type equipment?	Yes. An evidence regarding the delivery of all types of RX equipment (contracts) have to be provided.
8. All documentations, including catalogues, instructions and operating manuals, shall be in this language: English and Russian/ English and Romanian.	As the beneficiary does not know English language, the Romanian or Russian version of documentation regarding the equipment description and operating processes is required.
9. Does all the forms have to have letterheads of the Bidder?	Preferably yes, but not mandatory
10. A detailed description of how the Bidder will deliver the required goods and services, keeping in mind the appropriateness to local conditions and project environment.	The Bidder's response should contain the details regarding the delivery of goods according to DAP conditions, respecting the green environment.
11. Explain whether any work would be subcontracted, to whom, how much percentage of the requirements, the rationale for such.	To be stated if the installation of equipment will be performed by the vendor/ Bidder or by subcontracting.
12. Quality assurance review.	Mechanism on equipment/ services quality control and certificates to be presented.



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13. Implementation plan including a Gantt Chart or Project Schedule indicating the detailed sequence of activities that will be undertaken and their corresponding timing	A Chart showcasing the timing of delivery, installation, staff training and additional comments (installation/ training depending on site/ medical staff readiness, etc.) to be provided.
14. How you plan to integrate sustainability measures?	UNDP's approach is to provide sustainable equipment, that will serve on a long-term. Bidder has to specify which measures to be undertaken in order to assure the equipment functionality within the two-year warranty period (ex. periodical maintenance, spare parts replacement, etc.).
15. Estimated costs of spare parts and consumables of the supplied devices.	The list of spare parts and their prices have to be presented. The beneficiary has to estimate further costs for replacing the spare parts after the expiration of equipment warranty.
16. Transportation and delivery costs - have to be specified?	Transportation and delivery costs from producer to beneficiary have to be provided.
17. CV of tender requestor?	Not mandatory.

Results

Email with Amendment no. 1 to the Bid will be sent to the "Intermed SRL" via email.