**Annex 2**

**FORM FOR SUBMITTING SUPPLIER’S QUOTATION**

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery[[1]](#footnote-1))***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. 18/1778:

**TABLE 1: Offer to Supply Goods Compliant with Technical Specifications and Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item No.** | **Bill of quantity No.** | **Description/Specification of Goods** | **Total Value USD, VAT exclusive** |
| 1 | 2-1-13 A2 | **Access Control System. Phase 2. (04/2015-4-SCA)** |  |
| 2 | 3-1-10 A2 | **Firefighting alarm. Phase 2. (04/2015-1a,1b-SI)** |  |
| 3 | 2-1-15 A2 | **Firefighting alarm. Phase 2. (04/2015-4-SI)** |  |
| 4 | 3-3-9 A2 | **Firefighting alarm. Phase 2. (04/2015-5-SI)** |  |
| 5 | 3-4-8 A2 | **Firefighting alarm. Phase 2. (04/2015-6a,6b-SI)** |  |
| 6 | 3-5-9 A2 | **Firefighting alarm. Phase 2. (04/2015-7-SI)** |  |
| 7 | 3-7-9 A1 | **Firefighting alarm. Phase 2. (04/2015-9-SI)** |  |
| 8 | 6-13 A2 | **Firefighting alarm. Phase 2. (04/2015-0-SI)** |  |
| **Total Final and All-Inclusive Price Quotation** | | |  |

**TABLE 2: Offer to Comply with Other Conditions and Related Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
| **Other Information pertaining to our Quotation are as follows:** | **Your Responses** | | |
| ***Yes, we will comply*** | ***No, we cannot comply*** | ***If you cannot comply, pls. indicate counter proposal*** |
| Delivery Lead Time: **40 calendar days** from the signing of the Contract |  |  |  |
| Country/ies Of Origin[[2]](#footnote-2): |  |  |  |
| Warranty and After-Sales Requirements |  |  |  |
| 1. Training on Operations and Maintenance |  |  |  |
| 1. Minimum 1 (one) year warranty on both parts and labor |  |  |  |
| 1. Brand new replacement if Purchased Unit is beyond repair, during the warrantee period |  |  |  |
| 1. Maximum 24 hours needed for urgent repair actions |  |  |  |
| Validity of Quotation: minimum 90 days |  |  |  |
| All Provisions of the UNDP General Terms and Conditions |  |  |  |

**NOTE: At the time of award of Contract, UNDP reserves the right to vary the quantity of goods and/or services, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.**

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier’s Authorized Person]*

*[Designation]*

*[Date]*

1. *Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes*  [↑](#footnote-ref-1)
2. *If the country of origin requires Export License for the goods being procured, or other relevant documents that the country of destination may require, the supplier must submit them to UNDP if awarded the contract.* [↑](#footnote-ref-2)