**Annex 2**

**FORM FOR SUBMITTING SUPPLIER’S QUOTATION[[1]](#footnote-1)**

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery[[2]](#footnote-2))***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. \_\_\_\_\_\_\_:

**TABLE 1 : Offer to Supply Services Compliant with Technical Specifications and Requirements**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item No.** | **Description** | **Latest Delivery Date** | **Quantity** | **Unit Price** | **Total Price per Item** |
| 1 | Compile the mitigation component of the nationally determined contribution, referred to in decision 1/CP.21, paragraph 28, |  |  |  |  |
| 2 | Produce the adaptation communication, that might be included as a component of the nationally determined contributions, referred to Article 7, paragraphs 10 and 11, of the Paris Agreement. |  |  |  |  |
| 3 | Organize public consultations on draft NDC by mid-December 2019, with involvement of public sector, expert community and civil sector organizations and provide the final NDC to the MADRM to be submitted to the UNFCCC on behalf of the Government of the Republic of Moldova, by January 2020. |  |  |  |  |
|  | **Total Prices of Services** |  |  |  |
|  |  Add : Cost of Transportation  |  |  |  |
|  |  Add : Cost of Insurance |  |  |  |
|  |  Add : Other Charges (pls. specify) |  |  |  |
|  | **Total Final and All-Inclusive Price Quotation** |  |  |

**TABLE 2 : Estimated Operating Costs (if applicable)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **List of Consumable Item/s** *(Include fast moving parts, if any)* | **Estimated Average Consumption**  | **Unit of Measure** | **Unit Price** | **Total Price per Item** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**TABLE 3 : Offer to Comply with Other Conditions and Related Requirements**

|  |  |
| --- | --- |
| **Other Information pertaining to our Quotation are as follows:** | **Your Responses** |
| ***Yes, we will comply*** | ***No, we cannot comply*** | ***If you cannot comply, pls. indicate counter proposal*** |
| Maximum period for performance of all services |  |  |  |
| All Provisions of the UNDP General Terms and Conditions |  |  |  |
| Validity of Quotation |  |  |  |
| All Provisions of the UNDP General Terms and Conditions |  |  |  |

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier’s Authorized Person]*

*[Designation]*

*[Date]*

1. *This serves as a guide to the Supplier in preparing the quotation and price schedule.*  [↑](#footnote-ref-1)
2. *Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes*  [↑](#footnote-ref-2)