**Annex 2**

**FORM FOR SUBMITTING SUPPLIER’S QUOTATION**

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery[[1]](#footnote-1))***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. **RfQ19/01875**

TABLE 1: Offer to Supply Equipment Compliant with Technical Specifications and Requirements

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item No.** | **Description/Specification of equipment** | **Quantity** | **Latest Delivery Date** | **Unit Price, USD, VAT 0%** | **Total Price, USD, VAT 0%** |
| 1 | Electric Vehicle | 1 |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  | **Total Price of Vehicle[[2]](#footnote-2)** |  |
|  |  Add : Cost of Transportation  |  |
|  |  Add : Cost of Insurance |  |
|  |  Add : Other Charges (pls. specify) |  |
|  | **Total Final and All-Inclusive Price Quotation (USD, VAT 0%)** |  |

**TABLE 2 : Estimated Operating Costs\***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **List of Consumable Item/s** *(Include fast moving parts, if any)* | **Estimated Average Consumption**  | **Unit of Measure** | **Unit Price** | **Total Price per Item** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

\**These costs shall be quoted based on current prices at a local authorized service centre and shall be taken into account by UNDP during the evaluation process to calculate the life cycle cost of the vehicle. These maintenance services shall not be contracted by UNDP at this stage. The contract shall contain only the vehicle, warranty, delivery and other related charges.*

**TABLE 3: Offer to Comply with Other Conditions and Related Requirements**

|  |  |
| --- | --- |
| **Other Information pertaining to our Quotation are as follows :** | **Your Responses** |
| ***Yes, we will comply*** | ***No, we cannot comply*** | ***If you cannot comply, pls. indicate counter proposal*** |
| Delivery Lead Time (up to 3 months from contract signature) |  |  |  |
| Warranty and After-Sales Requirements |  |  |  |
| 1. Minimum 3 years warranty or 100,000 km on both parts and labour
 |  |  |  |
| 1. Availability of certificates of quality and origin for the offered equipment
 |  |  |  |
| 1. Availability of authorized service in Moldova
 |  |  |  |
| Validity of Quotation: 60 calendar days |  |  |  |
| All Provisions of the UNDP General Terms and Conditions |  |  |  |

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier’s Authorized Person]*

*[Designation]*

*[Date]*

1. *Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes*  [↑](#footnote-ref-1)
2. *Pricing of goods should be consistent with the INCO Terms indicated in the RFQ* [↑](#footnote-ref-2)