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REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: 06 September 2019
	REFERENCE: RfQ19/01963

Dear Sir / Madam:

We kindly request you to submit your quotation for Retrofitting of a Panel Van into a mobile command centre with additional equipment and storage systems for the National Anticorruption Center, as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before **06 September 2019, 16:30 (Moldova local time)** via eTendering system to the address below:

<https://etendering.partneragencies.org>

Username: event.guest

Password: why2change

BU Code: MDA10 and Event 0000004273

Once uploaded, Bidders that have accepted the invitation in the system will be notified via e-mail that changes have occurred. It is responsibility of the Bidder to view the respective changes and clarifications in the system.

Please Consult eTendering Resources for Bidders for additional information on bidding:

<http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notices/resources/>

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned services:

Exact Address of Delivery Location (identify all, if multiple)	Stefan cel Mare si Sfânt Boulevard 198, MD2004
Latest Expected Delivery Date and Time	<input checked="" type="checkbox"/> 60 calendar days from the issuance of the Purchase Order (PO)
Delivery Schedule	<input checked="" type="checkbox"/> Required <input type="checkbox"/> Not Required
Preferred Currency of Quotation	<input checked="" type="checkbox"/> United States Dollars <input checked="" type="checkbox"/> Moldovan Lei
Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> Must be exclusive of VAT and other applicable indirect taxes

After-sales services required	<input checked="" type="checkbox"/> Warranty on Parts and Labor for minimum period of 24 Months <input checked="" type="checkbox"/> Technical Support
Deadline for the Submission of Quotation	06 September 2019, 16:30 (Moldova local time) IMPORTANT NOTE: the time zone indicated in the Tendering system is New York Time zone. PLEASE NOTE: 1. Date and time visible on the main screen of event (on e-tendering portal) will be final and prevail over any other closing time indicated elsewhere, in case they are different. The correct proposal closing time is as indicated in the e-tendering portal and system will not accept any proposal after that time. It is the responsibility of the proposers to make sure proposals are submitted within this deadline. UNDP will not accept any proposal that is not submitted directly in the system. 2. Try to submit your proposal a day prior or well before the closing time. Do not wait until last minute. If you face any issue submitting your proposal at the last minute, UNDP may not be able to assist.
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English <input checked="" type="checkbox"/> Others: Russian or Romanian
Documents to be submitted	<input checked="" type="checkbox"/> Electronic submission of Proposal https://etendering.partneragencies.org Username: event.guest Password: why2change Please note: 1. <u>It is strongly recommended to create your username with two parts, your first name and last name separately by ".", similar to the one shown above.</u> 2. <u>You can participate in the proposal event only if you have registered in the system.</u> <input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1; <input checked="" type="checkbox"/> Company profile (short info up to 1 page); <input checked="" type="checkbox"/> Copy of Company's Registration Certificate; <input checked="" type="checkbox"/> Detailed technical description of the offered goods; <input checked="" type="checkbox"/> Quality Certificates (ISO, etc.); <input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;
Period of Validity of Quotes starting the Submission Deadline Date	<input type="checkbox"/> 60 days <input type="checkbox"/> 90 days <input checked="" type="checkbox"/> 120 days In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted by LOT
Payment Terms	<input checked="" type="checkbox"/> 100% upon complete delivery of goods <input type="checkbox"/> Others: <specify>
Liquidated Damages	0.1% of contract for every day of delay, up to a maximum duration of 1 calendar month. Thereafter, the contract may be terminated.

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Evaluation Criteria	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price ¹ ; <input checked="" type="checkbox"/> Minimum 3 year experience in the field; <input checked="" type="checkbox"/> Availability of authorized service in Moldova and comprehensiveness of after-sales services; <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions <input type="checkbox"/> Delivered computer equipment shall be FCC compliant and shall be compatible with the Microsoft Hardware Compatibility List.
UNDP will award to:	<input checked="" type="checkbox"/> One and only one supplier
Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order <input checked="" type="checkbox"/> Other Type/s of Contract: Contract for Goods and Services
Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 60 days
Conditions for Release of Payment	<input checked="" type="checkbox"/> Complete Installation <input checked="" type="checkbox"/> Passing all Testing of functionalities enlisted in Technical Specification <input checked="" type="checkbox"/> Completion of Training on Operation and Maintenance <input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with RFQ requirements
Annexes to this RFQ ²	<input checked="" type="checkbox"/> Specifications of the Goods Required (Annex 1) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions (Annex 3). Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Contact Person for Inquiries (Written inquiries only) ³	Olga Crivoliubic - Project Manager Email: olga.crivoliubic@undp.org Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

¹ UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.

² Where the information is available in the web, a URL for the information may simply be provided.

³ This contact person and address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was received. IT

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link: <http://www.undp.org/procurement/protest.shtml>.

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : http://www.un.org/depts/ptd/pdf/conduct_english.pdf.

Thank you and we look forward to receiving your quotation.

Sincerely yours,

Denis Suschevici

Denis Sușchevici
Head of Procurement Unit
UNDP Moldova

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Annex 1

TECHNICAL SPECIFICATIONS
Retrofitting of a Panel Van into a mobile command centre with additional equipment and storage systems for the National Anticorruption Center

No.	Description of Services	Technical parameters	
1.	General Presentation of the Panel Van to be retrofitted	RENAULT MASTER RJ 3.5T L4H3 2.3 Energy dCi 165HP	
		Body	Standard non-metallic white colour
		Year of manufacture	2019
		Steering	Left-hand drive
		Engine	Displacement: 2300 cm3
			Power: 165 HP
			Emission standard: Euro 6
			Fuel type: Diesel
		Tank capacity	80 l
		Transmission/Gear box	Manual
		Seating	Number and type of seats: (one) driver's seat with angle-adjustable armrest, adjustable head restraint and adjustable seat cushion angle;
			(one) two-passenger front bench with adjustable head restraints.
			Upholstery: High resistant dark fabric/cloth
		Interior equipment	Climate Control
			Non-slip floor covering
		Dimensions	Wheelbase: 4330 mm
			Overall height: 2048 mm
			Load area height: 1800 mm
		Electronics	Alternator (12V/180 A)
			High capacity battery (minimum 90 Ah)
			Remote central locking
			Automatic headlights and wipers
			Electrically operated front windows
			Electrically adjustable/heated side view mirrors
			Front fog lamps
			Parking aid system (rear)
			Working lights in load/passenger compartments with accessible switch
			Interior door contact light over the rear door
			Metric instrument cluster (including at least speedometer, tachometer, odometer, fuel gauge, seat belt warning light, clock, outside temperature display)
			12V power socket
			Audio device with AM/FM radio tuner, USB interface, speakers
			Van wiring should be able to support high charges following subsequent retrofitting (warning lights, electric car winch etc.)
			Safety and security
		Electronic Stability Program (ESP)	
		Anti-lock Braking System (ABS),	
		Electronic Brake-force Distribution (EBD)	
Acceleration Skid Control (ASR)			
Brake Assist			
Three-point seat belts for driver seat and front bench			
Immobilizer			
Front airbags (driver and passenger)			
Accessories	Engine and gearbox protection		
	First aid kit		
	Powder fire extinguisher: 5 kg, stored in the rear compartment, with mounting devices		
	Car warning triangle		
	Full-size spare wheel		
	Front and rear mudflaps		

		Full set of winter tyres with steel rims to complement factory standard summer tyres Hydraulic jack Tool kit supplied by the manufacturer Road hazard lamp 1 (one) additional key	
2.	Retrofitting Works		
2.1.	Purpose	<p>The Panel Van shall be retrofitted into a mobile command centre with cab, passenger and load compartments. The offeror shall mount bulkheads to separate the compartments, benches and seats and additional equipment necessary, including the storage system from the load compartment.</p> <p>The mobile command centre shall transport NAC representatives (up to 8 persons, including the driver) to different districts of Moldova and provide informational training to people around the country on anti-corruption measures.</p>	
2.2.	Structure	<p>The mobile centre shall have 3 (three) compartments (cab, passenger and load command compartments). The compartments shall be separated by reinforced bulkheads. The type of the bulkhead reinforcement shall be proposed based on the characteristics presented below. The Offeror shall make sure all bulkheads have the same characteristics (in case the factory van comes with a bulkhead already mounted, then the Offeror shall adapt it upon necessity in accordance with the RFQ requirements). The quotation shall present explicitly the characteristics of the bulkhead reinforcements proposed.</p>	
2.3.	Passenger Compartment	<p>The passenger compartment shall have a minimum of 2.5m length.</p> <p>The compartment shall be equipped with internal lights (white LED lights). The Offeror shall quote the number of lights proposed to ensure sufficient light for the compartment.</p> <p>The compartment shall be equipped with 1 right side sliding door with privacy glass (tinted glass) and 1 left side fixed glass window (privacy glass). The window shall have shades or blinds. The Offeror shall quote the inclusion of windows in the passenger compartment.</p> <p>A foldable step shall be provided in front of the sliding door. A handle of minimum 20cm shall be mounted inside next to the sliding door for ease of getting on the mobile command centre.</p> <p>The compartment shall have 3 (three) rear rows of seats:</p> <ul style="list-style-type: none"> - 1 (one) 2-seater bench in row 1 (full size seats); - 1 (one) 2-seater bench in row 2 (full size seats); - 1 (one) foldable seat in row 3 (the seat shall be mounted on one of the walls) (in case van dimensions will not allow mounting of the foldable seat in row 3, another location shall be proposed). 	

		<p>The benches from row 1 and 2 shall face each other and a foldable table of approximate 60cm length x 40cm width shall be placed in between (the table shall be mounted on the wall below the left side fixed glass window). The benches and the seat shall have approx. 70cm length and 60cm width each. The Offeror shall take into consideration the corresponding reinforcement of the walls so that the foldable seat and table are mounted securely and can stand different weights. Additionally, the Offeror shall propose at least 2 (two) colours and materials for the benches, seat and table which shall be included in the final price.</p> <p>One 220W socket shall be mounted next to the foldable table to be used for different computer equipment (laptops/printers etc.).</p> <p>One TV with 55" diagonal and Ultra HDI 4k resolution shall be mounted on the back wall of the passenger compartment (based on a reinforced bulkhead). Special mounting mechanism shall be proposed for this purpose. The TV should be easy to take off the wall and place on the exterior of the mobile center for presentations. Special mounting mechanisms shall be installed on the exterior of the mobile center to support the TV. The Offeror shall include specifications of the TV set, the type of the interior and exterior wall mounting of the TV set proposed in its quotation. The TV set shall be accompanied by a corresponding sound/acoustical equipment. The details of the mounting and placement of this equipment (both inside and on the outside of the centre) shall be presented.</p> <p>One sun shading device (dimensions to be proposed by Offeror based on the van model) shall be included in the Quotation. The device shall be mounted on the exterior of the van and shall roll out easily when the van is stopped. The sun shading device shall be used when the TV set shall be placed on the outside of the van for presentations. The Offeror shall present the characteristics of the sun shading device and details of its setup.</p> <p>One 220W socket shall be mounted inside the compartment next to the TV and 2 more 220W sockets shall be mounted on the outside of the mobile center (on the sliding door or wall or the rear-side doors upon feasibility).</p> <p>All the electronical and other equipment listed in this paragraph shall be provided by the Offeror.</p>
2.4.	Load Compartment	<p>The load compartment shall have a minimum of 1.35m length.</p> <p>The compartment shall be equipped with internal lights (white LED lights). The Offeror shall quote the number of lights proposed to ensure sufficient light for the compartment.</p> <p>The compartment shall be equipped with a metallic set of shelves (from the bottom to the top of the compartment), which shall stock a printer/xerox, mini-fridge and water cooler (to be purchased separately by UNDP), and other training materials. The shelves shall be mounted on one of the lateral sides and shall have a rigid structure that will be able to support up to 40kg per shelf. The number of shelves, their dimensions and the heights at which they shall be mounted shall be confirmed at a later stage based on the selected models of the electronic equipment that will be stored there. The electronic equipment shall be secured</p>

		<p>through special straps (able to support up to 30kg) on the shelves against falling during transportation. Each shelf shall be equipped with its own strap. The Offeror shall quote a price that will cover different setup options and shall present details on the set of shelves and corresponding straps proposed.</p> <p>The compartment shall have 2 (two) sockets of 220W to support the above-mentioned electronic equipment.</p> <p>The other part of the compartment shall be free in order to store a tent, a foldable table and 4 foldable chairs to be used outside when the mobile center is stopped.</p> <p>A foldable step shall be provided at the rear bumper.</p>
2.5.	Flooring	The mobile command centre shall be equipped with anti-slip, anti-static, and liquid-proof flooring. The Offeror shall specify the flooring proposed.
2.6.	Interior Panels	The Offeror shall present details of the proposed interior panels or upholstery in all compartments. The Quotation price shall cover a range of 2 (two) possible options for the interior.
2.7.	Insulation	The vehicle sides and roof of the passenger compartment shall be insulated to enhance the cabin environment; sound and air-conditioning criteria. The Offeror shall specify the type of insulation proposed.
2.8.	Other Electrical Equipment	Van wiring should be able to support high charges (use of TV, printer/xerox, mini fridge, laptop etc. at the same time when the mobile center is stopped). A more powerful battery shall be proposed if the 90Ah is not sufficient to support use of TV, printer/xerox, mini fridge, laptop etc. at the same time when the mobile center is stopped.
2.8.1.	Beacon Light and Mobile Command Centre Branding	The mobile command center vehicle shall be equipped with a beacon light (with optical and acoustical functions) and shall be branded with NAC logo.
2.8.2.	Air-Conditioning (A/C)	A complete A/C system shall be installed in all compartments of the van.
2.9.	Safety and security	The mobile command centre shall be equipped with seat belts for all passenger compartment seats. The factory van comes with seat belts for the cab benches and driver's seat. The Offeror shall quote seat belts for the seats in the retrofitted passenger compartment.
3.	General Conditions	

3.1.	Delivery Date	The works shall start no later than 15 October 2019 (delivery date of the van) and shall be finalized within 60 calendar days.
3.2.	Plans	The Offeror shall present the plans of the proposed retrofitted mobile command centre including the required equipment with its Quotation. The plan shall be confirmed and approved by UNDP and NAC after discussions with the Offeror.
3.3.	Warranty	Minimum 2 (two) years warranty on parts and labour.
3.4.	Exhaustive Quotation Price	The Offer shall quote a price that shall include overhead for possible minor changes to the proposed mobile command center setup. The quotation should include the equipment required

Minimul list of required additional Electronics:

- a. Alternator (12V/180 A)
- b. High capacity battery (minimum 90 Ah) (a more powerful battery shall be proposed if the 90Ah is not sufficient to support use of TV, printer/xerox, mini fridge, laptop etc. at the same time when the mobile center is stopped)
- c. Jump starter device for vehicle startup in case of battery drainage

Annex 2

FORM FOR SUBMITTING SUPPLIER'S QUOTATION⁴*(This Form must be submitted only using the Supplier's Official Letterhead/Stationery⁵)*

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. _____:

TABLE 1 : Offer to Supply Goods Compliant with Technical Specifications and Requirements

Item No.	Description/Specification of Goods	Quantity	Latest Delivery Date	Unit Price	Total Price per Item
	Total Prices of Goods⁶				
	Add : Cost of Transportation				
	Add : Cost of Insurance				
	Add : Other Charges (pls. specify)				
	Total Final and All-Inclusive Price Quotation				

TABLE 2 : Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our Quotation are as follows :	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery Lead Time			
Warranty and After-Sales Requirements			
a) Training on Operations and Maintenance			
b) Minimum one (1) year warranty on both parts and labor			
Validity of Quotation			
All Provisions of the UNDP General Terms and Conditions			

⁴ This serves as a guide to the Supplier in preparing the quotation and price schedule.

⁵ Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

⁶ Pricing of goods should be consistent with the INCO Terms indicated in the RFQ

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]

[Designation]

[Date]

General Terms and Conditions

1. ACCEPTANCE OF THE PURCHASE ORDER

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

2. PAYMENT

- 2.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

3. TAX EXEMPTION

- 3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.
- 3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

4. RISK OF LOSS

Risk of loss, damage to or destruction of the goods shall be governed in accordance with Incoterms 2010, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

5. EXPORT LICENCES

Notwithstanding any INCOTERM 2010 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

6. FITNESS OF GOODS/PACKAGING

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used

and for purposes expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

7. INSPECTION

- 7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.
- 7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

8. INTELLECTUAL PROPERTY INFRINGEMENT

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

9. RIGHTS OF UNDP

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

- 9.1 Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.
- 9.2 Refuse to accept delivery of all or part of the goods.
- 9.3 Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

10. LATE DELIVERY

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.

11. ASSIGNMENT AND INSOLVENCY

- 11.1. The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.
- 11.2. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

13. PROHIBITION ON ADVERTISING

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

14. CHILD LABOUR

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

15. MINES

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

16. SETTLEMENT OF DISPUTES

16.1 **Amicable Settlement.** The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.

16.2 **Arbitration.** Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

17. PRIVILEGES AND IMMUNITIES

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

18. SEXUAL EXPLOITATION:

18.1 The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by it or by any of its employees or any other persons who may be engaged by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent,

shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all appropriate measures to prohibit its employees or other persons engaged by it from, exchanging any money, goods, services, offers of employment or other things of value, for sexual favors or activities, or from engaging in any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNDP to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.

- 18.2 UNDP shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

19. OFFICIALS NOT TO BENEFIT:

The Contractor warrants that no official of UNDP or the United Nations has received or will be offered by the Contractor any direct or indirect benefit arising from this Contract or the award thereof. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.

20. AUTHORITY TO MODIFY:

Pursuant to the Financial Regulations and Rules of UNDP, only the UNDP Authorized Official possess the authority to agree on behalf of UNDP to any modification of or change in this Agreement, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in this Contract shall be valid and enforceable against UNDP unless provided by an amendment to this Agreement signed by the Contractor and jointly by the UNDP Authorized Official.