**Annex 2**

**FORM FOR SUBMITTING SUPPLIER’S QUOTATION[[1]](#footnote-1)**

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery[[2]](#footnote-2))***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. **RfQ20/02088**:

**Table 1:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item No.** | **Specification of Services** | **Q-ty** | **Latest delivery date** | **Unit price, USD, VAT=0** |
| 1 | Inspection of premises, measuring activities, obtain permits, topography survey of adjacent territory and city planning certificate | 1 | 5 days from the date of contract signing |  |
| 2 | Selection by beneficiary one from three options for planning the internal premises and the façade (3d drawings); | 1 | 10 days from the date of contract signing |  |
| 3 | Develop technical design documentation for all the works: (Land improvement; Architectural solutions; Construction solutions; Internal and external electrical and lighting networks; Internal and external water and sewerage networks; Ventilation, heating and air conditioning networks; Thermomechanical equipment (if necessary); Internal and external gas networks (if necessary); Automatization of ventilation, heating and air conditioning networks; Low voltage networks (communication networks); Fire alarm networks; Access control system; CCTV (Video surveillance); Design of organization of construction site (DOC);  **Typical, three – stored building, reinforced concrete frame structure, outside walls: prefabricated concrete panels; h=3.1m; S=320.0m2;** | 1 | 30 days from the date of contract signing |  |
| 4 | Approved technical design documentation by appropriate authorities | 1 | 40 days from the date of contract signing |  |
| 5 | Bill of quantities (BOQ)and cost estimates, complete for all items of work with detailed description for each item; | 1 | 40 days from the date of contract signing |  |
| 6 | Verification cost estimates by independent Authorized / Licensed Experts; | 1 | 45 days from the date of contract signing |  |
| 7 | Design Author’s Supervision during the construction period; | 1 | During the implementation period |  |
| **Total prices of Deliverables:** | | | |  |
|  | Add: Cost of Transportation | | |  |
|  | Add: Other Charges (pls. specify) | | |  |
| **Total final and All-inclusive Price Quotation:** | | | |  |

**TABLE 2 : Offer to Comply with Other Conditions and Related Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
| **Other Information pertaining to our Quotation are as follows :** | **Your Responses** | | |
| ***Yes, we will comply*** | ***No, we cannot comply*** | ***If you cannot comply, pls. indicate counter proposal*** |
| Maximum delivery period not to exceed *45 calendar days* upon signature of contract and from the moment the Contractor was given access to the construction site |  |  |  |
| Validity of Quotation *90 calendar days* |  |  |  |
| All Provisions of the UNDP General Terms and Conditions |  |  |  |

All other information that we have not provided automatically implies our full compliance with the

requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier’s Authorized Person]*

*[Designation]*

*[Date]*

*Dully stamped*

1. *This serves as a guide to the Supplier in preparing the quotation and price schedule.* [↑](#footnote-ref-1)
2. *Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes* [↑](#footnote-ref-2)