**Annex 2**

**FORM FOR SUBMITTING SUPPLIER’S QUOTATION[[1]](#footnote-1)**

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery[[2]](#footnote-2))***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. 2157:

**TABLE 1: Offer to Supply Services Compliant with Technical Specifications and Requirements**

| **Item No.** | **Description** | **Latest Delivery Date** | **Quantity** | **Unit Price** | **Total Price per Item** |
| --- | --- | --- | --- | --- | --- |
| 1 | **Deliverable 1:** Activity Plan and Methodology for the assignment submitted and coordinated |  |  |  |  |
| 2 | **Deliverable 2:** Develop functional contours/modules associated with authorization for import/export of ODS and reporting ODS, as part of the software for Automatic Information System “Register of chemical products placed on the market in the Republic of Moldova” |  |  |  |  |
| 3 | **Deliverable 3:** Proposals to the development of the “Authorization” and “Reporting” Chapters of the draft of f-gases Law (under development with the support of EU4Climate project) with the aim to integrate, from a legal perspective, the recommendations of the international consultant from Germany, hired under the EU4Climate Project within the October 2019-January 2020 periods |  |  |  |  |
| 4 | **Deliverables 4:** Draft Governmental decision on amending the GD# 535/2020 for the approval of the Technical Concept of the Automatic Information System “Register of chemical products placed on the market in the Republic of Moldova” as well as its related package required for Governmental consideration and approval |  |  |  |  |
| 5 | **Deliverable 5:** Develop functional contours/modules, as part of the software for Automated Information Systems „Register of chemicals placed on the market of the Republic of Moldova (SIA "REPC"), associated with allocation of f-gases’ quotas, authorization for the import and export of F-gases and their alternatives, and equipment & products containing such substances, and reporting information on F-gas and their alternatives uses, recycling, reclamation and destruction. Modules linked with central electronic database of business reports (DBR) and central register of equipment operators (CREO), as recommended by the international consultant. |  |  |  |  |
| 6 | **Deliverable 6:** Organize two rounds of trainings for end-users of the Automated Information Systems „Register of chemicals placed on the market of the Republic of Moldova (SIA "REPC"), with involvement of all relevant governmental agencies, and companies that import, export, use, dispose, recover and recycle refrigerants (including ODS, F-Gases and their alternatives) and refrigerant equipment |  |  |  |  |
| 7 | **Deliverable 7:** Final report on undertaken activities, as per Deliverables 2-6 above |  |  |  |  |
|  | **Total Prices of Services** |  |  |  |
|  |  Add : Cost of Transportation  |  |  |  |
|  |  Add : Cost of Insurance |  |  |  |
|  |  Add : Other Charges (pls. specify) |  |  |  |
|  | **Total Final and All-Inclusive Price Quotation** |  |  |

**TABLE 2: Offer to Comply with Other Conditions and Related Requirements**

| **Other Information pertaining to our Quotation are as follows:** | **Your Responses** |
| --- | --- |
| ***Yes, we will comply*** | ***No, we cannot comply*** | ***If you cannot comply, pls. indicate counter proposal*** |
| Maximum period for performance of all services |  |  |  |
| All Provisions of the UNDP General Terms and Conditions |  |  |  |
| Validity of Quotation |  |  |  |
| All Provisions of the UNDP General Terms and Conditions |  |  |  |

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier’s Authorized Person]*

*[Designation]*

*[Date]*

1. *This serves as a guide to the Supplier in preparing the quotation and price schedule.*  [↑](#footnote-ref-1)
2. *Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes*  [↑](#footnote-ref-2)