



REQUEST FOR QUOTATION (RFQ)

RFQ Reference: "Construction works for two water storage basins in v. Beștemac and v. Antonești"	Date: 23 November 2020
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SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature: Corina Oprea

Name: Corina Oprea

Title: Operations Manager

Date: 23 November 2020

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SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
Deadline for the Submission of Quotation	<p>04.12.2020, 16.30, (Moldova local time GMT+2)</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p> <p>For eTendering submission - as indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.</p>
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input checked="" type="checkbox"/> E-tendering</p> <p>For eTendering method, click the link https://etendering.partneragencies.org and insert Event ID information</p> <ul style="list-style-type: none"> • BU Code MDA 10 and Event ID number-0000007771 <p>Detailed instructions on how to submit, modify or cancel a bid in the eTendering system are provided in the eTendering system Bidder User Guide and Instructional videos available on this link: http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notice/resources/</p>
Cost of preparation of quotation	<p>UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
Supplier Code of Conduct, Fraud, Corruption,	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_andinvestigation.html#anti</p>
Gifts and Hospitality	<p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.</p>
Conflict of Interest	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or</p>

	<p>any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
General Conditions of Contract	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> General Terms and Conditions for Works</p> <p>Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy</p>
Special Conditions of Contract	<p><input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by [20 (twenty) days]</p> <p><input type="checkbox"/> Others [pls. specify]</p>
Eligibility	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p>
Currency of Quotation	Quotations shall be quoted in US dollars
Joint Venture, Consortium or Association	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> <p>Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.</p>
Only one Bid	<p>The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <p>a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or</p> <p>b) they have the same legal representative for purposes of this RFQ; or</p> <p>c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;</p> <p>d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or</p> <p>e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</p>
Duties and taxes	<p>Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p>

	<p>All prices must:</p> <p><input checked="" type="checkbox"/> be exclusive of VAT and other applicable indirect taxes [according to project and applicable country agreement]</p>
Language of quotation	<p>English, Russian or Romanian</p> <p>Including documentation including catalogues, instructions and operating manuals.</p>
Documents to be submitted	<p>Bidders shall include the following documents in their quotation:</p> <p><input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed</p> <p><input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1</p> <p><input checked="" type="checkbox"/> Company Profile</p> <p><input checked="" type="checkbox"/> Registration certificate</p> <p><input checked="" type="checkbox"/> List and value of projects performed for the last 3 years plus client's contact details who may be contacted for further information on those contracts</p> <p><input checked="" type="checkbox"/> List and value of ongoing Projects with UNDP and other national/multi-national organization with contact details of clients and current completion ratio of each ongoing project</p> <p><input checked="" type="checkbox"/> Statement of satisfactory Performance (Certificates) from the top 3 clients in terms of Contract value in similar field</p> <p><input checked="" type="checkbox"/> Completed and signed CVs for the proposed key personnel</p> <p><input checked="" type="checkbox"/> List of equipment, construction machinery & transportation vehicles available to execute the contract</p>
Quotation validity period	<p>Quotations shall remain valid for 90 days from the deadline for the Submission of Quotation.</p>
Price variation	<p>No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.</p>
Partial Quotes	<p><input checked="" type="checkbox"/> Not permitted</p>
Alternative Quotes	<p><input checked="" type="checkbox"/> Not permitted</p>
Payment Terms	<p><input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation.</p>
Conditions for Release of Payment	<p><input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements</p>
Contact Person for correspondence, notifications and clarifications	<p>E-mail address: cristina.cotofana@undp.org</p> <p>Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified.</p> <p>Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</p>
Clarifications	<p>Requests for clarification from bidders will not be accepted any later than 3 days before the submission deadline. Responses to request for clarification will be communicated by email by 30 November 2020</p>
Evaluation method	<p><input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer</p>
Evaluation criteria	<p><input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1</p> <p><input checked="" type="checkbox"/> Minimum 5 years of experience in the area</p> <p><input checked="" type="checkbox"/> One year of warranty for installed equipment and three years warranty for works and labour</p> <p><input checked="" type="checkbox"/> Maximum contract delivery period is 180 calendar days since contract signature</p> <p><input checked="" type="checkbox"/> Key engineering staff available: 2 (two) certified construction site engineers with minimum 5 years of experience as site engineers (Qualification Certificates and CVs)</p> <p><input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract</p>
Right not to accept any quotation	<p>UNDP is not bound to accept any quotation, nor award a contract or Purchase Order</p>
Right to vary	<p>At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or</p>

requirement at time of award	decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	<input checked="" type="checkbox"/> <u>Contract for Works</u>
Expected date for contract award.	15 December 2020
Publication of Contract Award	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
Policies and procedures	This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures
UNGM registration	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

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ANNEX 1: SCHEDULE OF REQUIREMENTS

1. Introduction and objectives

Climate-induced disasters occur more frequently and repeatedly in Moldova, provoking economic damages of about 4 million USD annually. Such a risk exposure is explained by agriculture dependence on the volume of precipitations at the country level, being the most vulnerable sector of the national economy. The main cause is water deficit for agricultural needs, but also the limited resources and capacities to plan and to use the infrastructure for water storage for irrigation purposes in Moldovan rural communities.

In this context, the “Disaster and Climate Risk Reduction in Moldova” Project aims to increase resilience and adaptive capacities of rural communities to climate change and disasters through improved water storage infrastructures and disaster risk reduction measures. The main goal of the project is to facilitate the implementation of climate-smart water management solutions for agriculture, flood management, fire prevention and expansion of community-based rescue/firefighting teams in selected rural communities of the Republic of Moldova. The project implementation period is 2019-2021, and the geographical areas of activity and intervention are limited to 5 districts - Cantemir, Criuleni, Hîncești, Leova and Ungheni. The project is financed by Austrian Development Agency and implemented by United National Development Programme.

One of the activities of the project is to build rainwater storage basins to help the farmers to cope with effects of climate-induced disasters. The beneficiaries of the rainwater storage basins are farmers needing infrastructure for collecting and storing water so as to cover the irrigation needs for about 5 ha of agricultural land. As well, the farmers-beneficiaries of this project, will co-finance the investment for a value of at least 20% of the total cost of the project. The total volume of the financial support provided by the Project per one beneficiary will not exceed the amount of 30.000 USD, even when the beneficiary's contribution value exceeds 20%.

2. Content of works and beneficiaries

2.1 Commonly, the content of works will envisage the following types of works: earthworks and construction works, territory planning and enhancing works, construction of access ways to the reservoir for irrigation, and launch into operation works. All these types of works and activities will contribute to improving the conditions for farmers' sustainable agricultural activity from Ungheni, Hîncești, Cantemir, Leova and Criuleni – beneficiaries of the *ADA/UNDP Moldova “CCDRR” Project*.

2.2 The earthworks and construction works pertaining to this tender refer to one single lot as follows in the below table:

Lot	Locality	The name
Lot 1	v. Beștemac, d. Leova	Building the basin for rainwater collection and storage for irrigation, “Binețe - Lux” LLC, Beștemac village, Leova district
	v. Antonești, d. Cantemir	Reconstruction of basin for rainwater collection and storage for irrigation, “Grand Depot” LLC, from Antonești village, Cantemir

2.3 The works envisaged for these construction sites shall include, in particular, the following types of earthworks and construction works:

„Binețe-Lux” LTD in v. Beștemac, d. Leova

The project envisages building the dam and capacitating the water collection basin for irrigation on the land of enterprise “Binețe-Lux” Ltd, building the bottom discharge of water from the basin, reinforcing the banks and embankments of the basin, as well as of ways for taking in rainwaters and discharging the surplus of water from the basin.

The following main works will be carried out for this purpose:

- Building the dam and capacitating the water storage basin.
- Construction works of the water bottom evacuator from the water storage basin.
- Construction works for the open type drainage spillway.
- Building the access road for the special technical means of the firefighting service, from local crushed stone.

„Grad Depot” LTD in v. Antonești, d. Cantemir

The project envisages reinforcing, extending, and deepening the bed of the existing reservoir for accumulation of water from the greenhouse.

The following main works will be carried out for this purpose:

- Partial demolishing works of the existing reservoir;
- Construction works (extension) of the water accumulation basin,

2.4 The Contractor shall ensure all the necessary things for successful implementation of the contract: labor force, engineering, materials, equipment, support materials, transport, machinery, devices, and necessary trips for performing all the works under this contract.

Commonly, the Contract will include the following activities:

- **procurement and delivery** of materials and equipment, which is necessary for successful carrying out of works;
- **preparing the site** for storing materials, equipment and executing the works;
- **construction works** – listed above;
- **launch into operation** of construction works and materials.

2.5 The Contractor shall ensure for all the constructions-related materials and activities under the contract, before being executed, to be coordinated with the representatives of the Beneficiary and CCDRR/UNDP Project, accountable for the daily supervision and periodical monitoring of the works on the site.

Note for bidders:

Whenever the technical specifications request a specific product, specific brand, name/model, the bidders may come up with suggestions to coordinate any other product, which would have equal characteristics with the specified product, meeting all origin requirements, physical, functional, and performance parameters

3. Construction site

The works under the respective tender shall be carried out according to the above-mentioned lot.

4. Organizational arrangements

The implementation of the project and the fulfilment of on-site works shall be monitored by the Engineer – Consultant, appointed by UNDP Moldova, who will systematically visit the construction site for monitoring. Additionally, the Engineer-Technical Responsible, authorized by the project Beneficiary, shall ensure the daily supervision of construction works envisaged in the contract.

5. Expected results

The following outcomes are expected from the Contractor:

Outcome 1: Finishing all construction works, landscaping works, etc. stipulated by the contract within a period **no longer than 180 calendar days** since the date the Contract was signed.

Outcome 2: Launching into final operation the site within a period of **up to 6 months** since the date of officially finishing works.

6. Main technical requirements and specifications

The designs for the construction of the tanks in Beștemac village, SRL "Binețe-Lux" and Antonești village, SRL "Grand Depot", stipulate, especially: land preparation, excavation of the accumulation tanks, construction of dams, construction of the routes for water abstraction and discharge, reinforcement of the banks and embankments up to the technical parameters calculated in the design documentation. The technical solutions shall be executed: (i) for SRL "Binețe-Lux", according to design no. RFQ20/02018—045 LH, of 15.09.2020; (ii) for SRL „Grand Depot”, according to design no. RFQ20/02018—012 LH, of 15.09.2020, where both designs have been developed by „Intexnauca” S.R.L. Company, License AMMII No. 041611 of 12.03.2013; Urbanism Certificate nr. 01, din 26.01.2020; Terms of Reference announced for this tender, as well as normative documents: SNiP-2.06.01-86 - "Hydrotechnical Constructions"; SNiP-2.06.03-85 - "Melioration Systems and Constructions"; SNiP III-4-80 - "Safety Measures"; Typified design for dams no. 820-4-023.86.

6.1 Tank in Beștemac village:

Dam: First the fertile soil layer, Category I, shall be excavated with a bulldozer from the sector where the dam is to be build, up to the depth of 0.8-1.4(m), which layer shall be used subsequently for the recultivation of the related lands; in the stream bed of the tank, preponderantly clayish land, Category II, with high humidity shall be excavated. The groundwater level is of 0.4-1.2(m). For these reasons, excavation equipment (excavator, bulldozer) on caterpillar is recommended to be used. The banks and embankments shall have the incline between $m=1.0$ and $m=2.0$, as the case may be, according to the design documentation. The mounds shall be compacted until the value of $\gamma=1.6\text{g/cm}^3$ is obtained.

The dam shall be built using clayish ground, category II, excavated locally from the stream bed of the tank. The mounds of the dam shall be compacted until the value of $\gamma=1.6\text{g/cm}^3$ is obtained. The embankments of the final reinforced dam shall have the compacted slopes with the inclines $m=1.0-2.0$, as the case may be, according to the PE card, sheet 1. The ring width at the peak of the dam shall not be less than 4.50m, and the peak level of the dam ring shall be higher than the designed level by 5% - (settlement reserve).

Spillway: the water surplus discharger shall be of the type of an open channel, with the bottom width of $b=6.0\text{m}$, which shall be excavated in the structure of the dam in transversal direction. The spillway axis shall be 22.5m from the right bank of the basin, measured on the bund. The paved level of the channel shall be by 1.75m lower than the peak level of the dam. On the bund, 1.2 m from the longitudinal axis of the bund, forward, a spillway wall shall be built in the channel, of monolithic reinforced concrete - B15 F150 W6, with the length of 10.5m, height of 2.55m and thickness of $\delta=25\text{cm}$, reinforcement mesh of A1 class, diameter $\varnothing 8\text{mm}$, cell 200x200. The earthworks (bottom and embankments) of the water discharger shall be protected with a Geotextil layer – polypropylene fiber - 200gr/m², with the overlapping of strips at 100 mm. The protection of the earthworks on the embankments and bottom of the channel (against gullies) shall be also done with non-woven fabric, of the CT100/200(Π) type, $h=150\text{ mm}$, with the cells filled with special concrete B15 F150 W6. On the lower part of the channel, downstream, a prong shall be built of local crushed stone, with the fraction (100-300) mm, M300 mark.

Construction for bottom water discharge: The basin drainage tube with the total length of 31.5m, shall be built of metal pipes with the diameter $\varnothing 150\text{mm}$, thickness 4.0 mm. The control valve, with flanges, diameter $\varnothing 150\text{mm}$, shall be of cast iron, of the 36ч 66р type, GOST 8437-75. The pipes shall be set on a sand bed $\delta=100\text{ mm}$; The manual insulation of the metal pipeline mounted in earth shall be done with 2 layers of hot bitumen and one layer of sulphite type paper, type I. On both sides of the drainage tube, two wells shall be built of precast reinforced concrete elements of the KЛ-10-9 type, (painted on the outside with two layers of hot bitumen (hydro-insulation), with the depth of 1.0m, placed on a bed of local gravel, M300 mark, gr. $\delta=100\text{ mm}$.

Access way: The access way to the basin with the width of 3.0m, for the specialized equipment of the fire station, shall be built of local crushed stone, compacted in one layer with the thickness of $\delta=160\text{mm}$, fraction of 15-20mm, M300 mark; a side lane for the maneuvers of the firetrucks shall be built near the tank.

6.2 Tank in Antonești village:

Tank: on the construction site (extension) of the existing tank, it shall be necessary to excavate firstly the fertile soil layer, used for recultivation, and especially the clayish ground, of category II, with high humidity. For these reasons, caterpillar excavation equipment should be used.

The banks and embankments of the extended tank shall have the inclines $i=1.0-1.5$, as the case may be. The mounds shall be compacted until the value of $\gamma=1.6\text{g/cm}^3$ is obtained.

The protection of the earthworks, in the case of the built tank, shall be done with Geotextil, polypropylene fiber - 200gr/m² with the overlapping of strips – 100 mm. The geomembrane, with the strip width of (5.0 - 7.0) m, length of 150 m, and thickness of $\delta=2.0\text{ mm}$, shall be welded with hot air and fixed in the ground after each 2.0 m with metal braces with the diameter of 8.0 mm and length of 0.9 m. Overlapping of strips – 150 mm. The protection of the earthworks on the embankments against gullies shall be also done with non-woven fabric, of the CT100/200(Π) type or other equivalent type. The filling of the cells shall be of pearly gravel, M300 mark, fraction from 20-50 mm.

7. Labeling equipment

All the equipment shall be labelled with manufacturer original plates, which should include, at least, the production year, main technical parameters and equipment type/ID. The assembled cables will be labelled at the beginning and end of the networks. All the textual labels necessary for system operation shall be in Romanian and Russian languages.

8. Reception by the end of works

After finishing construction works, installing and testing appropriately the equipment as stipulated by the contract, training the personnel and transferring the execution documents, the procedure for launching into operation the site shall be organized. All the costs related to organizing the tests for installed systems and training the personnel shall be incurred by the Contractor.

9. Warrantee period

The warrantee period for the performed works shall start on the date of site reception upon finishing the works and shall last for 36 months.

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues	<input type="checkbox"/> Yes <input type="checkbox"/> No

(If yes, provide a Copy)				
Is your company a member of the UN Global Compact		<input type="checkbox"/> Yes <input type="checkbox"/> No		
Bank Information		Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.		
Previous relevant experience: 3 contracts				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER – WORKS

Bidders are requested to complete this form, sign it and return it as part of their quotation along with Annex 2 Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

Technical Offer

Provide the following:

- a brief description of your qualification and capacity that is relevant to the Scope of Works;
- a brief method statement and implementation plan;
- team composition and CVs of key personnel

Financial Offer

Description of Works	UOM	Qty	Unit Price	Total Price
Building the basin for rainwater collection and storage for irrigation, "Binețe - Lux" LLC, Beștemac village, Leova district	unit	1		
Reconstruction basin for rainwater collection and storage for irrigation, "Grand Depot" LLC, from Antonești village, Cantemir district	unit	1		
Total				

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Other requirements [pls. specify]	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.

Exact name and address of company Company Name: Click or tap here to enter text. Address: Click or tap here to enter text. Click or tap here to enter text. Phone No.: Click or tap here to enter text. Email Address: Click or tap here to enter text.	Authorized Signature: Date: Click or tap here to enter text. Name: Click or tap here to enter text. Functional Title of Authorised Signatory: Click or tap here to enter text. Email Address: Click or tap here to enter text.
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