# Schedule of Requirements

***STATEMENT OF NEED: Logistics services are needed for packing, carrying, loading/offloading and transportation of food supplies and hygienic items to various rayons of the Republic of Moldova, to support people in vulnerable situations from rural and urban areas, including elderly people, people with disabilities, families in vulnerable situations, children without parental care, who are beneficiaries of the NGOs from both banks of Dniester, members of the NGO Task Force on COVID-19 and Human Rights.***

UN Women is looking to contract a company to provide specialized services as per the following:

* Transportation of up to 5600 food and hygienic packages in districts and villages of Moldova as per distribution plan provided by UN Women
* Provide a secured and appropriate storing space for the food and hygienic products, following delivery by local retailers to be stored and distributed per 5600 packs.
* Loading, unloading and handling services (hamali).

**Technical Specifications for Goods and services:**

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| --- | --- | --- | --- |
| **Item No** | **Minimum Technical Requirements** | **UoM** | **Q-ty\*** |
| 1 | Transportation services of 20 – 25m3 vehicle per km | Per km | 3000 |
| 2 | Transportation services of more than 25m3 vehicle per km | Per km | 3000 |
| 3 | Transportation services - Waiting Time | Per hour | 30 |
| 4 | Labor services per hour (*packing, carrying, loading/offloading*) | Per hour | 100 |
| 5 | Warehouse/Storing space | Per day | 7 |
| 6 | Packing box (З50\*З00"З50), resistant, carry off for up to 10kg | Per unit | 5600 |

***\**** *All quantities given herein shall be deemed as estimative and shell not be taken as guaranteed quantities if contract signed.*

**Delivery Requirements**

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| **Delivery Requirements** | |
| **Delivery date and time** | As per the distribution plan provided by UN Women |
| **Delivery Terms (**[**INCOTERMS 2020**](https://iccwbo.org/resources-for-business/incoterms-rules/incoterms-2020/)**)** | DAP |
| **Customs clearance**  **(must be linked to INCOTERM)** | Not applicable  Shall be done by:  Name of organisation  Vendor/bidder  Freight Forwarder |
| **Exact Address(es) of Delivery Location(s)** | The itinerary will be provided at a later stage |
| **Distribution of shipping documents (if using freight forwarder)** | n/a |
| **Special Packing Requirements** | To be provided by UN Women at a later stage |
| **Training on Operations and Maintenance** | n/a |
| **Warranty Period** | n/a |
| **After-sales service and local service support requirements** | n/a |
| **Preferred Mode of Transport** | Land |
| **Subcontracting** | The vendor is strongly encouraged not to sub-contract > 50% of the total work. If a vendor/s intend to do so, they must state the actual percentage (that will be outsourced) in their offer/quotation. |