



INDIVIDUAL CONSULTANTS PROCUREMENT NOTICE

Date: **23 July 2019**

Country: Republic of Moldova

Description of the assignment: Team of two local consultants (a measurement, reporting and verification (MRV) technical consultant/team leader and a legal consultant) on strengthening the national transparent MRV system

Project name: EU4Climate

Period of assignment/services: September – December 2019 (up to 70 working days for the MRV technical consultant / team leader; up to 30 working days for the legal consultant)

Proposals should be submitted **online by pressing the "Apply Online" button**, no later than **16 August 16:30 (Moldova local time)**.

Requests for **clarification only** must be sent by standard electronic communication to the following e-mails: marius.taranu@undp.org and ana-maria.manole@undp.org. UNDP will respond by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all applicants.

1. BACKGROUND

The goal of EU4Climate Project is to contribute to climate change mitigation & adaptation and the development towards a low-emissions and climate-resilient economy in line with the Paris Agreement¹ in Armenia, Azerbaijan, Belarus, Georgia, Republic of Moldova and Ukraine.

To realize this project goal, the following results should be achieved:

- Result 1:** Finalized or up-dated nationally determined contributions communicated to the UNFCCC;
- Result 2:** Improved inter-institutional awareness and coordination at political and technical level of the Paris Agreement and the corresponding national commitments;
- Result 3:** Established or strengthened MRV systems, with countries getting on track with Paris Agreement transparency requirements;
- Result 4:** Advanced alignment with EU climate acquis as provided by bilateral agreements with EU and in the context of Energy Community Treaty on climate matters that are not covered by the EU4Energy programme;
- Result 5:** Establishment of concrete sectoral guidelines for the implementation of the Paris Agreement in each of the Eastern Partners;
- Result 6:** Increased mobilization of climate finance;
- Result 7:** Enhanced adaptation planning.

¹ Decision 1/CP.21 'Adopting of the Paris Agreement' <<https://unfccc.int/resource/docs/2015/cop21/eng/10a01.pdf>>

The project implementation methodology will follow the logic of the Paris Agreement framework and relevant EU climate acquis, as well as their subsequent developments. The respective climate change EU acquis and climate provisions under the Energy Community treaty will be the integral part of the project logic and implementation methodology, the EU best practices will be shared. Relevant technical guidance on various elements of climate policy development will be used through the capacity building and training activities.

The Paris Agreement on Climate Change was adopted at the UNFCCC Conference of Parties in December 2015 and officially entered into force on 4 November 2016. The Paris Agreement was the first ever universal, legally binding climate deal that set out a plan to put the world on track to avoid dangerous climate change by limiting global warming to “well below 2°C”. Together with Agenda 2030 and the Sendai Framework for Disaster Risk Reduction, the Paris Agreement provides an unprecedented opportunity to create an integrated development approach towards inclusive resilient economies with a zero-carbon footprint by 2100.

The Paris Agreement establishes a new transparency regime, under which countries will have to report progress on reducing GHG emissions and building climate resilience. This transparency regime is currently being established within the UNFCCC framework and its final details are still to be defined. At the same time, the three regional members of the Energy Community (Georgia, Moldova and Ukraine) are encouraged to align their legislation with the EU Monitoring Mechanism Regulation as well as to prepare for the development and adoption of integrated national energy and climate plans and may soon have to align their legislation with the new EU Energy Union Governance Regulation while the agreement with Armenia equally foresees legal approximation to EU MRV rules. In the past years, significant technical assistance has been provided by the regional ClimaEast project, but countries’ capacities for MRV still need further strengthening.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

The main objective of the assignment is to provide technical support to the Government for strengthening the domestic monitoring, reporting and verification (MRV) system, established through the Governmental Decision No. 1277 as of 26.12.2018 on the Establishment and Functioning of the National System for Monitoring and Reporting Greenhouse Gas Emissions and other Information Relevant to Climate Change, as per the requirements of the Enhanced Transparency Framework (ETF) of the Paris Agreement (PA), specifically focusing on following the Modalities, Procedures and Guidelines (MPG) of the Article 13 of the PA².

The assignment will review the existing MRV system in the Republic of Moldova as well as the legal and technical gaps for getting on track with Paris Agreement transparency requirements.

The technical and legal gap assessment will evaluate the existing national laws and regulations on relevant data collection, and their ability to serve the preparation of the national GHG inventories, national communication, biennial update reports / biennial transparency reports, etc.

The assignment will also map the key institutions and organizations involved in data and information gathering for preparing on biannual basis the GHG inventories as per IPCC 2006 guidelines.

Finally, the assignment will support the organization of consultations to discuss and refine the findings of the assignment with relevant stakeholders.

Under the guidance of the EU4Climate National Coordinator, and in close cooperation with the Ministry of Agriculture, Regional Development and Environmental, the MRV technical consultant/team leader and the legal consultant will provide assistance in:

1. Reviewing existing MRV system in the Republic of Moldova, established through the Governmental Decision No. 1277 as of 26.12.2018 on the Establishment and Functioning of the National System for Monitoring and Reporting Greenhouse Gas Emissions and other Information Relevant to Climate Change, and assessing the necessary coverage expansion to meet the requirements of the enhanced transparency framework of Paris Agreement specified in the Decision 18/CMP.1 ‘Modalities, procedures and guidelines for the transparency framework for action and support referred to in Article 13 of the Paris Agreement’;
2. Mapping institutional arrangements for strengthening the domestic MRV system, including the reports submitted / to be submitted by the Republic of Moldova (national communications, biennial update reports / biennial transparency reports, GHG inventories, etc.), as per requirements stated under the UNFCCC and Paris Agreement;

²Decision 18/CMP.1 ‘Modalities, procedures and guidelines for the transparency framework for action and support referred to in Article 13 of the Paris Agreement’ <https://unfccc.int/sites/default/files/resource/cma2018_3_add1_advance.pdf>.

3. Revising the list of key institutions responsible for relevant data collection and record keeping; identify public and private sector stakeholders and their mandates, roles and responsibilities under the national MRV system and assess the efficiency of the data sharing and reporting arrangements framework;
4. Identifying data collection & calculations tools and methodologies for all nationally-relevant IPCC categories and sectors; the national level QA/QC procedures for GHG inventory data collection and reporting defined;
5. Evaluating the existing legal and technical framework for GHG inventory data measurement, reporting and verification, established through the Governmental Decision No. 1277 as of 26.12.2018 on the Establishment and Functioning of the National System for Monitoring and Reporting Greenhouse Gas Emissions and other Information Relevant to Climate Change; review the status and requirements for strengthening the national and sector level GHGs emission accounting activities in compliance with the Enhanced Transparency Framework (ETF) requirements of the Paris Agreement, as per Decision 18/CMP.1 'Modalities, procedures and guidelines for the transparency framework for action and support referred to in Article 13 of the Paris Agreement';
6. Participating in the stakeholder engagement consultations (EU4Climate Project Team will help in the organization of the consultations).

For detailed information, please refer to Annex 1 – Terms of Reference.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

For the legal consultant

I. Education:

- Advanced degree (Master or Ph.D.) in Law.

II. Experience:

- At least 5 years of proven professional experience in legal drafting and analysis of normative acts;
- At least 2 years of working experience in institutional consultancy, law-making on EU environmental laws and EU environmental and climate change acquis;
- Experience in similar positions in an UNDP, UNEP, WB and/or EU-funded project or other international organization would be an asset.

III. Competencies:

- Excellent knowledge of Moldovan legislative process demonstrated by previous assignments;
- Excellent knowledge of EU environmental laws, EU environmental and climate change acquis and EU Regulation 525/2013/EC (MMR Regulation) and establishing of MRV system under the Regulation demonstrated by previous assignments;
- Knowledge of principles, legal and normative framework regulating the MRV systems under the UNFCCC and other relevant international conventions and protocols demonstrated by previous assignments will be a strong advantage;
- Strong analytical and report writing skills demonstrated by previous assignments;
- Strong communication and teamwork/coordination skills demonstrated by previous assignments;
- Previous successful experience in development assistance or related work for a donor organization, governmental institutions, NGO/think-tank or consulting firm is a strong advantage;
- Knowledge of English, Romanian, Russian languages for the purposes of the assignment.

For the MRV technical consultant/team leader

I. Education:

- Advanced degree (Master or Ph.D.) in a relevant field, such as Energy, Industry, Chemistry, Biology, Agriculture and/or Forestry Sciences, Environmental Policy, Engineering, Development Economics, Environmental economics, Environmental technology, or any related qualification.

II. Experience:

- At least 6 years of professional experience in technical activities related to climate change, GHGs emission accounting and analysis (energy, industrial processes and products use, agriculture, LULUCF and/or waste sectors), MRV system, GHGs mitigation activities (energy, industry, transport, buildings,

industrial processes and products use, agriculture, forestry and/or waste sectors) and/or emission trading scheme;

- At least 3 years of demonstrated experience in projects with similar tasks (elaboration of national communications and biennial update reports; establishing domestic monitoring, reporting and verification systems; implementation of low emissions development programmes and elaboration of nationally appropriate mitigation actions);
- Experience in analysis and use of data sets using various tools and instruments (e.g., MS Excel, IPCC reporting software) demonstrated by previous assignments;
- Experience in similar positions in an UNDP, UNEP, WB and/or EU-funded project or other international organization would be an asset.

III. Competencies:

- Excellent knowledge and understanding of the Enhanced Transparency Framework (ETF) requirements of the Paris Agreement of the UNFCCC;
- Excellent knowledge of GHG inventory, GHG baseline determination, MRV system, carbon budget, etc. demonstrated by previous assignments;
- Knowledge of principles, legal and normative framework regulating the MRV systems under the UNFCCC, other relevant international conventions and protocols demonstrated by previous assignments will be a strong advantage;
- Strong analytical and report writing skills demonstrated by previous assignments;
- Strong communication and teamwork/coordination skills demonstrated by previous assignments;
- Previous experience in governmental institutions is a strong advantage;
- Proven experience in establishing and maintain working relations with government officials. Demonstrate experience and success in the engagement of, and working with both the public and private sector, is an advantage;
- Knowledge of English, Romanian, Russian languages for the purposes of the assignment.

Note: National consultants shall clearly indicate the position they are applying for.

The UNDP Moldova is committed to workforce diversity. Women, persons with disabilities, Roma and other ethnic or religious minorities, persons living with HIV, as well as refugees and other non-citizens legally entitled to work in the Republic of Moldova, are particularly encouraged to apply.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Proposal, explaining why they are the most suitable for the work, including past experience in similar assignments, providing a brief information on above qualifications and methodology on how they will approach and conduct the work (if applicable).
2. Financial proposal (in USD), specifying a fee per day and total requested amount including all related costs, e.g. fees, per diems, travel costs, phone calls, etc.;
3. CV and/or the duly filled in and signed Personal History Form (P11), and at least three names for a reference check.

5. FINANCIAL PROPOSAL

The financial proposal will specify the daily fee, travel expenses and per diems quoted in separate line items, and payments are made to the Individual Consultant based on the number of days worked.

Travel

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP should not accept travel costs exceeding those of an economy class ticket. Should the IC wish to travel on a higher class he/she should do so using their own resources.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed.

6. EVALUATION

Initially, individual consultants will be short-listed based on the following minimum qualification criteria:

Legal consultant

- Advanced degree (Master or Ph.D.) in Law;
- At least 5 years of proven professional experience in legal drafting and analysis of normative acts;
- At least 2 years of working experience in institutional consultancy, law-making on EU environmental laws and EU environmental and climate change acquis.

MRV technical consultant/team leader

- Advanced degree (Master or Ph.D.) in a relevant field, such as Energy, Industry, Chemistry, Biology, Agriculture and/or Forestry Sciences, Environmental Policy, Engineering, Development Economics, Environmental economics, Environmental technology, or any related qualification;
- At least 6 years of professional experience in technical activities related to climate change, GHGs emission accounting and analysis (energy, industrial processes and products use, agriculture, LULUCF and/or waste sectors), MRV system, GHGs mitigation activities (energy, industry, transport, buildings, industrial processes and products use, agriculture, forestry and/or waste sectors) and/or emission trading scheme;
- At least 3 years of demonstrated experience in projects with similar tasks (elaboration of national communications and biennial update reports; establishing domestic monitoring, reporting and verification systems; implementation of low emissions development programmes and elaboration of nationally appropriate mitigation actions).

The short-listed individual consultants will be further evaluated based on the following methodology:

Cumulative analysis

The award of the contract shall be made to the individual consultant whose offer has been evaluated and determined as:

- a) responsive/compliant/acceptable, and
- b) having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

* Technical Criteria weight – 60% (300 pts);

* Financial Criteria weight – 40% (200 pts).

Only candidates obtaining a minimum of 70% score of the technical evaluation (at least 210 points) would be considered for the Financial Evaluation.

For legal consultant

Criteria	Scoring	Maximum Points Obtainable
<u>Technical</u>		
• Master's Degree or equivalent in Law	(Master - 20 pts., PhD – 40 pts.)	40
• At least 5 years of proven professional experience in legal drafting and analysis of normative acts	(5 years – max. 25 pts, more than 5 years – up to 50 pts, 5 pts – for each additional year)	50
• At least 2 years of working experience in institutional consultancy, law-making on EU environmental laws and EU environmental and climate change acquis	(2 years – max. 20 pts, more than 2 years – up to 60 pts, 10 pts – for each additional year)	60
• Excellent knowledge of Moldovan legislative process demonstrated by previous assignments	(10 pts. for each assignment)	40

Criteria	Scoring	Maximum Points Obtainable
<ul style="list-style-type: none"> Knowledge of principles, legal and normative framework regulating the MRV systems under the UNFCCC and other relevant international conventions and protocols demonstrated by previous assignments 	(10 pts. for each assignment)	30
<ul style="list-style-type: none"> Strong analytical and report writing skills demonstrated by previous assignments 	(10 pts. for each assignment)	30
<ul style="list-style-type: none"> Previous successful experience in development assistance or related work for a donor organization, governmental institutions, NGO/think-tank or consulting firm is a strong advantage 	(10 pts. for each assignment)	30
<ul style="list-style-type: none"> Fluency in English, Romanian and Russian orally and in writing 	(Romanian and Russian – 5 pts each; English – 10 pts)	20
Maximum Total Technical Scoring		300
Financial		
Evaluation of submitted financial offers will be done based on the following formula: $S = F_{min} / F * 200$ S – score received on financial evaluation; Fmin – the lowest financial offer out of all the submitted offers qualified over the technical evaluation round; F – financial offer under consideration.		200

For MRV technical consultant / team leader

Criteria	Scoring	Maximum Points Obtainable
Technical		
<ul style="list-style-type: none"> Master's Degree or equivalent in in a relevant field, such as Energy, Industry, Chemistry, Biology, Agriculture and/or Forestry Sciences, Environmental Policy, Engineering, Development Economics, Environmental economics, Environmental technology, or any related qualification 	(Master - 20 pts., PhD – 40 pts.)	40
<ul style="list-style-type: none"> At least 6 years of professional experience in technical activities related to climate change, GHGs emission accounting and analysis, MRV system, GHGs mitigation activities and/or emission trading scheme 	(6 years – max. 30 pts, more than 6 years – up to 60 pts, 5 pts – for each additional year)	60
<ul style="list-style-type: none"> At least 3 years of demonstrated experience in projects with similar tasks (elaboration of national communications and biennial update reports; establishing domestic monitoring, reporting and verification systems; implementation of low emissions development programmes and elaboration of nationally appropriate mitigation actions 	(3 years – max. 15 pts, more than 3 years – up to 50 pts, 5 pts – for each additional year)	50
<ul style="list-style-type: none"> Experience in analysis and use of data sets using various tools and instruments (e.g., MS Excel, IPCC reporting software) demonstrated by previous assignments 	(3 assignments – 15 pts; each additional assignment 5 pts., up to max 30 pts.)	30
<ul style="list-style-type: none"> Knowledge of principles, legal and normative framework regulating the MRV systems under the UNFCCC, other relevant international conventions and protocols demonstrated by previous assignments 	(10 pts. each assignment)	30
<ul style="list-style-type: none"> Strong analytical and report writing skills demonstrated by previous assignments 	(10 pts. for each assignment)	40
<ul style="list-style-type: none"> Previous experience in governmental institutions is a strong advantage 	(5 pts. each assignment)	30
<ul style="list-style-type: none"> Fluency in English, Romanian and Russian orally and in writing 	(Romanian and Russian – 5 pts each; English – 10 pts)	20

Criteria	Scoring	Maximum Points Obtainable
Maximum Total Technical Scoring		300
Financial		
Evaluation of submitted financial offers will be done based on the following formula: $S = F_{min} / F * 200$ S – score received on financial evaluation; Fmin – the lowest financial offer out of all the submitted offers qualified over the technical evaluation round; F – financial offer under consideration.		200

Winning candidate

The winning candidate will be the candidate, who has accumulated the highest aggregated score (technical scoring + financial scoring).

ANNEXES:

ANNEX 1 – TERMS OF REFERENCES (TOR)

ANNEX 2 – INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS