

## CONSULTANT SERVICES PROCUREMENT NOTICE

Date: 29 June 2020

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**Country:** Republic of Moldova

**Description of the assignment:** Team of two national consultants to support the national authorities in gender mainstreaming the national HIV and AIDS prevention and control programme

**Project name:** Women in Leadership and Governance, UN Women Moldova

**Period of assignment/services:** Up to 30 working days for each consultant, from July 2020 until the end of November 2020

**Proposals** should be submitted **on-line** no later than **July 8, 2020, 23:59 EST**. Requests for clarification must be sent only by standard electronic communication to the following e-mail [viorica.culeac@unwomen.org](mailto:viorica.culeac@unwomen.org). Please notice that this address is for information requests only. Please do not send or copy your application package to this address. UN Women staff will respond in writing by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all applicants.

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### 1. BACKGROUND

UN Women, grounded in the vision of equality enshrined in the Charter of the United Nations, works for the elimination of discrimination against women and girls; the empowerment of women; and the achievement of equality between women and men as partners and beneficiaries of development, human rights, humanitarian action and peace and security. Placing women's rights at the centre of all its efforts, UN Women leads and coordinates the United Nations system efforts to ensure that commitments on gender equality and gender mainstreaming translate into action throughout the world.

Through its programmes and projects, UN Women is providing technical assistance to national partners (governmental and non-governmental), including private sector, in the implementation of existing international and national commitments to women's rights and gender equality, it facilitates networking and exchange of good practices and advocates for women's rights and gender equality in all areas of life.

UN Women's presence in the Republic of Moldova has evolved from being a project-based office in 2007 to a Country Office with fully delegated authority as of 2015. The work of UN Women in Moldova is guided by its [Country Strategic Note for 2018-2022](#), aligned with [the Republic of Moldova–United Nations Partnership Framework for Sustainable Development 2018–2022](#), [the Global Strategic Plan of UN Women for 2018-2021](#), the [National Strategy on Gender Equality for 2017-2021 \(NSGE\)](#), and aims to contribute to the gender-responsive implementation of the [2030 Agenda for Sustainable Development](#).

[UN Women Strategy for Moldova 2018-2022](#) focuses on three main areas: 1) strengthening women's participation in politics and decision making, 2) economic empowerment of women and 3) ending violence against women and girls. To achieve progress under these areas, UN Women works with a variety of national and international partners and as part of different national and regional initiatives.

UN Women brings gender equality and human rights perspectives into its work on empowering women and combating HIV and AIDS. We spearhead strategies entailing clear links with factors propelling the epidemic, such as violence against women, denial of legal rights and women's limited participation in decision-making and in income generating activities. Our most important strategy is empowering women and guaranteeing

their rights so that they can protect themselves from infection, overcome stigma, and gain greater access to treatment, care and support.

UN Women works closely with UN agencies in Moldova, under the leadership of the UN Resident Coordinator, to support efforts by the Government, Parliament, civil society, media and communities to promote gender equality and the empowerment of women, including by integrating gender equality and women's rights into strategies, policies, budgets, institutions and accountability frameworks. Relying and complying with key global norms and standards, such as the [Beijing Declaration and Platform for Action](#), the [2016 Political declaration on HIV and AIDS: On the fast-track to accelerate the fight against HIV and to end the AIDS epidemic by 2030](#) and the [Convention on the Elimination of All Forms of Discrimination against Women \(CEDAW\)](#), UN Women seeks to eliminate and prevent intersectional discrimination affecting women with HIV/AIDS by supporting and promoting their access to justice, care and ensuring equality.

Aware of the existing challenges affecting women's rights and underlying the importance of integrating the gender dimension into policies and practices, UN Women Moldova is committed to contributing to the gender mainstreaming of the national HIV and AIDS prevention and control programme with the aim of eliminating inequalities and combat further perpetration of human rights violations.

## **2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED WORK**

The main objective of this consultancy is to provide technical and expertise support to the relevant national authorities in analyzing the national HIV and AIDS prevention and control programme through gender lens, developing a training toolkit for professionals and right holders and contributing to the organization of relevant meetings and events. The activity of the group of two national consultants will consist of providing technical assistance, guidance, facilitation, coordination and regular exchange of knowledge and expertise with the relevant national authorities.

*For detailed information, please refer to Annex - Terms of Reference.*

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## **3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS**

### **Specific requirements for the [team leader](#):**

#### Education:

1. Master's degree in human rights, sociology, gender studies, public relations, development studies, public health and/or other social science related areas relevant for the assignment;
2. Additional trainings in one of the areas relevant for the assignment would be an asset (gender equality, HIV).

#### Work experience:

- 1) At least five (5) years of proven work experience in gender equality and/or any other field related to this assignment: eliminating violence against women and girls, human rights and development, etc;
- 2) At least two (2) years of proven experience in conducting policies and practices analysis from a gender mainstreaming perspective;
- 3) At least three (3) years of experience in designing and delivering trainings and capacity building for various groups, with a special focus on such topics as gender equality and women's rights;
- 4) Collaboration with public authorities in coordinating initiatives and implementing strategies in the field of gender equality, human rights, eliminating violence against women would be considered as an asset;
- 5) At least two (2) years of experience as a team/group leader/manager in undertaking similar assignments;
- 6) Previous successful collaboration with international organizations, especially UN agencies, would be considered as an asset.

Language Requirements:

- 7) Fluency in written and oral Romanian. Working language of English and Russian is required.

**Specific requirements for the consultant with expertise in HIV programs:**

Education:

- 1) Master's degree in human rights, sociology, gender studies, public relations, development studies, public health and/or other social science related areas relevant for the assignment;
- 2) Additional trainings in one of the areas relevant for the assignment would be an asset (gender equality, HIV).

Experience:

- 1) At least five (5) years of proven work experience in HIV/AIDS prevention and control programs;
- 2) At least two (2) years of proven experience in conducting policies and practices analysis in the field of HIV/AIDS prevention and control, would be considered as an asset;
- 3) At least two (2) years of experience in designing and delivering trainings and capacity building for various groups, with a special focus on HIV/AIDS;
- 4) Collaboration with public authorities in coordinating initiatives and implementing strategies in the field of gender equality, human rights, eliminating violence against women, HIV would be considered as an asset;
- 5) Previous successful collaboration with international organizations, especially UN agencies, would be considered as an asset.

Language Requirements:

- 6) Fluency in written and oral Romanian. Working language of English and Russian is required.

#### **4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS**

Interested candidates are invited to submit their online applications by **July 8, 2020** with the following documents.

- Duly filled Personal History Form PHF11/CV (downloadable from [http://www.unwomen.org/wp-content/uploads/2011/01/P\\_11\\_form\\_UNwomen.doc](http://www.unwomen.org/wp-content/uploads/2011/01/P_11_form_UNwomen.doc));
- Letter of Intent to include a brief overview about which of your previous experiences makes you the most suitable candidate for the advertised position.
- Financial proposal – specifying a total lump sum amount for the task specified in Terms of References. The Financial proposal shall include a breakdown of this lump sum amount (daily rate). Please see ANNEX I and ANNEX II.

#### **5. FINANCIAL PROPOSAL**

The financial proposal shall include a breakdown of the lump sum amount (daily rate and number of anticipated working days). Please see TOR Annex I: Price Proposal Guideline and Template and Annex II: Price Proposal Submission Form.

#### **6. TRAVEL**

No travels are envisaged under the current assignment. In the case of unforeseeable travel, UN Women will ensure transportation outside Chisinau.

#### **7. EVALUATION**

For detailed evaluation procedures please refer to Annex 1- Terms of Reference

**ANNEX**

**TERMS OF REFERENCES (TOR)**

**CONDITIONS OF SERVICE - CONSULTANT**