

The prospective Local Individual Consultant should take the following explanations into account during submission of his/her price proposal.

Application PROCEDURE

Interested candidates are invited to submit their online applications by August 16, 2021, with the following documents.

- Duly filled Personal History Form PHF11/CV (please download from http://www.unwomen.org/wp-content/uploads/2011/01/P_11_form_UNwomen.doc)
- Letter of Intent to include a brief overview on consultant previous experiences makes the candidate the most suitable candidate for the advertised position. It should reflect the above mentioned required skills and experience.
- Financial proposal – specifying a total lump sum amount for the task specified in Terms of References. The Financial proposal shall include a breakdown of this lump sum amount (daily rate). Please see ANNEX I and ANNEX II.

Evaluation of Applicants:

Initially, national consultants will be short-listed based on the following minimum qualification criteria:

- University degree in the area of law, gender studies, international relations, social sciences, or an area relevant to the requirements of the TOR.
- Minimum three (3) years of relevant practical experience in gender-based violence, including sexual violence.
- Fluency in written and oral Romanian and English.

Education:

- A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree.

For evaluation of short-listed candidates, a cumulative analysis scheme will be applied with a total score being obtained upon the combination of weighted technical and financial attributes. Cost under this method of analysis is rendered as an award criterion, which will be 30% out of a total score of 500 points.

Evaluation of submitted offers will be done based on the following formula:

$$B = T + \frac{C_{low}}{C} \times X$$

where:

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|-----------|---|
| T | is the total technical score awarded to the evaluated proposal (only to those proposals that pass 70% of maximum 350 points obtainable under technical evaluation); |
| C | is the price of the evaluated proposal; |
| C_{low} | is the lowest of all evaluated proposal prices among responsive proposals; and |
| X | is the maximum financial points obtainable (150 points). |

Technical evaluation will be represented through a desk review of applications and further interviews will be organized if needed, depending on the short-listed candidates' qualifications.

A) Technical Evaluation: The technical part is evaluated based on its responsiveness to the Terms of Reference (TOR).

#	Criteria for technical evaluation	Max. points
1.	University degree in the area of law, gender studies, international relations, social sciences.	150
2.	Minimum three (3) years of relevant practical experience in gender-based violence, including sexual violence. <i>(3 years – 80 pts, for each year over 2 years – 20 pts, up to a max of 120 pts);</i>	120
3.	Previous experience in organization of two national trainings or one international study visit.	50
4.	Experience in the EU system, UN system and international organizations is an asset. <i>(1 year – 20 pts, for each year over 1 year – 5 pts, up to a max of 30 pts)</i>	30
	Total Technical Scoring	350

B) Financial evaluation:

In the Second Stage, the financial proposal of candidates, who have attained minimum 70% score in the technical evaluation (at least 245 points), will be compared.

WINNING CANDIDATE

The winning candidate will be the candidate, who has accumulated the highest aggregated score (technical scoring + financial scoring).