



## INDIVIDUAL CONSULTANTS PROCUREMENT NOTICE

Date: **28 April 2022**

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**Country:** Republic of Moldova

**Description of the assignment:** International Consultant to support the institutional capacity building for implementation of the MRV system in the Republic of Moldova

**Project name:** EU4Climate

**Period of assignment/services:** May-September 2022 (up to 23 working days)

Proposals should be submitted **online by pressing the "Apply Online" button**, no later than **9 May 16:30 (Moldova local time)**.

Requests for **clarification only** must be sent by standard electronic communication to the following e-mail: [ana-maria.manole@undp.org](mailto:ana-maria.manole@undp.org). UNDP will respond by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all applicants.

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### 1. PROJECT GOAL AND EXPECTED RESULTS

The goal of EU4Climate Project is to contribute to climate change mitigation & adaptation and the development towards a low-emissions and climate-resilient economy in line with the Paris Agreement in Armenia, Azerbaijan, Belarus, Georgia, Republic of Moldova and Ukraine.

To realize this project goal, the following results should be achieved:

- Result 1:** Finalized or up-dated nationally determined contributions communicated to the UNFCCC;
- Result 2:** Improved inter-institutional awareness and coordination at political and technical level of the Paris Agreement and the corresponding national commitments;
- Result 3:** Established or strengthened MRV systems, with countries getting on track with Paris Agreement transparency requirements;
- Result 4:** Advanced alignment with EU climate acquis as provided by bilateral agreements with EU and in the context of Energy Community Treaty on climate matters that are not covered by the EU4Energy programme;
- Result 5:** Establishment of concrete sectoral guidelines for the implementation of the Paris Agreement in each of the Eastern Partners;
- Result 6:** Increased mobilization of climate finance;
- Result 7:** Enhanced adaptation planning.

### 2. BACKGROUND

The Republic of Moldova's INDC (NDC1) was submitted on 25 September 2015<sup>1</sup>. According to it, The Republic of Moldova intends to achieve an economy-wide unconditional target of reducing its greenhouse gas emissions by 64-67 per cent below its 1990 level in 2030 and to make best efforts to reduce its emissions by 67 per cent. The reduction commitment expressed above could be increased up to 78 per cent below 1990 level conditional to, a global agreement addressing important topics including low-cost financial resources, technology transfer, and technical cooperation, accessible to all at a scale commensurate to the challenge of global climate change. To achieve at the national level the Moldova's NDC targets, the Low emissions development Strategy by 2030 and the Action Plan for its implementation (LEDS 2030) were adopted by the Government<sup>2</sup>. The Strategy plans the low emission development for the following sectors: energy, transport, building, industry, agriculture, forestry and waste.

The decision 1/CP.21 requests those Parties whose intended nationally determined contribution pursuant to decision 1/CP.20 contains a time frame up to 2030 to communicate or update by 2020 these contributions and to do so every five years thereafter pursuant to Article 4, paragraph 9, of the Paris Agreement.

Thus, Ministry of Environment presented, on March 2020, to the Secretariat of the UNFCCC the second Nationally Determined Contribution (NDC2) of the Republic of Moldova<sup>3</sup>. According to it, Republic of Moldova intends to achieve more ambitious targets than in its NDC1. The country's new economy-wide unconditional target is to reduce its greenhouse gas emissions by 70 per cent below its 1990 level in 2030, instead of 64-67 per cent as committed in NDC1. As to the new economy-wide conditional target, instead of 78 per cent as committed in NDC1, the reduction commitment expressed above could be increased in NDC2 up to 88 per cent below 1990 level, provided a global agreement addressing important topics including low-cost financial resources, technology transfer, and technical cooperation, accessible to all at a scale commensurate to the challenge of global climate change, is insured. The Republic of Moldova has included in its updated NDC the adaptation component in line with Articles 2.1 and 7.1 of the Paris Agreement and Katowice Rulebook (COP 24). According to it, the adaptation priority sectors are agriculture, water resources, forestry, human health, transport and energy. Following, the LEDS 2030 was updated. This activity was conducted with the support of the EU4Climate project and on 17 June the updated LEDS 2030 was presented within a public event.

The MRV system helps countries to report on the implementation of its NDCs, the changes in emissions and to report projections of emissions with measures in place.

Moldova's MRV system is regulated by the Governmental Decision No. 1277 as of 26.12.2018<sup>4</sup> on the Establishment and Functioning of the National System for Monitoring and Reporting Greenhouse Gas Emissions and other Information Relevant to Climate Change, which transposed into the national legislation the Regulation (EU) No 525/2013 of the European Parliament and of the Council of 21 May 2013 on a mechanism for monitoring and reporting greenhouse gas emissions and for reporting other information at national and Union level relevant to climate change.

*For details, please refer to the Terms of Reference.*

### **3. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK**

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<sup>1</sup>

[https://www4.unfccc.int/sites/ndcstaging/PublishedDocuments/Republic%20of%20Moldova%20First/INDC\\_Republic\\_of\\_Moldova\\_25.09.2015.pdf](https://www4.unfccc.int/sites/ndcstaging/PublishedDocuments/Republic%20of%20Moldova%20First/INDC_Republic_of_Moldova_25.09.2015.pdf)

<sup>2</sup> [https://www.legis.md/cautare/getResults?doc\\_id=98493&lang=ro](https://www.legis.md/cautare/getResults?doc_id=98493&lang=ro)

<sup>3</sup>

[https://www4.unfccc.int/sites/ndcstaging/PublishedDocuments/Republic%20of%20Moldova%20First/MD\\_Updated\\_NDC\\_final\\_version\\_EN.pdf](https://www4.unfccc.int/sites/ndcstaging/PublishedDocuments/Republic%20of%20Moldova%20First/MD_Updated_NDC_final_version_EN.pdf)

<sup>4</sup> [https://www.legis.md/cautare/getResults?doc\\_id=112485&lang=ro](https://www.legis.md/cautare/getResults?doc_id=112485&lang=ro)

The objectives of the assignment is to provide support to the Moldovan Environmental Agency for gradually implementation of the MRV system by training specialists in conducting the GHG inventory for the waste sector.

The UNDP Moldova and the Ministry of Environment requires the services of the international consultant to complete the following tasks (list not exhaustive):

- 1) to develop the training concept for the GHG inventory for the waste sector;
- 2) to develop the training materials for the respective training.
- 3) to conduct a 2 days interactive training for the Environmental Agency representatives and other stakeholders.

#### 4. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

##### I. Education:

- Master's degree or equivalent in Environmental Management, Environmental sciences, Climate Change or other related fields is required.

##### II. Experience:

- At least 5 years of professional in the field of MRV system implementation;
- At least 5 years of working experience in the institutional capacity building related to implementation of the MRV system, including for GHG inventory;
- Demonstrated experience in implementing at least 1 training of similar nature and complexity

##### III. Competencies:

- Strong knowledge of the MRV system under the UNFCCC;
- Strong knowledge of Moldova's climate reporting commitments under the UNFCCC;
- Strong interpersonal and communication skills (verbal and written), demonstrated by previous assignments;
- Ability to work with government representatives, demonstrated by previous assignments;
- Ability to work under pressure and stressful situations, and to meet tight deadlines, demonstrated by previous assignments;
- Oral and written fluency in English. Knowledge of Romanian would be an asset.

The UNDP Moldova is committed to the workforce diversity. Women, persons with disabilities, Roma and other ethnic or religious minorities, persons living with HIV, as well as refugees and other non-citizens legally entitled to work in the Republic of Moldova, are particularly encouraged to apply.

#### 5. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Proposal, explaining why he/she is most suitable for the work, including past experience in similar assignments, providing a brief information on above qualifications and methodology on how he/she will approach and conduct the work (if applicable).
2. **OFFEROR'S LETTER TO UNDP CONFIRMING INTEREST AND AVAILABILITY FOR THE INDIVIDUAL CONTRACTOR (IC) ASSIGNMENT**, including Financial Proposal in USD as per Annex 2;
3. CV with at least three names for a reference check.

#### 6. FINANCIAL PROPOSAL

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified

in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount (including fees, taxes, communication, and number of anticipated working days).

## **Travel**

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP should not accept travel costs exceeding those of an economy class ticket. Should the IC wish to travel on a higher class he/she should do so using their own resources.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed.

## **7. EVALUATION**

Initially, individual consultants will be short-listed based on the following minimum qualification criteria:

- Master's degree or equivalent in Environmental Management, Environmental sciences, Climate Change or other related fields is required.
- At least 5 years of professional in the field of MRV system implementation;
- At least 5 years of working experience in the institutional capacity building related to implementation of the MRV system, including for GHG inventory.

The short-listed individual consultants will be further evaluated based on the following methodology:

### **Cumulative analysis**

The award of the contract shall be made to the individual consultant whose offer has been evaluated and determined as:

- a) responsive/compliant/acceptable, and
  - b) having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.
- Technical Criteria weight – 60% (300 pts);
  - Financial Criteria weight – 40% (200 pts).

Only candidates obtaining a minimum of 70% score of the technical evaluation (at least 210 points) would be considered for the Financial Evaluation.

<b>Criteria</b>	<b>Scoring</b>	<b>Maximum Points Obtainable</b>
<b><u>Technical</u></b>		
• Master's degree or equivalent in Environmental Management, Environmental sciences, Climate Change or other related fields	(Bachelor – 0 pts. Master – 20 pts. PhD- 30 pts)	30
• At least 5 years of professional in the field of MRV system implementation	(5 years – 40 pts, more than 5 years – up to 50 pts, 5 pts – for each additional year)	50
• - At least 5 years of working experience in the institutional capacity building related to implementation of the MRV system, including for GHG inventory	(5 years – 40 pts, more than 5 years – up to 50 pts, 5 pts – for each additional year)	50

Criteria	Scoring	Maximum Points Obtainable
<ul style="list-style-type: none"> <li>Interview</li> </ul>	<p>50 pts. – Demonstrated experience in implementing at least 1 training of similar nature and complexity (1 training – 30 pts, more than 1 training – up to 50 pts, 10 pts – for each additional training);</p> <p>45 pts. - Strong knowledge of the MRV system under the UNFCCC (limited knowledge – up to 10 pts; satisfactory – up to 25 pts; extensive – up to 45 pts);</p> <p>45 pts. - Strong knowledge of Moldova's climate reporting commitments under the UNFCCC (limited knowledge – up to 10 pts; satisfactory – up to 25 pts; extensive – up to 45 pts);</p> <p>30 pts. – other competences: Communication skills – Yes - 10 pts, No – 0 pts.; Ability to work with government representatives – Yes - 10 pts, No – 0 pts.; Oral and written fluency in English – 5 pts., Knowledge of Romanian would be an asset - 5 pts)</p>	170
<b>Maximum Total Technical Scoring</b>		<b>300</b>
<b><u>Financial</u></b>		
<p>Evaluation of submitted financial offers will be done based on the following formula:  <b><math>S = F_{min} / F * 200</math></b>  S – score received on financial evaluation;  Fmin – the lowest financial offer out of all the submitted offers qualified over the technical evaluation round;  F – financial offer under consideration.</p>		<b>200</b>

#### Winning candidate

The winning candidate will be the candidate, who has accumulated the highest aggregated score (technical scoring + financial scoring).

## **8. ANNEXES**

### **ANNEX 1 – TERMS OF REFERENCES**

### **ANNEX 2 – INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS**

**ANNEX 3 – Template of Offeror’s Letter to UNDP confirming interest and availability for the Individual Contractor (IC)**