

TERMS OF REFERENCE

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| Job title: | Consultant to support the development of the National Resilience Vision/Strategy |
| Duty Station: | Republic of Moldova, Chisinau |
| Reference to the project: | Engagement Facility |
| Contract type: | Individual Contract (IC) |
| Contract duration: | June 2022 – August 2022 |
| Expected workload: | 60 working days |
| Indicative starting date: | 24 June 2022 |

1. BACKGROUND

Over the past two years, the international community has been going through a number of major crises including the COVID-19 pandemic, the energy crisis and the war in Ukraine, among others. These have triggered a compound crisis that has significantly impacted not only the functioning of public institutions and delivery of core government services, but also transcended the lives of every individual in the world, particularly the most vulnerable.

The Republic of Moldova is no exception, where the compound crisis has stretched the limits of the public sector in responding to the complex, rapidly escalating, wide-ranging and unprecedented scale of public needs and demands. The crisis has revealed severe inadequacies in the country with regard to sectoral and system-wide capacities, systems, financing, tools and mechanisms to respond to crises and emergencies in an agile, timely, and coordinated way. These pose significant risks that could not only undermine development progress in the country, but also set back development gains in the last decade.

Achieving the Sustainable Development Goals (SDGs) in Moldova would require policies, institutions, systems, and solutions that are agile, adaptable, and resilient – helping the country and its population to significantly withstand shocks, emergencies and crises. The UNDP Strategic Plan (2022-2025) identifies “building resilience - strengthening the capacity of countries, institutions and people to prevent, mitigate and respond to diverse risks including crisis, conflict, natural disasters, climate and social and economic shocks” as one of three directions of change that UNDP supports globally, the other two being “structural transformation, including green, inclusive and digital transitions”, and “leaving no one behind”.

In this regard, UNDP Moldova is supporting the formulation of a National Resilience Strategy under the President’s Office, that will provide a phased, inclusive, and multisectoral approach to enhancing national resilience, anchored on addressing key drivers of fragility and enhancing sources of and factors for resilience.

2. OBJECTIVE AND EXPECTED OUTPUTS

The main objective of this consultancy is to develop a roadmap for the formulation of a National Resilience Strategy for Moldova. In particular, it is aimed at delivering the following outputs:

- a) Analysis of drivers of fragility and their multifaceted dimensions, including economic, environmental, political, security and societal fragility and vulnerability;
- b) Review of key national development policies, legislations and strategies and assess their sensitivity to risks, fragilities and vulnerabilities, and existing measures to address such risks and enhance resilience in key sectors and institutions in the country;
- c) Organize inclusive, multistakeholder processes that would help identify and prioritize key areas of fragility that need to be addressed, and priority sectors for support to enhance national and local resilience;
- d) A horizon scanning to review and analyze partners, models and strategies and engagements - including good practices from past efforts and new opportunities on mainstreaming and integrating gender equality in resilience programmes, towards enhancing national resilience, and their possible adaptation to the Moldova context;
- e) Development of a coherent, phased, gender-responsive approach or roadmap to develop a long-term National Resilient Strategy for the country, including an agile and inclusive national coordination mechanism for its implementation.

3. KEY DELIVERABLES AND TENTATIVE TIMETABLE

| No. | Deliverables/ Outputs | Estimated Duration to Complete | Target Due Dates | Review and Approvals Required |
|-----|---|--------------------------------|-------------------|---|
| 1 | An inception report that provides: i) an initial overview of the drivers of fragility and vulnerability; and ii) a clear methodology for research, consultations, and analysis leading to the development of the roadmap. | 15 WDs | By 10 July 2022 | UNDP, in consultation with the President's Office |
| 2 | A Resilience Framework informed by the drivers analysis, review of policies and strategies, stakeholder consultations and horizon scanning, with key substantive recommendations for enhancing national and local resilience in key sectors. | 30 WDs | By 15 August 2022 | UNDP, in consultation with the President's Office |
| 3 | A gender-responsive roadmap for the development of the National Resilience Strategy submitted. | 15 WDs | By 30 August 2022 | UNDP, in consultation with the President's Office |

4. INSTITUTIONAL ARRANGEMENTS

This is a part-time consultancy. The timeframe for the work of Consultant is planned for June– August 2022. During this time, the Consultant is expected to work a total of 60 working days.

The Consultant will work under the guidance and in close collaboration with the UNDP Effective Governance Programme Analyst and UNDP Policy Specialist.

5. FINANCIAL ARRANGEMENTS

Payments will be disbursed in tranches upon the submission and approval of the deliverables and timesheets, and a certification by UNDP Effective Governance Programme Analyst or UNDP Policy Specialist that the services have been satisfactorily performed.

The consultant will be paid on a lump sum basis subject at completion of agreed tasks as follows:

1. Deliverable 1 (25%)
2. Deliverable 2 (50%)
3. Deliverable 3 (25%)

6. CONFIDENTIALITY

Materials provided to the Consultant and all the proceedings within the consultancy contract shall be regarded as confidential, both during and after the consultancy. Violation of confidentiality requirements may result in immediate termination of contract.

7. QUALIFICATIONS AND SKILLS REQUIRED

COMPETENCIES

Corporate competencies

- Demonstrates integrity by modelling the UN's values and ethical standards;
- Promotes the vision, mission, and strategic goals of UNDP;
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability;
- Treats all people fairly without favoritisms;
- Fulfils all obligations to gender sensitivity and zero tolerance for sexual harassment.

Functional competencies:

- Strong interpersonal skills, communication and diplomatic skills, teamwork ability;
- Ability to work under pressure and stressful situations;
- Strong analytical, reporting and writing abilities;
- Good time management, meeting deadlines.

QUALIFICATIONS

Academic Qualifications/Education:

- Master's Degree or higher in human security issues, economics, public administration, international relations or related field. In lieu of Master's Degree, the candidate should demonstrate at least 7 years of experience in the field of security and resilience may substitute for Master's degree.

Experience:

- At least 5 years of experience in the fields of human security, economic, risk management, public administration or international relations. Previous experience in the field to resilience planning is a very strong advantage;
- Research experience in areas of human security, economics, governance and public sector reforms, defense, international relations or resilience is required;
- Strong understanding of the policy making cycle is required;

- Good knowledge of data collection and analysis is essential;
- Good knowledge of Moldova government systems and processes, particularly in relation to public policies and planning processes;
- Ability to conduct interviews with government and key stakeholders;
- Good networking with civil society/women's organizations.

Language skills:

- Proficiency in written and spoken English, Romanian and Russian are required for this assignment.

The United Nations in Moldova is committed to workforce diversity. Women, persons with disabilities, Roma and other ethnic or religious minorities, persons living with HIV, as well as refugees and other non-citizens legally entitled to work in the Republic of Moldova, are particularly encouraged to apply.

8. APPLICATION PROCESS

Applicants shall submit the following required documents:

- CV, including information about past experience in similar assignments and contact details for at least 3 referees;
- Brief description of why the individual considers him/herself as the most suitable for the assignment;
- Proposed methodology for conducting the consultancy;
- Offeror's Letter confirming Interest and Availability with financial proposal (in USD, specifying the total lump sum amount). Financial proposal template prepared in compliance with the template in Annex 2;

Important notice: The applicants who have the statute of Government Official / Public Servant prior to appointment will be asked to submit the following documentation:

- a no-objection letter in respect of the applicant received from the Government, and;
- the applicant is certified in writing by the Government to be on official leave without pay for the entire duration of the Individual Contract.

Incomplete applications will not be considered.

If an applicant is employed by an organization/company/institution, and he/she expects his/her employer to charge a management fee in the process of releasing him/her to UNDP under Reimbursable Loan Agreement (RLA), the applicant must indicate at this point, and ensure that all such costs are duly incorporated in the financial proposal submitted to UNDP.

9. ANNEXES TO THE TOR

Annex 1- Individual Consultant General Terms and Conditions

Annex 2 - Offeror's letter confirming interest and availability, proposed methodology, including financial proposal (template).