



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: **10 June 2022**

Country: Republic of Moldova

Description of the assignment: **4 (four) national consultants in strategic planning for drafting the Social Economic Development Strategy of Cahul District 2022-2030**

- **1 (one) National Consultant** in strategic planning, Team Leader
- **1 (one) National Consultant** in strategic planning, responsible for infrastructure and public services area, **Consultant 2**
- **1 (one) National Consultant** in strategic planning, responsible for economic development and tourism area, **Consultant 3**
- **1 (one) National Consultant** in strategic planning, responsible for environment area, **Consultant 4**

Project name: EU4Moldova: Focal Regions Programme (EU-funded)

Period of assignment/services: July – December 2022 (the estimated amount of work: 24 working days for Team Leader; 20 working days for Consultant responsible for infrastructure and public services area; 17 working days for Consultant responsible for economic development and tourism area, and 12 working days for Consultant responsible for environment area).

Proposals should be submitted online by pressing the "Apply Now" button no later than **24 June 2022**.

Requests for **clarification only** must be sent by standard electronic communication to the following e-mail: victoria.josan@undp.org. UNDP will respond by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all applicants.

1. BACKGROUND

The EU4Moldova: Focal regions Programme (hereinafter the Programme) is based on the Decision of the European Commission on the Implementation of the Annual Action Plan for 2018 in favor of the Republic of Moldova and is funded by the European Union and implemented by the United Nations Development Programme.

The general objective of the five years Programme consists in strengthening the economic, territorial and social cohesion in the Republic of Moldova by facilitating intelligent, green, inclusive, sustainable and integrated local socio-economic development and improving the living standards of the citizens in the focal regions: Cahul and Ungheni.

For the attainment of this objective, the Programme shall approach the urban-rural discrepancy and regional disparities, shall incentivize economic growth and job creation, shall renovate and modernize the social and technical infrastructure in some places in the selected focal regions (smaller towns and villages) taking into consideration the climate changes and gender perspective in Programme activities.

Specific objectives:

1. Strengthening the transparency and accountability of the local public authorities, as well as citizens' participation in the local governance processes in the focal regions,
2. Facilitating the access of the citizens from the focal regions to public services and utilities of a high quality and performance,
3. Creating jobs for men and women in the focal regions and increasing the territorial competitiveness to attract investments and entrepreneurship,
4. Taking an intelligent development approach based on economic specialization, cluster creation and value chain.

The Programme objectives shall be attained by measures focused on: (i) capacity building to support the implementation and monitoring of the local economic development plans; (ii) involvement of the civil society in local planning, governance processes and basic social service rendering; (iii) offering funding for investments to support the creation and/or development of social and technical infrastructure which, in combination with the results of interventions (i) and (ii) above, shall have an immediate, visible and tangible impact on job creation and on the living standards of the population in the focal regions.

Specific context

Complex processes and events occur every day within a defined territorial framework, regardless of its status – being a district, locality, a more extended zone, a micro-region or a region. These processes/events are caused by interaction of different factors and phenomena: present population with its daily needs, economic processes and their legalities, infrastructure elements needing attention, social and institutional stakeholders, environmental factors, etc. The complexity of these processes needs a good coordination and management, but also a strategic approach for responding to the submitted needs, existing problems, potential challenges and certain development opportunities.

Hence, the response of authorities administrating a defined territorial framework should be based on some tools and administration methods, but also on the existence of specific documents of strategic approach to current problems and development perspectives. The symbiosis of these two factors is found in the strategic planning process.

Strategic planning is a complex process of thinking, involvement and participation of public authorities in partnership with various actors (private, public, volunteers), aiming to maintain and develop a real correspondence between the development objectives of a territorial framework, its resources and opportunities, but also the external risks. Strategic planning implies the development of a development vision based on knowing the realities, establishing the priorities, formulating public policies and action plans, allocating financial resources, monitoring and evaluating objectives' fulfillment. Strategic planning ends up with a document entitled as development strategy or program.

The Social-Economic Development Program of Cahul District for 2017-2020, approved via the District Council Decision No. 01/01-IV of 26.01.2017¹ (hereinafter referred as the SEDP) has been the basic document for planning Cahul district development. The Program has guided the process of district development policy implementation, which was a coordinated activity of local public administration authorities of the II and I levels, local collectivity and nongovernmental organizations, focused on planning and carrying out a balanced territorial social-economic development, direct support of social-economic development of deprived areas. The Program covered an implementation period of 4 years up to 2020, and currently **it has already expired**.

According the strategic planning framework, Cahul District Council started in 2021 the process of drafting a new development policy document. There was established an institutional framework responsible for drafting and an agreement in principle was concluded with EU4Moldova: Focal Regions Program for provision of expertise and consultative assistance necessary for drafting a new social-economic development strategy of the district for 2022-2030.

As a public policy document, the new Strategy aims to describe and to analyze the existing situation in different development areas of the district, to identify the strategic development vision and objectives of the district by 2030, as well as specific development policies, programs and projects. The new Social-Economic Development Strategy of the district will define the tools and the mechanisms for fulfilling the objectives, will formulate the possible risks and will estimate the expected impact of such risks. Last but not least, it is necessary to correlate the new policy document for strategic development with the new development realities, new challenges, global and regional risks, as well as Sustainable Development Goals, Agenda 2030 for Sustainable Development, Development Strategy Moldova 2030, new Regional Development Strategy for South Development Region 2022-2027, National Programme for development of cities - growth poles, Roadmap for boosting local economic development, Local Business Agenda, the Concept and Roadmap for digitization and e-transformation in the Cahul region, Association Agenda and other relevant documents and policies.

2. FIELD OF ACTIVITY, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ACTIVITY

¹ Programul de dezvoltare a raionului - www.cahul.md

The EU4Moldova: Focal Regions Programme intends to contract **4 (four) national qualified consultants** experienced in strategic planning to offer consultancy, expertise and assistance to the Working Group of the Cahul District Council in developing the draft Social-Economic Development Strategy of Cahul District for the period 2022-2030, including:

- **Position 1: 1 (one) National Consultant** in strategic planning area, Team Leader
- **Position 2: 1 (one) National Consultant** in strategic planning, responsible for infrastructure and public services' area
- **Position 3: 1 (one) National Consultant** in strategic planning, responsible for economic development and tourism area
- **Position 4: 1 (one) National Consultant** in strategic planning, responsible for environment area.

Important note 1: *The potential candidates should clearly state in the Application Letter for which of the four positions they apply.*

The candidates may apply for one or all positions and this should be clearly stipulated in the Application Letter, with the possibility to be selected only for 1 position.

The National Consultants shall work as a team, on the basis of the methodological approach and of a detailed action plan that shall be developed at the start of the activities, and which shall be agreed with the local public partners and approved by the Programme.

The general objective of the National Consultants resides in offering assistance and guidance, organizing and performing a set of activities to develop the draft Social-Economic Development Strategy of Cahul District for the period 2022-2030.

The new policy document will focus on the new paradigm of social-economic development of Cahul district aimed at increasing economic competitiveness and attractiveness of the district, increasing territorial, economic and social cohesion, attracting investment, capitalizing and developing physical, natural, financial, social and human capital to ensure an intelligent development of the district's localities.

To successfully achieve the tasks under the current assignment,

- The National Consultant 1 will have the role of Team Leader and will plan and coordinate the whole Team's activity and will be responsible for presentation and overall quality of all the deliverables envisaged in the terms of reference.
- The National Consultants 2, 3 and 4 will assist the Team Leader in carrying out all assistance activities and will cover sectorial aspects (social and public services area, economic development and tourism, environment and public utilities' infrastructure) of the draft Strategy.

In addition to the mentioned tasks and activities, Consultant 1 Team Leader will be responsible for coordination of public consultation activities, which will be carried out by Cahul District Council in partnership with the Participation District Council. The Team Leader will be responsible for developing, consistency and submission of progress and final reports. At the same time, the Team Leader will:

- set up the work plan and the methodology for the Team, in consultation with and assisted by the other Consultants;
- distribute the tasks among the Team;
- ensure cooperation and coordination with the Working Group of Cahul District Council and Participation District Council;
- ensure quality, structure and content of products to be developed;
- coordinate and participate in the process of consultation with the Programme, key partners, relevant stakeholders, to collect and consider their feedback and recommendations for improvement;
- develop, with the contribution of all other Consultants, the progress and final reports.

For the current assignment, the National Consultants 2, 3 and 4 will be responsible for:

- planning the current activities, providing contributions to finalize the practical methodological approach and the joint detailed work plan for organization of consultancy, assistance and expertise activities;
- ensuring the fulfillment of all tasks;
- assuming full responsibility for the quality of products in their areas of strategic planning;
- prior coordination of all activities with the Team Leader, local public authorities, and the Programme, especially in relation to the interaction with the private sector, business support organizations to plan and validate activities and produced results, to collect and consider their recommendations for further improvement;
- carrying out the tasks according to the requirements and standards of excellence and good practices of consultancy, mentorship and coaching;
- co-participation in drafting the activity reports, conclusions and recommendations for subsequent similar actions organized by the Programme.

For detailed information, please refer to Annex 1 – Terms of Reference.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

The following qualification criteria shall be applied in selecting the Consultants:

The following qualification criteria shall be applied in selecting the **National Consultant, Team Leader**:

Academic qualifications:

- University degree in public administration, management, economics, political science, sociology or other relevant fields. Master's degree studies would be an advantage.

Experience:

- At least 7 years of practical experience in the fields related to local development (strategic planning, local public administration, working with public authorities and institutions (*proof: list of the last 3 contracts in which the Consultant was involved in the last 7 years and his/her role in them should be presented with the application package*)).

- Experience in managing teams for elaboration of at least 3 local development policy documents (development strategies, programs, plans) (*proof: list of local development policy documents, indicating the district/municipality/community, year of elaboration and link to the documents or documents itself (electronic version in .pdf format) must be presented together with the application package*).
- Experience in facilitation, mentorship, training provision and moderation of public events (public hearings) in the field of strategic planning and local development (*proof: list of the last 3 facilitated events / trainings should be presented with the application package*).
- The relevant experience in strategic planning at the district level or regional level shall be an advantage (*proof: the last strategy elaborated for a district or region shall be presented with the application package*).
- Previous experience of collaboration with the UN agencies and/or international organizations and/or development projects/programs funded by the European Union/donor organization shall be an advantage.

Competences:

- Proven capacities of teamwork, excellent abilities of planning and organization.
- Interpersonal skills of decision making, initiative and creativity.
- Ability to analyze, plan, efficiently communicate, organize and fulfill the planned results, adapt to various environments (cultural, economic, political and social).
- Ability to attain results and meet the deadlines, maintaining high quality standards.
- Knowledge and skills in MS Office, including Word, Excel, PowerPoint.
- Knowledge of the current context and the planning and development trends at national, regional, local, cross-border levels.
- Knowledge of the tools, mechanisms in the field of strategic planning.

Requirements on language mastering:

- Fluent knowledge of Romanian and Russian. Knowledge of English would be an advantage.

The following qualification criteria shall be applied in selecting the **National Consultant in strategic planning, responsible for infrastructure and public services' area** (Position 2):

Academic qualifications:

- University degree in engineering, economics, public administration, management or other relevant fields. Master's degree studies would be an advantage.

Experience:

- At least 5 years of practical experience in the fields related to public utilities infrastructure and local public services development (*proof: list of the last 3 contracts in which the Consultant was involved in the last 5 years and his/her role in them should be presented with the application package*).

- Experience in elaboration of at least 3 local development policy documents (strategies or programs) (*proof: list of local development policy documents, indicating the district/municipality/community, year of elaboration and link to the documents or documents itself (electronic version in .pdf format) must be presented together with the application package*).
- Experience in facilitation and training provision in the field of strategic planning and local infrastructure and public services development (*proof: list of the last 3 facilitated events / trainings should be presented with the application package*).
- The relevant experience in strategic planning at the district level or regional level shall be an advantage (*proof: the last strategy elaborated for a district or region shall be presented with the application package*).
- Previous experience of collaboration with the UN agencies and/or international organizations and/or development projects/programs funded by the European Union/donor organization shall be an advantage.

Competences:

- Proven capacities of teamwork, excellent abilities of planning and organization.
- Interpersonal skills of decision making, initiative and creativity.
- Ability to analyze, plan, efficiently communicate, organize and fulfill the planned results, adapt to various environments (cultural, economic, political and social).
- Ability to attain results and meet the deadlines, maintaining high quality standards.
- Knowledge and skills in MS Office, including Word, Excel, PowerPoint.
- Knowledge of the current context and the planning and development trends at national, regional, local, cross-border levels.
- Knowledge of the tools, mechanisms in the field of strategic planning.

Requirements on language mastering:

- Fluent knowledge of Romanian and Russian. Knowledge of English would be an advantage.

The following qualification criteria shall be applied in selecting the **National Consultant in strategic planning, responsible for economic development and tourism area** (Position 3):

Academic qualifications:

- University degree in economics, business administration, finance, public administration, management or other relevant fields. Master's degree studies would be an advantage.

Experience:

- At least 5 years of practical experience in the fields related to local economic and tourism services development (*proof: list of the last 3 contracts in which the Consultant was involved in the last 5 years and his/her role in them should be presented with the application package*).
- Experience in elaboration of at least 3 local development policy documents (strategies or programs) (*proof: list of local development policy documents, indicating the*

district/municipality/community, year of elaboration and link to the documents or documents itself (electronic version in .pdf format) must be presented together with the application package).

- Experience in facilitation and training provision in the field of strategic planning and local economic and tourism services development (*proof: list of the last 3 facilitated events / trainings should be presented with the application package*).
- The relevant experience in strategic planning at the district level or regional level shall be an advantage (*proof: the last strategy elaborated for a district or region shall be presented with the application package*).
- Previous experience of collaboration with the UN agencies and/or international organizations and/or development projects/programs funded by the European Union/donor organization shall be an advantage.

Competences:

- Proven capacities of teamwork, excellent abilities of planning and organization.
- Interpersonal skills of decision making, initiative and creativity.
- Ability to analyze, plan, efficiently communicate, organize and fulfill the planned results, adapt to various environments (cultural, economic, political and social).
- Ability to attain results and meet the deadlines, maintaining high quality standards.
- Knowledge and skills in MS Office, including Word, Excel, PowerPoint.
- Knowledge of the current context and the planning and development trends at national, regional, local, cross-border levels.
- Knowledge of the tools, mechanisms in the field of strategic planning.

Requirements on language mastering:

- Fluent knowledge of Romanian and Russian. Knowledge of English would be an advantage.

The following qualification criteria shall be applied in selecting the **National Consultant in strategic planning, responsible for environment area** (Position 4):

Academic qualifications:

- University degree in ecology and environmental protection, engineering, economics, agriculture, public administration, management or other relevant fields. Master's degree studies would be an advantage.

Experience:

- At least 5 years of practical experience in the fields related to ecology and environmental protection (*proof: list of the last 3 contracts in which the Consultant was involved in the last 5 years and his/her role in them should be presented with the application package*).
- Experience in elaboration of at least 3 local development policy documents (strategies or programs) (*proof: list of local development policy documents, indicating the district/municipality/community, year of elaboration and link to the documents or documents itself (electronic version in .pdf format) must be presented together with the application package*).

- Experience in facilitation and training provision in the field of strategic planning, ecology, green approach, environmental protection (*proof: list of the last 3 facilitated events / trainings should be presented with the application package*).
- The relevant experience in strategic planning at the district level or regional level shall be an advantage (*proof: the last strategy elaborated for a district or region shall be presented with the application package*).
- Previous experience of collaboration with the UN agencies and/or international organizations and/or development projects/programs funded by the European Union/donor organization shall be an advantage.

Competences:

- Proven capacities of teamwork, excellent abilities of planning and organization.
- Interpersonal skills of decision making, initiative and creativity.
- Ability to analyze, plan, efficiently communicate, organize and fulfill the planned results, adapt to various environments (cultural, economic, political and social).
- Ability to attain results and meet the deadlines, maintaining high quality standards.
- Knowledge and skills in MS Office, including Word, Excel, PowerPoint.
- Knowledge of the current context and the planning and development trends at national, regional, local, cross-border levels.
- Knowledge of the tools, mechanisms in the field of strategic planning.

Requirements on language mastering:

- Fluent knowledge of Romanian and Russian. Knowledge of English would be an advantage.

United Nations Development Programme in Moldova promotes the diversity of the labor force. Women, people of disabilities, LGBT, Roma and other ethnical, linguistic or religious minorities, people living with HIV, as well as refugees and other non-citizens with legal right to work in the Republic of Moldova are encouraged to apply.

Eligibility Requirements:

Government Officials or Employees are civil servants of UN Member States. As such, if they will be engaged by UNDP under an Individual Contract which they will be signing in their individual capacity, the following conditions must be met prior to the award of contract:

- A "No-objection" letter in respect of the individual is received from the Government employing him/her, and;
- The individual must provide an official documentation from his/her employer formally certifying his or her status as being on "official leave without pay" for the duration of the IC.

The above requirements are also applicable to Government-owned and controlled enterprises and well as other semi/partially or fully owned Government entities, whether or not the Government ownership is of majority or minority status. A separated and retired government official or employee shall not be considered a government official or employee within the context of this Policy, and as such, may be

engaged without having to meet the conditions above, provided he/she will ensure and confirm that the national laws governing his/her retirement is observed and complied. Please confirm your willingness to comply with the above conditions.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Proposal explaining how applicant responds to each of the qualification requirements and why he/she is the most suitable for the work. The candidates may apply for one or all of these positions (Consultant 1 and/or Consultant 2, Consultant 3, Consultant 4), which will be clearly stipulated in the application letter.
2. CV including records on past experience in similar projects/assignments and concrete outputs obtained.
3. Referring to experience requirement indicated in point 3 above (scored in point 6 below) the following evidence must be presented together with the application package:
 - a) list of the last 3 contracts in which the Consultant was involved in the last 7 or 5 years (depending on position applied) and his/her role in them;
 - b) list of local development policy documents, indicating the district/municipality/community, year of elaboration and link to the documents or documents itself (electronic version in .pdf format);
 - c) list of the last 3 facilitated events/ trainings;
 - d) the last strategy elaborated for a district or region
4. Financial proposal - in USD, specifying a total lump sum amount and the number of anticipated working days, incorporated in the Offeror's Letter to UNDP confirming interest and availability for the Individual Contractor (IC) assignment.

5. FINANCIAL PROPOSAL

The financial proposal shall specify a total lump sum amount. The payment for services will be made post factum on a lump-sum deliverables basis, as per contract, after the work has been accepted by the Programme Manager. In order to assist the requesting unit in the comparison of offers, the financial proposal will include a breakdown of this lump sum amount (including fee per day, mobile phone costs, number of anticipated working days, etc.).

Travel

This contract is an activity that has to be done remotely (from office / home) with at least **5 trips** to Cahul, taking into consideration the epidemiological conditions. All the costs for the trips to and from contract location (Cahul) shall be the responsibility of the consultant, thus the transportation costs shall be included in the consolidated financial offer.

Individual contractor who is over 62 years of age will be required, prior to contract signature, to undergo full medical examination and obtain medical clearance from an UN-approved doctor or his/her own preferred physician. The medical examination shall be issued and submitted to UNDP Moldova upon request.

6. EVALUATION

Initially, candidates will be short-listed based on the following minimum qualification criteria:

National Consultant in strategic planning, **Team Leader:**

- University degree in public administration, management, economics, political science, sociology or other relevant fields.
- At least 7 years of practical experience in the fields related to local development (strategic planning, local public administration, working with public authorities and institutions (*proof: list of the last 3 contracts in which the Consultant was involved in the last 7 years and his/her role in them should be presented with the application package*)).

National Consultant in strategic planning, responsible for infrastructure and public services area, **Consultant 2**

- University degree in engineering, economics, public administration, management or other relevant fields.
- At least 5 years of practical experience in the fields related to public utilities infrastructure and local public services development (*proof: list of the last 3 contracts in which the Consultant was involved in the last 5 years and his/her role in them should be presented with the application package*)).

National Consultant in strategic planning, responsible for economic development and tourism area, **Consultant 3**

- University degree in economics, business administration, finance, public administration, management or other relevant fields.
- At least 5 years of practical experience in the fields related to local economic and tourism services development (*proof: list of the last 3 contracts in which the Consultant was involved in the last 5 years and his/her role in them should be presented with the application package*)).

National Consultant in strategic planning, responsible for environment area, **Consultant 4**

- University degree in ecology and environmental protection, engineering, economics, agriculture, public administration, management or other relevant fields.
- At least 5 years of practical experience in the fields related to ecology and environmental protection (*proof: list of the last 3 contracts in which the Consultant was involved in the last 5 years and his/her role in them should be presented with the application package*)).

The short-listed candidates will be further evaluated based on the criteria outlined below.

For **National Consultant** in strategic planning, **Team Leader**:

Criteria	Scoring	Maximum Points Obtainable
Short-listing		
1. University degree in public administration, management, economics, political science, sociology or other relevant fields. Master's degree studies would be an advantage.	<i>University Degree – 15 pts, Master's – 20 pts</i>	20
2. At least 7 years of practical experience in the fields related to local development (strategic planning, local public administration, working with public authorities and institutions (<i>proof: list of the last 3 contracts in which the Consultant was involved in the last 7 years and his/her role in them should be presented with the application package</i>).	<i><7 years – 0 pts, 7 years – 30 pts, >7 years – 5 pts for each additional year up to max. 50 pts</i>	50
3. Experience in managing teams for elaboration of at least 3 local development policy documents (development strategies, programs, plans) (<i>proof: list of local development policy documents, indicating the district/municipality/community, year of elaboration and link to the documents or documents itself (electronic version in .pdf format) must be presented together with the application package</i>).	<i><3 documents – 0 pts; 3 documents – 10 pts, >3 documents – 5 pts. for each additional document up to max. 30 pts</i>	30
4. Experience in facilitation, mentorship, training provision and moderation of public events (public hearings) in the field of strategic planning and local development (<i>proof: list of the last 3 facilitated events/trainings should be presented with the application package</i>).	<i><3 events – 0 pts; 3 events – 10 pts, >3 events - 5 pts. for each additional event up to max. 30 pts</i>	30
5. The relevant experience in strategic planning at the district level or regional level shall be an advantage (<i>proof: the last strategy elaborated for a district or region shall be presented with the application package</i>).	<i>No experience – 0 pts, 1 strategy – 20 pts</i>	20
6. Experience of work with international organizations/projects, including UN and/or European ones will be an advantage	<i>No experience – 0 pts, 1 project – 20 pts</i>	20
7. Belonging to the group(s) under-represented in the UN Moldova and/or the area of assignment	<i>No – 0 pts., to one group – 5 pts., to two or more groups – 10 pts.</i>	10
Technical Evaluation Scoring		180
Financial Evaluation Scoring		120
Evaluation of submitted financial offers will be done based on the following formula:		

<u>S = Fmin / F * 120</u> S – score received on financial evaluation; Fmin – the lowest financial offer out of all the submitted offers qualified over the technical evaluation round; F – financial offer under consideration.	
TOTAL Overall obtainable points	300

For **National Consultants 2,3,4:**

Criteria	Scoring	Maximum Points Obtainable
<u>Short-listing</u>		
1. University degree - <i>according to position</i> . Master's degree studies would be an advantage	<i>University Degree – 15 pts, Master's – 20 pts</i>	20
2. At least 5 years of practical experience in the fields related to - <i>according to position (proof: list of the last 3 contracts in which the Consultant was involved in the last 5 years and his/her role in them should be presented with the application package)</i> .	<i><5 years – 0 pts, 5 years – 30 pts, >5 years – 5 pts for each additional year up to max. 50 pts</i>	50
3. Experience in elaboration (strategic planning) of at least 3 local development policy documents (development strategies, programs, plans) (<i>proof: list of local development policy documents, indicating the district/municipality/community, year of elaboration and link to the documents or documents itself (electronic version in .pdf format) must be presented together with the application package</i>).	<i><3 documents – 0 pts; 3 documents – 10 pts, >3 documents – 5 pts. for each additional document up to max. 30 pts</i>	30
4. Experience in facilitation, mentorship, training provision and moderation of public events (discussion, consultations) in the fields related to - <i>according to position (proof: list of the last 3 facilitated events / trainings should be presented with the application package)</i> .	<i><3 events – 0 pts; 3 events – 10 pts, >3 events - 5 pts. for each additional event up to max. 30 pts</i>	30
5. The relevant experience in strategic planning at the district level or regional level shall be an advantage (<i>proof: the last strategy elaborated for a district or region shall be presented with the application package</i>).	<i>No experience – 0 pts, 1 strategy – 20 pts</i>	20
6. Experience of work with international organizations/projects, including UN and/or European ones will be an advantage	<i>No experience – 0 pts, 1 project – 20 pts</i>	20

7. Belonging to the group(s) under-represented in the UN Moldova and/or the area of assignment	No – 0 pts., to one group – 5 pts., to two or more groups – 10 pts.	10
<u>Technical Evaluation Scoring</u>		180
<u>Financial Evaluation Scoring</u>		120
Evaluation of submitted financial offers will be done based on the following formula: <u>S = Fmin / F * 120</u> S – score received on financial evaluation; Fmin – the lowest financial offer out of all the submitted offers qualified over the technical evaluation round; F – financial offer under consideration.		
TOTAL Overall obtainable points		

Cumulative analysis:

The award of the contract shall be made to the individual consultant whose offer has been evaluated and determined as:

- responsive/compliant/acceptable, and
- having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

* Technical Criteria weight – 60% (180 points);

* Financial Criteria weight – 40% (120 points).

Only candidates obtaining 126 points and above after technical evaluation would be considered for the Financial Evaluation.

Winning candidate

The winning candidate will be the candidate, who has accumulated the highest aggregated score (technical scoring + financial scoring).

ANNEXES:

ANNEX 1 – TERMS OF REFERENCES (ToR)

ANNEX 2 – INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS

ANNEX 3 – Template of Offeror's Letter to UNDP confirming interest and availability for the Individual Contractor (IC)

¹ Under-represented groups in UN Moldova are persons (men/women) with disabilities, LGBTI, ethnic and linguistic minorities, especially ethnic Gagauzians, Bulgarians, Roma, Jews, people of African descent, people living with HIV, religious minorities, especially Muslim women, refugees and other non-citizens.