



REQUEST FOR QUOTATION (RFQ)

RFQ Reference: **RfQ22/02430: EU4MD/Development of detailed execution design for major repairs for Sports School No.1 from Cahul municipality**

Date: 18 February 2022

SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

DocuSigned by:
 Signature: Denis Suschevici
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Name: Denis Suschevici

Title: Head of Procurement and Operational Support Unit Date: Click or tap here to enter text.

SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
Deadline for the Submission of Quotation	<p>14 March 2022, 15:00, EET (Eastern European Time, GMT+2)</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p>
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input checked="" type="checkbox"/> E-tendering</p> <ul style="list-style-type: none"> ▪ File Format: PDF, JPG, PNG, ZIP, DOC, DOCX, XLS, XLSX ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible. ▪ The bidder should receive an email acknowledging email receipt. <p>For eTendering method, click the link https://etendering.partneragencies.org and insert Event ID information</p> <p>Insert BU Code: MDA10 and Event ID number: 0000011670</p> <p>If you have never registered in the system before, you can register by visiting the above link, sign in with username below, and follow the instructions in the user guide:</p> <ul style="list-style-type: none"> ▪ Username: event.guest ▪ Password: why2change <p>Detailed instructions on how to submit, modify or cancel a bid in the eTendering system are provided in the eTendering system Bidder User Guide and Instructional videos available on this link: http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notices/resources/</p>
Cost of preparation of quotation	<p>UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p> <p>Bidders should arrange site visits at their own cost.</p>
Supplier Code of Conduct, Fraud, Corruption,	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti</p>

Gifts and Hospitality	Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
Conflict of Interest	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
General Conditions of Contract	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract:</p> <p><input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions for Contract.</p> <p>Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy</p>
Special Conditions of Contract	<p><input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 1 calendar months.</p> <p>Liquidated Damages will be imposed as follows: Liquidated damages in the amount of 2.5 % of the total contract amount will be deducted out of the final invoice for each week of delay. Maximum number of delay: 4 weeks Once the total amount of liquidated damages is equal to 10% of the total contract amount, UNDP may terminate the contract.</p>
Eligibility	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p>
Currency of Quotation	<p>Quotations shall be quoted in USD United States Dollar, VAT 0%.</p> <p>United States Dollar will be also the contract currency and the currency of performance and maintenance securities. Payments under the contract will be made in Moldovan Leu based on UN Operational Rate of Exchange on the day of payment https://treasury.un.org/operationalrates/OperationalRates.php</p>
Joint Venture, Consortium	If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or

or Association	Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association. Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.
Only one Bid	The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid , either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association. Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following: a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process; d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
Duties and taxes	Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below: All prices must: <input checked="" type="checkbox"/> be exclusive of VAT and other applicable indirect taxes
Language of quotation	Romanian or English
Documents to be submitted	Bidders shall include the following documents in their quotation: <input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed; <input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1; <input checked="" type="checkbox"/> Technical description of the offered services and the Implementation Plan (sequence of actions) for the services required in the Annex 1; <input checked="" type="checkbox"/> Copy of Company's Registration certificate together with the Annex; <input checked="" type="checkbox"/> Company Profile, including a brief description of company's qualification, capacity and expertise that is relevant to the Technical specifications and requirements; <input checked="" type="checkbox"/> Quality Certificate (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards and citations received by the Bidder, if any; <input checked="" type="checkbox"/> List of Key Personnel, including CVs, professional certificates/Licenses in the field of A) civil construction architecture, B) civil buildings, C) related installations, namely: - water supply and sewerage installations and networks - gas supply installations and networks - heating, ventilation and air conditioning installations and networks - electrical installations and networks - automation installations - protective installations - telecommunication installations and networks. Relevant experience shall be duly stated in the attached CVs; <input checked="" type="checkbox"/> List of similar projects performed for the last 3 years, including clients' contact details and copies of contracts and/or reports of technical designs and estimates handled and accepted by the Client/

	<p>Beneficiary;</p> <p><input checked="" type="checkbox"/> Statement of satisfactory Performance from the top 3 clients in terms of Contract value in similar field;</p> <p><input checked="" type="checkbox"/> Financial Statement (Income Statement and Balance Sheet) for the past 3 years (2020, 2019, 2018);</p> <p><input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List.</p>
Quotation validity period	Quotations shall remain valid for 90 days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted.
Alternative Quotes	<input checked="" type="checkbox"/> Not permitted.
Payment Terms	<p><input checked="" type="checkbox"/> The Contractor shall submit a final invoice within 30 days from the signature of the services and submission of payment documentation.</p> <p><input checked="" type="checkbox"/> So as to ensure the liquidated damages retention (in case applied), the last invoice shall not be less than 10% of the total contract amount.</p>
Conditions for Release of Payment	<input checked="" type="checkbox"/> Written Acceptance of Services, based on full compliance with RFQ requirements.
Contact Persons for correspondence, notifications and clarifications	<p>Victoria Josan, Procurement Assistant EU4Moldova Programme, victoria.josan@undp.org</p> <p>Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified.</p> <p>Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</p> <p>Bidders should arrange site visits at their own cost and shall coordinate the site visits with the following contact person from UNDP:</p> <p>Vitalie Vieru, Project Officer/Infrastructure, EU4Moldova: Focal Regions Programme, vitalie.vieru@undp.org, tel.: +373 79 998 802</p>
Clarifications	Requests for clarification from bidders will not be accepted any later than 3 days before the submission deadline. Responses to request for clarification will be communicated by publishing directly on eTendering.
Evaluation method	<input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer.
Evaluation criteria	<p><input checked="" type="checkbox"/> Full compliance to requirements as specified in Annex 1 and lowest price¹;</p> <p><input checked="" type="checkbox"/> Full acceptance of the General Terms and Conditions;</p> <p><input checked="" type="checkbox"/> Delivery period not exceeding the dates indicated in the Annex 1;</p> <p><input checked="" type="checkbox"/> At least 3 years of professional experience in technical design services field. <i>Please provide copies of contracts and/or reports of technical designs and estimates handled and accepted by the Client/Beneficiary;</i></p> <p><input checked="" type="checkbox"/> Minimum 3 similar assignments in development of detailed technical design of civil infrastructure works;</p> <p><input checked="" type="checkbox"/> Availability of qualified personnel in the field of technical design of capital repair works for public buildings.</p> <p>Minimum requested Key Personnel in the field of:</p> <p>1) civil construction architecture</p> <p>2) civil buildings related installations, namely:</p>

	<p>3) water supply and sewerage installations and networks 4) gas supply installations and networks 5) heating, ventilation and air conditioning installations and networks 6) electrical installations and networks 7) automation installations 8) protective installations 9) telecommunication installations and networks.</p> <p>Note: it is allowed that 1 key-personnel may cover from 1 to 3 areas of the above listed.</p>
Right not to accept any quotation	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order.
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	<input checked="" type="checkbox"/> Contract Face Sheet (Goods and/or Services)
Expected date for contract award.	15 April 2022
Publication of Contract Award	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
Policies and procedures	This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures
UNGM registration	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

¹UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specification.

ANNEX 1: SCHEDULE OF REQUIREMENTS

RfQ22/02430: EU4MD/Development of detailed execution design for major repairs for Sports School No.1 from Cahul municipality requires the delivery of the following services as detailed in the Technical specifications and requirements (English and Romanian versions/ Annex 1a).

Introduction:

The EU4Moldova: Focal Regions Programme supports the strengthening of economic, territorial and social cohesion in the Republic of Moldova by facilitating sustainable and inclusive local social-economic growth and improving the standards of living of the citizens from the two focal regions: Ungheni and Cahul municipalities and the neighboring localities. The Programme will support the two regions through: making governance more efficient – improving quality of services and necessary infrastructure; incentivizing private sector – increasing investments, improving local economy and creating new jobs; encouraging participatory democracy – involving citizens in democratic governance processes and enhancing their capacities to claim their rights.

The Programme aims to achieve the following objectives:

1. To strengthen transparency, accountability of local public authorities and people's participation in local governance processes in the focal regions.
2. To improve citizens' access to quality public services and utilities in the pilot focal regions.
3. To create employment opportunities for men and women in the focal regions and improve the attractiveness of the pilot regions for investors and entrepreneurs.
4. To promote the smart specialization of the economy of the focal regions through the development of the clustering and value chain approach in key economic sectors.

As a result of Programme implementation, the institutional capacities of local public authorities will increase and get consolidated to support the fulfilment of the integrated and environmentally-mainstreamed local social-economic development strategy (e.g.: CSOs, private sector, etc.), and the planning and monitoring of the social-economic development strategy's implementation will become wider. Citizens will benefit from increased quality, availability and performance of local public services and utilities, including the ones meant for women. Favorable conditions will be created for attracting investments, creating working places and fostering local and social entrepreneurship. The economic performance will also increase in the focal regions as a result of clusters' and specialized zones' creation, according to the smart specialization of the economy.

The Programme has the following partners: EU Delegation in Moldova, UNICEF, Ministry of Agriculture, Regional Development and Environment, State Chancellery, Ministry of Finance, Ministry of Economy and Infrastructure, central and local public authorities from Ungheni and Cahul focal regions, civil society groups and organizations, private sector and business associations, Public Services Agency, E-Governance Agency, Center and South Regional Development Agencies, Congress of Local Authorities in Moldova, Organization for Development of Small and Medium Enterprises Sector, citizens.

Citizens and communities from Ungheni and Cahul regions, local public authorities and civil society organizations will be the final beneficiaries of this Programme.

Please refer to the Annex 1a_EN and Annex 1a_RO: TECHNICAL SPECIFICATIONS AND REQUIREMENTS

Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall deliver the services within 180 calendar days after Contract signature
Customs clearance (must be linked to INCOTERM)	<input checked="" type="checkbox"/> Bidder
Exact Address(es) of Delivery Location(s)	#6, Lev Tolstoi str., Cahul municipality, Republic of Moldova
Address of original project documentation (deliverables) submission	104, Şciusev Street, Chisinau mun., Republic of Moldova/ EU4Moldova: Focal Regions Programme

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	RfQ22/02430: EU4MD/Development of detailed execution design for major repairs for Sports School No.1 from Cahul municipality	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country E-mail Phone	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If	<input type="checkbox"/> Yes <input type="checkbox"/> No

<i>yes, provide a Copy of the valid Certificate):</i>				
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? <i>(If yes, provide a Copy of the valid Certificate):</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Does your Company have a written Statement of its Environmental Policy? <i>(If yes, provide a Copy)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues <i>(If yes, provide a Copy)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.			
Previous relevant experience:				
List of similar projects related to development of detailed technical design of civil infrastructure works performed for the last 3 years				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER – SERVICES

Bidders are requested to complete this form, sign it and return it as part of their quotation along with Annex 2 Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	RfQ22/02430: EU4MD/Development of detailed execution design for major repairs for Sports School No.1 from Cahul municipality	Date: Click or tap to enter a date.

Currency of the Quotation: USD, VAT 0%					
Item No.	Description/Specification of services	Quantity, set	The most recent date of supply	Unit price (USD)	Total price (USD)
1.	General Plan	1			
2.	Explicative memo, including technical specifications	1			
3.	Execution design – written and drawn pieces	1			
4.	Construction organization project	1			
5.	Environment protection	1			
6.	Anti-fire safety measures	1			
7.	Operation manual	1			
8.	Estimate documentation, including the lists of quantities of works, filled in for all the items with detailed description per each item (F 7, F3, F5, F1)	1			
9.	Verification of the design by the State Service for Verification and Expertise of Projects and Constructions	1			
10.	Supervision from design author during the construction period	1			
Add: other fees (specify)					
Total Final and All-inclusive Price					

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Delivery Lead Time: maximum 180 calendar days	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation: 90 days	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.



Payment terms 100% within 30 days after receipt of services	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
All the provisions of UNDP General Terms and Conditions	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.

<p><i>Exact name and address of company</i></p> <p>Company NameClick or tap here to enter text.</p> <p>Address: Click or tap here to enter text. Click or tap here to enter text.</p> <p>Phone No.:Click or tap here to enter text.</p> <p>Email Address:Click or tap here to enter text.</p>	<p>Authorized Signature:</p> <p>Date:Click or tap here to enter text.</p> <p>Name:Click or tap here to enter text.</p> <p>Functional Title of Authorised Signatory:Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>
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