## **ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS**

*Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of Bidder: | |  | | | | | | |
| RFQ reference: | | **RfQ22/02471: EU4MD/ Office furniture for One Stop Shop of Cahul City Hall** | | Date: | | | | |
| Nr. | **Items to be Supplied**  **Description / Goods Specifications** | | **Size: LxBxH, mm** | | **U.M.** | **Quantity** | **Unit cost**  **USD, VAT 0%** | **Total amount, USD,**  **VAT 0%** |
| **1** | **Fiberglass pots** | | 400 x 300x 700 | | item | 4 |  |  |
| **2** | **Stand – support for brochures** | | white color  6 supporters А4  Construction material: aluminum transparent plastic | | item | 1 |  |  |
| **3** | **Chair for reception – Armchair** | | Total height: 990-1110  Seat width: 450  Seat depth: 440  Back height: 430-550  Model: Lucca or similar  Material of legs: metal  Material of stuffing: netting | | item | 4 |  |  |
| **4** | **Table 1.** | | Table top - 16 mm laminated chipboard (melamine) - 16 mm laminated chipboard (PAL);  Supporters:- 8 mm metal plate under the table top;  Support vertical bar 40х40х2 mm made of metal;  Metal base 8 mm thick;  Width 400, Length 500. Height 620 | | item | 2 |  |  |
| **5** | **Table 2.** | | Form of table – round with diameter 900 mm.  Height: 740 | | item | 1 |  |  |
| **6** | **Office chair “artificial leather”** | | Artificial leather  Width: 480  Depth: 530  Height: 870  Seat width: 470  Seat depth: 440 | | item | 3 |  |  |
| **7** | **Bench 1. Color in line with color passport** | | Size: 1500\*600\*280  Material pal h3303 + metal carcass + pillow;  Height 450; Length 1500; Seat depth 600. | | item | 2 |  |  |
| **8** | **Round mirror** | | Round mirror, LED with built-in digital clock.  Diameter 700mm | | item | 1 |  |  |
| **9** | **Bench 2. Color in line with color passport** | | Size: 1200\*600\*280;  Material pal h3303 + metal carcass + pillow;  Height 450; Length 1200; Seat depth 600. | | item | 2 |  |  |
| **10** | **Chair for waiting area.** | | Color- Deep Gray.  Seats -2.  Materials: filling: sponge;  Upholstery material: eco-leather;  Carcass material - metal;  Color in line with the color passport;  Width 1100; Height 850; Depth 600. | | item | 4 |  |  |
| **11** | **Office cabinet** | | Melamine-faced laminated chipboard (PAL): Egger H3303+ MDF Supra Mat 3010  Size: 3849\* 450\*2300 | | item | 1 |  |  |
| **12** | **Bin. Stainless metal urn.** | | Stainless metal urn.  Size: Height 580;  Diameter: 200. | | item | 6 |  |  |
| **13** | **Working table for one-stop-shop specialists** | | Melamine-faced laminated chipboard (PAL): Egger 18mm H3303 + W1000; anti covid-19 glass  Size: 1400\*1600 mm | | item | 3 |  |  |
| **14** | **Office partitions – Protection screens made of organic glass** | | Office partitions – Protection screens made of organic glass  Size: 1400x500 | | item | 3 |  |  |
| **15** | **Armchair** | | Height of item: 1170 – 1240;  Base diameter: 660;  Seat depth: 630;  Seat width: 500. | | item | 10 |  |  |
| **16** | **Modular sofa** | | Width (folded): 1120;  Depth (folded): 900;  Height (folded): 700. | | item | 1 |  |  |
| **17** | **Coffee table.** | | Width (folded): 1400;  Depth (folded): 420;  Height (folded) 700 | | item | 1 |  |  |
| **18** | **Table (for 10 persons).** | | Material: artificial stone + metal legs, plugs, microphones  Width: 2300  Depth: 1300  Height: 750 | | item | 1 |  |  |
| **19** | **Floor rack** | |  | | item | 1 |  |  |
| **20** | **Decorative 3D clock** | | D=900 | | item | 1 |  |  |
| **21** | **Xerox-copying and scanning station** | | Material laminated chipboard (PAL) + mdf supra mat 3010  Size: 1100x600  Height: 950 | | item | 1 |  |  |
| **22** | **Workstation – Reception** | | Material: painted mdf + compact plate hpl marble  2375x700  Height: 950;  Height: 1100 | | set | 1 |  |  |
| **23** | **Costs for assembling the furniture** | |  | | set | 1 |  |  |
|  | **Total Price** | |  | |  |  |  |  |
|  | **Transportation Price (if applicable)** | |  | |  |  |  |  |
|  | **Other Charges (specify)** | |  | |  |  |  |  |
|  | **Total Final and All-inclusive Price** | |  | |  |  |  |  |

**Compliance with Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **You Responses** | | |
| **Yes, we will comply** | **No, we cannot comply** | **If you cannot comply, pls. indicate counter - offer** |
| Minimum Technical Specifications | ☐ | ☐ |  |
| Delivery Term (INCOTERMS): **DDP** | ☐ | ☐ |  |
| Validity of Quotation 90 calendar days | ☐ | ☐ |  |
| Maximum delivery and installation period not to exceed 30 calendar days after Contract signature | ☐ | ☐ |  |
| Minimum warranty period 24 months on both parts and labor | ☐ | ☐ |  |
| Availability of certificates of quality, conformity and origin for the offered equipment | ☐ | ☐ |  |
| Payment terms | ☐ | ☐ |  |
| All Provisions of the UNDP General Terms and Conditions | ☐ | ☐ |  |

|  |  |
| --- | --- |
| I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted. | |
|  | |
| *Exact name and address of company*  Company Name  Address:    Phone No.:  Email Address: | Authorized Signature:  Date:  Name:  Functional Title of Authorised  Signatory:  Email Address: |