

RFQ22/02488: Company to deliver quality assurance services during the implementation of the Forensic Case Management System of the Republic of Moldova

SECTION 2: RFQ SPECIFIC INSTRUCTIONS

General Conditions of Contract	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to one of the General Conditions of Contract below as applicable in each case specified in the Requirements section Applicable GTC: <input checked="" type="checkbox"/> General Terms and Conditions for de minimis contracts (services only, less than \$50,000) Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy
Special Conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 30 days
Currency of Quotation	Quotations shall be quoted in US Dollars (USD) .
Duties and taxes	Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified in the requirements section. All prices must: <input checked="" type="checkbox"/> be exclusive of VAT and other applicable indirect taxes
Language of quotation	English and/or Romanian Including documentation including catalogues, instructions and operating manuals.
Quotation validity period	Quotations shall remain valid for 90 days from the deadline for the Submission of Quotation.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted
Payment Terms	<input checked="" type="checkbox"/> 100% within 30 days after receipt of services and submission of payment documentation.
Conditions for Release of Payment	<input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements
Clarifications	Requests for clarification from bidders will not be accepted any later than 3 (three) days before the submission deadline. Responses to requests for clarification will be communicated by publishing in Quantum and/or direct emails through Quantum.
Evaluation method	<input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer
Evaluation criteria	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1; <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract; <input checked="" type="checkbox"/> Legally registered entity or consortium of firms. If the applicant is a foreign entity, it should have a local legal subsidiary/ consortium partner/subcontracted consultant or have at least one core auditor that is a resident of the Republic of Moldova; <input checked="" type="checkbox"/> At least 5 years of experience in Software Testing and Quality Assurance and security testing/audit (during the last five years); <input checked="" type="checkbox"/> At least 2 successful executed contracts in the last two years, as outsourced projects in testing and security testing/audit; <input checked="" type="checkbox"/> Certification related to quality and security management (ISO 9001, ISO 27001);

	<p><input checked="" type="checkbox"/> Proposed key personnel with the required academic and professional qualifications, proven by CVs and valid certificates, if any:</p> <p><u>Team Leader</u></p> <ul style="list-style-type: none"> •University degree in areas such as computer sciences, engineering, and telecommunications or other ICT related; •Minimum 5 years of experience in area of software development; •Minimum 3 years of software application security audit; •Proven experience in applying internationally recognized standards and best practices (e.g. OWASP, ITIL, ISO/IEC 270002, etc.). •At least 3 years of experience in Project Management in public or private sectors. Internationally recognized certificates such as PMP, PRINCE2, AGILE are considered an advantage; •Certifications in security qualifications such as CISSP and/or CEH are considered an advantage. <p><u>Security Testing Team Member</u></p> <ul style="list-style-type: none"> •University degree in areas such as computer sciences, engineering, and telecommunications or related; •Minimum 5 years of experience in area of software testing; •Minimum 3 years of experience in security auditing (code review and penetration testing) of application software; •Proven experience in applying of internationally best practices regarding application software security developed by OWASP (code review and pen testing). <p><u>Testing Team Member</u></p> <ul style="list-style-type: none"> •University degree in areas such as computer sciences, engineering, and telecommunications or related; •Minimum 3 years of in-depth software testing and Quality Assurance. •Certifications in testing (such as ISEB, ISTQB or other) are considered an advantage. <p><u>Business Analyst</u></p> <ul style="list-style-type: none"> •University degree in areas such as computer sciences, engineering, and telecommunications or related; •Minimum 5 years of experience in area of IT Business/System Analysis; •Solid knowledge of UML and BPMN; •Proven experience in business processes modelling in the content of IT systems. <p>All team members are expected to have the ability to effectively communicate and write in English. Knowledge of Romanian and/or Russian is an advantage.</p>
Type of Contract to be awarded	<input checked="" type="checkbox"/> Contract Face Sheet (Goods and-or Services)
Expected date for contract award.	01 August 2022