

ANNEX 1: SUMMARY OF MAIN REQUIREMENTS AND TECHNICAL SPECIFICATIONS (excerpt from Annex 1 in Romanian language)

1. SCOPE AND OBJECTIVES OF REQUIRED SERVICES

The contractor shall collect technical information, on the basis of which, to identify potential energy efficiency (EE) measures and/or the use of renewable energy sources (RES), including their cost to be applied for the final beneficiaries of the Project, i.e., households providing social services - family-type children's homes / services of professional parental assistance.

The required services for which this request for offers is launched are distributed among Lots as follows in the table below:

Lot	Title
Lot 1	Intervention area 1 in accordance with Annex A detailed distribution of Lots
Lot 2	Intervention area 2 in accordance with Annex A detailed distribution of Lots
Lot 3	Intervention area 3 in accordance with Annex A detailed distribution of Lots

2. MAIN TASKS AND EXPECTED DELIVERABLES

To achieve the stated objective of this tender, the Contractor is expected to fulfill the following:

1. Work plan with the date of field visits planned for each beneficiary and the deadline for the presentation of the Reports.
2. The reports completed for each beneficiary with the information from the field, according to the model in Annex B.
3. The centralizing report on the EE and/or RES measures, indicating the total areas/volumes of works, including their cost, according to the model in Annex C.

3. REQUIREMENTS

Requirements for the company:

- Technical responsiveness/Full compliance with all requirements as specified in Annex 1;
- Full acceptance of the General Conditions of Contract;
- At least 3 (three) years of experience in energy and/or construction field;
- Minimum 3 (three) energy audit reports for buildings developed in the past 5 (five) years;
- Maximum delivery period not to exceed 30 calendar days upon signature of contract;
- Registered legal entity;
- Consortiums are not allowed;
- Brief methodology, approach to work and tentative Implementation Plan submitted;
- Proposed key personnel with the required academic and professional qualifications, proven by CVs and valid certificates submitted;
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Proposed Team leader

- University studies in the field of energy, construction or related;
- Proven experience in the energy field of at least 3 years;
- Qualified energy auditor, "Buildings" category. *Proof of registration in the Register of energy auditors, "Buildings" category, held by the Energy Efficiency Agency, will be checked;*
- Experience in development of at least 5 Energy Audit Reports/Feasibility Studies related to the energy and/or construction field (will be reflected in the CV).

Team of proposed experts (at least two):

- University degree in the field of energy (proof of studies in the thermo-energy and electro-energy field will be provided) and or constructions;
- At least 3 years of experience in the field of construction works (energy renovation of the building envelope), construction/installation of thermal plants, solar collectors, photovoltaic solar panels;
- At least one of the experts must prove that they hold the quality of "Bill of Quantities/ elaborator de devize " on the types of work mentioned above.

4. DOCUMENTS TO BE SUBMITTED

Bidders shall include the following documents in their quotation:

- Annex 2: Quotation Submission Form duly completed and signed;
- Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1;
- Registration certificate;
- Company Profile, including a brief description of company's qualification, capacity and expertise that is relevant to the Schedule of Requirements;
- List and value of similar contracts performed for the last 5 years plus client's contact details who may be contacted for further information on those contracts;
- Statement of satisfactory Performance (Certificates) from the top 3 clients in terms of Contract value in similar field;
- Completed and signed CVs for the proposed key Personnel, including certificates and qualification documents;
- Brief methodology, approach to work and tentative Implementation Plan;
- Financial Statement (Income Statement and Balance Sheet) for the past 3 years (2021, 2020, 2019).