



**RREQUEST FOR QUOTATION NO. RFQ22/02557:**

**ENDOWMENT OF THE POLICE ACADEMY TRAINING SPACES: GYM ACCESSORIES – FLOORING AND OUTFITTING (LOT1)AND  
TACTICAL TRAINING GEAR (LOT2)**

UNDP through **Strengthening the Police Training Capacities in the Republic of Moldova**Project kindly requests your quotation for the provision of **RFQ22/002557: PA/Endowment of the Police Academy training spaces: Gym accessories – Flooring and outfitting (LOT1)andTactical training gear (LOT2)**as detailed in line items section of this RFQ.

This Request for Quotation comprises the following documents:

- Section 1: This RFQ document generated by the online system
- Section 2: RFQ Instructions and Data
- Annex 1: Schedule of Requirements
- Annex 2: Quotation Submission Form
- Annex 3: Technical and Financial Offer
- Annex 4: Technical Responsiveness Table

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted directly in the system responding to the questions and uploading required documents. by the date and time indicated in the online portal. It is your responsibility to ensure that your quotation is submitted before the deadline. Quotations received after the submission deadline outside the online portal, for whatever reason, will not be considered for evaluation.

Quotations must be submitted directly in Qunatum NextGenERP supplier portal following this link: <http://supplier.quantum.partneragencies.org> using the profile you may have in the portal (please log in using your username and password).

Follow the instructions in the user guide to search for the tender using search filters, namely **Negotiation ID: UNDP-MDA-00034** and subscribe to the tender in order to get notifications in case of amendments of the tender document and requirements.

In case you have never registered before, follow this link to register a profile:

[https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127715297&\\_adf.ctrl-state=azywmctp\\_1&\\_afzLoop=6329722925931702&\\_afzWindowMode=0&\\_afzWindowId=null&\\_afzFS=16&\\_afzMT=screen&\\_afzMFW=1042&\\_afzMFH=575&\\_afzMFDW=1280&\\_afzMFDH=720&\\_afzMFC=8&\\_afzMFCI=0&\\_afzMFM=0&\\_afzMFR=144&\\_afzMFG=0&\\_afzMFS=0&\\_afzMF0=0](https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127715297&_adf.ctrl-state=azywmctp_1&_afzLoop=6329722925931702&_afzWindowMode=0&_afzWindowId=null&_afzFS=16&_afzMT=screen&_afzMFW=1042&_afzMFH=575&_afzMFDW=1280&_afzMFDH=720&_afzMFC=8&_afzMFCI=0&_afzMFM=0&_afzMFR=144&_afzMFG=0&_afzMFS=0&_afzMF0=0)



Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Should you require further clarifications on the application through the Quantum online portal, kindly contact the Procurement Unit at [sc.md@undp.org](mailto:sc.md@undp.org). Please pay attention that quotation shall be submitted online through the Quantum system and any quotation sent to the above email shall be disqualified.

Should you require further clarifications on the Request for Quotation, Schedule of Requirements or other requirements, kindly communicate using the messaging functionality in the portal.

Thank you and we look forward to receiving your quotation.

UNDP Moldova



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## 1 Overview

### 1.1 General Information

<b>Title</b>	RfQ22/02557: Police Academy Training Endowment - 2 LOTS
<b>Contact Point</b>	Elena Verdes
<b>Outcome</b>	Purchase Order
<b>E-Mail</b>	elena.verdes@undp.org
<b>Reference Number</b>	RfQ22/02557
<b>Beneficiary Country</b>	Republic of Moldova
<b>Introduction</b>	

#### REQUEST FOR QUOTATION NO. RFQ22/02557:

#### ENDOWMENT OF THE POLICE ACADEMY TRAINING SPACES: GYM ACCESSORIES – FLOORING AND OUTFITTING (LOT1)ANDTACTICAL TRAINING GEAR (LOT2)

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[https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127715297&\\_adf.ctrl-state=azywmctp\\_1&\\_afLoop=6329722925931702&\\_afWindowMode=0&\\_afWindowId=null&\\_afFS=16&\\_afMT=screen&\\_afMFW=1042&\\_afMFH=575&\\_afMFDW=1280&\\_afMFDH=720&\\_afMFC=8&\\_afMFCI=0&\\_afMFM=0&\\_afMFR=144&\\_afMFG=0&\\_afMFS=0&\\_afMFO=0](https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127715297&_adf.ctrl-state=azywmctp_1&_afLoop=6329722925931702&_afWindowMode=0&_afWindowId=null&_afFS=16&_afMT=screen&_afMFW=1042&_afMFH=575&_afMFDW=1280&_afMFDH=720&_afMFC=8&_afMFCI=0&_afMFM=0&_afMFR=144&_afMFG=0&_afMFS=0&_afMFO=0)

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Thank you and we look forward to receiving your quotation.

UNDP Moldova

## 1.2 Tender Timeline

<b>Preview Date</b>	
<b>Open Date</b>	7-Nov-2022 12.08.59
<b>Close Date</b>	21-Nov-2022 16.00.00



**Time Zone**   Eastern European Time

**1.3 Response Rules**

*This negotiation is governed by all the rules displayed below.*

	Rule
<input checked="" type="checkbox"/>	Suppliers are allowed to respond to selected lines
<input checked="" type="checkbox"/>	Suppliers are allowed to revise their submitted response

**1.4 Terms**

**Negotiation Currency**   USD (US Dollar)

**1.5 Attachments**

File Name or URL	Type	Description
RFQ22_02557_Request for Quotation sections and annexes	File	RFQ22_02557_Request for Quotation sections and annexes
RFQ22_02557_Returnable Bidding Forms - Annex 2-4	File	RFQ22_02557_Returnable Bidding Forms - Annex 2-4
UNDP General Terms and Conditions for goods and services	File	UNDP General Terms and Conditions for goods and services
UNDP Quantum - User Guide for Suppliers - English	File	UNDP Quantum - User Guide for Suppliers - English
UNDP Quantum - User Guide for Suppliers - Russian	File	UNDP Quantum - User Guide for Suppliers - Russian



## 2 Requirements

*\*Response is required*

Please review carefully the requirements and questions in this section, provide answers as required and upload supporting documents when requested so.

### 2.1 Section 1. Section 2 RFQ Instructions and Data sheet

#### 1. Introduction

Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement (link: <https://popp.undp.org/SitePages/POPPBSUnit.aspx?TermID=254a9f96-b883-476a-8ef8-e81f93a2b38d&Menu=BusinessUnit>) and with the provisions in the General Instructions to Bidders included in the document herewith attached.

Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.

UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or cancellation of the tender in the online portal.

#### 2. Special Instructions

Please read and follow the specific instructions included in Specific Instructions document herewith attached.

#### 3. General Conditions of Contract

Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to one of the General Conditions of Contract below as applicable in each case specified in the Requirements section

Applicable GTC:

General Terms and Conditions / Special Conditions for Contract:

[https://popp.undp.org/\\_layouts/15/WopiFrame.aspx?sourcedoc=/UNDP\\_POPP\\_DOCUMENT\\_LIBRARY/Public/PSU\\_Considerations%20of%20Contracting\\_UNDP%20GTCs%20for%20Contracts%20\(Goods%20and-or%20Services\)%20-%20Sept%202017.pdf&action=default](https://popp.undp.org/_layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Considerations%20of%20Contracting_UNDP%20GTCs%20for%20Contracts%20(Goods%20and-or%20Services)%20-%20Sept%202017.pdf&action=default)

Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy:  
<https://www.undp.org/procurement/business/how-we-buy>



#### 4. General Instructions

Please read and follow the general instructions to Bidders included in the General Instructions document herewith attached.

### 2.2 Section 2. Documents to be submitted

Section Maximum Score: 14

#### \*1. Company Profile

Have you provided a brief profile of the company highlighting areas of expertise, capacity, and experience in similar fields related to the assignment? You can upload attachments for a more comprehensive description of your company and its activities.

Maximum Score: 1

Target: Yes

Select one of the following:-

☐ a. Yes (*Response attachments are required*)

#### \*2. Registration Certificate

Have you provided a copy of your company registration certificates?

Maximum Score: 1

Target: Yes

Select one of the following:-

☐ a. Yes (*Response attachments are required*)

#### \*3. List of relevant projects

Have you provided 3 (three) most relevant projects/ contracts completed for the last 5 (five) years concluded with International Organizations or National Governments / Law enforcement bodies including the following information:

- Name of previous contracts
- Client & Reference Contact
- Details including e-mail
- Contract Value Period of activity
- Types of activities undertaken

Copies of provided relevant projects/contracts have to be included in the quotation.

Maximum Score: 1

Target: Yes

Select one of the following:-

☐ a. Yes (*Response attachments are optional*)

#### \*4. Quality Certificates (ISO, etc., if available)

Have you provided the Quality Certificates (ISO, etc., if available); / ISO 9001:2015 or other quality





certification related to scope of the assignment (if available)?

Maximum Score: 1

Target: Yes

Select one of the following:-

- ☐ a. Yes (*Response attachments are optional*)
- ☐ b. Not available (*Response attachments are optional*)

**\*5. Detailed description of the offered goods**

Have you provided the detailed description of the offered goods, including design and Technical Data Sheet (including photos)?

Maximum Score: 1

Target: Yes

Select one of the following:-

- ☐ a. Yes (*Response attachments are required*)

**\*6. Certificates of quality and origin**

Have you provided the certificates of quality and origin for the offered goods, materials and accessories (where applicable), if any?

Maximum Score: 1

Target: Yes

Select one of the following:-

- ☐ a. Yes (*Response attachments are optional*)
- ☐ b. Not applicable (*Response attachments are optional*)

**\*7. Manufacturer's Authorization of the Company as a Sales Agent**

Have you provided the Manufacturer's Authorization of the Company as a Sales Agent (if you are not the manufacturer)?

Maximum Score: 1

Target: Yes

Select one of the following:-

- ☐ a. Yes (*Response attachments are optional*)
- ☐ b. Not applicable (*Response attachments are optional*)

**\*8. Evidence/Certification of Environmental Sustainability**

Have you provided Evidence/Certification of Environmental Sustainability ("Green" Standards) of the Company or the Product being supplied (if any)?

Maximum Score: 1

Target: Yes

Select one of the following:-

- ☐ a. Yes (*Response attachments are optional*)
- ☐ b. Not available (*Response attachments are optional*)

**\*9. Certificates of Conformity, if any**

Have you provided the certificates of conformity, if any?

Maximum Score: 1

Target: Yes

Select one of the following:-

- ☐ a. Yes(*Response attachments are optional*)  
☐ b. Not applicable(*Response attachments are optional*)

**\*10. Statement of Satisfactory Performance**

Have you provided the Statements of Satisfactory Performance (Certificates) from the top 3 (three) clients in terms of Contract value on delivery of similar goods?

Maximum Score: 1

Target: Yes

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)

**\*11. Financial Statements**

Have you provided the Financial Statements (Income Statements and Balance Sheets) for the past 2 years (2021, 2020)?

Maximum Score: 1

Target: Yes

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)

**\*12. Annex 2: Quotation Submission Form**

Have you uploaded Annex 2: Quotation Submission Form duly completed and signed?

Maximum Score: 1

Target: Yes

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)

**\*13. Annex 3: Technical and Financial Offer**

Have you uploaded Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements / Terms of reference in Annex 1, detailing product description / brochures, price quotation per item, additional costs and subtotal per LOT.

Maximum Score: 1

Target: Yes

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)



**\*14. Annex 4: Technical Responsiveness Table**

Have you uploaded Annex 4: Technical Responsiveness Table duly completed and signed? Have you included information regarding the conformity to the technical specifications set forth for each item? Please indicate clearly all discrepancies and detailed descriptions for each alternative (if any).

Maximum Score: 1

Target: Yes

Select one of the following:-

- ☐ a. Yes (*Response attachments are required*)

**2.3 Section 3. Annex 1: Schedule of Requirements**

Section Maximum Score: 8

**\*1. Compliance with technical requirements**

Please confirm whether you comply with the technical requirements listed in Annex 1: Schedule of Requirements. If you can not comply or comply with deviations, please indicate counter-offer in the comments.

Please upload documents related to your technical offer if different than the filled in Annex 3: Technical and Financial Offer form.

Maximum Score: 1

Target: Fully Comply

Select one of the following:-

- ☐ a. Fully Comply (*Response attachments are optional*)  
☐ b. Comply with minor deviations (*Response attachments are optional*)  
☐ c. Do not comply with requirements (*Response attachments are optional*)

**\*2. Delivery Period**

Please confirm that you comply with the following delivery period:

Bidder shall deliver the goods under LOT 1 and LOT 2 no later than 120 calendar days (4 (four) months) after Contract signature.

Maximum Score: 1

Target: Yes

Select one of the following:-

- ☐ a. Yes (*Response attachments are optional*)

**\*3. Delivery Terms (INCOTERMS 2020)**

Please confirm that you comply with the following delivery terms:

DDP Chisinau, Republic of Moldova.

Maximum Score: 1

Target: Yes

Select one of the following:-

- ☐ a. Yes (*Response attachments are optional*)

**\*4. Customs Clearance**

Please confirm that you comply with the following customs clearance arrangements:  
Customs Clearance is the responsibility of the Supplier / Bidder. UNDP shall provide a Tax Exemption letter for Customs clearance.

Maximum Score: 1

Target: Yes

Select one of the following:-

☐ a. Yes(*Response attachments are optional*)

**\*5. Packing Requirements**

Please confirm that you comply with the following packaging requirements:  
The goods shall be delivered in factory packaging.

Maximum Score: 1

Target: Yes

Select one of the following:-

☐ a. Yes(*Response attachments are optional*)

**\*6. Warranty Period**

Please confirm that you comply with the following warranty requirements:  
Standard 2-years warranty for all products provided.

Maximum Score: 1

Target: Yes

Select one of the following:-

☐ a. Yes(*Response attachments are optional*)

**\*7. After-sales service and local service support requirements**

Please confirm that you comply with the following:  
Replacement of goods with defects or which do not correspond to the required quality with new goods of similar or better quality within acceptable market delivery standards, however not later than 4 (four) months since official request.

Maximum Score: 1

Target: Yes

Select one of the following:-

☐ a. Yes(*Response attachments are optional*)

**\*8. Payment terms**

Please confirm whether you comply with the following Payment terms: 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation.

Maximum Score: 1

Target: Yes



Select one of the following:-

- ☐ a. Yes (*Response attachments are optional*)

## 2.4 Section 4. Annex 2 - Quotation Submission Form

Section Maximum Score: 1

### \*1. Annex 2: Quotation Submission Form

Have you uploaded Annex 2: Quotation Submission Form duly completed and signed?

Maximum Score: 1

Target: Yes

Select one of the following:-

- ☐ a. Yes (*Response attachments are required*)

## 2.5 Section 5. Bidder Declaration

### \*1. Requirements and Terms and Conditions

Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.

Select one of the following:-

- ☐ a. Yes  
☐ b. No

### \*2. Capacity and capability

I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.

Select one of the following:-

- ☐ a. Yes  
☐ b. No

### \*3. Ethics

Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.

Select one of the following:-

- ☐ a. Yes  
☐ b. No

### \*4. Code of Conduct



I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : <https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct> and acknowledge that it provides the minimum standards expected of suppliers to the UN.

Select one of the following:-

- ☐ a. Yes  
☐ b. No

**\*5. Conflict of Interest**

I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.

Select one of the following:-

- ☐ a. Yes  
☐ b. No

**\*6. Prohibitions and Sanctions**

I/We hereby declare that our firm, ultimate beneficial owners, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.

Select one of the following:-

- ☐ a. Yes  
☐ b. No

**\*7. Bankruptcy**

I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.

Select one of the following:-

- ☐ a. Yes  
☐ b. No

**\*8. Offer Validity Period**

I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.

Select one of the following:-

- ☐ a. Yes  
☐ b. No



**\*9. Acceptance of contract**

I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.

Select one of the following:-

- ☐ a. Yes
- ☐ b. No

**\*10. Signatory person**

I/We hereby confirm that this offer in the system is submitted by an authorized person from the company and it warrants and agrees that he/she been authorized by the Organization/s to make this declaration on its/their behalf.

Select one of the following:-

- ☐ a. Yes
- ☐ b. No

**2.6 Section 6. Annex 3 - Financial Offer**

**1. Financial Offer**

Please provide detailed pricing directly in the system per each line, unless otherwise instructed by UNDP. By submitting the financial offer in the system, your company confirms acceptance of all the terms indicated in this RFQ document.



3 Lines

Instructions

Please fill in this form in accordance with the lines below. Additionally, please supplement this online form with the duly filled in, signed and stamped Annex 3: Technical and Financial Offer attached herewith.

The price of bid proposal must include delivery costs, assembly and any other expenses (if applicable) related to the Delivery term DDP.

The currency of Proposal shall be US Dollar / USD.

The prices shall be exclusive of VAT.

If the cost of Delivery and other applicable costs are included in the unit prices of goods, please enter 0.01 in the required field. In such a situation, the exact Contract price will be corrected during the contract negotiation with the winner

3.1 Line Information

Line	Category Name	Item	UOM	Target Quantity	Unit Price	Total Price	Additional Attributes
1-FLOORING AND OUTFITTING (LOT1)							
1.1-Martial Arts flooring MATS, RED	Flooring		Each	46			
1.2-Martial Arts flooring MATS, BLUE	Flooring		Each	64			





Line	Category Name	Item	UOM	Target Quantity	Unit Price	Total Price	Additional Attributes
1.3-MAT FRAMING KIT – (64m); Screw Type – wood.	Flooring		Each	64			
1.4-HOME ROLL-OUT MAT TAPE Blue	Flooring		Each	80			
1.5-HOME ROLL-OUT MAT TAPE Red	Flooring		Each	60			
1.6-DOUBLE-SIDED MAT TAPE	Flooring		Each	5			
1.7-ALL-MAT UNDERLAYMENT	Flooring		Each	100			
1.8-WALL PADS color Blue	Flooring		Each	90			
1.9-PORTABLE FOLDING LANDING MATS	Flooring		Each	10			

Line	Category Name	Item	UOM	Target Quantity	Unit Price	Total Price	Additional Attributes
1.10- Delivery and other costs (if applicable) - in case if expenses are included in the value of equipment, please specify the price 0.01	Freight forwarders services						
2- TACTICAL TRAINING GEAR (LOT2)							
2.1- HIGH GEAR ADAPTIV SUIT	Police uniforms		Each	36			
2.2- TRANSPORT/STORAGE BAGS FOR ADAPTIV SUIT	Bags		Each	36			
2.3- TRAINING BAGS	Bags		Each	18			
2.4- ULTRA CUFFS, CHAIN TRAINING	Training planning, facilitation and delivery services		Each	36			

Line	Category Name	Item	UOM	Target Quantity	Unit Price	Total Price	Additional Attributes
2.5- TRAININ G SHOTGU N REMIN G TON 870	Training planning, facilitation and delivery services		Each	2			
2.6- TRAININ G KNIVES	Training planning, facilitation and delivery services		Each	18			
2.7- TRAININ G CARRY BAGS FOR 5 BAG PADS AND BATONS	Training planning, facilitation and delivery services		Each	4			
2.8- TRAININ G BATONS with BELT CARRIE R	Training planning, facilitation and delivery services		Each	36			
2.9- TRAININ G BATON CARRIE R	Training planning, facilitation and delivery services		Each	36			
2.10- EQUIPM ENT BELT	Training planning, facilitation and delivery services		Each	36			



Line	Category Name	Item	UOM	Target Quantity	Unit Price	Total Price	Additional Attributes
2.11- TRAINING HANDGUNS Caracal F 9 mm	Training planning, facilitation and delivery services		Each	36			
2.12- Delivery and other costs (if applicabl e) - in case if expenses are included in the value of equipmen t, please specify the price 0.01	Freight forwarders services						