

### AMENDED SECTION 3: DATA SHEET

The following specific data shall complement, supplement or amend the Provisions in Section 2: Instructions to Bidders. In case there is a conflict, the provisions herein shall prevail over those in Section 2: Instructions to Bidders.

Ref. Article in Section 2		Specific Instructions / Requirements
1.	Scope	<p>The reference number of this Invitation to Bid (ITB) is <b>ItB22/02545</b>.</p> <p>The EU4Moldova: Focal Regions Programme is looking for a company/consortium with proven experience in road construction in Moldova to carry out <b>capital repair works of the 1.4 km long local road in Manoilesti village, Ungheni district</b>, within the framework of the Call for project proposals on the development of the community utility infrastructure and the provision of local public services necessary to enhance the local economic development, implemented under the EU4MOLDOVA: Focal Regions Programme.</p> <p>The 'Capital rehabilitation of 1.4 km long local road in Manoilești village, Ungheni district' project includes earthworks, land development works, repair works of the roadway with asphalt and gravel, driveway rehabilitation works, construction of rainwater ditch construction, road sign installation and road surface marking.</p> <p>All these types of works and activities shall ultimately help improve the living conditions of the population in Manoilești commune and increase the economic potential of the region and the beneficiaries of the EU4Moldova: Focal Regions Programme.</p>
4.	Eligible bidders	Bidders from all countries are eligible to bid.
5.	Eligible goods, works and services	Goods, works and/or services with origin in all countries are eligible in this bidding process.
8.	Clarification of solicitation documents	<p>Bidders must send their questions in the system using the messaging feature. Only in case of facing difficulties to register in the system and sending messages, bidder can write to the contact below to request support with the system:</p> <p>Focal Person: Grigore CERNENCHII, Procurement Coordinator</p> <p>Address: EU4Moldova Programme</p> <p>E-mail address: grigore.cernenchii@undp.org</p> <p><b>ATTENTION: BIDS SHALL NOT BE SUBMITTED TO THE ABOVE ADDRESS BUT TO THE ADDRESS FOR BID SUBMISSION AS SET OUT BELOW (see Data Sheet Article 28).</b></p> <p>Deadline for submitting requests for clarifications / questions:</p> <p>Date: 5 (five) days before the submission deadline Time:18:00 Time zone: GMT+2 / Moldova time</p> <p>UNDP will post the clarifications directly to the system.</p>
11.	Language	All bids, information, documents and correspondence exchanged between UNDP and the bidders in relation to this bid process shall be in <b>English</b> .
15.	Price adjustment	The price quoted by the Bidder shall not be subject to adjustment during the performance of the contract.

15.	Partial bids (lots)	Partial bids shall not be allowed. Bidders must quote prices for the total requirement requested under Section 5. Schedule of Requirements. Evaluation will be done for the total requirement.
16.	Bid currencies	Prices shall be quoted in <b>US Dollars (USD)</b> In case of contract award to a local company, payments will be made in Moldovan Leu based on UN Operational Rate of Exchange on the day of payment: <a href="https://treasury.un.org/operationalrates/OperationalRates.php">https://treasury.un.org/operationalrates/OperationalRates.php</a>
17.	Duties and taxes	All prices shall: Be exclusive of VAT and other applicable indirect taxes.
18.	Bid validity period	90 days
19.	Bid security	Required in the amount of <b>USD 7,988 (seven thousand nine hundred eighty-eight US Dollars)</b> . The bid security will be in the same currency as stipulated in Article 16: Bid currencies. Acceptable forms of bid security: <input checked="" type="checkbox"/> Bid security form template (bank guarantee) set out in Section 7: Bidding Forms <b>Important Remarks:</b> •The Bid Security shall be valid up to <b>30 days after the final date of validity of bids</b> . •The Original Copy of Bid Security documentation must be physically received by UNDP (10) ten calendar days after the deadline for submission of offers indicated in the Quantum system the latest, and a copy of full Bid Security documentation must be submitted through Quantum system as part of the online bid. <b>If Bid security is not submitted as stipulated above, bid shall be disqualified.</b> The address for submitting the original Bid Security documentation is as follows: <b>UNDP Moldova, #131, 31 August 1989 Street, MD-2012, Chisinau, Republic of Moldova to the attention of Procurement Unit</b>
22.	Alternative bids	Shall not be considered.
23.	Pre-bid conference	<b>Will be conducted:</b>  Time and time zone: 11:00 AM (Moldova time / GMT+2) Date : 02 December 2022 Venue : Zoom Meeting Meeting URL: <a href="https://undp.zoom.us/j/84535558426">https://undp.zoom.us/j/84535558426</a> Meeting ID: 845 3555 8426  Before joining the meeting kindly leave your name and contact details, after which you will be allowed to join the meeting.  The focal point for the arrangement is:

		<p>Focal Person: Grigore CERNENCHII, Procurement Coordinator</p> <p>Address: EU4Moldova Programme</p> <p>E-mail address: <a href="mailto:grigore.cernenchii@undp.org">grigore.cernenchii@undp.org</a></p> <p><i>Please, confirm your participation by COB one day before the pre-bid meeting to the following email: <a href="mailto:grigore.cernenchii@undp.org">grigore.cernenchii@undp.org</a>.</i></p> <p>The Pre-bid conference is:</p> <p><input type="checkbox"/> mandatory</p> <p><input checked="" type="checkbox"/> not mandatory</p> <p>Minutes of the Pre-bid conference will be disseminated by:</p> <p>Direct communication to prospective Bidders by email and posting directly in Quantum and on the below tender websites:</p> <p><a href="https://sc.undp.md/viewtenders2/">https://sc.undp.md/viewtenders2/</a></p> <p><a href="http://procurement-notice.undp.org/">http://procurement-notice.undp.org/</a></p> <p><a href="https://www.ungm.org/Public/Notice">https://www.ungm.org/Public/Notice</a></p>
24.	Site inspection	<p>A group site inspection will be held as follows:</p> <p>Time and time zone: 11:00 AM -15:00 PM (Moldova time / GMT+2)</p> <p>Date : 02 December 2022</p> <p>Location : Manoilești village, Ungheni district</p> <p>Bidders should arrange site visits at their own cost and shall coordinate the site visits on the above-mentioned date with the following contact person from UNDP:</p> <p>Focal Person: Vitalie VIERU, Project Officer/Infrastructure</p> <p>Address: EU4Moldova Programme</p> <p>Telephone: +373 79 99 88 02</p> <p>E-mail address: <a href="mailto:vitalie.vieru@undp.org">vitalie.vieru@undp.org</a></p> <p>Bidders shall notify the focal point one (1) day in advance as to whether or not they intend to participate in the site inspection and the details of their representatives who will attend.</p> <p>Separate site visits can be organized on other dates by Bidders at their own cost and without the support and/or presence of UNDP representatives at the site.</p> <p>The site inspection is:</p> <p><input type="checkbox"/> mandatory</p> <p><input checked="" type="checkbox"/> not mandatory</p>

28.	Instruction for bid submission	<p>Bidders must submit their bid directly in the online system.</p> <ul style="list-style-type: none"> <li>▪ File Format: PDF files only</li> <li>▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard.</li> <li>▪ All files must be free of viruses and not corrupted.</li> <li>▪ Documents which are required in original (e.g. bid security) should be sent to the below address with a PDF copy submitted as part of the electronic submission: <b>UNDP Moldova, #131, 31 August 1989 Street, MD-2012, Chisinau, Republic of Moldova</b> <b>to the attention of Procurement Unit</b></li> <li>▪ It is recommended that bidders organize and name the files according to the requirements and structure of the bid to facilitate their review.</li> <li>▪ The bidder should receive an email acknowledging email receipt from the system.</li> </ul>
29.	Deadline for bid submission	Deadline is indicated in the supplier portal. In case of discrepancies between the deadline indicated in the portal and deadline indicated elsewhere, the deadline in the portal will prevail. It is the responsibility of the bidder to be informed on the tender deadline.
32.	Bid opening	<input checked="" type="checkbox"/> A Public bid opening report will be sent automatically from the system to all bidders who have submitted a bid for this tender.
	Evaluation Method for the Award of Contract	Lowest priced out of technically responsive, eligible and qualified bids.
	Expected date for commencement of contract	31 January 2023
	Maximum expected duration of contract	16 months, starting from the date on which the Contractor is given Access to the Site and receives a notice from the UNDP Engineer to commence the Works and ending on the date of final completion of Works stated in the Certificate of Final Completion. The period of 16 months includes 4 months necessary for works' completion and 12 months of Defects Liability Period.
47.	Right to vary requirement at time of award	The maximum percentage by which quantities may be increased or decreased is 25%.
	Contract award to one or more bidder	UNDP will award a contract to: One Bidder Only
50.	Type of contract to be awarded	Contract for Civil Works See Section 6: for sample contract. <a href="http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html">http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</a>
50.	Conditions of contract to apply	UNDP General Terms and Conditions for Works See Section 6

		<a href="http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html">http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</a>
52.	Performance security	<p><b>Required in the amount of 10% of contract amount</b></p> <p>The performance security will be in the same currency as stipulated in Article 16: Bid currencies.</p> <p>The Performance Security shall be in the form of a Bank Guarantee as set out in Section 6 for template.</p> <p>Performance Security shall be provided by the selected bidder within (15) days upon issuance of letter of intent/contract and before issuance of the notice to proceed.</p>
53.	Advance payment	<p>Allowed up to a maximum of 20% of contract value.</p> <p>If it will exceed the amount of 30,000 USD, the bidder must submit an advanced payment security in the same amount as the advanced payment, in the form of a Bank Guarantee as set out in Section 6 for template.</p>
54.	Liquidated Damages	<p>Will be imposed as follows:</p> <p>In case the works are not completed within 120 calendar days, 2.5% of the total contract amount will be deducted out of the final invoice for each week of delay.</p> <p>Max. number of weeks of delay 4.</p> <p>Once the total amount of liquidated damages is equal to 10% of the total contract amount, UNDP may terminate the contract.</p>
	Due diligence	<p>UNDP reserves the right to undertake a due diligence exercise, aimed at determining to its satisfaction, the validity of the information provided by the Bidder. For more details, please, refer to point 40 of Section 2: Instruction to Bidders.</p>

