

## REQUEST FOR QUOTATION NO. RFQ23/02574:

### EU CBM/VERIFICATION AND EXPERTISE OF THE PROJECT DOCUMENTATION FOR THE CAPITAL REPAIR OF BLOCK A OF THE CIRCUS BUILDING

#### SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP through the **EU Confidence Building Measures Programme (EU-CBM V)**, kindly requests your quotation for the **Request for Quotation no. RFQ23/02574: EU CBM/Verification and expertise of the project documentation for the Capital Repair of Block A of the Circus building** as detailed in line items section of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This RFQ document generated by the online system

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted directly in the system responding to the questions and uploading required documents by the date and time indicated in the online portal. It is your responsibility to ensure that your quotation is submitted before the deadline. Quotations received after the submission deadline outside the online portal, for whatever reason, will not be considered for evaluation.

Quotations must be submitted directly in Quantum NextGenERP supplier portal following the link: <http://supplier.quantum.partneragencies.org> using the profile you may have in the portal (please log in using your username and password).

Follow the instructions in the user guide to search for the tender using search filters, namely **Negotiation ID: UNDP-MDA-00056** and subscribe to the tender in order to get notifications in case of amendments of the tender document and requirements.

In case you have never registered before, follow this link to register a profile:

[https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127715297&\\_afdf.ctrl-state=azywmctp\\_1&\\_afLoop=6329722925931702&\\_afrWindowMode=0&\\_afrWindowId=null&\\_afrFS=16&\\_afrMT=screen&\\_afrMFW=1042&\\_afrMFH=575&\\_afrMFDW=1280&\\_afrMFDH=720&\\_afrMFC=8&\\_afrMFCl=0&\\_afrMFM=0&\\_afrMFR=144&\\_afrMFG=0&\\_afrMFS=0&\\_afrMFO=0](https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127715297&_afdf.ctrl-state=azywmctp_1&_afLoop=6329722925931702&_afrWindowMode=0&_afrWindowId=null&_afrFS=16&_afrMT=screen&_afrMFW=1042&_afrMFH=575&_afrMFDW=1280&_afrMFDH=720&_afrMFC=8&_afrMFCl=0&_afrMFM=0&_afrMFR=144&_afrMFG=0&_afrMFS=0&_afrMFO=0)

Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Should you require further clarifications on the application through the Quantum online portal, kindly contact the Procurement Unit at [sc.md@undp.org](mailto:sc.md@undp.org). Please pay attention that quotation shall be

submitted online through the Quantum system and any quotation sent to the above email shall be disqualified.

Should you require further clarifications on the Request for Quotation, Schedule of Requirements or other requirements, kindly communicate using the messaging functionality in the portal.

Thank you and we look forward to receiving your quotation.

UNDP Moldova

## SECTION 2: GENERAL INSTRUCTIONS

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| <b>Introduction</b>                                 | <p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the <a href="#">UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</a></p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or cancellation of the tender in the online portal.</p>   |
| <b>Deadline for the Submission of Quotation</b>     | <p>Deadline is indicated in the online portal.</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to <a href="http://www.timeanddate.com/worldclock/">http://www.timeanddate.com/worldclock/</a>.</p>   |
| <b>Method of Submission</b>                         | <p>Quotations must be submitted as follows:</p> <p>NextGenERP supplier portal following this link: <a href="http://supplier.nextgenerp.partneragencies.org/">http://supplier.nextgenerp.partneragencies.org/</a> using the profile you may have in the portal.</p> <p>Follow the instructions in the user guide to search for the tender using Negotiation ID. In case you have never registered before, follow this link to register a profile:</p> <p><a href="https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127715297&amp;_adf.ctrl-state=8godmwdd9_239&amp;_afLoop=7321111756612874&amp;_afWindowMode=0&amp;_afWindowId=null&amp;_af_rFS=16&amp;_afrMT=screen&amp;_afrMFW=1920&amp;_afrMFH=880&amp;_afrMFDW=1920&amp;_afrMFDH=1080&amp;_afrMFC=8&amp;_afrMFCI=0&amp;_afrMFM=0&amp;_afrMFR=96&amp;_afrMFG=0&amp;_afrMFS=0&amp;_afrMFO=0">https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127715297&amp;_adf.ctrl-state=8godmwdd9_239&amp;_afLoop=7321111756612874&amp;_afWindowMode=0&amp;_afWindowId=null&amp;_af_rFS=16&amp;_afrMT=screen&amp;_afrMFW=1920&amp;_afrMFH=880&amp;_afrMFDW=1920&amp;_afrMFDH=1080&amp;_afrMFC=8&amp;_afrMFCI=0&amp;_afrMFM=0&amp;_afrMFR=96&amp;_afrMFG=0&amp;_afrMFS=0&amp;_afrMFO=0</a></p> <p>Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.</p> <ul style="list-style-type: none"> <li>File Format: All attachments must be in PDF format unless otherwise instructed by UNDP.</li> <li>File names must be in Latin alphabet/keyboard and clearly indicate the content of the document to facilitate review.</li> <li>All files must be free of viruses and not corrupted.</li> </ul> |
| <b>Cost of preparation of quotation</b>             | <p>UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>   |
| <b>Supplier Code of Conduct, Fraud, Corruption,</b> | <p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes <b>principles on labour, human rights, environment and ethical conduct</b> may be found at: <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a></p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at <a href="http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_and_investigation.html#anti">http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_and_investigation.html#anti</a></p>   |

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| <b>Gifts and Hospitality</b>                    | Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.  |
| <b>Conflict of Interest</b>                     | <p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p> |
| <b>Currency of Quotation</b>                    | Quotations shall be quoted in the currency indicated in the portal.   |
| <b>Joint Venture, Consortium or Association</b> | <p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> <p>Refer to Clauses 19 – 24 under <a href="#">Solicitation policy</a> for details on the applicable provisions on Joint Ventures, Consortium or Association.</p>   |
| <b>Only one Bid</b>                             | <p>The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <ul style="list-style-type: none"> <li>a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or</li> <li>b) they have the same legal representative for purposes of this RFQ; or</li> <li>c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;</li> <li>d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or</li> <li>e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</li> </ul>              |
| <b>Price variation</b>                          | No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.   |

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| <b>Alternative Quotes</b>  | If alternative quote is permitted, it may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, UNDP reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as “Main Quote” and “Alternative Quote” directly in the portal and in any supporting document as relevant. |
| <b>Contact Person for correspondence, notifications and clarifications</b> | <p>Must be submitted directly in the portal using the messaging functionality.</p> <p>Any delay in UNDP’s response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</p>  |
| <b>Right not to accept any quotation</b>                                   | UNDP is not bound to accept any quotation, nor award a contract or Purchase Order   |
| <b>Right to vary requirement at time of award</b>                          | At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.   |
| <b>Publication of Contract Award</b>                                       | UNDP will publish the contract awards on the websites of the COand the corporate UNDP Web site.   |
| <b>Policies and procedures</b>   | This RFQ is conducted in accordance with <a href="#">UNDP Programme and Operations Policies and Procedures</a>  |
| <b>UNGM registration</b>   | Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at <a href="http://www.ungm.org">www.ungm.org</a> . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.  |

## SECTION 2: SPECIAL INSTRUCTIONS

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| <b>General Conditions of Contract</b>    | Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to one of the General Conditions of Contract below as applicable in each case specified in the Requirements section<br>Applicable GTC:<br><input checked="" type="checkbox"/> <a href="#">General Terms and Conditions for de minimis contracts (services only, less than \$50,000)</a><br>Applicable Terms and Conditions and other provisions are available at <a href="#">UNDP/How-we-buy</a>  |
| <b>Special Conditions of Contract</b>    | <input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 30 days<br><input checked="" type="checkbox"/> <b>Liquidates damages</b> shall be imposed as follows:<br>Percentage of contract price per day of delay: 0.33% up to a maximum of 30 days, after which UNDP may terminate the contract.   |
| <b>Duties and taxes</b>                  | Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified in the requirements section.<br>All prices must:<br><input checked="" type="checkbox"/> <b>be exclusive of VAT and other applicable indirect taxes</b>  |
| <b>Eligibility</b>                       | A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.<br><br>It is the Bidder's responsibility to ensure that its ultimate beneficial owners, employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.<br><br>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative. |
| <b>Language of quotation</b>             | <b>English, Romanian or Russian</b><br>Including supporting documentation as applicable.  |
| <b>Quotation validity period</b>         | Quotations shall remain valid for <b>90 days</b> from the deadline for the Submission of Quotation.   |
| <b>Partial Quotes</b>                    | <input checked="" type="checkbox"/> Not permitted   |
| <b>Alternative Quotes</b>                | <input checked="" type="checkbox"/> Not permitted   |
| <b>Payment Terms</b>                     | <input checked="" type="checkbox"/> Payment per deliverable contingent upon receipt of goods, works and/or services and submission of payment documentation.  |
| <b>Conditions for Release of Payment</b> | <input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements   |
| <b>Clarifications</b>                    | Bidders must send their inquiries and requests for clarifications using the messaging functionality in the portal.<br><br><b><u>PLEASE PAY ATTENTION: QUOTES SHALL NOT BE SUBMITTED TO ANY EMAIL ADDRESS BUT ONLY THROUGH THE PORTAL.</u></b><br><br>Requests for clarification from bidders will not be accepted any later than <b>3 (three) days</b> before the submission deadline. Responses to request for clarification will be <b>communicated</b> directly in the portal.   |

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| <p><b>Documents to be submitted</b></p> | <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed</li> <li><input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 detailing the experience of the company, proposed methodology, approach and implementation timeline to complete the assignment, and key personnel proposed</li> <li><input checked="" type="checkbox"/> Company Profile, including detailed portfolio/previous corporate experience in similar fields related to the assignment</li> <li><input checked="" type="checkbox"/> Copy of registration documents</li> <li><input checked="" type="checkbox"/> List of completed and/or ongoing contracts for similar design/verification of design services undertaken within the past five (5) years including the following information: <ul style="list-style-type: none"> <li>• Name of previous contracts</li> <li>• Client &amp; Reference Contact</li> <li>• Details including e-mail</li> <li>• Contract Value Period of activity</li> <li>• Types of services undertaken</li> </ul> </li> <li><input checked="" type="checkbox"/> Quality Certificates (ISO, etc.) if available</li> <li><input checked="" type="checkbox"/> List of qualified key personnel, together with CVs and <u>valid technical certificates as designers/and/or verifiers, issued by the national regulation authority in construction of Republic of Moldova</u> (valid at the date of presentation): <ul style="list-style-type: none"> <li>a) (one) Task Manager/Architect;</li> <li>b) (one) attested as designer and/or verifier Architect;</li> <li>c) (one) specialist in Circus events (technolog);</li> <li>d) (one) attested as designer and/or verifier Civil Engineer;</li> <li>e) (one) attested as designer and/or verifier in Internal/External Electricity Networks;</li> <li>f) (one) attested as designer and/or verifier in heating, ventilation, air-conditioning and smoke evacuation systems;</li> <li>g) (one) attested as designer and/or verifier in water supply/sewerage networks and automated systems for fire extinguishing;</li> <li>h) (one) attested as designer and/or verifier in designing the automation of processes</li> <li>i) (one) attested as designer and/or verifier in low voltage networks, access control system, video surveillance system, anti-fire warning, and guard system;</li> <li>j) (one) attested as designer and/or verifier as Costs Estimator in the field of general construction works and networks.</li> </ul> </li> <li><input checked="" type="checkbox"/> Chart for provision of services (Implementation Plan), for example GANTT</li> <li><input checked="" type="checkbox"/> Statement of satisfactory Performance (Certificates) from the top 3 (three) clients in terms of Contract value in similar field</li> <li><input checked="" type="checkbox"/> Financial Statements (Income Statements and Balance Sheets) for the past 2 (two) years (2021, 2020)</li> </ul> |
| <p><b>Evaluation method</b></p>         | <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer</li> </ul>   |
| <p><b>Evaluation criteria</b></p>       | <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1</li> <li><input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract</li> <li><input checked="" type="checkbox"/> Minimum five (5) years of experience in the field of design development or/and verification of design for social infrastructure and/or cultural objects</li> <li><input checked="" type="checkbox"/> Minimum two (2) similar contracts (in terms of design services or/and verification for large scale objects, in which exist all type of networks (social infrastructure and/or cultural buildings) undertaken in the past 5 (five) years</li> <li><input checked="" type="checkbox"/> Maximum delivery period not to exceed 90 calendar days upon signature of contract</li> <li><input checked="" type="checkbox"/> Sufficient human resources capability to qualitatively and timely execute the works. Minimum key-personnel with <u>valid technical certificates as designers and/or verifiers, issued by the national regulation authority in construction of Republic of Moldova that will perform works in line with the legislation of Republic of Moldova:</u> <ul style="list-style-type: none"> <li>a) (one) Task Manager/Architect;</li> <li>b) (one) attested as designer and/or verifier Architect;</li> <li>c) (one) specialist in Circus events (technolog);</li> <li>d) (one) attested as designer and/or verifier Civil Engineer;</li> <li>e) (one) attested as designer and/or verifier in Internal/External Electricity Networks;</li> <li>f) (one) attested as designer and/or verifier in heating, ventilation, air-conditioning and</li> </ul> </li> </ul>   |

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|   | <p>smoke evacuation systems;</p> <p>g) (one) attested as designer and/or verifier in water supply/sewerage networks and automated systems for fire extinguishing;</p> <p>h) (one) attested as designer and/or verifier in designing the automation of processes</p> <p>i) (one) attested as designer and/or verifier in low voltage networks, access control system, video surveillance system, anti-fire warning, and guard system;</p> <p>j) (one) attested as designer and/or verifier as Costs Estimator in the field of general construction works and networks.</p> <p>The proposed key personnel shall have experience in design development and/or design verification services. The CVs shall contain proof of coherent experience to the position sought.</p> |
| <b>Type of Contract to be awarded</b>   | <input checked="" type="checkbox"/> <a href="#">Contract Face Sheet (Goods and-or Services)</a>   |
| <b>Expected date for contract award</b> | 20 February 2023  |



## **ANNEX 1: SCHEDULE OF REQUIREMENTS**

### **EU CBM: Verification and expertise of the project documentation for the Capital Repair of Block A of the Circus building**

#### **A. Background**

In 2019 the European Union launched the fifth phase of the Confidence Building Measures Programme (EU-CBM V), funded by the European Union and implemented by the UNDP Moldova. The overall goal of the Program is to increase confidence between both banks of the Nistru River by ensuring socio-economic development through involvement of local authorities, civil society organizations, private actors, and other community stakeholders. The EU CBM Programme is focused on 4 specific fields: promoting business development; support to community development and cross river platforms of cooperation; preserving cultural and historical heritage and assistance to media development and cooperation.

Transformative force for social transformation on both banks - the activities under this component will provide support to the cultural sector with a focus on historical heritage with a view to investing in the country's future and facilitating development and conflict settlement.

Cultural and Historical heritage component focuses on conservation-restoration of historical monuments of national importance and on conservation-restoration of smaller scaled historical heritage endangered projects, which are considered to have a national interest for both banks (Confidence building measures dimension).

Two Flagship projects to undergo conservation-restoration under EU-CBM Programme are: Bender Fortress located in Transnistrian region and Chisinau Circus located in capital of Moldova.

The Circus building from Chisinau was officially commissioned in 1981. The first performance in the Circus building was held on 25 April 25 1982. The design documentation for the respective building was developed by the State Design Institute MOLDGIPROSTROI (currently the National Research and Design Institute "Urbanproiect"). The authors' team has been awarded the State Award for Architecture for carrying out the respective project.

The Circus building has a performance hall in the form of an amphitheater for 1900 seats, and the central arena is in the form of a circle with a diameter of 13 meters. The performance hall is surrounded by a semicircle lobby, which is decorated with encaustic wall paintings; the lobby floor is made of marble mosaic representing tumbling animals. The main façade is enriched with an obelisk representing a clown.

The Circus building complex from Chisinau is composed of 6 buildings, delimited among themselves through seismic and trampling joints:

1. Bloc A, the building with the main arena
2. Bloc B, gallery-type building for access from Bloc A to Bloc C
3. Bloc C, the building with the small arena.
4. Blocs D, E, F – buildings for administrative-housework purposes.

In 2004 the Circus building stopped its activity in order to undertake reparation and renovation works, but the given works were not finished, hence the building is not yet operational.

On May 30, 2014, as a result of current reparation works, the small arena of the Circus, bloc C, became operational again, having 300 seats and a diameter of 9 meters.

In 2019 the EU-CBM Programme has contracted a company to carry out a technical expertise of the building and as a result, it was found that bloc A has a limited technical operational condition and it is necessary to perform a number of works to reinforce and restore the load-bearing constructions so as to get the building back into an operational technical condition.

In 2020, drawing on the results of the technical expert review, an international competition was organised to select a design company, which, in addition to solutions for the repair and upgrading of block A of the building, will also develop options for transforming the circus arena into a multifunctional one, which will allow for a multi-purpose use of the building and receive additional income for its maintenance.

A partnership of two Italian companies PRAS and Atelier Traldi won the competition, which, together with a team of local consultants, has developed the entire set of design documentation for the renovation of block A of the Circus building in Chisinau.

## **B. Objective of the assignment:**

EU-CBM V program is looking for a company or consortium of companies that could provide verification and expert review services of all sections of the design documentation for the renovation of block A of the Circus building in Chisinau.

The verification and expert review is not intended to replace the verification of design documentation by certified verifiers, provided for by Law No 721 of 2 February 1996 on quality in construction and the GOVERNMENT DECISION No 361 of 25 June 1996 on ensuring the quality of construction, it is an internal verification of the beneficiary to establish the degree of compliance of the developed design documentation with the requirements and state standards in construction. The verification and expert review procedure will inform the approval of the entire volume of graphic plans, calculations, explanatory notes, expense estimates, specifications by the investor and the beneficiary.

Moldovan companies providing services of design documentation design and verification are eligible to participate in the said competition. This company or consortium of companies must have on staff the personnel necessary to successfully complete the relevant task, personnel trained in verification/examination activities must be either a certified designer or a certified design verifier in accordance with the GOVERNMENT DECISION No. 361 of 25-06-1996 on ensuring quality of construction.

The people who participated in design development or consulted the team of designers who developed the design are not eligible. The list of the respective persons is presented in the annex.

To carry out the verification/expert review of the design documentation for the Capital Repair of Block A of the circus building in Chisinau, the EU-CBM program will submit the following documents to the selected company:

- 1) Technical Expert Review Report No 7C-ITN/2019 dated 22.10.2019 examining the resistance structure and the architectural elements of the Circus building located in Chisinau city, on Renasterea Nationala Avenue developed by the company Intexnauca SA;
- 2) Permits for the design: Urban planning certificates, prescriptions, technical conditions for network connections;
- 3) The specifications and the design theme based on which the design works were carried out;
- 4) Project documentation in full volume: graphic plans, explanatory notes, calculations, estimates of expenses in the total volume of materials received from the design consortium.

The entire volume of documentation shall be submitted on paper and in PDF version on the storage medium. Information in other formats (excel, scad, autocad, etc.) shall be submitted only if the designer submits them in these formats.

## **C. Key tasks and expected outputs:**

In order to carry out the process of verification and expert review of the design documentation for the capital repair of Block A of the circus building in Chisinau, the activities will be divided into 3 stages

### **1) Review of design documentation.**

In accordance with the provisions of the design theme, the design documentation is divided into the following chapters:

1. PG - General plan
2. RD - Drainage network
3. TE - Production Technology (Multifunctional Events)
4. SA - Architectural solutions:
  - + Restoration
5. IN - Interior;
6. C - Construction
  - + Reinforced concrete constructions
  - + Metal constructions
7. IVC/AIVC: Heating, ventilation and air conditioning + Automation

- + Smoke exhaust system
- 8. TM - Thermomechanical machinery
- 9. RAC - Water supply and sewerage networks
  - + Interiors
  - + Exterior
- 10. AE - Electrical automation
- 11. RT - Thermal networks
- 12 RTI – External thermal networks
- 13. IEI/IEE Interior electric lighting + Exterior electric lighting - decorative
- 14. EEF - Electrical Force Equipment
- 15. REE – External electrical networks
- 16. TS - Telephone, Internet and signaling communications (weak currents):
  - + Video surveillance system
  - + Access control system
- 17. SIn - Fire protection and fire extinguishing
- 18. SIP - Anti-incendiary and security signalling
- 19. OLX - Site organization design
- 20. Technology of the reconstruction processes (at each section depending on the need)
- 21. Environment protection
- 22. Thermal passport of the building
- 23. Estimate of expenditure
- 24. Explanatory note of all sections
  - + Basic operating requirements

The activity of the verifiers at this phase will consist of:

- a) each of the verifiers for the section shall review the initial documentation (technical expert review, design theme, technical conditions, etc.) and shall check the respective requirements against the solutions provided by the design documentation.
- b) the verifiers shall ensure that all nodes and execution details correspond to the PE phase, Project Execution, and have a sufficient amount of detail to be applied on the site;
- c) ensure that the proposed solutions correspond to the basic requirements provided by Law No 721 of 02.02.1996 on Quality in Construction;
- d) analyse the compliance of diagrams with the provisions of GOSTs in force;
- e) verify the accuracy of key elements' sizes in the construction chapter;
- f) reconcile the solutions from the section they are checking with the graphical presentations from other sections;
- g) check the calculation accuracy for thermal insulation, consumption of utilities such as water and light;
- h) make sure that the solutions presented in the design meet the access requirements to public buildings for people with disabilities;
- i) verify the accuracy of the narrative information presented both on the graphic plans and in the note, make sure that proper, coherent and correct terminology is used to describe processes;
- j) ensure that the materials used for the repair works comply with the regulations in force, technical approval, certificates of conformity, etc.
- k) detect and report the situations when the designer uses materials produced in other countries but which have a cheaper analogy in the Republic of Moldova of similar quality and performance;
- l) inspect the construction site in the event of risks of discrepancies between the drawn plans and nodes and the de facto situation in the field;
- m) check the accuracy of technical specifications and the equipment selection methods;
- n) verify the volumes of works stated in expense estimates and specifications;
- o) check the accuracy of prices and the estimated value of the works stated in expenses estimates;
- p) other activities resulting from the need to successfully complete the verification of design documentation.

Based on the respective verifications, each verifier shall submit a report/conclusion for the reviewed chapter, where he/she will present the errors/inaccuracies/omissions detected to be removed by the designer. On the basis of each individual report for separate sections, the Task manager shall prepare an Overall Report on all the inconsistencies detected for the entire volume of the design.

Each verifier will have 14 calendar days to review the design documentation and prepare an individual report for each section. It is acceptable for a verifier to combine 2 or more sections of a design when checking, provided they have the relevant skills and certifications and manage to complete all them within 14 days.

Within 10 calendar days, after obtaining the individual reports on each section, the Task manager shall submit a Comprehensive Report for all of the reviewed sections.

## **2) Clarifications.**

Based on the individual and the comprehensive reports, the EU-CBM program will forward the lists of objections to the designer, requesting their removal. If the designer or program representatives are unclear about any objections stated in the lists and/or wish to present arguments in defence of the proposed solutions, meetings will be held to present the arguments, with mandatory participation of the verifier. Depending on the volume of detected objections, the period for their remedy could last from a few days to a few months, respectively. Several meetings may be necessary for the same chapter.

## **3) Re-verification after objection removal.**

Based on the list of objections and the clarifications presented by the verifiers and designers during the stage 2 meetings, the designers will make the necessary changes and adjustments to the design documentation, including the graphics and explanatory notes. After making all the necessary changes, the re-designer shall submit the design documentation to the verifier to confirm the removal of all objections. The verifier shall re-examine the design plans, explanatory notes and quotations and confirm in writing that the objections have been removed and that the joint beneficiary with the investor's representative can approve the design and send it for verification to certified verifiers.

At the end of the third stage, the Task manager shall prepare a final narrative report, stating the entire volume of work carried out by the team.

### **D. Regulatory Framework**

For the contract implementation, the selected company shall be guided by the normative acts in force in Moldova, specifically:

- a) Law No. 721 of 02.02.1996 on the Quality in Constructions;
- b) NCM A.07.02-2012 Procedure for development, endorsement and approval and the framework-content of design documentation for constructions;
- c) HG 361/1996 from 25.06.1996 regarding quality assurance in construction;
- d) GOST (State Standard) 21.001-2013 Design documentation system for construction. General provisions
- e) GOST 21.002-2013\* Design documentation system for construction. Normative control of design and estimate documentation
- f) GOST 21.101-97 Design documentation system for construction. Basic requirements for design and working documentation
- g) GOST 21.109-80 Design documentation system for construction. Lists of material requirements
- h) GOST 21.110-2013\* Design documentation system for construction. Specification of equipment, products and materials
- i) GOST 21.111-84 Design documentation system for construction. Registers of construction and installation works volumes
- j) GOST 21.113-88 Design documentation system for construction. Designations of accuracy characteristics.
- k) GOST 21.114-2013\* Design documentation system for construction. Rules for the implementation of sketch drawings of general views of non-standard products
- l) GOST 21.201-2011 Design documentation system for construction. Conditional graphic images of elements of buildings, edifices and constructions.

- m) GOST 21.204-93 Design documentation system for construction. Conditional graphic images on the drawings of master plans and transport structures
- n) GOST 21.205-93 Design documentation system for construction. Conventional signs of elements of sanitary technical systems
- o) GOST 21.206-93 Design documentation system for construction. Conventional signs of pipelines
- p) GOST 21.208-2013\* Design documentation system for construction. Automation of technological processes. Conventional designations of devices and automation equipment in diagrams
- q) GOST 21.401-88 System of design documentation for construction. Production technology. Basic requirements for working drawings
- r) GOST 21.403-80 System of design documentation for construction. Conditional graphic designations in diagrams. Power Equipment
- s) GOST 21.405-93 Design documentation system for construction. Rules for the implementation of working documentation for thermal insulation of equipment and pipelines
- t) GOST 21.501-2012 Design documentation system for construction. Rules for the implementation of architectural and construction working drawings
- u) GOST 21.502-2007 Design documentation system for construction. Rules for the implementation of design and working documentation of metal constructions
- v) GOST 21.507-81 System of design documentation for construction. Interiors. Working drawings
- w) GOST 21.508-93 Design documentation system for construction. Rules for the implementation of working drawings of master plans for enterprises, edifices and housing and civil facilities
- x) GOST 21.601-2012 Design documentation system for construction. Plumbing and sewerage. Working drawings
- y) GOST 21.602-2003 Design documentation system for construction. Rules for the implementation of working documentation for heating, ventilation and air conditioning
- z) GOST 21.603-80 Design documentation system for construction. Communication and signaling. Working drawings
- aa) GOST 21.604-2012 Design documentation system for construction. Water supply and sewerage. External networks. Working drawings
- bb) GOST 21.608-84 Design documentation system for construction. Internal electric lighting. Working drawings
- cc) GOST 21.613-88 Design documentation system for construction. Power equipment. Working drawings
- dd) GOST 21.614-88 Design documentation system for construction. Conditional graphic images of electrical equipment and wiring on the plans
- ee) CP C.01/02-2014 Designing buildings and constructions considering accessibility for persons with disabilities;
- ff) NCM E.03.02-2014 Protection against fires in buildings and installations;
- gg) NCM E.04.04-2016 Protection against environmental actions, Design of constructions' anticorrosive protection;
- hh) NCM C.04.03-2015 Design rules for coverings;
- ii) NCM G.03.03-2015 Internal installations for water supply and sewerage;
- jj) CP C.04.08-2015 Blocks of PVC windows and doors;
- kk) CPL01.01-2012 Instructions for concluding the estimates for construction-assembly works based on resource method;
- ll) NCM A 07.03-2002 Regulation on design author's monitoring of the site under construction;
- mm) Other normative acts in force on the territory of the Republic of Moldova.

#### **E. Deliverables**

Contractor is required to deliver the expected design services, in accordance with the following deliverable items and established schedules:

| Stages | Deliverables and Description/Specification of Services   | Expected Date  | Delivery |
|--------|--|--|----------|
| 1.     | <b>Review of the design documentation</b><br>a) Individual reports for each section of the design documentation;<br>b) Overall report on the review of the whole design documentation    | Within 14 days of documentation submittal<br><br>Within 24 days of documentation submittal                                   |          |
| 2.     | <b>Clarifications</b><br>a) Technical meetings and meetings of verifiers and designers organized to present clarifications on detected objections;                                       | Within 3 months after presenting the objection lists to the designer   |          |
| 3.     | <b>Re-verification after objection removal</b><br>a) Individual reports for each section of the design documentation;<br><br>b) Overall report on the entire volume of services provided | Within 14 days of the submittal of rectified documentation<br><br>Within 24 days of the submittal of rectified documentation |          |

**NOTE: All the deliverables shall be presented in Romanian language.**

#### **REQUIREMENTS TOWARDS PRESENTATION OF DELIVERABLES**

All the reports and clarifications will be presented in hardcopy and in electronic format – scanned from the printed-out copies with signatures and endorsements on a flash-drive.

#### **F. Institutional Arrangements**

The Contractor will be awarded a contract with UNDP for the delivery of services applied for, and will work under the guidance of the EU-CBM V Project Officers/Engineers and supervised by EU-CBM V Community Infrastructure Project Manager. The Contractor will be responsible for establishing and maintaining of good working relationships with relevant authorities, as well as for arranging all necessary transportation and logistics arrangements.

#### **G. Financial Arrangements**

The payments to the Contractor shall be done upon approval and acceptance of the deliverables by EU-CBM Programme Manager.

Should the contract be signed with a local company, even though the contract will be signed in US\$ currency, the payments will be effected in MDL based on UN operational rate of exchange on the day of payment (for reference, please, refer to <https://treasury.un.org/operationalrates/default.php> ). Therefore, the Bidders are required to consider any eventual currency fluctuations while developing their Financial Proposal, given that currency fluctuation is not subject to any changes in the unit rates and total contract price.

Participants must take into account all costs associated with the activities related to the outputs. Pricing and payments will be against the accepted outputs and not the costs associated with these outputs. Lack of understanding and knowledge will not be considered as waiving the objectives. The Contractor will bear the responsibility for its own logistics and shall arrange their travel to and from the site, to and from the meetings/presentations. ***All the logistical arrangements and costs associated with presentation of deliverables will be supported by EU-CBM.***

#### **H. Duration of Work**

- a) The estimated duration of works is maximum 90 calendar days. The expected time of commencement of contract is February 2023;

- b) UNDP will require maximum of 14 (fourteen) days (depending on the implementation stage) to review the deliverables, provide comments, approve or certify acceptance of deliverables.

**I. Qualifications of the Successful Service Provider at Various Levels**

The offers will be evaluated based on their compliance with the general requirements specified below:

- Legal entity with minimum 5 years proven experience in the field of design development or/and verification of design for social infrastructure and /or cultural objects;
- Minimum two (2) similar contracts (in terms of design services or/and verification for large scale objects, in which exist all type of networks (social infrastructure and/or cultural buildings) undertaken in the past 5 (five) years
- Proven technical and human resources for successful implementation of the assignment. Minimal presence of the implementation team consisting of:
  - a) (one) Task Manager/Architect;
  - b) (one) attested as designer and/or verifier Architect;
  - c) (one) specialist in Circus events (technolog);
  - d) (one) attested as designer and/or verifier Civil Engineer;
  - e) (one) attested as designer and/or verifier in Internal/External Electricity Networks;
  - f) (one) attested as designer and/or verifier in heating, ventilation, air-conditioning and smoke evacuation systems;
  - g) (one) attested as designer and/or verifier in water supply/sewerage networks and automated systems for fire extinguishing;
  - h) (one) attested as designer and/or verifier in designing the automation of processes
  - i) (one) attested as designer and/or verifier in low voltage networks, access control system, video surveillance system, anti-fire warning, and guard system;
  - j) (one) attested as designer and/or verifier as Costs Estimator in the field of general construction works and networks.

**The experts who participated in design development or consulted the team of PRAS and Atelier Traldi during the development of the entire set of design documentation for the renovation of block A of the Circus building in Chisinau are not eligible for contracting under the current assignment. The list of the respective persons is included below:**

| <b>Local team:</b>     | <b>International team:</b> |
|------------------------|----------------------------|
| 1) Carpovici Sergiu;   | 1) Antonella Severi;       |
| 2) Cernei Dumitru;     | 2) Călescu A. Ion;         |
| 3) Dimov Nicolai;      | 3) Enzo Pinci;             |
| 4) Șipitca Veaceslav;  | 4) Alessandro Traldi;      |
| 5) Arhip Tudor;        | 5) Giovanni Voltaggio;     |
| 6) Flueraș Valentina;  | 6) Tiziana Vitali;         |
| 7) Știrbițaia Ludmila; | 7) Salvatore Rossi;        |
| 8) Borș Andrei;        | 8) Massimo Calda;          |
| 9) Berechelea Sergiu;  | 9) Francesco Fornaini;     |
| 10) Alexandru Ceban;   | 10) Martina Pezzanesi;     |
| 11) Iurie Hangan;      | 11) Jurgen Reinhold;       |
| 12) Nicolae Barcari;   | 12) Alessandro Giovannini; |
| 13) Pripa Marin;       | 13) Silvano Cova;          |
| 14) Maxim Tomșa;       | 14) Matteo Longo;          |
| 15) Irina Maico;       | 15) Pieraldo Omodeo Sale;  |
| 16) Ala Licov;         | 16) Mario Semproni;        |
| 17) Alla Milovanova;   | 17) Enrico Spadaro;        |
| 18) Ecaterina Gălușcă; | 18) Katia Mozzetta;        |

|  |  |
|--|--|
| 19) Tatiana Severin;<br>20) Vladimir Răilean;<br>21) Anatol Dogotaru;<br>22) Corsan Ion. |  |
|--|--|



## ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

|                 |  |                                     |
|-----------------|--|-------------------------------------|
| Name of Bidder: | Click or tap here to enter text.   |                                     |
| RFQ reference:  | <b>RFQ23/02574: EU CBM/ Verification and expertise of the project documentation for the Capital Repair of Block A of the Circus building</b> | Date: Click or tap to enter a date. |

### Company Profile

| Item Description   | Detail  |
|--|---|
| Legal name of bidder or Lead entity for JVs  | Click or tap here to enter text.  |
| Legal Address, City, Country   | Click or tap here to enter text.  |
| Website  | Click or tap here to enter text.  |
| Year of Registration   | Click or tap here to enter text.  |
| Legal structure  | Choose an item.   |
| Are you a UNGM registered vendor?  | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>If yes, insert UNGM Vendor Number |
| Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):   | <input type="checkbox"/> Yes <input type="checkbox"/> No                                      |
| Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate): | <input type="checkbox"/> Yes <input type="checkbox"/> No                                      |
| Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)   | <input type="checkbox"/> Yes <input type="checkbox"/> No                                      |
| Does your organization demonstrate significant commitment to sustainability  | <input type="checkbox"/> Yes <input type="checkbox"/> No                                      |

|  |   |
|--|---|
| through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues <i>(If yes, provide a Copy)</i>   |   |
| Is your company a member of the UN Global Compact  | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| Bank Information   | Bank Name: Click or tap here to enter text.<br>Bank Address: Click or tap here to enter text.<br>IBAN: Click or tap here to enter text.<br>SWIFT/BIC: Click or tap here to enter text.<br>Account Currency: Click or tap here to enter text.<br>Bank Account Number: Click or tap here to enter text. |
| <b>Previous relevant experience:</b><br><b>Minimum 3 (three) similar contracts (in terms of design services or/and verification for large scale objects, in which exist all type of networks (social infrastructure and/or cultural buildings), undertaken in the past 5 (five) years</b><br><i>(copies of provided contracts as previous experience may be requested)</i> |   |
| <b>Name of previous contracts</b>  | <b>Client &amp; Reference</b><br><b>Contact Details</b><br><b>including e-mail</b>  |
|  |   |
|  |   |
|  |   |

**Bidder’s Declaration**

| Yes                      | No                       |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Requirements and Terms and Conditions:</b> I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.   |
| <input type="checkbox"/> | <input type="checkbox"/> | I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Ethics:</b> In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer. |

| Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a> and acknowledge that it provides the minimum standards expected of suppliers to the UN.  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Conflict of interest:</b> I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Prohibitions, Sanctions:</b> I/We hereby declare that our firm, ultimate beneficial owners, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Bankruptcy:</b> I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Offer Validity Period:</b> I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.   |
| <input type="checkbox"/> | <input type="checkbox"/> | I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.   |
| <input type="checkbox"/> | <input type="checkbox"/> | By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.   |

Signature: \_\_\_\_\_

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

### ANNEX 3: TECHNICAL AND FINANCIAL OFFER – SERVICES

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

|                 |  |                                     |
|-----------------|--|-------------------------------------|
| Name of Bidder: | Click or tap here to enter text.   |                                     |
| RFQ reference:  | <b>RFQ23/02574: EU CBM/ Verification and expertise of the project documentation for the Capital Repair of Block A of the Circus building</b> | Date: Click or tap to enter a date. |

#### Technical Offer

Provide the following:

- a brief description of your qualification and capacity that is relevant to the TOR;
- a brief method statement and implementation plan;
- team composition and CVs of key personnel.

#### Financial Offer

| Nr   | Description of Services/Deliverables   | Qty | Unit Price | Total Price, USD, VAT=0 |
|--|--|-----|------------|-------------------------|
| Verification and expertise of the project documentation for the Capital Repair of Block A of the Circus building |  |     |            |                         |
| 1  | <b>Review of the design documentation</b><br>a) Individual reports for each section of the design documentation ( <i>Within 14 days of documentation submittal</i> );<br>b) Overall report on the review of the whole design documentation ( <i>Within 24 days of documentation submittal</i> )                                  | 1   |            |                         |
| 2  | <b>Clarifications</b><br>a) Minutes of technical meetings and meetings of verifiers and designers organised to present clarifications on the detected objections ( <i>Within 3 months after presenting the objection lists to the designer</i> )   | 1   |            |                         |
| 3  | <b>Re-verification after objection removal</b><br>a) Individual reports for each section of the design documentation ( <i>Within 14 days of the submittal of rectified documentation</i> );<br>b) Overall report on the entire volume of services provided ( <i>Within 24 days of the submittal of rectified documentation</i> ) | 1   |            |                         |
| 4  | Other expenses, if any (Please specify) *  |     |            |                         |
|  | <b>Total</b>   |     |            |                         |

*\*In case other expenses are included in the value of the other deliverables and cannot be reflected as a separate line of expenses, please specify 0 value in "Other expenses, if any (Please specify)" line in the table above, while the price of 0.01 USD is to be indicated in the section "Lines" of Quantum tender system. In such a situation, the exact Contract price will be corrected during the contract negotiation with the winner.*

## Compliance with Requirements

| Requirements   | You Responses            |                          |   |
|--|--------------------------|--------------------------|---|
|  | Yes, we will comply      | No, we cannot comply     | If you cannot comply, pls. indicate counter - offer |
| Maximum delivery period not to exceed <i>90 calendar days</i> upon signature of contract and from the moment the Contractor is given access to the construction site | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text.                    |
| Validity of Quotation <i>90 calendar days</i>  | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text.                    |
| All Provisions of the UNDP General Terms and Conditions  | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text.                    |

|   |  |
|---|--|
| I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.  |  |
| <p><i>Exact name and address of company</i></p> <p>Company Name Click or tap here to enter text.</p> <p>Address: Click or tap here to enter text.</p> <p>Phone No.: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p> | <p>Authorized Signature: _____</p> <p>_____</p> <p>Date: Click or tap here to enter text.</p> <p>Name: Click or tap here to enter text.</p> <p>Functional Title of Authorised Signatory: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p> |