



## **ITB23/02641: EU4MD/Purchase of technical equipment for the provision of public services in Cahul and Ungheni (14 LOTS)**

United Nations Development Programme, hereinafter referred to as UNDP, "**EU4Moldova Focal Regions Programme**" hereby invites prospective bidders to submit a bid for **Purchase of technical equipment for the provision of public services in Cahul and Ungheni (14 LOTS)** in accordance with the General Conditions of Contract and the Schedule of Requirements as set out in this Invitation to Bid (ITB).

To enable you to submit a bid, please read the following attached documents carefully.

Section 1: This Letter of Invitation

Section 2: Instructions to Bidders

Section 3: Data Sheet

Section 4: Evaluation Criteria

Section 5: Schedule of Requirements

Section 6: Conditions of Contract and Contract Forms

Section 7: Bidding Forms

- Form A: Bid Confirmation
  
- Form B: Checklist
  
- Form C: Bid Submission
  
- Form D: Bidder Information
  
- Form E: Joint Venture/Consortium/Association Information
  
- Form F: Eligibility and Qualification
  
- Form G: Technical Bid
  
- Form H: Price Schedule
  
- Form I: Bid Security



## Annex 1: Technical Responsiveness Table

When preparing your bid, please be guided by the ITB Instructions and Data Sheet. Please note that bids must be submitted directly in the system responding to the questions and uploading required documents by the deadline for submission of bids (date and time), indicated in the online system. System will not accept submission of any bid after that date and time. It is your responsibility to ensure that your bid is submitted before the deadline. Bids received after the submission deadline outside the online portal, for whatever reason, will not be considered for evaluation.

Bids must be submitted directly in Quantum NextGenERP supplier portal following this link: <http://supplier.quantum.partneragencies.org> using the profile you may have in the portal (please log in using your username and password).

Follow the instructions in the user guide to search for the tender using search filters, namely **Negotiation ID: UNDP-MDA-00113** and subscribe to the tender in order to get notifications in case of amendments of the tender document and requirements.

In case you have never registered before, follow this link to register a profile:

<https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuId=300000127714247>

Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Should you require further clarifications on the application through the Quantum online portal, kindly contact the Procurement Unit at [sc.md@undp.org](mailto:sc.md@undp.org). Please pay attention that the bid shall be submitted online through the Quantum system and any bid sent to the above email shall be disqualified.

Should you require further clarifications on the Invitation to Bid, Schedule of Requirements or other requirements, kindly communicate using the messaging functionality in the portal.

Deadline for Submission of Offers (Date and Time), which is visible in the online procurement system will be final. System will not accept submission of any bid after that date and time. It is the responsibility of the bidder to make sure that the bid is submitted prior to this deadline for submission.

Bidders are advised to upload bid documents and to submit their offer a day prior or well before the date and time indicated under the deadline for submission of Offers. Do not wait until last minute. If Bidder faces any issue during submitting offers at the last minutes prior to the deadline for submission, UNDP may not be able to assist on such a short notice and will not be held liable in such



instance. UNDP will not accept any offer that is not submitted directly through the System.

Thank you and we look forward to receiving your bid.

UNDP Moldova





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## 1 Overview

### 1.1 General Information

<b>Title</b>	ITB23/02641: EU4MD/Purchase of technical equipment (14 LOTS)
<b>Contact Point</b>	Victoria Josan
<b>Outcome</b>	
<b>E-Mail</b>	victoria.josan@undp.org
<b>Reference Number</b>	ITB23/02641
<b>Beneficiary Country</b>	MDA
<b>Introduction</b>	

#### **ITB23/02641: EU4MD/Purchase of technical equipment for the provision of public services in Cahul and Ungheni (14 LOTS)**

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Section 3: Data Sheet  
Section 4: Evaluation Criteria  
Section 5: Schedule of Requirements  
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Thank you and we look forward to receiving your bid.

UNDP Moldova

## 1.2 Tender Timeline

<b>Preview Date</b>	
<b>Open Date</b>	05/04/23 14:55 PM
<b>Close Date</b>	27/04/23 13:30 PM
<b>Time Zone</b>	Coordinated Universal Time

## 1.3 Response Rules





*This negotiation is governed by all the rules displayed below.*

	<b>Rule</b>
<input checked="" type="checkbox"/>	Suppliers are allowed to respond to selected lines
<input checked="" type="checkbox"/>	Suppliers are allowed to revise their submitted response

### **1.4 Terms**

Negotiation Currency      USD



## 2 Requirements

*\*Response is required*

The requirement section of this document includes general instructions and information for suppliers as well as requirements and sections that suppliers need to respond. Please review this section carefully and provide responses in the manner and format required by uploading required forms and when required also keying in the information directly in the system.

### 2.1 Section 1. General Provisions

#### 1. General Instructions to Bidders

This solicitation process is governed by the General Instructions to Suppliers attached herewith and Bid Data Sheet and other information listed herewith. By submitting a bid response to this tender supplier confirms to have read, understood, and accepted such provisions.

#### 2. Bid Data Sheet

Bid Data sheet contains information and instructions specific to this Tender. By submitting a bid you confirm to have read, understood, and accepted the provisions herewith attached.

### 2.2 Section 2. Evaluation Criteria - Preliminary Examination

#### \*1. General Conditions of Contract

Do you accept the General Conditions of Contract (GTCs) as specified herewith.

#### \*2. Proposal Validity

Do you accept that your bid is valid as required in General Instructions and Bid Data Sheet?

#### 3. Form A: Bid Confirmation

Please acknowledge interest to participate in this Tender by creating a draft bid response in the system. This will allow you to receive notifications from the system in case of amendments.

If you do not submit a bid, UNDP would appreciate your feedback on the reasons. You can provide your feedback by completed the form A herewith attached and sending it via email to contact details specified for this tender in Bid Data Sheet.

#### 4. Form B: Checklist

Please complete the returnable bidding forms in accordance with instructions and attach them as part of your bid response in the system. No alteration to the format of the forms shall be permitted and no substitution shall be accepted.

#### \*5. Form C: Bid Submission

Please attach Bid Submission form as per template provided and duly signed by a legal representative of your company.

#### \*6. Form D: Bidder Information

Please attach form D with information on the bidder using template herewith attached.



**\*7. Form E: Joint Venture/Consortium/Association Information**

Please provide information on Joint Venture/Consortium/Association Information using the template and instructions attached.

Choose the applicable answer from options below.

Evidence of the capacities, capabilities and reputation of the JV partners/Subcontractors (if any) should meet respective requirements listed in Section 4.

**\*8. Form F: Eligibility and Qualifications Form**

Please provide the information required to establish eligibility and qualifications as per form F herewith attached.

Attach also supporting documentation as applicable.

**\*9. Form G: Technical Bid**

Please provide your technical offer using the template herewith attached.

Please provide also additional supporting documents such as technical specifications, brochures, etc.

**\*10. Form H: Price Schedule**

Please provide duly filled-in and signed Consolidated Price Schedule (as per Form H).

At the same time, prices must be submitted directly in the system line items section, and detailed tables attached when requested.

Please make sure that the figures are consistent.

**\*11. Company profile**

Please provide a Company Profile, which should not exceed fifteen (15) pages, including printed brochures and product catalogues relevant to the works/services being procured.

**\*12. Legal documents**

Please provide legal documents including:

- Certificate of Incorporation/ Business Registration
- Certified details of the ownership of the Bidder company (including each member of a JV consortium), providing the percentage ownership, share or stockholding of each party with an interest exceeding 5% of the company ownership (or Annex 1 to Business Registration Certificate – for local companies)
- Official Letter of Appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country
- Certification or authorization to act as Agent on behalf of the Manufacturer, or Power of Attorney (if Supplier is not the manufacturer)

**\*13. Financial Statement**

Please provide the Audited Financial Statement (Income Statement and Balance Sheet) including Auditor's Reports (for international companies) or registered Financial Report at the Statistical Bureau (for local companies) for the past 3 (three) years (2020, 2021, 2022).

**\*14. Details of Previous Relevant Experience**

Please provide details of Previous Relevant Experience within the last 5 (five) years, indicating the Beneficiary name and contact details, scope of executed works, contract amount and period of contract execution.

*Please indicate if details provided by selecting the acceptable value, as per requirement. Detailed information about relevant experience must be included in Form F: Eligibility and Qualification.*



- \*15. Prove of successful completion of contracts**  
Please provide copies of signed contracts to prove that Offeror meets the similar experience requirement (as required in Section 4).
- \*16. Statement of Satisfactory Performance**  
Please provide at least 3 Clients' statements confirming satisfactory performance by the Bidder, each JV partner/Subcontractor (if the case), on the contracts of highest value carried out, during the past 5 (five) years, by each intended participant.
- \*17. Annex 1: Technical Responsiveness Table**  
Please provide duly filled in Annex 1: Technical Responsiveness Table.
- \*18. Catalogues highlighting information related to the proposed products**  
Please provide catalogues highlighting information related to the proposed products.
- \*19. Certificate of quality and origin of the proposed goods**  
Please provide the certificates of quality and origin for the offered goods, materials and accessories (where applicable), if any.
- \*20. Quality Certificates (e.g., ISO, etc.)**  
Please provide quality certificate (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards and citations received by the Bidder, if any.
- \*21. Name and address of authorized service in Moldova or in the neighbouring countries and Certificate for after-sales heavy machinery repair services for Lots 1, 2, 3, 6, 8, 9, 13, and 14**  
Please provide name and address of authorized service in Moldova or in the neighbouring countries and certificate for after-sales heavy machinery repair services for Lots 1, 2, 3, 6, 8, 9, 13, and 14.
- \*22. Statement of warranty of defects in materials and workmanship and operation and performance guarantee**  
Please provide the statement of warranty of defects in materials and workmanship and operation and performance guarantee, backed by the manufacturer's guarantee on the main components, that meets or exceeds the required period (12 months) as per Section 5: Schedule of Requirements.
- \*23. Equipment's' warranty certificates**  
Please provide equipment's' warranty certificates for at least twelve (12) months from the date of delivery.
- \*24. Detailed delivery schedule for the proposed goods as per Section 5: Schedule of Requirements**  
Please provide detailed delivery schedule for the proposed goods as per Section 5: Schedule of Requirements.
- \*25. Export/Import Licenses**  
Please provide export/import Licenses, if applicable.
- \*26. Environmental Compliance Certificates, Accreditations, Markings/Labels, and other evidences of the Bidder's practices**  
Please provide Environmental Compliance Certificates, Accreditations, Markings/Labels, and other evidences of the Bidder's practices which contributes to the ecological sustainability and reduction of adverse environmental impact (e.g., use of non-toxic substances, recycled raw materials, energy-efficient equipment, reduced carbon emission, etc.), either in its business practices or in the goods it manufactures.

### **2.3 Section 3. Evaluation Criteria - Minimum Eligibility**



**1. Evaluation Criteria - Minimum Eligibility**

Eligibility will be evaluated on a Pass/Fail basis. If the bid is submitted as a Joint Venture, Consortium or Association, each member should meet the minimum criteria, unless otherwise specified.

Eligibility Criteria are presented below:

Eligibility Criteria	Documents to establish compliance
Bidder is a legally registered entity	Form D: Bidder Information
Bidder belongs to a diverse supplier group including micro, small or medium sized enterprise, women or youth owned business or other.	Form D: Bidder Information
Vendor is not suspended, nor otherwise identified as ineligible by any UN Organization, the World Bank Group or any other International Organisation in accordance with Section 2 Article 4.	Form C: Bid Submission
No conflicts of interest in accordance with Section 2 Article 4.	Form C: Bid Submission
The bidder has not declared bankruptcy, in not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future	Form C: Bid Submission
<p>Certificates and Licences:</p> <ul style="list-style-type: none"> <li>• <del>Power of Attorney</del> authorized to act as Agent on behalf of the Manufacturer, or Power of Attorney, if bidder is not a manufacturer.</li> <li>• <del>Official</del> Official appointment as local representative, if bidder is submitting a bid on behalf of an entity located outside the country.</li> <li>• <del>Certificate</del> Certificate of origin of the proposed goods.</li> <li>• <del>Patent</del> Registration Certificates, if any of technologies submitted in the bid is patented by the bidder.</li> <li>• <del>Export</del> Export Licenses, if applicable.</li> </ul>	Form D: Bidder Information



## 2.4 Section 4. Evaluation Criteria - Qualifications

### 1. Evaluation Criteria - Qualifications

Qualification will be evaluated on a Pass/Fail basis.

If the Bid is submitted as a Joint Venture/Consortium/Association, each member should meet minimum criteria, unless otherwise specified in the criterion.

Qualification Criteria are presented below:

Qualification Criteria	Documents to establish compliance
<p>History of non-performing contracts: Non-performance of a contract did not occur as a result of contractor default within the last 3 years.</p> <p>Non-performance, as decided by UNDP, shall include all contracts where (a) non-performance was not challenged by the contractor, including through referral to the dispute resolution mechanism under the respective contract, and (b) contracts that were so challenged but fully settled against the contractor. Non-performance shall not include contracts where Employers decision was overruled by the dispute resolution mechanism. Non-performance must be based on all information on fully settled disputes or litigation, i.e. dispute or litigation that has been resolved in accordance with the dispute resolution mechanism under the respective contract and where all appeal instances available to the Bidder have been exhausted.</p>	<p>Form F: Eligibility and Qualification</p>
<p>Litigation History: No consistent history of court/arbitral award decisions against the bidder for the last 3 years.</p>	<p>Form F: Eligibility and Qualification</p>
<p>Previous Experience:</p>	
<p>Minimum five (5) years of relevant experience in provision of similar equipment (in accordance with LOT applied)</p> <p><i>(For JV/Consortium/Association, the Team Leader should meet requirement).</i></p>	<p>Form F: Eligibility and Qualification</p>



<p>Minimum three (3) contracts in the provision and supply of heavy machinery equipment of similar value and type of requested technical equipment implemented over the last five (5) years with at least two (2) contracts valued at USD 100,000 each (in case of LOTS 1, 2, 3, 6)</p> <p>Minimum three (3) contracts in the provision and supply of technical equipment of similar value and type of requested equipment implemented over the last five (5) years with at least 1 contract valued at USD 40,000 (in case of LOTS 4, 5, 7, 8, 9, 10, 13 and 14)</p> <p>Minimum three (3) contracts in the provision and supply of the waste plastic bins in terms of the value and bins' volume implemented over the last five (5) years with at least 1 contract valued at USD 40,000 (in case of LOTS 11 and 12)</p> <p><i>(For JV/Consortium/Association, the Team Leader should meet requirement).</i></p>	<p>Form F: Eligibility and Qualification</p>
<p>Financial Standing:</p>	
<p>Liquidity: the ratio Average current assets / Current liabilities over the last 3 years must be equal or greater than 1.</p> <p><i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i></p>	<p>Copy of audited financial statements for the last three years.</p> <p>Form F: Eligibility and Qualification</p>
<p>Turnover: Bidders should have average cumulative turnover of minimum:</p> <p>150,000 USD (per year) in case of LOTS 1, 2, 3, 6 60,000 USD (per year) in case of LOTS 4, 5, 7, 8, 9, 10, 13 and 14 60, 000 USD (per year) in case of LOTS 11 and 12</p> <p>for the last three (3) years.</p> <p><i>For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i></p>	<p>Copy of audited financial statements for the last three years.</p> <p>Form F: Eligibility and Qualification</p>



Warranty on parts and services:	
Warranty on parts and services for a minimum period of 12 months	The statement of warranty of defects in materials and workmanship and operation and performance guarantee, backed by the manufacturer's guarantee on the main components, meets or exceeds the required period.  Form F: Eligibility and Qualification
Local Service Support:	
The Contractor must provide a valid contract of at least one authorized representative located in Moldova or neighbouring countries for each lot except Lots 11, 12, 14.	Form G: Technical Bid

## 2.5 Section 5. Technical Evaluation Criteria

### \*1. Technical Bid and Specifications

Goods offered in the bid are substantially compliant and do not contain any material deviation(s) from the minimum required as included in Section 5: Schedule of Requirements.

*Please indicate if the bid is substantially compliant and does not contain any material deviation(s) from the minimum required as included in Section 5: Schedule of Requirements in this text entry box. Detailed information to be included in Form G: Technical Bid.*

*Response attachments are optional.*

### \*2. Delivery Requirements

The bid is substantially compliant with the minimum Delivery Requirements included in Section 5: Schedule of Requirements and does not contain any material deviation(s).

*Please indicate if the bid is substantially compliant with the minimum Delivery Requirements included in Section 5: Schedule of Requirements and does not contain any material deviation(s) in this text entry box. Detailed information to be included in Form G: Technical Bid.*

*Response attachments are optional.*

### \*3. Warranty Requirements

The bid is substantially compliant with the minimum Warranty Requirements included in Section 5: Schedule





of Requirements and does not contain any material deviation(s).

*Please indicate if the bid is substantially compliant with the minimum Warranty Requirements included in Section 5: Schedule of Requirements and does not contain any material deviation(s) in this text entry box. Detailed information to be included in Form G: Technical Bid.*

*Response attachments are optional.*

**\*4. Local Service, Technical Support and After-Sales Requirements**

The bid is substantially compliant with Local Service, Technical Support and After-Sales Requirements included in Section 5: Schedule of Requirements and does not contain any material deviation(s).

*Please indicate if the bid is substantially compliant with the minimum Local Service, Technical Support and After-Sales Requirements included in Section 5: Schedule of Requirements and does not contain any material deviation(s) in this text entry box. Detailed information to be included in Form G: Technical Bid.*

*Response attachments are optional.*



### 3 Lines

Instructions

Please fill in this form in accordance with the lines below. Please select the applicable LOT. Additionally, please supplement this online form with the duly filled in, signed and stamped Form H: Price Schedule attached herewith.

The overall price per each applied LOT in the lines below shall include the price of the proposed goods/equipment (for full quantity) and any other related services and costs. The overall proposed price per each applied LOT shall present a detailed cost breakdown of all goods/equipment and related services to be provided in Form H: Price Schedule attached herewith.

The currency of Bid shall be US Dollar / USD. Prices shall be VAT exclusive.

#### 3.1 Line Information

Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
1-LOT #1 - Backhoe – Bulldozer (1 unit)							
2-LOT #2 - Motor grader (1 unit)							
3-LOT #3 – Tractor (1 unit)							
4-LOT #4 - Front loader (1 unit)							
5-LOT #5 - Two axes tractor trailer (1 unit)							
6-LOT #6 - Mini excavator (2 units)							
7-LOT #7 - Two (2) axes trailer (2 units)							



Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
8-LOT #8 - Side shredder for plant residues (1 unit)							
9-LOT #9 - Hydraulic Heavy Duty Wood Chipper (1 unit)							
10-LOT #10 - Lawn tractor (3 units)							
11-LOT #11 - Waste plastic bin 120 liters (1120 units)							
12-LOT #12 - Waste plastic bin 1100 liters (200 units)							
13-LOT #13 - Auto Pickup (1 unit)							
14-LOT #14 - Horizontal pump for waste water (1 unit)							
1.1-LOT #1 - Backhoe – Bulldozer (1 unit)	22101500		Lot	1			
10.1-LOT #10 - Lawn tractor (3 units)	22101500		Lot	1			
11.1-LOT #11 - Waste plastic bin 120 liters (1120 units)	22101500		Lot	1			
12.1-LOT #12 - Waste plastic bin 1100 liters (200 units)	22101500		Lot	1			
13.1-LOT #13 - Auto Pickup (1 unit)	22101500		Lot	1			



Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
14.1-LOT #14 -	22101500		Lot	1			
Horizontal pump for waste water (1 unit)							
2.1-LOT #2 -	22101500		Lot	1			
Motor grader (1 unit)							
3.1-LOT #3 –	22101500		Lot	1			
Tractor (1 unit)							
4.1-LOT #4 -	22101500		Lot	1			
Front loader (1 unit)							
5.1-LOT #5 -	22101500		Lot	1			
Two axes tractor trailer (1 unit)							
6.1-LOT #6 -	22101500		Lot	1			
Mini excavator (2 units)							
7.1-LOT #7 -	22101500		Lot	1			
Two (2) axes trailer (2 units)							
8.1-LOT #8 -	22101500		Lot	1			
Side shredder for plant residues (1 unit)							
9.1-LOT #9 -	22101500		Lot	1			
Hydraulic Heavy Duty Wood Chipper (1 unit)							