



**RfP23/02673: EU4MD/ Elaboration of the Sustainable Urban Mobility Plan of Ungheni municipality**

United Nations Development Programme, hereinafter referred to as UNDP, through **EU4Moldova: Focal regions Programme**, hereby invites prospective proposers to submit a proposal for **Elaboration of the Sustainable Urban Mobility Plan of Ungheni municipality** in accordance with the General Conditions of Contract and the Terms of Reference as set out in this Request for Proposal (RFP).

To enable you to submit a proposal, please read the following attached documents carefully.

**Section 1:** This Letter of Invitation

**Section 2:** Instruction to Proposers

**Section 3:** Data Sheet

**Section 4:** Evaluation Criteria

**Section 5:** Terms of Reference

**Section 6:** Conditions of Contract and Contract Forms

**Section 7:** Proposal Forms

- **Form A:** Proposal confirmation
- **Form B:** Checklist
- **Form C:** Technical Proposal Submission
- **Form D:** Proposer Information
- **Form E:** Joint Venture/Consortium/Association Information
- **Form F:** Eligibility and Qualification
- **Form G:** Format for Technical Proposal
- **Form H:** Format for CV of Proposed Key Personnel
- **Form I:** Statement of Exclusivity and Availability
- **Form J:** Financial Proposal Submission



**- Form K: Format for Financial Proposal**

If you are interested in submitting a proposal in response to this RFP, please prepare your proposal in accordance with the requirements and procedure as set out in this RFP and submit it by the deadline for submission of proposals set out in Section 3: Data Sheet.

Should you be interested to submit a proposal, please log in to the Quantum NextGenERP supplier portal and subscribe to this tender following the instructions in the system user guide. Please search for the tender using search filters, namely **Negotiation ID: UNDP-MDA-00150**. Once subscribed to the tender, you will be able to receive notifications in case of amendments of the tender document and requirements.

Please indicate whether you intend to submit a bid by creating a draft response without submitting directly in the Quantum NextGenERP supplier portal.

Offers must be submitted directly in the **Quantum NextGenERP** supplier portal following this link: <http://supplier.quantum.partneragencies.org/> using the profile you may have in the portal (please log in using your username and password). In case you have never registered before, follow the [Supplier Portal Registration Link \(https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127714247\)](https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127714247) to register a profile in the system. Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

**Please note that the access link to the Supplier registered profile is sent from Oracle within up to 3 days. In case you have not received the access link after 3 days since registration, you should address for support to UNDP at the email address: [sc.md@undp.org](mailto:sc.md@undp.org).** In case you encounter errors with registration (e.g. system states Supplier already is registered), you should address for support to UNDP at the email address: [sc.md@undp.org](mailto:sc.md@undp.org).

Computer firewall could block *oracle* or *undp.org* extension and Suppliers might not receive the Oracle notifications. Please turn down any firewalls on your computers to ensure receipt of email notification.

Should you require further clarifications on the application through the Quantum online portal, kindly contact the Procurement Unit at [sc.md@undp.org](mailto:sc.md@undp.org). Please pay attention that the proposal shall be submitted online through the Quantum system and any proposal sent to the above email shall be disqualified.

Should you require further clarifications on the Request for Proposal, Terms of Reference or other requirements, kindly communicate using the messaging functionality in the portal.

Deadline for Submission of Offers (Date and Time), which is visible in the online procurement system will be final. System will not accept submission of any proposal after that date and time. It is the responsibility of the bidder to make sure that the proposal is submitted prior to this deadline for submission.



Bidders are advised to upload proposal documents and to submit their offer a day prior or well before the date and time indicated under the deadline for submission of Offers. Do not wait until last minute. If Bidder faces any issue during submitting offers at the last minutes prior to the deadline for submission, UNDP may not be able to assist on such a short notice and will not be held liable in such instance. UNDP will not accept any offer that is not submitted directly through the System.

We look forward to receiving your proposal.

UNDP Moldova





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## 1 Overview

### 1.1 General Information

<b>Title</b>	RfP23/02673: EU4MD/Elaboration of the Sustainable Urban Mobility Plan of Ungheni
<b>Contact Point</b>	Victoria Josan
<b>Outcome</b>	
<b>Two Stage Evaluation</b>	Yes
<b>E-Mail</b>	victoria.josan@undp.org
<b>Reference Number</b>	RfP23/02673
<b>Beneficiary Country</b>	MDA

#### Introduction

#### **RfP23/02673: EU4MD/ Elaboration of the Sustainable Urban Mobility Plan of Ungheni municipality**

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We look forward to receiving your proposal.

UNDP Moldova





**This is a two stage negotiation and all responses will be evaluated in two stages.**

### 1.2 Tender Timeline

**Preview Date**  
**Open Date** 17/05/23 08:06 AM  
**Close Date** 07/06/23 13:30 PM  
**Time Zone** Coordinated Universal Time

### 1.3 Response Rules

*This negotiation is governed by all the rules displayed below.*

	Rule
<input checked="" type="checkbox"/>	Suppliers are allowed to revise their submitted response

### 1.4 Terms

Negotiation Currency      USD



## 2 Requirements

*\*Response is required*

Please note that the below sections correspond to the Eligibility, Qualifications and Technical Evaluation Criteria of the Supplier's proposal.

Please pay special attention to where documents and attachments need to be uploaded. ***Asterisk mark \* is used for mandatory attachments. The response (your bid) will not be submitted until all the mandatory attachments are uploaded accordingly.***

Kindly also note that your Financial Proposal should ONLY be uploaded under Section 6 (the "Financial Evaluation" section below), and prices should also be included in the Price Schedule on the platform under "Lines".

### 2.1 Section 1. General Provisions

#### \*1. General Instructions to Proposers

This tender is governed by the provisions in Section 2. Instructions to Proposers herewith attached. By participating and submitting an offer you confirm to have understood and accepted such provisions.

#### \*2. Bid Data Sheet

Section 3. Bid Data Sheet contains information and instructions specific to this Tender. Please confirm to have read, understood, and accepted such provisions, herewith attached.

#### 3. Criteria for Evaluation and Contract Award

Combined Scoring Method, using the 60%-40% distribution for technical and financial proposals respectively. The minimum technical score required to pass is 70%.

##### **Technical Proposal (60%)**

- Bidder's Qualification, Capacity and Experience
- Methodology, Approach and Implementation Plan
- Management Structure and Key Personnel

##### **Financial Proposal (40%)**

To be computed as a ratio of the Proposal's offer to the lowest price among the proposals received by UNDP.

##### **Full acceptance of the UNDP Contract General Terms and Conditions (GTC)**

Non-acceptance of the GTC may be grounds for the rejection of the Proposal.



## 2.2 Section 2. Preliminary Examination Criteria

### \*1. General Conditions of Contract

Do you accept the General Conditions of Contract as specified in Section 6: Conditions of Contract and Contract Forms?

### \*2. Proposal Validity

Do you accept that your proposal is valid for 90 days as required in Section 2. General Instructions and Section 3. Bid Data Sheet sections?

### \*3. Proposal Forms

Please provide Technical Proposal Forms (A-I) as per forms provided, duly signed by a legal representative of your company.

**Do not provide the Financial Proposal Forms (J-K) at this stage. The Financial Proposal Forms (J-K) shall be submitted only in the "Commercial section" below. Non-compliance with this instruction may result in rejection of the proposal received.**

**Proposal Security (as per Form L) shall be uploaded under this requirement and additionally submitted in original not later than 10 (ten) days after the submission deadline at the address indicated in Section 3.**

### \*4. Company profile

Please provide a Company Profile, which should not exceed fifteen (15) pages, including list of relevant institutions the Company has been cooperating with, topic and year of cooperation relevant to the services being procured.

### \*5. Legal documents

Please provide legal documents including:

- Certificate of Incorporation/ Business Registration
- Certified details of the ownership of the Bidder company (including each member of a JV consortium), providing the percentage ownership, share or stockholding of each party with an interest exceeding 5% of the company ownership (or Annex 1 to Business Registration Certificate – for local companies)
- Official Letter of Appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country

### 6. Quality Certificates

Please provide (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards and citations received by the Bidder, if any.

*Response attachments are optional.*

### 7. JV/Consortium/Association agreement or Subcontracting Agreement

Please provide JV/Consortium/Association agreement or Subcontracting Agreement or letter of intent to form a consortium or a partnership, if applicable.

### \*8. Statement of Satisfactory Performance

Please provide 3 Clients' statements confirming satisfactory performance by the Proposer, each JV partner/Subcontractor (if the case), on the contracts of highest value carried out by each intended participant.

### \*9. Financial Statements

Please provide the latest Audited Financial Statements (Income Statements and Balance Sheets) including Auditor's Reports (for international companies) or registered Financial Report at the Statistical Bureau (for



local companies) for the past 3 (three) years for the Bidder (2020-2022).

**\*10. Methodology, Approach and Implementation Plan**

Please provide a detailed description of the Methodology, Approach and Implementation Plan (sequence of actions) for the services required in the ToR, with clear distribution of roles and responsibilities of the proposed key personnel. The methodology shall include item-by-item commentary on Components requirements, demonstrating the substantial responsiveness of the proposal to the requirements.

**\*11. Copies of contracts to prove that Offeror meets the similar experience requirement**

Please provide copies of contracts to prove that Offeror meets the similar experience requirement (stated under Section 4: Evaluation Criteria).

**\*12. CVs and Statements of Exclusivity and Availability**

Please provide CVs (signed by the envisaged personnel), clearly stipulating the relevant experience which meets the listed requirements, of the Key personnel (mentioned in Section 4: Evaluation Criteria). Please provide Statements of Exclusivity and Availability (signed by the envisaged personnel) for the Key personnel proposed.

### 2.3 Section 3. Minimum Eligibility and Qualification Criteria

**1. Minimum Eligibility and Qualification Criteria**

Minimum eligibility and qualification criteria will be evaluated on a Pass/Fail basis.

If the Proposal is submitted as a Joint Venture, Consortium or Association, each member should meet the minimum criteria, unless otherwise specified.

Eligibility Criteria	Documents to establish compliance
<b>Legal Status:</b> Proposer is a legally registered entity	Form D: Proposer Information
<b>Diversity, Inclusion and Belonging:</b> Proposer belongs to a diverse supplier group, including micro, small or medium sized enterprise, women or youth owned business or other.	Form D: Proposer Information
<b>Eligibility:</b> Vendor is not suspended, nor otherwise identified as ineligible by any UN Organization, the World Bank	Form C: Technical Proposal Submission



Group or any other International Organisation in accordance with Section 2 Article 4.	
<b>Conflict of Interest:</b> No conflicts of interest in accordance with Section 2 Article 4.	Form C: Technical Proposal Submission
<b>Bankruptcy:</b> The Proposer has not declared bankruptcy, in not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future	Form C: Technical Proposal Submission

Qualification Criteria	Documents to establish compliance
<p><b>History of non-performing contracts:</b> Non-performance of a contract did not occur as a result of contractor default within the last 3 years.</p> <p>Non-performance, as decided by UNDP, shall include all contracts where (a) non-performance was not challenged by the contractor, including through referral to the dispute resolution mechanism under the respective contract, and (b) contracts that were so challenged but fully settled</p>	Form F: Eligibility and Qualification



<p>against the contractor. Non-performance shall not include contracts where Employer's decision was overruled by the dispute resolution mechanism. Non-performance must be based on all information on fully settled disputes or litigation, i.e. dispute or litigation that has been resolved in accordance with the dispute resolution mechanism under the respective contract and where all appeal instances available to the Bidder have been exhausted.</p>	
<p><b>Litigation History:</b> No consistent history of court/arbitral award decisions against the Proposer for the last 3 years.</p>	<p>Form F: Eligibility and Qualification</p>
<p><b>Previous Experience:</b></p>	
<p>Minimum 7 (seven) years of relevant experience in the development of urban mobility plans and/ or policy documents and/ or urban plans, zoning plans, GIS implementation.</p> <p><i>(For JV/Consortium/Association, the TEAM Lead company should meet requirement).</i></p>	<p>Form F: Eligibility and Qualification</p>
<p>Minimum 3 (three) contracts of similar value, nature and complexity in the development of urban mobility plans, policy documents, general urban plans or similar plans (zoning plans, detailed urban plans), urban planning, GIS implemented over the last 5 (five) years.</p> <p><i>(For JV/Consortium/Association, the</i></p>	<p>Form F: Eligibility and Qualification</p>

<p><i>TEAM Lead company should meet requirement).</i></p>	
<p><b>Minimum Key Personnel:</b></p>	
<p>The minimum personnel mandatory for the implementation of the contract:</p> <ul style="list-style-type: none"> <li>· 1 (one) TEAM Leader</li> <li>· 1 (one) Urban transport specialist</li> <li>· 1 (one) Traffic engineer</li> <li>· 1 (one) Economist / finance specialist</li> <li>· 1 (one) Environmental expert</li> <li>· 1 (one) GIS / ITS expert</li> <li>· 1 (one) Local Governance/ Sociology/ public participatory specialist.</li> </ul> <p><i>Please note: The above listed roles can be cumulated by certain team members, but not more than two roles per team member, clarifying in the Methodology the reasoning for such approach and distribution of tasks.</i></p> <p><i>((For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i></p>	<p>Duly signed CVs and Statements of Exclusivity and Availability, including any other supporting documents, attached to Form G: Format for Technical Proposal</p>
<p><b>Financial Standing:</b></p>	
<p><b>Liquidity:</b> The Ratio Average current assets / Current liabilities over the last 3 (three) years must be equal or greater than 1. Proposers must include in their Proposal audited balance sheets cover the last 3 (three) years.</p>	<p>Copy of audited financial statements for the last 3 (three) years.</p> <p>Form F: Eligibility and</p>



<p><i>(For JV/Consortium/Association, the TEAM Lead company cumulatively should meet requirement).</i></p>	<p>Qualification</p>
<p><b>Turnover:</b> Proposers should have annual sales turnover of minimum 60,000 USD for the last 3 (three) years (2020 – 2022).</p> <p><i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i></p>	<p>Copy of audited financial statements for the last 3 (three) years.</p> <p>Form F: Eligibility and Qualification</p>

**\*2. Compliance with Minimum Eligibility and Qualification Criteria**

Do you confirm that you comply with the Minimum Eligibility and Qualification Criteria?

**2.4 Section 4. Technical Evaluation Criteria**

**1. Technical Evaluation Criteria**

The technical proposal will be evaluated based on the criteria set here below following the maximum obtainable points set.

Evaluation team will score each criteria based on the information provided in the proposal.

To pass the technical evaluation, the proposal must score at least 70% of the maximum total obtainable points.

*Narrative and applicable documents relevant to this section must be provided under the Technical Proposal (Forms A-I) or uploaded here.*

<p><b>Summary of technical proposal evaluation sections</b></p>	<p><b>Points obtainable</b></p>
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1.	Proposer's qualification, capacity and experience	200
2.	Proposed methodology, approach and implementation plan	300
3.	Management structure and key personnel	500
	<b>Total</b>	<b>1000</b>

<b>Section 1. Proposer's qualification, capacity and experience</b>		<b>Points obtainable</b>
1.1	Reputation of organisation and staff credibility / reliability / industry standing	10
1.2	General organisational capability which is likely to affect implementation: <ul style="list-style-type: none"> <li>· Age of the firm - 7 years – 10 pts, &gt;7 years – 5 pts for each additional year up to maximum 30 pts</li> <li>· project management controls (organigram) - up to 10 pts</li> </ul>	40
1.3	Relevance of specialised knowledge and experience on similar engagements done in the region / country:	140



- Minimum five (7) years of professional experience in elaboration of Urban Mobility Plans, Spatial Development or General Urban Plans, or similar plans (Zonal, Detailed Urban Plans), urban planning, GIS *7 years - 20 pts, >7 years – 5 pts for each additional year up to maximum 40 pts)*
- At least 3 (three) Urban Mobility Plans, or similar urban planning plans, GIS developed *3 Plans - 20 pts, >3 Plans– 10 pts for each additional Plan up to maximum 50 pts)*
- Experience in conceptualizing, organizing and conducting public consultations of Urban Mobility Plans, or Spatial Development /General Urban Plans or other similar urban planning plans *(if no- 0 pts, each project – 5 pts up to maximum 20 pts). Detailed description of previously conducted public consultations must be described in the Company Profile indicating project, year, other details as may be relevant.*
- Proved capacity in terms of technical-material endowments (hardware and software) to provide traffic monitoring activity, to estimate the transport categories used, the modal distribution and to develop the transport model *(no capacity – 0 pts, limited – 0 to 7 pts, to some extent – 8 to 14 pts, extensive – 15 to 20 pts). Detailed description of the technical capabilities available for this*



	<p><i>task must be described in the Company Profile.</i></p> <ul style="list-style-type: none"> <li>• Work for UNDP/UN Agencies/donor funded/EU projects will be considered a strong advantage (<i>no experience - 0 pts, yes - 10 pts</i>).</li> </ul>	
1.4	Quality assurance procedures – <i>up to 10 pts</i>	10
<b>Total Section 1</b>		<b>200</b>

<b>Section 2. Proposed methodology approach and implementation plan</b>		<b>Points obtainable</b>
2.1	<p>Understanding of the requirement. Does Methodology and Approach meet the ToR requirements?</p> <ul style="list-style-type: none"> <li>• <i>full understanding of the assignment. The proposed approach and methodology fully demonstrate responsiveness to the ToR – 41 to 60 pts</i></li> <li>• <i>satisfactory understanding of the assignment. The proposed approach and methodology correspond to the TOR but require some adjustments to properly address all the tasks – 21 to 40 pts</i></li> <li>• <i>limited understanding of the assignment. The proposed approach and methodology don't correspond to</i></li> </ul>	60

	<i>the TOR and require major adjustments to properly address the tasks – 0 to 20 pts</i>	
2.2	<p>Description of the Proposer's approach and methodology for meeting or exceeding the requirements of the Terms of Reference. Does the Methodology describe all the actions and their consequence into sufficient details, are they logical?</p> <ul style="list-style-type: none"> <li>· <i>detailed and logical description - 51 to 70 pts</i></li> <li>· <i>limited description which requires improvements – 25 to 50 pts</i></li> <li>· <i>no description or somehow touched upon – 0 to 24 pts</i></li> </ul>	70
2.3	<p>Does the proposed Methodology demonstrate knowledge and understanding of the Ungheni city' specific environment and its challenges?</p> <ul style="list-style-type: none"> <li>· <i>full understanding and deep knowledge of the city. The Ungheni environment and challenges are well described and addressed into sufficient details – 41 to 60 pts</i></li> <li>· <i>the understanding and knowledge of Ungheni city is satisfactorily addressed. The Ungheni environment and challenges are somehow addressed without providing many details – 21 to 40 pts</i></li> <li>· <i>the understanding and knowledge of Ungheni city is not addressed at all or only touched upon. The Ungheni environment and challenges not addressed at all or only touched upon – 0 to 20 pts</i></li> </ul>	60
2.4	Does the proposal contain performance monitoring and evaluation mechanisms and tools?	30

	<ul style="list-style-type: none"> <li>· <i>the performance monitoring and evaluation mechanisms are appropriate to the task, logical and correspond with the proposed methodology – 24 to 30 pts</i></li> <li>· <i>the performance monitoring and evaluation mechanisms are inconsistent and require some adjustments to properly address all the tasks – 16 to 23 pts</i></li> <li>· <i>the performance monitoring and evaluation mechanisms are weak – 0 to 15 pts</i></li> </ul>	
2.5	<p>Does the proposal contain a qualitative risk assessment and appropriate mitigation measures?</p> <ul style="list-style-type: none"> <li>· <i>the risk assessment and proposed mitigation measures are appropriate to the task, logical and correspond with the proposed methodology – 14 to 20 pts</i></li> <li>· <i>the risk assessment and proposed mitigation measures is inconsistent and require some adjustments to properly address all the tasks – 6 to 13 pts</i></li> <li>· <i>the risk assessment and proposed mitigation measures is weak – 0 to 5 pts</i></li> </ul>	20
2.6	<p>Does the Methodology and Approach include participatory and multi-stakeholder approach, including description of steps for public consultations?</p> <ul style="list-style-type: none"> <li>· <i>participatory and multi-stakeholder approach is aligned to the ToR requirements; description of steps for public consultations are well detailed and aligned to the national legislation requirements – 24 to 30 pts</i></li> <li>· <i>participatory and multi-stakeholder approach is satisfactorily</i></li> </ul>	30



	<p><i>addressed, providing some details; description of steps for public consultations are described without providing many details and may be improved – 16 to 23 pts</i></p> <p><i>· participatory and multi-stakeholder approach is not addressed at all or somehow touched upon; description of steps for public consultations are not described or a simple reference to the national legislation requirements is made – 0 to 15 pts</i></p>	
2.7	<p>Does the proposal demonstrate good and logical distribution of roles in the team, including distribution per person-days' involvement?</p> <p><i>· extensive and logical distribution - 16 to 30 pts</i></p> <p><i>· to some extent - 5 to 15 pts</i></p> <p><i>· limited or lack of any such details - 0 to 4 pts.</i></p>	30
<b>Total Section 2</b>		<b>300</b>

<b>Section 3. Management Structure and Key Personnel</b>		<b>Points obtainable</b>
1.	<b>Team Leader</b>	100

	Master's degree (or equivalent) in management, architecture, urbanism economics, engineering ( <i>whichever 15 pts</i> ). PhD is a strong advantage( <i>20 pts</i> ).	20	
	Minimum of 7 years of experience in managing projects/contracts for elaboration of urban planning plans (7 years - 20 pts, >7 years – 5 pts each additional year up to max. 30 pts)	30	
	Experience in managing projects/contracts for elaboration of at least 3 (three) urban mobility plans, or spatial development plans or general urban development plans conducted over the last 5 years (3 projects/contracts - 20 pts, >3 projects/contracts– 5 pts each additional projects/contract up to max. 30 pts)	30	
	Experience working with UN Agencies/EU funded projects or other donors funded projects ( <i>no experience – 0 pts, Yes - 10 pts</i> )	10	
	Language Qualifications: proficiency in Romanian and English required( <i>4 pts each language</i> ); command of Russian will be an asset ( <i>2 pts</i> )	10	
2.	<b>Urban transport specialist</b>		
	University degree or equivalent in engineering, construction, transport and other connected fields; ( <i>whichever 10 pts</i> ). Master's degree is an advantage ( <i>15 pts</i> ).	15	
	At least 7 years of extensive experience in transport services and transport infrastructure or other connected fields ( <i>7 years - 20 pts, &gt;7 years – 5 pts each additional year up to max. 30 pts</i> )	30	90
	At least 3 confirmed examples of expertise and involvement in elaboration of similar to this assignment studies/works, urban mobility plans or other urban planning / development plans. List of projects shall be included in the CV ( <i>3 projects - 15 pts, &gt;3</i>	25	

	<p>projects– 5 pts each additional project, up to max. 25 pts)</p> <p>Working experience with local public authorities and state deconcentrated services (no experience – 0 pts, Yes - 10 pts)</p> <p>Language Qualifications: proficiency in Romanian and Russian required(5 pts each language)</p>	10	
	<p>Language Qualifications: proficiency in Romanian and Russian required(5 pts each language)</p>	10	
3.	<b>Traffic engineer</b>		
	University degree or equivalent in engineering, construction, transport and other connected fields; ( <i>whichever 10 pts</i> ). Master's degree is an advantage ( <i>15 pts</i> ).	15	
	At least 7 years of extensive experience in engineering and transport infrastructure or other connected fields ( <i>7 years - 15 pts, &gt;7 years – 5 pts each additional year up to max. 25 pts</i> )	25	
	At least 3 confirmed examples of expertise and involvement in elaboration of similar to this assignment studies/works, urban mobility plans or other urban planning plans. List of projects shall be included in the CV ( <i>3 projects - 10 pts, &gt;3 projects– 5 pts each additional project, up to max. 20 pts</i> )	20	80
	Working experience with local public authorities and state relevant institutions / services (no experience – 0 pts, Yes - 10 pts)	10	
	Language Qualifications: proficiency in Romanian and Russian required(5 pts each language)	10	
4.	<b>Economist / finance specialist</b>		
	University degree or equivalent in economics, finance, accounting or other related field ( <i>whichever 10 pts</i> ). Master's degree is an advantage ( <i>15 pts</i> ).	15	60



	At least 5 years of experience in local social-economic development or public services development projects, elaboration of studies and economic and financial forecasts (5 years - 10 pts, >5 years – 5 pts each additional year up to max. 20 pts)	20	
	At least 3 confirmed examples of expertise and involvement in implementing projects related to local economic development, elaboration of similar to this assignment studies/works. List of projects shall be included in the CV (3 projects - 10 pts, >3 projects– 5 pts each additional project, up to max. 15 pts)	15	
	Language Qualifications: proficiency in Romanian and Russian required(5 pts each language)	10	
5.	<b>Environmental expert</b>		
	University degree or equivalent in ecology, engineering, technical sciences or other related field; ( <i>whichever 10 pts</i> ). Master's degree is an advantage (15 pts).	15	
	At least 5 years of experience in environment protection, elaboration of Local Environmental Plans or urban planning / development plans (5 years - 10 pts, >5 years – 5 pts each additional year up to max. 20 pts)	20	
	At least 3 confirmed implemented projects related to elaboration of similar to this assignment studies/works, elaboration of urban mobility plans or studies and the calculation of ecological indicators; identifying, analysis and mitigation measures of the harmful effects of the production process on the environment; planning actions to reduce emissions of harmful substances into the atmosphere. List of projects shall be included in the CV (3 projects– 10 pts,	15	60

	>3 projects – 5 pts each additional project up to max. 15 pts)		
	Evidenced knowledge (certificates) of national legislation and European environmental directives and of the requirements of the international standard ISO 14001: 2015 Environmental management systems. (No certificate – 0 pts, Yes - 10 pts)	10	
6.	<b>GIS / ITS expert</b>		
	University degree or equivalent in ICT, engineering, technical sciences or other related field; ( <i>whichever 10 pts</i> ). Master's degree is an advantage ( <i>15 pts</i> ).	15	
	At least 5 years of experience in providing assistance to central/local public authorities with innovation/digital transformation projects of public services, GIS ( <i>5 years - 10 pts, &gt;5 years – 5 pts each additional year up to max. 20 pts</i> )	20	
	At least 3 confirmed implemented projects related to elaboration of similar to this assignment studies/works, elaboration of urban mobility plans or studies on modern technical solutions and methodologies related to ICT or GIS. List of projects shall be included in the CV ( <i>3 projects– 10 pts, &gt;3 projects – 5 pts each additional project up to max. 15 pts</i> )	15	60
	Experience in open source workspace/database management projects including the ability to analyse and use research data outside of the assessed context. ( <i>no experience – 0 pts, Yes - 10 pts</i> )	10	
7.	<b>Local Governance / Sociology / public participatory specialist</b>		
	University degree in social sciences, public administration, communication and public relations ( <i>whichever 10 pts</i> ).	15	50



Master's degree is an advantage (15 pts).		
At least 5 years of working experience with local governance, strategic planning at local level, urban mobility or spatial or general urban development planning (5 years - 10 pts, >5 years – 5 pts each additional year up to max. 15 pts)	15	
Experience in organization of public consultation procedures related to elaboration of urban development plans, involvement of private and NGO sector representative in consultation process. List of projects shall be included in the CV (events – 0 pts, 3 events – 10 pts)	10	
Language Qualifications: proficiency in Romanian and Russian required (4 pts each language); command of English will be an asset (2 pts)	10	
<b>Total Section 3</b>		<b>500</b>

## 2.5 Section 5. Financial Evaluation

### \*1. Financial Proposal

Please provide the cost breakdown of your financial proposal as per Form K (Format for Financial Proposal) and instructions provided. Indicate the total amount here and make sure it matches with the total amount indicated line items.

### 2.6 Section I-2.

### 2.7 Section I-3.



### 3 Lines

#### Instructions

The proposer is required to prepare the Financial Proposal following the format from Forms J and K and submit them in an envelope separate from the Technical Proposal (Forms A-I) as indicated in the Instruction to Proposers.

**The inclusion of any financial information in the Technical Proposal (Forms A-I) shall lead to disqualification of the Proposer.**

The Financial Proposal should align with the requirements of the Terms of Reference and the proposer's Technical Proposal.

Kindly note that bidders are expected to complete both Form J and K and upload these forms under the Commercial Section 6 in "Requirements" as well as complete the item line pricing below including the total proposal amount.

Prices shall be quoted only in the currency indicated in the system: **USD (US Dollars).**

#### 3.1 Line Information

Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
1-Milestone 1 (related to successful completion of Deliverable 1) _10%	77101600						
2-Milestone 2 (related to successful completion of Deliverable 2) _40%	77101600						



Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
3-Milestone 3 (related to successful completion of Deliverables 3 and 4)_30%	77101600						
4-Milestone 4 (related to successful completion of Deliverable 5) _20%	77101600						