## SECTION 7: BIDDING FORMS

**Form A: Bid Confirmation**

**Form B: Checklist**

**Form C: Bid Submission**

**Form D: Bidder Information**

**Form E: Joint Venture / Consortium / Association Information**

**Form F: Eligibility and Qualification**

**Form G: Technical Bid**

**Form H: Price Schedule**

**Form I: Bid Security *[scanned copy included in online submission and original submitted not later than 10 (ten) days after the submission deadline at the address indicated in Section 3 above]***

## FORM A: BID CONFIRMATION

Please acknowledge receipt of this ITB by completing this form and returning it by email to the address, and by the date specified, in the Letter of Invitation.

|  |  |  |
| --- | --- | --- |
| To: | Insert name of contact person | Email: Insert contact person’s email - do not entersecure bid email address |
| From: | Insert name of bidder |  |
| Subject | ITB reference **ITB23/02692** |  |

|  |  |
| --- | --- |
| **Check the appropriate box** | **Description** |
| ☐ | **YES**, we intend to submit a bid. |
| ☐ | **NO**. We are unable to submit a competitive offer for the requested goods/works/services at the moment |

If you selected NO above, please state the reason(s) below:

|  |  |
| --- | --- |
| **Check applicable** | **Description** |
| ☐ | The requested goods/services are not within our range of supply |
| ☐ | We are unable to submit a competitive offer for the requested products at the moment |
| ☐ | The requested products are not available at the moment |
| ☐ | We cannot meet the requested specifications |
| ☐ | We cannot offer the requested type of packing |
| ☐ | We can only offer FCA prices |
| ☐ | The information provided for bidding purposes is insufficient |
| ☐ | Your ITB is too complicated |
| ☐ | Insufficient time is allowed to prepare a bid |
| ☐ | We cannot meet the delivery requirements |
| ☐ | We cannot adhere to your terms and conditions e.g. payment terms, request for performance security, etc.. Please provide details below. |
| ☐ | Sustainability criteria/requirements are too stringent (if applicable) |
| ☐ | We do not export |
| ☐ | We do not sell to the UN |
| ☐ | Your volume is too small and does not meet our order quantity |
| ☐ | Our production capacity is currently full |
| ☐ | We are closed during the holiday season |
| ☐ | We had to give priority to other clients’ requests |
| ☐ | We do not sell directly but through distributors |
| ☐ | We have no after-sales service available |
| ☐ | The person handling the bids is away from the office |
| ☐ | Other (please provide reasons below): |
| Further information: Click or tap here to enter text. |
| ☐ | We would like to receive future ITBs for this type of goods |
| ☐ | We don’t want to receive ITBs for this type of goods |

Questions to the bidder concerning the reasons for NO BID should be addressed to Click or tap here to enter text. phone Click or tap here to enter number., email Click or tap here to enter text..

## FORM B: CHECKLIST

This form serves as a checklist for preparation of your bid. Please complete the returnable bidding forms in accordance with the instructions and return them as part of your bid submission. No alteration to the format of forms shall be permitted and no substitution shall be accepted.

Before submitting your bid, please ensure compliance with the instructions in Section 2: Instructions to Bidders and Section 3: Data Sheet.

#### Technical bid:

|  |  |
| --- | --- |
| **Have you duly completed all the returnable bidding forms?** |  |
| * Form C: Bid Submission
 | ☐ |
| * Form D: Bidder Information
 | ☐ |
| * Form E: Joint Venture/Consortium/Association Information
 | ☐ |
| * Form F: Eligibility and Qualification
 | ☐ |
| * Form G: Technical Bid/Bill of Quantities
 | ☐ |
| * From I: Bid Security *[scanned copy included in online submission and original submitted not later than 10 (ten) days after the submission deadline at the address indicated in Section 3 above]*
 |  ☐ |
| **Have you provided the required documents to establish compliance with the evaluation criteria in Section 4?** | ☐ |
| **Have you provided the required documents in support of Form D: Bidder Information?** | ☐ |

**Price Schedule:**

|  |  |
| --- | --- |
| * Form H: Price Schedule
 | ☐ |

## FORM C: BID SUBMISSION

|  |  |  |  |
| --- | --- | --- | --- |
| Name of bidder: | Click or tap here to enter text. | Date: | Click or tap to enter a date. |
| ITB reference: | **ITB23/02692** |

We, the undersigned, offer to supply the goods and related services required for Click or tap here to enter text.in accordance with your Invitation to Bid No. Click or tap here to enter text.. We hereby submit our bid, which includes this Technical Bid and Price Schedule.

The total price of our bid, excluding any discounts offered below as per the total amount indicated directly in our response in the system.

The discounts offered and the methodology of their application are:

* + - **Discounts:** If our bid is accepted, the following discounts shall apply Specify in detail each discount offered and the specific item of the Schedule of Requirement to which it applies, including if applicable discounts for accelerated payment.
		- **Methodology of application of the discounts:** The discounts shall be applied using the following method: Specify in detail the method that shall be used to apply the discounts

**Bidder Declaration:** on behalf of our firm, its affiliates, subsidiaries and employees, including any JV / Consortium / Association members or subcontractors or suppliers for any part of the contract.

|  |  |  |
| --- | --- | --- |
| **Yes** | **No** |  |
| ☐ | ☐ | **Requirements and Terms and Conditions:** I/We have read and fully understand the ITB, including the ITB Information and Data Sheet, Schedule of Requirements, the General Conditions of Contract and any Special Conditions of Contract. I/we confirm that the bidder agrees to be bound by them. |
| ☐ | ☐ | I/We confirm that the bidder has the necessary capacity, capability and necessary licenses to fully meet or exceed the requirements and will be available to deliver throughout the relevant contract period. |
| ☐ | ☐ | **Ethics**: In submitting this bid I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any competitor; has not directly or indirectly approached any representative of the buyer (other than the point of contact) to lobby or solicit information in relation to the ITB; has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the buyer. |
| ☐ | ☐ | I/We confirm to undertake not to engage in proscribed practices, or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct [:https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct](https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct) and acknowledge that itprovides the minimum standards expected of suppliers to the UN. |
| ☐ | ☐ | **Conflict of interest:** I/We warrant that the bidder has no actual, potential or perceived conflict of Interest in submitting this bid, or entering into a contract to deliver the requirements. Where a conflict of interest arises during the ITB process the bidder will report it immediately to the ProcuringOrganisation’s Point of Contact. |
| ☐ | ☐ | **Prohibitions, Sanctions:** l/We hereby declare that our firm, ultimate beneficial owners, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group. |
| ☐ | ☐ | I/We do not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with our firm in his/her capacity as UN staff member within the last three years of service with the UN (in accordancewith UN post-employment restrictions published in ST/SGB/2006/15); |
| ☐ | ☐ | **Bankruptcy**: l/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair theiroperations in the foreseeable future. |
| ☐ | ☐ | **Bid Validity Period:** I/We confirm that this bid, including the price, remains open for acceptance for thebid validity period. |
| ☐ | ☐ | I/We understand and recognize that you are not bound to accept any bid you receive and we certify that the goods offered in our bid are new and unused. |
| ☐ | ☐ | By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organisation/s to make this declaration on its/their behalf. |

Name: Title: Date: Signature: [*Stamp with official stamp of the bidder*]

## FORM D: BIDDER INFORMATION

|  |  |
| --- | --- |
| **ITB Reference** | **ITB23/02692** |
| **Legal name of bidder** | Click or tap here to enter text. |
| **Legal Address, City, Country** | Click or tap here to enter text. |
| **Website** | Click or tap here to enter text. |
| **Year of registration** | Click or tap here to enter text. |
| **Bidder’s Authorized Representative****information** | Name and Title: Click or tap here to enter text. Telephone numbers: Click or tap here to enter text.Email: Click or tap here to enter text. |
| **Legal structure** | Choose an item. |
| **Organisational type** | Choose an item. |
| **Current Licenses, if any, and permits (with dates, numbers and expiration dates)** | Click or tap here to enter text. |
| **No. of full-time employees** | Click or tap here to enter number. |
| **No. of staff involved in similar supply contracts** | Click or tap here to enter number. |
| **Are you a UNGM registered vendor?** | * Yes ☐ No If yes, insert UNGM Vendor Number
 |
| **Years of supplying to UN organisations** | Click or tap here to enter text. |
| **Are you a UNDP vendor?** | * Yes ☐ No If yes, insert Vendor Number
 |
| **Countries of operation** | Click or tap here to enter text. |
| **Subsidiaries in the region (please indicate names of subsidiaries and addresses, if relevant to the bid)** | Click or tap here to enter text. |
| **Commercial Representatives in the country: Name/Address/Phone (for international companies only)** | Click or tap here to enter text. |
| **Quality Assurance Certification (e.g. ISO 9000 or Equivalent)** *(If yes, provide a Copy of the valid Certificate):* | Click or tap here to enter text. |
| **Presence and characteristics of in-house quality control laboratory (if relevant to bid)** | Click or tap here to enter text. |
| **Does your Company have a corporate environmental policy or environmental management system such as ISO 14001 or ISO 14064 or equivalent?** | Tick all that apply and **provide supporting documentation.*** Corporate Environmental Policy
* ISO 14001
 |

|  |  |
| --- | --- |
|  | * ISO 14064
* Other, specify Click or tap here to enter text.
 |
| **Does your organization demonstrate significant commitment to sustainability, including the following aspects that have been identified in the UN Sustainable Procurement Framework?*** **Environmental: prevention of pollution, sustainable resources; climate change and mitigation and the protection of the environment, biodiversity.**
* **Social: human rights and labour issues, gender equality, sustainable consumption, and social health and wellbeing.**
* **Economic: whole life cycle costing, local communities and small or medium enterprises, and supply chain sustainability.**
 | Attach a formal statement that outlines your organisation’s commitment to sustainability, where possible providing evidence of tangible results that demonstrate progress such as:Tick all that are attached:* Formal statement
* Sustainability report
* UN Global Compact Communication on Progress
* Other, specify Click or tap here to enter text.
 |
| **Does your company belong to a diverse supplier group including micro, small or medium sized enterprise, women or youth owned business or other?***(If yes, please provide details and documentation]* | Click or tap here to enter text. |
| **Is your company a member of the UN Global Compact** | Choose an item.If yes, please provide a link to your Global Compact profile: Click or tap here to enter text. |
| **Bank Information** | Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text.SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text.Bank Account Number: Click or tap here to enter text. |
| **Contact person that** Click or tap here to enter text. **may contact for requests for clarifications during bid evaluation** | Name and Title: Click or tap here to enter text. Telephone numbers: Click or tap here to enter text.Email: Click or tap here to enter text. |
| **Please attach the following documents:** | * Bid Confirmation (as per Form A)
* Bid Submission (as per Form C)
* Bidder Information (as per Form D)
* Company Profile, which should not exceed fifteen (15) pages, including list of relevant institutions the Company has been cooperating with and printed brochures and product catalogues relevant to the goods/vehicles being procured that must be presented together with the application package
* Certificate of Incorporation/ Business Registration
* Certified details of the ownership of the Bidder company (including each member of a JV consortium), providing the percentage ownership, share or stockholding of each party with an interest exceeding 5% of the company ownership (or Annex 1 to Business Registration Certificate – for local companies)
* Official Letter of Appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country
* Certification or authorization to act as Agent on behalf of the Manufacturer, or Power of Attorney (if Supplier is not the manufacturer)
* Joint Venture Partner Information Form (as per Form E), if applicable
* Evidence of the capacities, capabilities and reputation of the JV partners (if any) should meet respective requirements listed in Section 4
* Eligibility and Qualification Form (as per Form F)
* The latest Audited Financial Statement (Income Statement and Balance Sheet) including: Auditor’s Reports (for international companies) or registered Financial Report at the Statistical Bureau (for local companies) for the past 3 (three) years for the Bidder (2020-2022)
* Details of Previous and ongoing similar contracts /Relevant Experience within the last five (5) years, indicating:
* Name of previous contracts
* Client & Reference Contact
* Details including e-mail
* Contract Value, Contract period
* Types of goods/vehicles & services provided
* Copies of signed contracts to prove that Offeror meets the similar experience requirement (stated under Section 4: Evaluation Criteria)
* At least 3 Clients’ statements confirming satisfactory performance by the Bidder, each JV partner/Subcontractor (if the case), on the three contracts of highest value carried out, during the past five (5) years, by each intended participant
* Technical Bid (as per Form G)
* Annex 3: Technical Responsiveness Table
* Certificates of quality and origin for the offered goods, materials and accessories (where applicable), if any
* Quality Certificate (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards and citations received by the Bidder, if any
* Statement of availability of the authorized service in Moldova (including Name, address and contact details)
* Warranty statement regarding general hybrid vehicle warranty (minimum 3 years/100,000km whichever occurs first) and on hybrid battery (minimum 5 years/150,000km whichever occurs first). Statement shall specify warranty of defects in materials and workmanship and operation and performance guarantee, backed by the manufacturer’s guarantee on the main components, that meets or exceeds the required warranty period as per Section 5: Schedule of Requirements; Detailed description of warranty conditions
* Delivery schedule, including delivery time and production time
* Car maintenance works schedule for the first 3 years
* Duly filled-in Price Schedule (as per Form H)
* Environmental Compliance Certificates, Accreditations, Markings/Labels, and other evidences of the Bidder’s practices which contributes to the ecological sustainability and reduction of adverse environmental impact (e.g., use of non- toxic substances, recycled raw materials, energy-efficient equipment, reduced carbon emission, etc.), either in its business practices or in the goods it manufactures
* Export Licenses, if applicable
* **Bid Security (as per Form I) – submitted in original not later than 10 days after the submission deadline from tender deadline at the address indicated in Section 3 above**
 |

## FORM E: JOINT VENTURE/CONSORTIUM/ASSOCIATION INFORMATION

|  |  |  |  |
| --- | --- | --- | --- |
| Name of bidder: | Click or tap here to enter text. | Date: | Click or tap to enter a date. |
| ITB reference: | **ITB23/02692** |

To be completed and returned with your bid if the bid is submitted as a Joint Venture/Consortium/Association.

|  |  |  |
| --- | --- | --- |
| **No** | **Name of Partner and contact information** *(address, telephone numbers, fax numbers, e-mail address)* | **Proposed proportion of responsibilities (in %) and type of goods, works and/or services to be performed** |
| 1 | Click or tap here to enter text. | Click or tap here to enter text. |
| 2 | Click or tap here to enter text. | Click or tap here to enter text. |
| 3 | Click or tap here to enter text. | Click or tap here to enter text. |

|  |  |
| --- | --- |
| **Name of leading partner**(with authority to bind the JV, Consortium, Association during the ITB process and, in the event a Contract is awarded, during contract execution) | Click or tap here to enter text. |

We have attached a copy of the below referenced document signed by every partner, which details the likely legal structure of and the confirmation of joint and severable liability of the members of the said joint venture:

* Letter of intent to form a joint venture ***OR*** ☐ JV/Consortium/Association agreement

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to Click or tap here to enter text for the fulfilment of the provisions of the Contract.

|  |  |
| --- | --- |
| Name of partner: | Name of partner: |
| Signature:  | Signature:  |
| Date:  | Date:  |
| Name of partner: | Name of partner: |
| Signature:  | Signature:  |
| Date:  | Date:  |

## FORM F: ELIGIBILITY AND QUALIFICATION FORM

|  |  |  |  |
| --- | --- | --- | --- |
| Name of bidder: | Click or tap here to enter text. | Date: | Click or tap to enter a date. |
| ITB reference: | **ITB23/02692** |

***If JV/Consortium/Association, to be completed by each partner.***

#### History of Non- Performing Contracts

|  |
| --- |
| * No non-performing contracts during the last 3 years
 |
| * Contract(s) not performed in the last 5 years
 |
| **Year** | **Non- performed portion of contract** | **Contract Identification** | **Total Contract Amount**(current value in US$) |
|  |  | Name of Client:Address of Client:Reason(s) for non-performance: |  |

**Litigation History** (including pending litigation)

|  |
| --- |
| * No litigation history for the last 3 years
 |
| * Litigation History as indicated below
 |
| **Year of dispute** | **Amount in dispute**(state currency) | **Contract Identification** | **Total Contract Amount** (state currency) |
|  |  | Name of Client:Address of Client:Matter in dispute:Party who initiated the dispute: Status of dispute:Party awarded if resolved: |  |

#### Previous Relevant Experience

Please list only previous similar assignments successfully completed in the last 5 years.

List only those assignments for which the bidder was legally contracted or sub-contracted by the Client as a company or was one of the Consortium/JV partners. Assignments completed by the bidder’s individual experts working privately or through other firms cannot be claimed as the relevant experience of the bidder, or that of the bidder’s partners or sub-consultants, but can be claimed by the Experts themselves in their CVs. The bidder should be prepared to substantiate the claimed experience by presenting copies of relevant documents and references if so requested.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project name & Country of****Assignment** | **Client &****Reference Contact Details** | **Contract Value** *(state currency)* | **Period of activity and status***(month/ year)* | **Types of activities undertaken and role (Contractor, sub-contractor or consortium member)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

*Bidders may also attach their own Project Data Sheets with more details for assignments above.*

* Attached are the Statements of Satisfactory Performance from the Top 3 (three) Clients or more.

#### Financial Standing

|  |  |  |  |
| --- | --- | --- | --- |
| **Annual Turnover for the last 3 years** | 2020 | USD | Amount |
| 2021 | USD | Amount |
| 2022 | USD | Amount |
| **Latest Credit Rating (if any), indicate the source and date.** |  |

|  |  |
| --- | --- |
| **Financial information**(state currency) | **Historic information for the last 3 years** |
|  | 2019 | 2020 | 2021 |
|  | *Information from Balance Sheet* |
| Total Assets (TA) |  |  |  |
| Total Liabilities (TL) |  |  |  |
| Current Assets (CA) |  |  |  |
| Current Liabilities (CL) |  |  |  |
|  | *Information from Income Statement* |
| Total / Gross Revenue (TR) |  |  |  |
| Profits Before Taxes (PBT) |  |  |  |
| Net Profit |  |  |  |
| Current Ratio (current assets/current liabilities) |  |  |  |

* Attached are copies of the audited financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following condition:
1. Must reflect the financial situation of the bidder or party to a JV, and not sister or parent companies;
2. Historic financial statements must be audited by a certified public accountant;
3. Historic financial statements must correspond to accounting periods already completed and audited. No statements for partial periods shall be accepted.

## FORM G: TECHNICAL BID

|  |  |  |  |
| --- | --- | --- | --- |
| Name of bidder: | Click or tap here to enter text. | Date: | Click or tap to enter a date. |
| ITB reference: | **ITB23/02692** |

The Bidder’s Bid should be organized to follow this format of the Technical Bid. Where the bidder is presented with a requirement or asked to use a specific approach, the bidder must not only state its acceptance, but also describe how it intends to comply with the requirements. Where a descriptive response is requested, failure to provide the same will be viewed as non-responsive.

#### SECTION 1: Bidder’s qualification, capacity and expertise

* 1. General organizational capability which is likely to affect implementation: management structure, financial stability and project financing capacity, project management controls, extent to which any work would be subcontracted (if so, provide details).
	2. Relevance of specialized knowledge and experience on similar engagements done in the region/country.
	3. Quality assurance procedures and risk mitigation measures.
	4. Organization’s commitment to sustainability.

#### SECTION 2: Scope of Supply, Technical Specifications, and Related Services

This section should demonstrate the Bidder’s responsiveness to the specification by identifying the specific components proposed, addressing the requirements, as specified, point by point; providing a detailed description of the essential performance characteristics proposed; and demonstrating how the proposed bid meets or exceeds the requirements/specifications. All important aspects should be addressed in sufficient detail.

* 1. A detailed description of how the Bidder will deliver the required goods and services, keeping in mind the appropriateness to local conditions and project environment. Details how the different service elements shall be organized, controlled and delivered.
	2. Explain whether any work would be subcontracted, to whom, how much percentage of the requirements, the rationale for such, and the roles of the proposed sub-contractors and how everyone will function as a team.
	3. The bid shall also include details of the Bidder’s internal technical and quality assurance review mechanisms.
	4. Implementation plan including a Gantt Chart or Project Schedule indicating the detailed sequence of activities that will be undertaken and their corresponding timing.
	5. Demonstrate how you plan to integrate sustainability measures in the execution of the contract.

|  |  |
| --- | --- |
| **Goods, works and/or services to be Supplied and****Technical Specifications** | **Bidder’s response** |
| **Compliance with technical specifications** | **Delivery Date***(confirm that you comply or indicate your delivery date)* | **Quality Certificate/Expo rt Licenses, etc.** *(indicate all that apply and attach)* | **Comments** |
| **Yes, we comply** | **No, we cannot comply***(indicate discrepancies)* |
| **Full hybrid 4x4 AWD vehicles (16 units)** |  |  |  |  |  |
| **Additional requirements for 14 units:** |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *1.Application of Color-graphic schemes, identification markings and information inscriptions on special vehicles, with the use of reflective material applied according to Police regulations - according to ANNEX 1**Installation included.* |  |  |  |  |  |
| 2. *LED lights bar with sound and light signaling system, according to ANNEX 2:**Warranty - min. 24 months**Service Center in Chisinau**Certificate of conformity to standards**Installation included.* |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Other Related services and requirements***(based on the information provided in Section 5)* | **Compliance with requirements** | **Details or comments****on the related requirements** |
| **Yes, we comply** | **No, we cannot comply***(indicate discrepancies)* |
| Delivery Terms (DDP): 180 calendar days  |  |  |  |
| Warranty Period: * Vehicle (min. 3 years / min. 100,000 km whichever occurs first)
* Battery (min. 5 years / min. 150,000 km whichever occurs first)
 |  |  |  |
| Local Service Support |  |  |  |
| Technical Support Requirements |  |  |  |
| After-sale servicesRequirements |  |  |  |
| Payment Terms |  |  |  |
| All documentations, including catalogues, instructions and operating manuals, shall be in thislanguage EN & RO/RU |  |  |  |

Additionally, the Bidder shall fill in the detailed Technical Responsiveness Table (Annex 3 attached to the Negotiation), as per the Annex 1.

***IMPORTANT: Bidders shall provide all the applicable data of the equipment offered in the excel attachment Annex 3. Failing to do so will result in the bid being rejected. Corresponding attachment Annex 3 shall form part of the bidder’s offer.***

## FORM H: PRICE SCHEDULE

|  |  |  |  |
| --- | --- | --- | --- |
| Name of bidder: | Click or tap here to enter text. | Date: | Click or tap to enter a date. |
| ITB reference: | **ITB23/02692** |

Bidders shall fill in these Price Schedule Forms in accordance with the instructions indicated. The Price Schedule must include a detailed cost breakdown of all goods and related services to be provided. Separate figures must be provided for each functional grouping or category, if any.

**Currency of Bid: MDL for local bidders (Republic of Moldova)** and **USD (US Dollars) for international bidders**

**TABLE 1: Offer to Supply Equipment Compliant with Technical Specifications and Requirements**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **item**  | **Quantity** | **Price per unit** ***[please insert currency]*****VAT 0%** | **Total*****[please insert currency]*****VAT 0%** |
| 1. | **Supply and delivery of Full Hybrid 4x4 (AWD) vehicles** | 16 |  |  |
| 2. | **Supply and installation of additional elements/ equipment for 14 hybrid vehicles for Police**2.1. Application of Color-graphic schemes, identification markings and information inscriptions on special vehicles, with the use of reflective material  | 14 |  |  |
| 2.2. LED lights bar with sound and light signaling system | 14 |  |  |
|  | **Other Costs:** |  |  |  |
|  | Add : Cost of Transportation |  |  |  |
|  | Add : Cost of Insurance |  |  |  |
|  | Add : Other Charges (pls. specify) |  |  |  |
| **Total Price *[please insert currency]*** |  |

*\*In case the transportation and/or other costs are included in the value of goods and cannot be reflected as a separate line of expenses, please specify 0 value in the respective line in the table above, while the price of 0.01 USD is to be indicated in the section “Lines” of Quantum tender system. In such a situation, the exact Contract price will be corrected during the contract negotiation with the winner.*

I, the undersigned, certify that I am duly authorized by Click or tap here to enter text. to sign this bid and bind Click or tap here to enter text. should Click or tap here to enter text. accept this bid:

Name :

Title :

Date :

Signature :

## FORM I: BID SECURITY

Bid Security must be issued using the official letterhead of the Issuing Bank.

Except for indicated fields, no changes may be made on this template.

Beneficiary: Insert contact information for procuring organisation as provided in Section 3: Data Sheet.

ITB Reference: Click or tap here to enter text.

WHEREAS Click or tap here to enter text. (hereinafter called “the bidder”) has submitted a bid to Click or tap here to enter text. dated Click or tap to enter a date. to execute goods and/or services Click or tap here to enter text. (hereinafter called “the bid”):

AND WHEREAS it has been stipulated by you that the bidder shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security if the bidder:

1. Fails to sign the Contract after Click or tap here to enter text. has awarded it;
2. Withdraws its bid after the date of the opening of the bids;
3. Fails to comply with Click or tap here to enter text.’s variation of requirement, as per ITB instructions; or
4. Fails to furnish Performance Security, insurances, or other documents that Click or tap here to enter text. may require as a condition to rendering the contract effective.

AND WHEREAS we have agreed to give the bidder such Bank Guarantee:

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the bidder, up to a total of [*amount of guarantee*] [*in words and numbers*], such sum being payable in the types and proportions of currencies in which the bid price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of *[amount of guarantee as aforesaid*] without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

This guarantee shall be valid up to 30 days after the final date of validity of bids.

**SIGNATURE AND SEAL OF THE GUARANTOR BANK**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Bank \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*[Stamp with official stamp of the Bank]*