



ITB24/02798: EU4MD/ Development of Supervisory Control and Data Acquisition (SCADA) System for Ungheni Municipality

SECTION 1: LETTER OF INVITATION

United Nations Development Programme, hereinafter referred to as UNDP, "**EU4Moldova Focal Regions Programme**" hereby invites prospective bidders to submit a bid for **Procurement, installation and implementation of the monitoring, control/command and data acquisition system (SCADA – Supervisory Control and Data Acquisition) for Ungheni Municipality** in accordance with the General Conditions of Contract and the Schedule of Requirements as set out in this Invitation to Bid (ITB).

To enable you to submit a bid, please read the following attached documents carefully.

Section 1: This Letter of Invitation
Section 2: Instructions to Bidders
Section 3: Data Sheet
Section 4: Evaluation Criteria
Section 5: Schedule of Requirements
Section 6: Conditions of Contract and Contract Forms
Section 7: Bidding Forms

- Form A: Bid Confirmation
- Form B: Checklist
- Form C: Bid Submission
- Form D: Bidder Information
- Form E: Joint Venture/Consortium/Association Information
- Form F: Eligibility and Qualification
- Form G: Technical Bid
- Form H: Price Schedule
- Annex 2: Technical Responsiveness Table

Annex 1: Technical Specifications

When preparing your bid, please be guided by the ITB Instructions and Data Sheet. Please note that bids must be submitted directly in the system responding to the questions and uploading required documents by the deadline for submission of bids (date and time), indicated in the online system. System will not accept submission of any bid after that date and time. It is your responsibility to ensure that your bid is submitted before the deadline. Bids received after the



submission deadline outside the online portal, for whatever reason, will not be considered for evaluation.

Bids must be submitted directly in Quantum NextGenERP supplier portal following this link: <http://supplier.quantum.partneragencies.org> using the profile you may have in the portal (please log in using your username and password).

Follow the instructions in the user guide to search for the tender using search filters, namely **Negotiation ID: UNDP-MDA-00392** and subscribe to the tender in order to get notifications in case of amendments of the tender document and requirements.

In case you have never registered before, follow this link to register a profile: <https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127714247>

Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Field visit information

Time and time zone: 11:00 AM (Moldova time / GMT+2)

Date: 20 February 2024

Location: Ungheni municipality

Address: Municipal Enterprise "Apa-Canal" Ungheni, 2 Nationala Street

Should you require further clarifications on the application through the Quantum online portal, kindly contact the Procurement Unit at sc.md@undp.org. Please pay attention that the bid shall be submitted online through the Quantum system and any bid sent to the above email shall be disqualified.

Should you require further clarifications on the Invitation to Bid, Schedule of Requirements or other requirements, kindly communicate using the messaging functionality in the portal.

Deadline for Submission of Offers (Date and Time), which is visible in the online procurement system will be final. System will not accept submission of any bid after that date and time. It is the responsibility of the bidder to make sure that the bid is submitted prior to this deadline for submission.



Bidders are advised to upload bid documents and to submit their offer a day prior or well before the date and time indicated under the deadline for submission of Offers. Do not wait until last minute. If Bidder faces any issue during submitting offers at the last minutes prior to the deadline for submission, UNDP may not be able to assist on such a short notice and will not be held liable in such instance. UNDP will not accept any offer that is not submitted directly through the System.

Thank you and we look forward to receiving your bid.

UNDP Moldova





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1 Overview

1.1 General Information

Title	ITB24/02798: EU4MD/ Development of Supervisory Control and Data Acquisition Syst
Contact Point	Procurement Unit
Outcome	
E-Mail	sc.md@undp.org
Reference Number	ITB24/02798
Beneficiary Country	MDA
Introduction	

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Thank you and we look forward to receiving your bid.

UNDP Moldova

1.2 Tender Timeline

Preview Date	
Open Date	07/02/24 10:35 AM
Close Date	06/03/24 14:30 PM



Time Zone Coordinated Universal Time

1.3 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule
<input checked="" type="checkbox"/>	Suppliers are allowed to revise their submitted response

1.4 Terms

Negotiation Currency USD



2 Requirements

**Response is required*

Please carefully review the requirements and questions in this section. Provide answers where required (marked with *asterisk symbol) and upload supporting documents when requested so (marked with *asterisk symbol). Please note that there are several Sections to be filled in, under the "Requirements" step on the right side the page:

2.1 Section 1. General Provisions

1. General Instructions to Bidders

This solicitation process is governed by the General Instructions to Suppliers attached herewith and Bid Data Sheet and other information listed herewith. By submitting a bid response to this tender supplier confirms to have read, understood, and accepted such provisions.

2. Bid Data Sheet

Bid Data sheet contains information and instructions specific to this Tender. By submitting a bid you confirm to have read, understood, and accepted the provisions herewith attached.

2.2 Section 2. Evaluation Criteria - Preliminary Examination

*1. General Conditions of Contract

Do you accept the General Conditions of Contract (GTCs) as specified herewith.

*2. Proposal Validity

Do you accept that your bid is valid as required in General Instructions and Bid Data Sheet?

3. Form A: Bid Confirmation



Please acknowledge interest to participate in this Tender by creating a draft bid response in the system. This will allow you to receive notifications from the system in case of amendments.

If you do not submit a bid, UNDP would appreciate your feedback on the reasons. You can provide your feedback by completed the form A herewith attached and sending it via email to contact details specified for this tender in Bid Data Sheet.

4. Form B: Checklist

Please complete the returnable bidding forms in accordance with instructions and attach them as part of your bid response in the system. No alteration to the format of the forms shall be permitted and no substitution shall be accepted.

***5. Form C: Bid Submission**

Please attach Bid Submission form as per template provided and duly signed by a legal representative of your company.

***6. Form D: Bidder Information**

Please attach form D with information on the bidder using template herewith attached.

***7. Form E: Joint Venture/Consortium/Association Information**

Please provide information on Joint Venture/Consortium/Association Information using the template and instructions attached.

Choose the applicable answer from options below.

Evidence of the capacities, capabilities and reputation of the JV partners/Subcontractors (if any) should meet respective requirements listed in Section 4.

***8. Form F: Eligibility and Qualifications Form**

Please provide the information required to establish eligibility and qualifications as per form F herewith attached.

Attach also supporting documentation as applicable.

***9. Form G: Technical Bid**

Please provide your technical offer using the template herewith attached.

Please provide also additional supporting documents such as technical specifications, brochures, etc.

***10. Form H: Price Schedule**

Please provide duly filled-in and signed Consolidated Price Schedule (as per Form H).

At the same time, prices must be submitted directly in the system line items section, and detailed tables attached when requested.

Please make sure that the figures are consistent.

***11. Annex 2: Technical Responsiveness Table**

Please provide duly filled in Annex 2: Technical Responsiveness Table.

***12. Company profile**

Please provide a Company Profile, which should not exceed fifteen (15) pages, including printed brochures and product catalogues relevant to the goods being procured that must be presented together with the application package. Catalogues highlighting information related to the proposed products

***13. Legal documents**



Please provide legal documents including:

- Certificate of Incorporation/ Business Registration
- Certified details of the ownership of the Bidder company (including each member of a JV consortium), providing the percentage ownership, share or stockholding of each party with an interest exceeding 5% of the company ownership (or Annex 1 to Business Registration Certificate – for local companies)
- Official Letter of Appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country

***14. Manufacturer's Authorization Form**

Certification or authorization to act as Agent on behalf of the Manufacturer, or Power of Attorney (if Supplier is not the manufacturer). Manufacturer Authorization Form (MAF)

***15. Financial Statement**

Please provide the Audited Financial Statement (Income Statement and Balance Sheet) including Auditor's Reports (for international companies) or registered Financial Report at the Statistical Bureau (for local companies) for the past 3 (three) years (2020, 2021, 2022).

***16. Details of Previous Relevant Experience**

Please provide details of Previous Relevant Experience within the last three (3) years, indicating the Beneficiary name and contact details, scope of contract, contract amount and period of contract execution.

Please indicate if details provided by selecting the acceptable value, as per requirement. Detailed information about relevant experience must be included in Form F: Eligibility and Qualification.

***17. Proof of successful completion of contracts**

Please provide copies of signed contracts to prove that Offeror meets the similar experience requirement (as required in Section 4).

***18. Statement of Satisfactory Performance**

Please provide at least 2 Clients' statements confirming satisfactory performance by the Bidder, each JV partner/Subcontractor (if the case), on the three contracts of highest value carried out, during the past three (3) years, by each intended participant

***19. Statement confirming the issuance of warranty certificates**

Statement confirming the issuance of warranty certificates for at least twenty-four (24) months from the date of commissioning (and 36 months for Operating System of the item 1.2)

***20. Statement confirming the issuance of the Certificate(s) of Origin**

Please provide the Statement confirming the issuance of the Certificate(s) of Origin for the proposed equipment

***21. Quality Certificates (e.g., ISO, etc.)**

Please provide quality certificate (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards and citations received by the Bidder, if any.

***22. Name and address of authorized service center**

Please provide the Name and address of the authorized Service Center in the Republic of Moldova for warranty/ guarantee repair, maintenance services, including contract/ agreement

***23. Detailed delivery schedule for the proposed goods as per Section 5: Schedule of Requirements**



Please provide detailed delivery schedule (table, GANTT chart) for the delivery, installation, commissioning, and training Section 5: Schedule of Requirements

***24. Export/Import Licenses**

Please provide export/import Licenses, if applicable.

***25. Environmental Compliance Certificates, Accreditations, Markings/Labels, and other evidences of the Bidder's practices**

Please provide Environmental Compliance Certificates, Accreditations, Markings/Labels, and other evidences of the Bidder's practices which contributes to the ecological sustainability and reduction of adverse environmental impact (e.g., use of non-toxic substances, recycled raw materials, energy-efficient equipment, reduced carbon emission, etc.), either in its business practices or in the goods it manufactures.

2.3 Section 3. Evaluation Criteria - Minimum Eligibility

1. Evaluation Criteria - Minimum Eligibility

Eligibility will be evaluated on a Pass/Fail basis. If the bid is submitted as a Joint Venture, Consortium or Association, each member should meet the minimum criteria, unless otherwise specified.

Eligibility Criteria are presented below:

Eligibility Criteria

Eligibility Criteria	Documents to establish compliance
Bidder is a legally registered entity	Form D: Bidder Information
Bidder belongs to a diverse supplier group including micro, small or medium sized enterprise, women or youth owned business or other.	Form D: Bidder Information
Vendor is not suspended, nor otherwise identified as ineligible by any UN Organization, the World Bank Group or any other International Organisation in accordance with Section 2 Article 4.	Form C: Bid Submission
No conflicts of interest in accordance with Section 2 Article 4.	Form C: Bid Submission
The bidder has not declared bankruptcy, in not	Form C: Bid Submission



<p>involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future.</p>	
<p>Certificates and Licences:</p> <p>§ Duly authorized to act as Agent on behalf of the Manufacturer, or Power of Attorney, if bidder is not a manufacturer. Manufacturer Authorization Form (MAF).</p> <ul style="list-style-type: none"> • Official appointment as local representative, if bidder is submitting a bid on behalf of an entity located outside the country. • Patent Registration Certificates, if any of technologies submitted in the bid is patented by the bidder. • Export/Import Licenses, if applicable. 	<p>Form D: Bidder Information</p>

2.4 Section 4. Evaluation Criteria - Qualifications

1. Evaluation Criteria - Qualifications

Qualification will be evaluated on a Pass/Fail basis.
 If the Bid is submitted as a Joint Venture/Consortium/Association, each member should meet minimum criteria, unless otherwise specified in the criterion.

Qualification Criteria	Documents to establish compliance
<p>History of non-performing contracts[1]: Non-performance of a contract did not occur as a result of contractor default within the last 3 years.</p>	<p>Form F: Eligibility and Qualification</p>



<p>Litigation History: No consistent history of court/arbitral award decisions against the bidder for the last 3 years.</p>	<p>Form F: Eligibility and Qualification</p>
<p>Previous Experience</p>	
<p>Minimum three (3) years of relevant experience in provision of similar equipment and services. <i>(For JV/Consortium/Association, Lead company should meet requirement).</i></p>	<p>Form F: Eligibility and Qualification</p>
<p>Minimum two (2) similar (in terms of type and volume of goods and works) contracts undertaken in the past three (3) years. <i>(For JV/Consortium/Association, Lead company should meet requirement).</i></p>	<p>Form F: Eligibility and Qualification</p>
<p>Financial Standing</p>	
<p>Liquidity: the ratio Average current assets / Current liabilities over the last 3 years must be equal or greater than 1. <i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i></p>	<p>Copy of audited financial statements for the last three years. Form F: Eligibility and Qualification</p>
<p>Turnover: Bidders should have average cumulative turnover of minimum 400,000 USD (per year) for the last three (3) years. <i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i></p>	<p>Copy of audited financial statements for the last three years. Form F: Eligibility and Qualification</p>
<p>Warranty</p>	
<p>Warranty for a minimum period of 24 months.</p>	<p>Statement confirming the issuance of warranty certificates for at least twenty-four (24) months from the date of commissioning (and 36 months for Operating</p>



	System of the item 1.2)
Local Service Support	
Authorized Service Center in the Republic of Moldova for warranty/ guarantee repair, maintenance services.	Agreement/ Contract with the Authorized Service Center in the Republic of Moldova

[1]Non-performance, as decided by UNDP, shall include all contracts where (a) non-performance was not challenged by the contractor, including through referral to the dispute resolution mechanism under the respective contract, and (b) contracts that were so challenged but fully settled against the contractor. Non-performance shall not include contracts where Employers decision was overruled by the dispute resolution mechanism. Non-performance must be based on all information on fully settled disputes or litigation, i.e. dispute or litigation that has been resolved in accordance with the dispute resolution mechanism under the respective contract and where all appeal instances available to the Bidder have been exhausted.

2.5 Section 5. Technical Evaluation Criteria

***1. Technical Bid and Specifications**

Goods offered in the bid are substantially compliant and do not contain any material deviation(s) from the minimum required as included in Section 5: Schedule of Requirements.

Criteria	Documents to establish compliance
Technical Specifications of the goods offered in the bid are substantially compliant and do not contain any material deviation(s) from the minimum required as included in Section 5: Schedule of Requirements and Annex 1: Technical Specifications (detailed description) .	Form G: Technical Bid
The bid is substantially compliant with the minimum Delivery Requirements included in Section 5: Schedule of Requirements Annex 1: Technical Specifications (detailed	Form G: Technical Bid Form H: Price Schedule



<p>description) and does not contain any material deviation(s).</p>	
<p>The bid is substantially compliant with Warranty Requirements included in Section 5: Schedule of Requirements Annex 1: Technical Specifications (detailed description) and does not contain any material deviation(s).</p>	<p>Form G: Technical Bid</p>
<p>The bid is substantially compliant with Local Service, Technical Support and After-Sales Requirements included in Section 5: Schedule of Requirements and does not contain any material deviation(s).</p>	<p>Form G: Technical Bid</p>

Response attachments are optional.



3 Lines

Instructions

3.1 Line Information

Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
1-Development of Supervisory Control and Data Acquisition (SCADA) System for Ungheni Municipality	81101700						