



RfP24/02882: Human Security Project/ Company to provide restoration of the Biomass Boilers Remote Monitoring Solution

United Nations Development Programme, hereinafter referred to as UNDP, through **Multidimensional response to emerging human security challenges Project**, hereby invites prospective proposers to submit a proposal for the **restoration of the Biomass Boilers Remote Monitoring Solution** in accordance with the General Conditions of Contract and the Terms of Reference as set out in this Request for Proposal (RFP).

To enable you to submit a proposal, please read the following attached documents carefully.

Section 1: This Letter of Invitation

Section 2: Instruction to Proposers

Section 3: Data Sheet

Section 4: Evaluation Criteria

Section 5: Terms of Reference

Section 6: Conditions of Contract and Contract Forms

Section 7: Proposal Forms

- Form A: Proposal confirmation
- Form B: Checklist
- Form C: Technical Proposal Submission
- Form D: Proposer Information
- Form E: Joint Venture/Consortium/Association Information
- Form F: Eligibility and Qualification
- Form G: Format for Technical Proposal
- Form H: Format for CV of Proposed Key Personnel
- Form I: Statement of Exclusivity and Availability
- Form J: Financial Proposal Submission
- Form K: Format for Financial Proposal

If you are interested in submitting a proposal in response to this RFP, please prepare your proposal in accordance with the requirements and procedure as set out in this RFP and submit it by the deadline for submission of proposals set out in Section 3: Data Sheet.

Should you be interested to submit a proposal, please log in to the Quantum NextGenERP supplier portal and subscribe to this tender following the instructions in the system user guide. Please search for the tender using search filters, namely **Negotiation ID: UNDP-MDA-00480**. Once subscribed to the tender, you will be able to receive notifications in case of amendments of the tender document and requirements.

Please indicate whether you intend to submit a bid by creating a draft response without submitting directly in the Quantum NextGenERP supplier portal.

Offers must be submitted directly in the Quantum NextGenERP supplier portal following this link: <http://supplier.quantum.partneragencies.org/> using the profile you may have in the portal (please log in using your username and password). In case you have never registered before, follow the [Supplier Portal Registration Link](#).



Please note that the access link to the Supplier registered profile is sent from Oracle within up to 3 days. In case you have not received the access link after 3 days since registration, you should address for support to UNDP at the email address: sc.md@undp.org. In case you encounter errors with registration (e.g. system states Supplier already is registered), you should address for support to UNDP at the email address: sc.md@undp.org.

Computer firewall could block *oracle* or *undp.org* extension and Suppliers might not receive the Oracle notifications. Please turn down any firewalls on your computers to ensure receipt of email notification.

Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Should you require further clarifications on the application through the Quantum online portal, kindly contact the Procurement Unit at sc.md@undp.org. Please pay attention that the proposal shall be submitted online through the Quantum system and any proposal sent to the above email shall be disqualified.

Should you require further clarifications on the Request for Proposal, Terms of Reference or other requirements, kindly communicate using the messaging functionality in the portal.

Deadline for Submission of Offers (Date and Time), which is visible in the online procurement system will be final. System will not accept submission of any proposal after that date and time. It is the responsibility of the bidder to make sure that the proposal is submitted prior to this deadline for submission.

Bidders are advised to upload proposal documents and to submit their offer a day prior or well before the date and time indicated under the deadline for submission of Offers. Do not wait until last minute. If Bidder faces any issue during submitting offers at the last minutes prior to the deadline for submission, UNDP may not be able to assist on such a short notice and will not be held liable in such instance. UNDP will not accept any offer that is not submitted directly through the System.

We look forward to receiving your proposal.

UNDP Moldova





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1 Overview

1.1 General Information

Title	RfP24/02833: Human Security/Restoration of the Biomass Boilers Monitoring System
Contact Point	Procurement Unit
Outcome	
Two Stage Evaluation	Yes
E-Mail	sc.md@undp.org
Reference Number	RfP24/02882
Beneficiary Country	MDA
Introduction	

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- Section 1: This Letter of Invitation**
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We look forward to receiving your proposal.

UNDP Moldova

This is a two stage negotiation and all responses will be evaluated in two stages.

1.2 Tender Timeline

Preview Date
Open Date 09/06/24 18:56 PM
Close Date 01/07/24 13:30 PM
Time Zone Coordinated Universal Time

1.3 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule
--	-------------

1.4 Terms

Negotiation Currency USD
Eligible Response Currencies



Check the one currency in which you will enter your response.

	Response Currency	Description	Price Precision
<input type="checkbox"/>	USD	US Dollar	2
<input type="checkbox"/>	MDL	Moldovan Leu	2

2 Requirements

**Response is required*

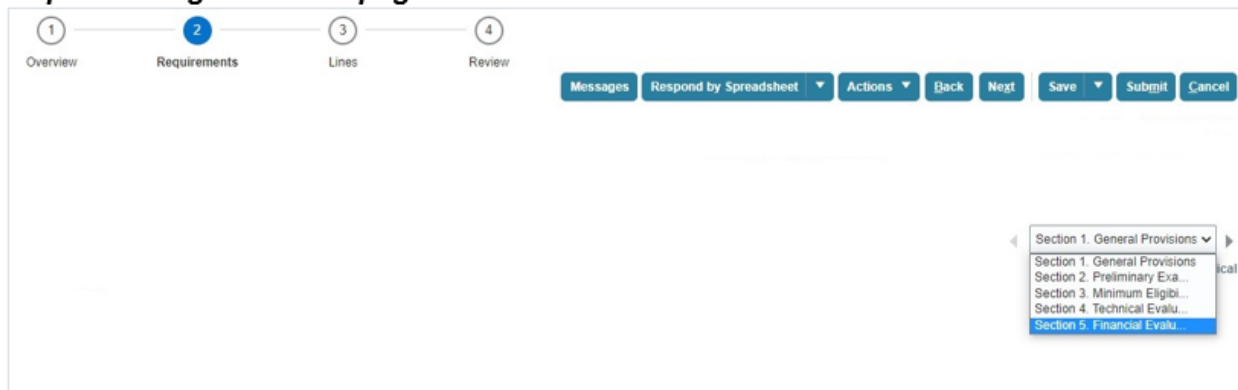
Dear supplier,

Please carefully review the requirements and questions in this section.

Provide answers where required (marked with *asterisk symbol) and upload supporting documents when requested so (marked with *asterisk symbol).

Kindly note that your Financial Proposal (Forms K-J) should ONLY be uploaded under Section 6 (the "Financial Evaluation" section below/ Commercial), and price should also be included in the Price Schedule on the platform under "Lines".

Please note that there are several Sections to be filled in, under the "Requirements" (2) step on the right side the page:



2.1 Section 1. General Provisions

***1. General Instructions to Proposers**

This tender is governed by the provisions in Section 2. Instructions to Proposers herewith attached. By participating and submitting an offer you confirm to have understood and accepted such provisions.

Target: Confirm acceptance of instructions and provisions of this tender

***2. Bid Data Sheet**

Section 3. Bid Data Sheet contains information and instructions specific to this Tender. Please confirm to have read, understood, and accepted such provisions, herewith attached.

Target: Have read and understood provisions in BDS

3. Criteria for Evaluation and Contract Award

Combined Scoring Method, using the 70%-30% distribution for technical and financial proposals respectively. The minimum technical score required to pass is 70%.

Technical Proposal (70%)

- Bidder's Qualification, Capacity and Experience



- Methodology, Approach and Implementation Plan
- Management Structure and Key Personnel

Financial Proposal (30%)

To be computed as a ratio of the Proposal's offer to the lowest price among the proposals received by UNDP.

Full acceptance of the UNDP Contract General Terms and Conditions (GTC). This is a mandatory criterion and cannot be deleted regardless of the nature of services required. Non-acceptance of the GTC may be grounds for the rejection of the Proposal.

2.2 Section 2. Evaluation Criteria - Preliminary Examination

***1. General Conditions of Contract**

Do you accept the General Conditions of Contract as specified in Section 6: Conditions of Contract and Contract Forms?

Target: Accept General Conditions of Contract.

***2. Proposal Validity**

Do you accept that your proposal is valid for 90 days as required in Section 2. General Instructions and Section 3. Bid Data Sheet sections?

Target: Accept Proposal Validity Conditions.

***3. Proposal Forms**

Please provide Technical Proposal Forms (A-I) as per forms provided, duly signed by a legal representative of your company. **Do not provide the Financial Proposal Forms (J-K) at this stage. The Financial Proposal Forms (J-K) shall be submitted only in the "Commercial section" below. Non-compliance with this instruction may result in rejection of the proposal received.**

Target: Proposal Forms Submitted

***4. Company profile**

Please provide a Company Profile with the detailed description of the enterprise (experience, human resources, managerial and technical capacities in the field, etc.)

Target: Company profile provided

***5. Legal documents**

Please provide legal documents including company registration certificate, legal representation, etc.

Target: Legal documents provided

6. Official Letter of Appointment or Power of Attorney

Please provide an Official Letter of Appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country or the Power of Attorney.

Response attachments are optional.

7. List of Shareholders and Other Entities Financially Interested in the Firm

Please provide the List of Shareholders and Other Entities Financially Interested in the Firm owning 5% or more of the stocks and other interests, or its equivalent if Bidder is not a corporation including the Certificate from State Register

Response attachments are optional.



8. Tax Registration/Payment Certificate

Please provide the Tax Registration/Payment Certificate issued by the Internal Revenue Authority evidencing that the Bidder is updated with its tax payment obligations, or Certificate of Tax exemption, if any such privilege is enjoyed by the Bidder

***9. Statement of Satisfactory Performance**

Please provide at least 3 Clients' statements confirming satisfactory performance by the Proposer, each JV partner/Subcontractor (if the case), on the contracts of highest value carried out, during the past 3 (three) years, by each intended participant

Target: Statement of Satisfactory Performance provided

10. Consortium or Subcontracting Agreement

Please provide Consortium or Subcontracting Agreement or letter of intent to form a consortium or a partnership, if applicable

***11. Copies of contracts**

Copies of contracts to prove that Offeror meets the similar experience requirement (stated under Section 4: Evaluation Criteria)

***12. Financial Statement**

Please provide the latest Audited Financial Statements (Income Statements and Balance Sheets) including Auditor's Reports (for international companies) or registered Financial Report at the Statistical Bureau (for local companies) for the past 3 (three) years for the Bidder (2021-2023)

Target: Financial Statements provided

***13. Methodology, Approach and Implementation Plan**

Please provide a detailed description of the Methodology, Approach and Implementation Plan (sequence of actions, including hardware operating restrictions, estimated activities and their durations; methodology for providing warranty, maintenance and support services (including owned facilities) for the services required in the ToR, with clear distribution of roles and responsibilities of the proposed key personnel

Target: Methodology, Approach and Implementation Plan provided

***14. CVs and Statements of Exclusivity and Availability**

Please provide CVs (signed by the envisaged personnel), clearly stipulating the relevant experience which meets the listed requirements, of the Key personnel (mentioned in Section 5: Terms of Reference). Please provide Statements of Exclusivity and Availability (signed by the envisaged personnel) for the Key personnel proposed.

Target: CVs and Statements of Exclusivity and Availability provided

2.3 Section 3. Evaluation Criteria - Minimum Eligibility

1. Evaluation Criteria - Minimum Eligibility

Eligibility will be evaluated on "Pass"/"Fail" basis.

If the Proposal is submitted as a Joint Venture/Consortium/Association, each member should meet minimum criteria, unless otherwise specified in the criterion.

Eligibility Criteria



Eligibility Criteria	Documents to establish compliance
Legal Status: Proposer is a legally registered entity	Form D: Proposer Information
Diversity, Inclusion and Belonging: Proposer belongs to a diverse supplier group, including micro, small or medium sized enterprise, women or youth owned business or other.	Form D: Proposer Information
Eligibility: Vendor is not suspended, nor otherwise identified as ineligible by any UN Organization, the World Bank Group or any other International Organisation in accordance with Section 2 Article 4.	Form C: Technical Proposal Submission
Conflict of Interest: No conflicts of interest in accordance with Section 2 Article 4.	Form C: Technical Proposal Submission
Bankruptcy: The Proposer has not declared bankruptcy, in not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future	Form C: Technical Proposal Submission

***2. Compliance with Minimum Eligibility Criteria**

Do you confirm that you comply with the Minimum Eligibility Criteria?

2.4 Section 4. Evaluation Criteria - Qualification



1. Evaluation Criteria - Qualification

Qualification will be evaluated on "Pass"/"Fail" basis.
If the Proposal is submitted as a Joint Venture/Consortium/Association, each member should meet minimum criteria, unless otherwise specified in the criterion.

Qualifications Criteria

Qualification Criteria	Documents to establish compliance
History of non-performing contracts [1]: Non-performance of a contract did not occur as a result of contractor default within the last 3 years ¹ .	Form F: Eligibility and Qualification
Litigation History: No consistent history of court/arbitral award decisions against the Proposer for the last 3 years.	Form F: Eligibility and Qualification
Previous Experience:	
At least five (5) years of experience in providing ICT services. (For JV/Consortium/Association, Lead company should meet fully the requirement, while the Consortium partners should meet at least 50% of the requirement (have minimum proved experience of two (2) years))	Form F: Eligibility and Qualification
At least three (3) assignments in providing deployment or repair, design, or similar services for regionally distributed networks, coordinated with national, regional or local authorities, etc. References shall demonstrate capability to provide the required services as per scope. (For JV/Consortium/Association, all Parties should cumulatively meet the requirements)	Form F: Eligibility and Qualification
Minimum Key Personnel:	



<p>The Key personnel mandatory for the implementation of the contract:</p> <ul style="list-style-type: none">• Project/Task Manager, mandatorily employed by Lead company (1 expert)• Expert on remote monitoring solution (1 expert)• Expert in IoT and Microelectronics (1 expert) <p>Please note: The above listed roles can be cumulated by certain team members, but not more than two roles per team member, clarifying in the Methodology the reasoning for such approach and distribution of tasks. <i>Any additional staff should be included in the financial proposal under <u>Other staff</u> but will not be evaluated technically. (For JV/Consortium/Association, all Parties should cumulatively meet the requirement)</i></p>	<p>Attach required documents to Form H: Format for CV of proposed Key Personnel</p>
<p>Financial Standing:</p>	
<p>Turnover: Proposers should have average annual sales turnover of minimum USD 135,000 for the last 3 (three) years. <i>(For JV/Consortium/Association, all Parties should cumulatively meet the requirement.)</i></p>	<p>Copy of audited financial statements for the last 3 (three) years.</p> <p>Form F: Eligibility and Qualification</p>

[1]Non-performance, as decided by UNDP, shall include all contracts where (a) non-performance was not challenged by the contractor, including through referral to the dispute resolution mechanism under the respective contract, and (b) contracts that were so challenged but fully settled against the contractor. Non-performance shall not include contracts where Employer's decision was overruled by the dispute resolution mechanism. Non-performance must be based on all information on fully settled disputes or litigation, i.e. dispute or litigation that has been resolved in accordance with the dispute resolution mechanism under the respective contract and where all appeal instances available to the Bidder have been exhausted.



***2. Compliance with Minimum Qualification Criteria**

Do you confirm that you comply with the Minimum Qualification Criteria?

2.5 Section 5. Technical Evaluation Criteria

1. Technical Evaluation Criteria

The technical proposal will be evaluated based on the criteria set here below following the maximum obtainable points set.
Evaluation team will score each criteria based on the information provided in the proposal.
To pass the technical evaluation, the proposal must score at least 70% of the maximum total obtainable points.

Summary of technical proposal evaluation sections	Points obtainable
Proposer's qualification, capacity and experience	250
Proposed methodology, approach and implementation plan	360
Management structure and key personnel	390
Total	1000

Section 1. Proposer's qualification, capacity and experience		Points obtainable
1.	<p>General organisational capability which is likely to affect implementation: management structure, financial stability and project financing capacity, project management controls, extent to which any work would be subcontracted.</p> <ul style="list-style-type: none"> • Have Age of the legal entity (public/business association, public/business support organization, public/business development service provider, etc.) (5 years – 20 pts, 5 pts for each additional year, up to 40 pts) • Have Project management support mechanism (no – 0 pts, yes - 20 pts) • Have Project management controls (up to 10 pts) 	70
2.	<p>Relevance of specialised knowledge and experience on similar engagements done in the region / country</p> <ul style="list-style-type: none"> • Have Have at least five (5) years of experience in providing ITC services, preferably related to implementation of regionally distributed communication networks (5 years – 20 pts, 10 pts for each additional year, up to 40 pts) • Have Proven implementations of IoT networks, assignments in providing deployment or repair, design, or similar services for regionally distributed networks, coordinated with national, regional or local authorities (less than 3 implemented projects – 0 pts, 3 projects – 20 pts, 5 pts for each additional assignment, up to 40 pts) • Have Proven previous experience in the Republic of Moldova or in the region of Central and Eastern Europe is an advantage (no experience – 0 pts, one project – 10 pts, 5 pts for each additional project up to 40 pts) 	150



	<ul style="list-style-type: none">Previous proven experience of working with UNDP and other international development partners and capacity to properly manage a contract/subcontract under a donor funded effort is an asset (no experience – 0 pts, 1 project – 10 pts, 5 pts for each additional project up to 30 pts)	
3.	<p>Organizational Commitment to Sustainability (mandatory weight)</p> <ul style="list-style-type: none">Organization is a member of the UN Global Compact -15 ptsOrganization demonstrates significant commitment to sustainability through some other means- 15 pts, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues, overall gender balance in the team, diversity within the team: people from minority, vulnerable or marginalized groups are part of the team, demonstrated experience in applying the Human Rights Based Approach and Gender Mainstreaming in the area (if relevant)	30
Total Section 1		250

Section 2. Proposed methodology approach and implementation plan		Points obtainable
1.	<p>To what degree does the Proposer understand the task?</p> <ul style="list-style-type: none">the Proposer has full understanding of the assignment. The proposed approach and methodology fully demonstrate responsiveness to the ToR – 61 pts. To 80 ptsthe Proposer has satisfactory understanding of the assignment. The proposed approach and methodology correspond to the TOR but require some adjustments to properly address all the tasks – 31 pts to 60 pts	80

	<ul style="list-style-type: none"> • yes the Proposer has no and/or limited understanding of the assignment. The proposed approach and methodology don't correspond to the TOR and require major adjustments to properly address the tasks – 0 pts to 30 pts 	
2.	<p>Have the important aspects of the task been addressed in sufficient detail?</p> <ul style="list-style-type: none"> • yes the important aspects of the task have been addressed in sufficient detail in a manner which does not require any further clarification on the proposed approach – 61 pts to 90 pts • yes the important aspects of the task have been addressed in a manner which requires some clarification on the proposed approach – 31 pts to 60 pts • yes the important aspects of the task have not been addressed in sufficient detail and require major clarification on the proposed approach – 0 pts to 30 pts 	80
3.	<p>Is the presentation clear and is the sequence of activities and the planning logical, realistic and promise efficient implementation of the project?</p> <ul style="list-style-type: none"> • yes the presentation is clear, well-structured with a defined and realistic sequence of activities, which promises efficient implementation of the assignment – 51 pts to 70 pts • yes the presentation is clear, well-structured with a defined yet rather unrealistic sequence of activities – 26 pts to 50 pts • yes the presentation is not well structured and doesn't present a clear sequence of activities – 0 pts to 25 pts 	70
4.	<p>Is the adopted conceptual framework appropriate for the task?</p> <ul style="list-style-type: none"> • yes the presented conceptual framework is appropriate for the assignment, all important aspects being fully described, and requirements addressed – 66 pts to 100 pts • yes the presented conceptual framework requires some adjustments to fully incorporate all aspects and requirements of the assignment – 31 pts to 65 pts • yes the presented conceptual framework requires major adjustments to address all the aspects and requirements of the assignment – 0 pts to 30 pts 	100
5.	<p>Were any quality assurance, risk mitigation measures procedures and warranty proposed?</p> <ul style="list-style-type: none"> • yes no – 0 pts 	30



	<ul style="list-style-type: none">• up to some extent description – up to 10 pts• clearly described mechanism/existing proven certification – up to 20 pts	
Total Section 2		360

Section 3. Management Structure and Key Personnel		Points obtainable
1.	Project/Task Manager	130
	University degree in the field of Computer Science, Engineering, Microelectronics, or another relevant technical sciences field (University degree – 10 pts, Master's – 15 pts, PhD – 25 pts)	
	At least 5 years of professional experience in the ITC field (less than 5 years – 0 pts, 5 years – 35 pts, each additional year – 2.5 pts, up to 40 pts)	
	Experience as Project Manager in at least 3 (three) similar projects (less than 3 projects – 0 pts, 3 projects – 15 pts, each additional project – 5 pts, up to 25 pts)	
	Certification in the field issued by an internationally recognized organization such as PMI, Prince2, or similar etc. (no certification – 0 pts, certification - 25 pts)	

	Proficiency in Romanian, Russian and English languages (Each language 5 pts, up to max of 15 pts).	15	
2.	Expert on remote monitoring solution		130
	University degree in the field of Computer Science, Engineering, Microelectronics or another relevant technical sciences field (University degree – 10 pts, Master's – 15 pts, PhD – 25 pts)	25	
	At least 5 years of experience in information technology, particularly in roles focused designing and deploying monitoring solutions (less than 5 years – 0 pts, 5 years – 20 pts, each additional year – 2.5 pts, up to 40 pts)	40	
	Good understanding of required technologies (at least 1 project related to a distributed monitoring solution implemented) (less than 1 project – 0 pts, 1 project – 20pts, each additional project – 2.5 pts, up to 35 pts)	35	
	Proven experience within the public sector in at least 3 (three) similar projects (less than 3 projects – 0 pts, 3 projects – 10 pts, each additional project – 2.5 pts, up to 15pts)	15	
	Proficiency in Romanian, Russian and English languages (Each language 5 pts, up to max of 15 pts).	15	
3.	Expert in IoT and Microelectronics		130
	University degree in the field of Computer Science, Engineering, Microelectronics, or another relevant technical sciences field (University degree – 10 pts, Master's – 15 pts, PhD – 25 pts)	25	
	At least 5 years of experience in information technology, particularly in roles focused designing and maintaining IoT networks (less than 5 years – 0 pts, 5 years – 20 pts, each additional year – 2.5 pts, up to 40 pts)	40	



	Good understanding of required technologies (at least 1 project showing a designed and implemented IoT device) (less than 1 project – 0 pts, 1 project – 20pts, each additional project – 2.5 pts, up to 35 pts)	35	
	Proven experience within the public sector in at least 3 (three) similar projects (less than 3 projects – 0 pts, 3 projects – 10 pts, each additional project – 2.5 pts, up to 15pts)	15	
	Proficiency in Romanian, Russian and English languages (Each language 5 pts, up to max of 15 pts).	15	
Total Section 3			390

2.6 Section 6. Financial Evaluation

*1. Financial Proposal

Please provide the cost breakdown of your financial proposal as per Form K (Format for Financial Proposal) and instructions provided. Indicate the total amount here and make sure it matches with the total amount indicated line items.

Target: Cost breakdown provided

2.7 Section I-1.

2.8 Section I-2.

2.9 Section I-3.



3 Lines

Instructions

The proposer is required to prepare the Financial Proposal following the format from Forms J and K and submit them in an envelope separate from the Technical Proposal (Forms A-I) as indicated in the Instruction to Proposers.

The inclusion of any financial information in the Technical Proposal (Forms A-I) shall lead to disqualification of the Proposer.

The Financial Proposal should align with the requirements of the Terms of Reference and the proposer's Technical Proposal.

Kindly note that bidders are expected to complete both Form J and K and upload these forms under the Commercial Section 6 in "Requirements" as well as complete the item line pricing below including the total proposal amount.

3.1 Line Information

Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
1-Deliverable 1. Activity Plan and Methodology for the assignment	81112003						
2-Deliverable 2. Delivery of central part of RMS, with at least 5 connected RTU	81112003						
3-Deliverable 3. Reconditioning and delivery of RTUs	81112003						
4-Deliverable 4. Training for Systems Administrators	81112003						
5-Deliverable 5. Final Report and presentation of the results	81112003						

