# BID FORM

This form must be completed, signed and returned to UNICEF.

Bid must be made in accordance with the instructions contained in this INVITATION.

# TERMS AND CONDITIONS OF CONTRACT

Any Purchase Order resulting from this INVITATION shall contain UNICEF General Terms and Conditions and any other Specific Terms and Conditions detailed in this INVITATION.

# INFORMATION

Any request for information regarding this INVITATION must be forwarded by email to the attention of the person who prepared this document, with specific reference to the Invitation number.

The Undersigned, having read the Terms and Conditions of INVITATION No. **LITB-2024- 9191446** set out in the attached document, hereby offers to execute the services specified in the Terms and Conditions set out in the document.

Currency of Proposal:

Validity of Proposal:

Please indicate which of the following Early Payment Discount Terms are offered by you:

10 Days 3.0% 15 Days 2.5% 20 Days 2.0% 30 Days Net Other

Declaration

The undersigned, being a duly authorized representative of the Company, represents and declares that:

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | 1  The Company and its Management have not been found guilty pursuant  to a final judgment or a final administrative decision of any of the following: | YES | NO |
|  | a. fraud |  |  |
|  | b. corruption |  |  |
|  | c. conduct related to a criminal organisation |  |  |
|  | d. money laundering or terrorist financing |  |  |
|  | e. terrorist offences or offences linked to terrorist activities |  |  |
|  | f. sexual exploitation and abuse: |  |  |
|  | g. child labour, forced labour, human trafficking |  |  |
|  | h. irregularity (non-compliance with any legal or regulatory requirement applicable to the Company or its Management). |  |  |

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#Management” means any person having powers of representation, decision-making or control over the Organization. This may include, for example, executive management and all other persons

holding downstream managerial authority, anyone on the board of directors, and controlling shareholders.

|  |  |  |  |
| --- | --- | --- | --- |
| 2. | The Company and its Management have not been found guilty pursuant to a final judgment or a final administrative decision of grave professional misconduct. |  |  |
| 3. | The Company and its Management are not: bankrupt, subject to insolvency or winding-up procedures, subject to the administration of assets by a liquidator or a court, in an arrangement with creditors, subject to a legal suspension of business activities, or in any analogous situation  arising from a similar procedure provided for under applicable national law. |  |  |
| 4. | The Company and its Management have not been the subject of a final judgment or a final administrative decision finding them in breach of their obligations relating to the payment of taxes or social security contributions. |  |  |
| 5. | The Company and its Management have not been the subject of a final judgment or a final administrative decision which found they created an entity in a different jurisdiction with the intent to circumvent fiscal, social or any other legal obligations in the jurisdiction of its registered office, central administration, or principal place of business *(creating a shell company)*. |  |  |
| 6. | The Company and its Management have not been the subject of a final judgment or a final administrative decision which found the Company  was created with the intent referred to in point (5) (*being a shell company)*. |  |  |

**The UNICEF** reserves the right to disqualify the Company suspend or terminate any contract or other arrangement between the UNICEF and the Company, with immediate effect and without liability, in the event of any misrepresentation made by the Company in this Declaration.

It is the responsibility of the Company to immediately inform the UNICEF of any changes in the situations declared.

This Declaration is in addition to, and does not replace or cancel, or operate as a waiver of, any terms of contractual arrangements between the UNICEF and the Company.

|  |  |
| --- | --- |
| Signature:  Date:  Name and Title:  Name of the Company: |  |
| UNGM #: |  |
| Postal Address: |  |
| Email: |  |

**SCHEDULE NO: 1 ICTPROCURE**

00010 U456100 17 each

### USB-C Docking station

Ports available: USB-C, USB-A 3.0, RJ-45, 2 HDMI ports for dual display use, compatible with Lenovo ThinkBook 15 G2 ITL.

Delivery to: INEL/NIEL (Institutul National pentru Educatie si Leadership)

00020 U456100 30 each

### USB-C Docking station

Ports available: USB-C, USB-A 3.0, RJ-45, 2 HDMI ports for dual display use, compatible with Lenovo ThinkBook 15 G2 ITL.

Delivery to: CRAP (Centrul Republican de Asistenta Psihopedagogica)

00030 U456100 128 each

### USB-C Docking station

Ports available: USB-C, USB-A 3.0, RJ-45, 2 HDMI ports for dual display use, compatible with Lenovo ThinkBook 15 G2 ITL.

Delivery to: SAP (Serviciile de Asistenta Psihopedagogica) - same as CRAP address.

00040 U471000 17 each

### Desktop PC Display 27” Widescreen

Resolution: 1920 x 1080; Response time: Maximum 8 ms; Refresh Rate: Minimum 60Hz Viewing angles: at least 175° vertical&horizontal; Ports: HDMI; Brightness: at least 250 cd/m2; Contrast ratio at least 1000:1; Year of production: not earlier than 2023

Delivery to: INEL/NIEL (Institutul National pentru Educatie si Leadership)

00050 U471000 30 each

### Desktop PC Display 27” Widescreen

Resolution: 1920 x 1080; Response time: Maximum 8 ms; Refresh Rate: Minimum 60Hz Viewing angles: at least 175° vertical&horizontal; Ports: HDMI; Brightness: at least 250 cd/m2; Contrast ratio at least 1000:1; Year of production: not earlier than 2023

Delivery to: CRAP (Centrul Republican de Asistenta Psihopedagogica)

00060 U471000 128 each

### Desktop PC Display 27” Widescreen

Resolution: 1920 x 1080; Response time: Maximum 8 ms; Refresh Rate: Minimum 60Hz Viewing angles: at least 175° vertical&horizontal; Ports: HDMI; Brightness: at least 250 cd/m2; Contrast ratio at least 1000:1; Year of production: not earlier than 2023

Delivery to: SAP (Serviciile de Asistenta Psihopedagogica) - same as CRAP address.

00070 U454000 17 each

### Wireless Keyboard

Full Size, Eng/Ru layout, Numeric pad, set of batteries included. Delivery to: INEL/NIEL (Institutul National pentru Educatie si Leadership)

00080 U454000 30 each

### Wireless Keyboard

Full Size, Eng/Ru layout, Numeric pad, set of batteries included. Delivery to: CRAP (Centrul Republican de Asistenta Psihopedagogica)

00090 U454000 128 each

### Wireless Keyboard

Full Size, Eng/Ru layout, Numeric pad, set of batteries included.

Delivery to: SAP (Serviciile de Asistenta Psihopedagogica) - same as CRAP address.

00100 U454200 1 each

### A3 Color Laser Multifunctional Device

Media size: A3, A4; Print speed min. 25 ppm/A4, 15 ppm/A3; Print resolution min. 1200 x 600 dpi; Duplex print, copy, scan; Memory min. 512 MB; Connectivity: at least USB 2.0 printer port, Ethernet 10/100/1000; Supported OS: MS Windows 10, 11; Duplex Automatic Document Feeder; Two Input user adjustable trays 500 sheets each, Output 250 sheets; Scanner specifications: color, b/w, at least 600 dpi; LCD Display; File formats: JPEG, PDF; **Installation and configuration at the beneficiary’s location included.**

Delivery to: INEL/NIEL (Institutul National pentru Educatie si Leadership)

00110 U454200 14 each

### A4 Laser Multifunctional Device

Media size: A4; Print speed at least 25ppm; Print resolution min 600 x 600; Duplex print; Connectivity: USB, Ethernet, Wi-Fi; Automatic Document Feeder; Supported OS: MS Windows 10, 11; Scanner

specifications: color, b/w scanning, resolution min 600 dpi; LCD Display. Delivery to: CRAP(Centrul Republican de Asistenta Psihopedagogica)

00120 U454200 37 each

### A4 Laser Multifunctional Device

Media size: A4; Print speed at least 25ppm; Print resolution min 600 x 600; Duplex print; Connectivity: USB, Ethernet, Wi-Fi; Automatic Document Feeder; Supported OS: MS Windows 10, 11; Scanner specifications: color, b/w scanning, resolution min 600 dpi; LCD Display.

Delivery to: SAP (Serviciile de Asistenta Psihopedagogica) - CRAP address.

00130 U471000 1 each

### Interactive display panel/board

RAM: Min. 8 GB; Storage: min. 64 GB SSD; IPS LCD display min. 3840x2160 pix; Size: min. 75”, frequency min. 60 Hz; max brightness: min. 450 cd/m2; viewing angle: min. 178\*/178\*; Touch Technology: IR, multi-touch; Ports, min: 3 x USB Type A 3.x (Android update, sound connection, camera, etc.), 2 x USB type C (multitouch capabilities, etc.), 2 x HDMI (1 - IN, 1 - OUT), 1x audio, 1x RJ-45; Wireless connectivity: Wi-Fi 6, Bluetooth min. 5.x; Accessories: min. 1x remote control, 1x power cable (min. 10m), 1x HDMI cable (min. 10m), 2 x stylus; Mfg year: 2023 or 2024; Power requirements: 220V, 50Hz, type F #Schuko” plug; OS/Software: Min. Android 13.

Mobile Trolley adjustable stand with min 1 shelf, suitable for moving through standard office doors 90\*220 cm.

Delivery to: INEL/NIEL (Institutul National pentru Educatie si Leadership)

00140 U471000 1 each

### Interactive display panel/board

RAM: Min. 8 GB; Storage: min. 64 GB SSD; IPS LCD display min. 3840x2160 pix; Size: min. 75”, frequency min. 60 Hz; max brightness: min. 450 cd/m2; viewing angle: min. 178\*/178\*; Touch Technology: IR, multi-touch; Ports, min: 3 x USB Type A 3.x (Android update, sound connection, camera, etc.), 2 x USB type C (multitouch capabilities, etc.), 2 x HDMI (1 - IN, 1 - OUT), 1x audio, 1x RJ-45; Wireless connectivity: Wi-Fi 6, Bluetooth min. 5.x; Accessories: min. 1x remote control, 1x power cable (min. 10m), 1x HDMI cable (min. 10m), 2 x stylus; Mfg year: 2023 or 2024; Power requirements: 220V, 50Hz, type F #Schuko” plug; OS/Software: Min. Android 13.

Mobile Trolley adjustable stand with min 1 shelf, suitable for moving through standard office doors 90\*220 cm.

Delivery to: CRAP (Centrul Republican de Asistenta Psihopedagogica)

00150 U471000 1 each

### Video Conference equipment set

Camera: Diagonal field of view min. 120°, Horizontal field of view min. 110°, Zoom min. 5x, Video resolution min. 4K 30fps;

Microphone: Pickup Range min. 4 m, Expansion Mic: determined based on the equipment offered, considering number of participants and the size of the room.

Mounting Options: Interactive panel mount, wall mount and table mount. Audio Speaker: included

Compatibility: MS Windows 10, 11

Certifications: Zoom Certified, Cisco Certified, Microsoft Teams Certified Room size: Small rooms

Number of participants: Up to 10-12 participants

Accessories to be supplied: Remote control, Interactive panel mount kit and other required accessories. **Services included: Installation and configuration of the system with the Interactive Panel at the beneficiary’s location.**

Delivery to: INEL/NIEL (Institutul National pentru Educatie si Leadership)

00160 U471000 1 each

### Video Conference equipment set

Camera: Diagonal field of view min. 90°, Horizontal field of view min. 70°, Zoom min. 7x, Video resolution min. 4K 30fps;

Microphone: Pickup Range min. 4.5 m, Expansion Mic: Required. The determination is based on the number of participants and the room size. Please refer to the room plan and include the required number of expansion microphones in the offer. Manufacturer description must ensure coverage of at least 55 participants.

Mounting Options: Interactive panel mount, wall mount and table mount Audio Speaker: included

Compatibility: MS Windows 10, 11

Certifications: Zoom Certified, Cisco Certified, Microsoft Teams Certified Room size: Large rooms

Number of participants: 55 and more

Accessories to be supplied: Remote control, Interactive panel mount kit and other required accessories. **Services included: Installation and configuration of the system with the Interactive Panel at the beneficiary’s location.**

Delivery to: CRAP (Centrul Republican de Asistenta Psihopedagogica)

## Incoterms & Delivery Requested Lead Time & Related Charges Packing

Unit : Dimension............x............x............cm Weight..........kg Volume cbm

Total: Dimension............x............x............cm Weight..........kg Volume cbm