



## REQUEST FOR QUOTATION NO. RFQ24/02945

### Strengthening the Police Training Capacities in the Republic of Moldova Project

#### SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP through the **“Strengthening the Police Training Capacities in the Republic of Moldova” Project** kindly requests your quotation for the **provision of forensic comparison microscope for Police Academy**, as detailed in line items section of this **Request for Quotation no. RfQ24/02945 “Provision of Forensic comparison microscope for Police Academy”**.

This Request for Quotation comprises the following documents:

Section 1: This RFQ document generated by the online system

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

Annex 4: Technical Responsiveness Table

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted directly in the system responding to the questions and uploading required documents by the date and time indicated in the online portal. It is your responsibility to ensure that your quotation is submitted before the deadline. Quotations received after the submission deadline outside the online portal, for whatever reason, will not be considered for evaluation.

Quotations must be submitted directly in Quantum NextGenERP supplier portal following the link: <http://supplier.quantum.partneragencies.org> using the profile you may have in the portal (please log in using your username and password).

Follow the instructions in the user guide to search for the tender using search filters, namely **Negotiation ID: UNDP-MDA-00599** and subscribe to the tender in order to get notifications in case of amendments of the tender document and requirements.

In case you have never registered before, follow this link to register a profile: <https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127714247>

**Please note that the access link to the Supplier registered profile is sent from Oracle within up to 3 days. In case you have not received the access link after 3 days since registration, you should address for support to UNDP at the email address: [sc.md@undp.org](mailto:sc.md@undp.org).** In case you encounter errors with registration (e.g. system states Supplier already is registered), you should address for support to UNDP at the email address: [sc.md@undp.org](mailto:sc.md@undp.org).

The computer firewall could block *oracle* or *undp.org extension* and Suppliers might not receive the Oracle notifications. Please turn down any firewalls on your computers to ensure receipt of email notification.

Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Should you require further clarifications on the application through the Quantum online portal, kindly contact the Procurement Unit at [sc.md@undp.org](mailto:sc.md@undp.org). Please pay attention that the bid shall be submitted online through the Quantum system and any bid sent to the above email shall be disqualified.

Should you require further clarifications on the Request for Quotation, Terms of Reference or other requirements, kindly communicate using the messaging functionality in the portal.

Deadline for Submission of Offers (Date and Time), which is visible in the online procurement system will be final. System will not accept submission of any bid after that date and time. It is the responsibility of the bidder to make sure that the bid is submitted prior to this deadline for submission.

Bidders are advised to upload bid documents and to submit their offer a day prior or well before the date and time indicated under the deadline for submission of Offers. Do not wait until the last minute. If the Bidder faces any issue during submitting offers at the last minutes prior to the deadline for submission, UNDP may not be able to assist on such a short notice and will not be held liable in such instance. UNDP will not accept any offer that is not submitted directly through the System.

Thank you and we look forward to receiving your quotation.

UNDP Moldova

## SECTION 2: GENERAL INSTRUCTIONS TO BIDDERS

<b>Introduction</b>	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the <a href="#">UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</a></p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or cancellation of the tender in the online portal.</p>
<b>Deadline for the Submission of Quotation</b>	<p>Deadline is indicated in the online portal.</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to <a href="http://www.timeanddate.com/worldclock/">http://www.timeanddate.com/worldclock/</a>.</p>
<b>Method of Submission</b>	<p>Quotations must be submitted as follows:</p> <p>NextGenERP supplier portal following this link: <a href="http://supplier.nextgenerp.partneragencies.org/">http://supplier.nextgenerp.partneragencies.org/</a> using the profile you may have in the portal.</p> <p>Follow the instructions in the user guide to search for the tender using Negotiation ID. In case you have never registered before, follow this link to register a profile:</p> <p><a href="https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127715297&amp;_af.adf.ctrl-state=8godmwdd9_239&amp;_afLoop=7321111756612874&amp;_afWindowMode=0&amp;_afWindowId=null&amp;_af_rFS=16&amp;_afMT=screen&amp;_afMFW=1920&amp;_afMFH=880&amp;_afMFDW=1920&amp;_afMFDH=1080&amp;_afMFC=8&amp;_afMFCI=0&amp;_afMFM=0&amp;_afMFR=96&amp;_afMFG=0&amp;_afMFS=0&amp;_afMFO=0">https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127715297&amp;_af.adf.ctrl-state=8godmwdd9_239&amp;_afLoop=7321111756612874&amp;_afWindowMode=0&amp;_afWindowId=null&amp;_af_rFS=16&amp;_afMT=screen&amp;_afMFW=1920&amp;_afMFH=880&amp;_afMFDW=1920&amp;_afMFDH=1080&amp;_afMFC=8&amp;_afMFCI=0&amp;_afMFM=0&amp;_afMFR=96&amp;_afMFG=0&amp;_afMFS=0&amp;_afMFO=0</a></p> <p><b>Do not create a new profile if you already have one.</b> Use the forgotten password feature in case you do not remember the password or the username from previous registration.</p> <ul style="list-style-type: none"> <li>File Format: All attachments must be in PDF format unless otherwise instructed by UNDP.</li> <li>File names must be in Latin alphabet/keyboard and clearly indicate the content of the document to facilitated review.</li> <li>All files must be free of viruses and not corrupted.</li> </ul>
<b>Cost of preparation of quotation</b>	<p>UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
<b>Supplier Code of Conduct, Fraud, Corruption,</b>	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes <b>principles on labor, human rights, environment and ethical conduct</b> may be found at: <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a></p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at <a href="http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_and_investigation.html#anti">http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_and_investigation.html#anti</a></p>

<b>Gifts and Hospitality</b>	Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
<b>Conflict of Interest</b>	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
<b>Currency of Quotation</b>	<p>Quotations shall be quoted in the currency indicated in the portal.</p> <p><b>MDL (Moldovan Leu) for local suppliers</b></p> <p>and</p> <p><b>USD (US Dollars) for international suppliers.</b></p> <p>For evaluation purposes, bids submitted in any other currencies shall be recalculated at UN Operational Rate of Exchange on the submission deadline:</p> <p><a href="https://treasury.un.org/operationalrates/OperationalRates.php">https://treasury.un.org/operationalrates/OperationalRates.php</a></p> <p>UNDP shall not be kept liable for any fluctuations of the exchange market during contract implementation, the Contractor being legally responsible to register any loss/gain of currency exchange resulting from payments against the Contract in accordance with the national legislation.</p>
<b>Joint Venture, Consortium or Association</b>	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> <p>Refer to Clauses 19 – 24 under <a href="#">Solicitation policy</a> for details on the applicable provisions on Joint Ventures, Consortium or Association.</p>

<b>Only one Bid</b>	<p>The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <ul style="list-style-type: none"> <li>a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or</li> <li>b) they have the same legal representative for purposes of this RFQ; or</li> <li>c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process.</li> <li>d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or</li> <li>e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</li> </ul>
<b>Price variation</b>	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
<b>Alternative Quotes</b>	If an alternative quote is permitted, it may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, UNDP reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as "Main Quote" and "Alternative Quote" directly in the portal and in any supporting document as relevant.
<b>Contact Person for correspondence, notifications and clarifications</b>	<p>Must be submitted directly in the portal using the messaging functionality.</p> <p><b>Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</b></p>
<b>Right not to accept any quotation</b>	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order.
<b>Right to vary requirement at time of award</b>	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
<b>Publication of Contract Award</b>	UNDP will publish the contract awards on the websites of the CO and the corporate UNDP Web site.
<b>Policies and procedures</b>	This RFQ is conducted in accordance with <a href="#">UNDP Programme and Operations Policies and Procedures</a>
<b>UNGM registration</b>	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at <a href="http://www.ungm.org">www.ungm.org</a> . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

## SECTION 2: SPECIAL INSTRUCTIONS

<b>General Conditions of Contract</b>	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to one of the General Conditions of Contract below as applicable in each case specified in the Requirements section Applicable GTC: <input checked="" type="checkbox"/> <a href="#">General Terms and Conditions / Special Conditions for Contract.</a> Applicable Terms and Conditions and other provisions are available at <a href="https://www.undp.org/procurement/business/how-we-buy">https://www.undp.org/procurement/business/how-we-buy</a>
<b>Special Conditions of Contract</b>	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by <b>30 calendar days</b> <input checked="" type="checkbox"/> <b>Liquidates damages</b> shall be imposed as follows: 0.33% of contract price per day of delay, up to a maximum of 30 calendar days, after which UNDP may terminate the contract.
<b>Duties and taxes</b>	Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified in the requirements section. All prices must: <input checked="" type="checkbox"/> <b>be exclusive of VAT and other applicable indirect taxes</b>
<b>Eligibility</b>	A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.  It is the Bidder's responsibility to ensure that its ultimate beneficial owners, employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.  Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.
<b>Language of quotation</b>	English or Romanian.  Including supporting documentation as applicable.
<b>Quotation validity period</b>	Quotations shall remain valid for <b>90 (ninety) calendar days</b> from the deadline for the Submission of Quotation.
<b>Partial Quotes</b>	<input type="checkbox"/> N/A
<b>Alternative Quotes</b>	<input checked="" type="checkbox"/> Not permitted
<b>Payment Terms</b>	<input checked="" type="checkbox"/> 100% within 30 days after receipt of goods and submission of payment documentation.
<b>Conditions for Release of Payment</b>	<input checked="" type="checkbox"/> Passing Inspection and testing <input checked="" type="checkbox"/> Written Acceptance of Goods, based on full compliance with RFQ requirements.
<b>Clarifications</b>	Bidders must send their inquiries and requests for clarifications using the messaging functionality in the portal. <b>PLEASE PAY ATTENTION: QUOTES SHALL NOT BE SUBMITTED TO ANY EMAIL ADDRESS BUT ONLY THROUGH THE PORTAL.</b>  Requests for clarification from bidders will not be accepted any later than <b>3 (three) days</b> before the submission deadline. Responses to request for clarification will be communicated <b>directly in the portal</b> .

<b>Documents to be submitted</b>	<input checked="" type="checkbox"/> Annex 2. Quotation Submission Form duly completed and signed. <input checked="" type="checkbox"/> Annex 3. Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements Annex 1, detailing product description / brochures, price quotation per item, additional costs and subtotal. <input checked="" type="checkbox"/> Annex 4. Technical Responsiveness Table duly completed and signed. <input checked="" type="checkbox"/> Company Profile (short info up to 3 pages), including portfolio/previous corporate experience in similar fields related to the assignment. <input checked="" type="checkbox"/> Copy of Company's Registration certificate/articles of incorporation. <input checked="" type="checkbox"/> List and value of minimum 2 (two) contracts for the provision of similar goods ongoing or implemented over the last 3 (three) years, concluded with International Organizations or National Governments/Law enforcement bodies (copies of the contracts/purchase orders with specification of goods to be provided): <ul style="list-style-type: none"> <li>• Name of previous contracts</li> <li>• Client &amp; Reference contact details, including active e-mail</li> <li>• Contract Value</li> <li>• Period of activity / Delivery period</li> <li>• Types of goods delivered</li> </ul> <input checked="" type="checkbox"/> Official Letter of Appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country. <input checked="" type="checkbox"/> Manufacturer's Authorization of the Company as a Sales Agent (if Supplier is not the manufacturer). <input checked="" type="checkbox"/> Valid quality Certificate(s) (e.g. ISO 9001, etc., or other quality certification related to scope of the assignment) (if applicable). <input checked="" type="checkbox"/> Detailed description of the offered goods, including design and Technical Data Sheet (including photos, leaflets and other available materials). <input checked="" type="checkbox"/> Delivery schedule, including delivery time and production time. <input checked="" type="checkbox"/> Statements or Certificates / Declaration of origin for the offered goods, materials and accessories (where applicable) <input checked="" type="checkbox"/> Statement of warranty as per schedule of requirements. <input checked="" type="checkbox"/> Evidence/Certification of Environmental Sustainability ("Green" Standards) of the Company or the Product being supplied (if any). <input checked="" type="checkbox"/> Certificates / Declarations of Conformity, if any. <input checked="" type="checkbox"/> Statement of satisfactory performance from the top 2 (two) clients in terms of Contract value on delivery of similar goods. <input checked="" type="checkbox"/> Financial Statements (Income Statements and Balance Sheets) for the past 2 (two) years (2022 and 2023, if available). <input checked="" type="checkbox"/> Name and address of the authorized service centre in Moldova for warranty/ guarantee repair, maintenance services, including contract/ agreement.
<b>Evaluation method</b>	<input checked="" type="checkbox"/> The Contract will be awarded to the lowest price substantially compliant offer
<b>Evaluation criteria</b>	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract <input checked="" type="checkbox"/> Be a legally registered entity or a consortium of firms/organizations <input checked="" type="checkbox"/> Minimum 3 (three) years of experience in delivering of similar goods <input checked="" type="checkbox"/> Minimum 2 (two) similar value contracts for the provision and supply of microscopes ongoing or implemented over the last 3 (three) years, concluded with International Organizations or National Governments/ Law enforcement bodies (copies of the contracts/purchase orders with specification of goods to be provided) <input checked="" type="checkbox"/> Maximum <b>delivery</b> period not to exceed 60 calendar days upon signature of PO/Contract <input checked="" type="checkbox"/> Availability of certificates of quality and origin for the offered products.
<b>Type of Contract to be awarded</b>	<input checked="" type="checkbox"/> <a href="#">Contract Face Sheet</a> (Goods and-or Services)
<b>Expected date for contract award.</b>	28 November 2024

## ANNEX 1: SCHEDULE OF REQUIREMENTS

# Technical Specifications for Goods:

IMAGING EQUIPMENT				
Item	GENERIC SPECIFICATIONS		UOM	Qty
1.	Forensic Comparison Microscope		unit	1
	Purpose:			
		Consisting of two separate stereo microscopes used in forensics to analyze and compare side-by-side specimens simultaneously		
	Composition:			
		1. Main unit 2. Objective lenses 3. Eyepieces (oculars) 4. Power supply and cables 5. Stage components (specimen stage, stage holders/clips) 6. Camera adapters 7. High quality camera 8. Software for processing the images (license free) 10. Photo tube 11. Polarizer 12. Additional light sources 13. Miscellaneous holders (bullet, cartridge) & mounting plates 14. Cover		
	Accessories:			
		Any other accessory which is required for operation should be included and described in your offered specification.		
	Specifications:			
	Type:	Professional forensic comparison microscope equipped with camera.		
	Housing/construction:	Construction: durable metal alloy frame, vibration-resistant design.		
	Optical design:	Dual optical systems with integrated comparison bridge.		
	Objective lenses:	<ul style="list-style-type: none"><li>Various magnifications: 4x, 10x, 20x, 40x, 100x</li><li>Includes several objectives.</li></ul>		
	Field of View (FOV) range:	1-80 mm or wider		
	Optical bridge:	<ul style="list-style-type: none"><li>Comparison Mode: Split-field, superimposition, and side-by-side viewing</li><li>Adjustable Split Line: Horizontal and vertical adjustment for precise comparison</li><li>Image Superimposition: Capability to overlap images for detailed comparison.</li></ul>		
	Transmitted light source	<ul style="list-style-type: none"><li>LED illumination</li></ul>		
	Reflected light source:	<ul style="list-style-type: none"><li>LED illumination</li></ul>		
	Specimen stages	Mechanical stage with required controls		
	Stage clips/holders	Equipped		



	Focusing mechanism:	Coarse and fine focus adjustment		
	Polarizing lens set:	Equipped		
	Camera system	<ul style="list-style-type: none"> <li>• Equipped</li> <li>• Type: C-mount digital camera</li> <li>• Resolution: Minimum 4 (MP) or better</li> <li>• Sensor: CMOS</li> <li>• Connectivity interface: USB 3.0, Ethernet, or HDMI</li> </ul>		
	Image capture and processing software:	<ul style="list-style-type: none"> <li>• Included and license free.</li> <li>• Compatibility for a range of operating systems, including Windows 10, 11, as well as MacOS, Linux, and others.</li> </ul>		
	Power supply and cables:	<b>Power supply:</b> <ul style="list-style-type: none"> <li>• Input Voltage: 220V AC, 50Hz</li> <li>• Power Supply Type: External AC adapter</li> </ul> <b>Cables:</b> <ul style="list-style-type: none"> <li>• Power Cord: Detachable IEC power cord (220V, 50Hz)</li> <li>• Length: not less than 1.5m</li> <li>• USB or HDMI Cables: equipped</li> </ul> <b>Note:</b> If a voltage stabilizer is required, ensure it is specified in your bid documents.		
	<b>Certification requirements:</b>			
		ISO 9001		
	<b>Documentation:</b>			
		User manuals (if applicable), preferable in Romanian language (optional English or Russian).		
	<b>Training:</b>			
		Training for operator		
		Training in Romanian or Russian language		
	<b>Warranty:</b>			
		Not less than a year.		

## Delivery Requirements

Delivery Requirements	
<b>Delivery date and time</b>	Bidder shall deliver the goods no later than <b>60 calendar days</b> after Contract signature.
<b>Delivery Terms (INCOTERMS 2020)</b>	DDP Chisinau, Republic of Moldova
<b>Customs clearance (must be linked to INCOTERM)</b>	<input checked="" type="checkbox"/> Supplier/bidder UNDP shall provide a Tax Exemption letter for Customs clearance.
<b>Exact Address(es) of Delivery Location(s)</b>	The “Stefan cel Mare” Police Academy, Gheorghe Asachi street 21, Chişinău MD-2009, Republic of Moldova.
<b>Packing Requirements</b>	Factory packaging
<b>Warranty Period</b>	Minimum 12 months
<b>After-sales service and local service support requirements</b>	<p>Replacement of goods with defects or which do not correspond to the required quality with new goods of similar or better quality within acceptable market delivery standards, however not later than 4 (four) months since official request.</p> <p>Name and address of the authorized service center in Moldova for warranty/ guarantee repair, maintenance services, including contract/ agreement;</p>

## ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	<b>RfQ24/02945 "Provision of Forensic comparison microscope for Police Academy".</b>	Date: Click or tap to enter a date.

### Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable	<input type="checkbox"/> Yes <input type="checkbox"/> No

energies or membership of trade institutions promoting such issues <i>(If yes, provide a Copy)</i>				
Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.			
<b>Previous relevant experience:</b> <b>At least 2 (two) contracts in the field of supply of similar products within the last 3 (three) years</b>				
<b>Name of previous contracts</b>	<b>Client &amp; Reference Contact Details including e-mail</b>	<b>Contract Value <i>(please indicate currency)</i></b>	<b>Period of activity <i>(month/ year)</i></b>	<b>Types of activities undertaken</b>

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Requirements and Terms and Conditions</b> I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Ethics</b> In submitting this Quote I/we warrant that the bidder has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a> and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Conflict of interest</b> I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Prohibitions, Sanctions</b> I/We hereby declare that our firm, ultimate beneficial owners, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Bankruptcy</b> I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Offer Validity Period</b> I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: \_\_\_\_\_

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

### ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	<b>RfQ24/02945 “Provision of Forensic comparison microscope for Police Academy”.</b>	Date: Click or tap to enter a date.

Bidders must include all costs related to the performance of the services in their quotation price (delivery of all goods and equipment, transport costs, unloading at the delivery site, installation etc.)

Currency of the Quotation <b>USD US Dollars for international vendors or MDL Moldovan Leu for local (VAT exclusive)</b> INCOTERMS DDP Chisinau						
Item No	Description	UOM	Qty	Unit price Please insert currency	Transportation, Insurance, and other Costs Please insert currency	Total price Please insert currency
1.	Forensic Comparison Microscope	unit	1			
Total Final and All-inclusive Price						

### Compliance with Requirements

	You Responses
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	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Minimum Technical Specifications <i>(as per details mentioned in Annex 1: schedule of requirements and Annex 4: Technical responsiveness table)</i>	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Term (INCOTERMS): <i>DDP</i>	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time: <i>up to 60 calendar days</i>	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Warranty: <i>at least 12 months</i>	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation: <i>90 calendar days</i>	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<p><i>Exact name and address of company</i></p> <p>Company Name: Click or tap here to enter text. Address: Click or tap here to enter text.</p> <p>Phone No.: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>	<p>Authorized Signature: _____</p> <p>_____</p> <p>Date: Click or tap here to enter text.</p> <p>Name: Click or tap here to enter text.</p> <p>Functional Title of Authorised Signatory: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>

#### ANNEX 4 TECHNICAL RESPONSIVENESS TABLE

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2 Quotation Submission Form and Annex 3 Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder	Click or tap here to enter text.	
RFQ reference	<b>Rf24/02945 “Provision of Forensic comparison microscope for Police Academy”.</b>	Date Click or tap to enter a date.

Bidders shall supplement the information provided in the tables below with detailed description of the offered goods, including Product Data Sheet.

			Conformity (Yes/No)	Offered Brand, Model and Exact characteristics (Technical characteristics should be not less/worse than those listed in Annex 1: Schedule of Requirements) Brand/model (please indicate)
<b>Technical requirements</b>				
1.	<b>Forensic Comparison Microscope</b>			
	<b>Purpose:</b>			
		Consisting of two separate stereo microscopes used in forensics to analyze and compare side-by-side specimens simultaneously		
	<b>Composition:</b>			
		1. Main unit		
		2. Objective lenses		
		3. Eyepieces (oculars)		
		4. Power supply and cables		
		5. Stage components (specimen stage,		
		6. Camera adapters		
		7. High quality camera		
		8. Software for processing the images		
		10. Photo tube		
		11. Polarizer		
		12. Additional light sources		
	13. Miscellaneous holders (bullet,			
	14. Cover			
	<b>Accessories:</b>			
		Any other accessory which is required for operation should be included and described in your offered specification.		
	<b>Specifications:</b>			
	Type:	Professional forensic comparison microscope equipped with camera.		
	Housing/construction:	Construction: durable metal alloy frame, vibration-resistant design.		



	Optical design:	Dual optical systems with integrated comparison bridge.		
	Objective lenses:	<ul style="list-style-type: none"> <li>• Various magnifications: 4x, 10x, 20x, 40x, 100x</li> <li>• Includes several objectives.</li> </ul>		
	Field of View (FOV) range:	1-80 mm or wider		
	Optical bridge:	<ul style="list-style-type: none"> <li>• Comparison Mode: Split-field, superimposition, and side-by-side viewing</li> </ul>		
		<ul style="list-style-type: none"> <li>• Adjustable Split Line: Horizontal and vertical adjustment for precise comparison</li> </ul>		
		<ul style="list-style-type: none"> <li>• Image Superimposition: Capability to overlap images for detailed comparison.</li> </ul>		
	Transmitted light source	<ul style="list-style-type: none"> <li>• LED illumination</li> </ul>		
	Reflected light source:	<ul style="list-style-type: none"> <li>• LED illumination</li> </ul>		
	Specimen stages	Mechanical stage with required controls		
	Stage clips/holders	Equipped		
	Focusing mechanism:	Coarse and fine focus adjustment		
	Polarizing lens set:	Equipped		
	Camera system	<ul style="list-style-type: none"> <li>• Equipped</li> </ul>		
		<ul style="list-style-type: none"> <li>• Type: C-mount digital camera</li> </ul>		
		<ul style="list-style-type: none"> <li>• Resolution: Minimum 4 (MP) or better</li> </ul>		
		<ul style="list-style-type: none"> <li>• Sensor: CMOS</li> </ul>		
	Image capture and processing software:	<ul style="list-style-type: none"> <li>• Connectivity interface: USB 3.0, Ethernet, or HDMI</li> </ul>		
		<ul style="list-style-type: none"> <li>• Included and license free.</li> <li>• Compatibility for a range of operating systems, including</li> </ul>		
		<ul style="list-style-type: none"> <li>• Windows 10, 11, as well as MacOS, Linux, and others.</li> </ul>		
	Power supply and cables:	<b>Power supply:</b> <ul style="list-style-type: none"> <li>• Input Voltage: 220V AC, 50Hz</li> <li>• Power Supply Type: External AC adapter</li> </ul>		
		<b>Cables:</b> <ul style="list-style-type: none"> <li>• Power Cord: Detachable IEC power cord (220V, 50Hz)</li> <li>• Length: not less than 1.5m</li> <li>• USB or HDMI Cables: equipped</li> </ul>		
		<b>Note:</b> If a voltage stabilizer is required, ensure it is specified in your bid documents.		
	<b>Certification requirements:</b>			
		ISO 9001		
	<b>Documentation:</b>			
		User manuals (if applicable), preferable in Romanian language (optional English or Russian).		

	<b>Training:</b>			
		Training for operator		
		Training in Romanian or Russian language		
	<b>Warranty:</b>			
		Not less than a year.		