**ANNEX 2: QUOTATION SUBMISSION FORM**

*Bidders are requested to complete this form, including the Company Profile and Bidder’s Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |
| --- | --- |
| Name of Bidder: | Click or tap here to enter text. |
| RFQ reference: | **RfQ24/02945 “Provision of Forensic comparison microscope for Police Academy”.** | Date: Click or tap to enter a date. |

**Company Profile**

|  |  |
| --- | --- |
| **Item Description** | **Detail** |
| Legal name of bidder or Lead entity for JVs | Click or tap here to enter text. |
| Legal Address, City, Country | Click or tap here to enter text. |
| Website | Click or tap here to enter text. |
| Year of Registration | Click or tap here to enter text. |
| Legal structure | Choose an item. |
| Are you a UNGM registered vendor? | * Yes ☐ No If yes, insert UNGM Vendor Number
 |
| Quality Assurance Certification (e.g. ISO 9000 or Equivalent) *(If yes, provide a Copy of the valid Certificate):* | * Yes ☐ No
 |
| Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? *(If yes, provide a Copy of the valid Certificate):* | * Yes ☐ No
 |
| Does your Company have a written Statement of its Environmental Policy? *(If yes, provide a Copy)* | * Yes ☐ No
 |
| Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on womenempowerment, renewable | * Yes ☐ No
 |

|  |  |
| --- | --- |
| energies or membership of trade institutions promoting such issues *(If yes, provide a Copy)* |  |
| Is your company a member of the UN Global Compact | * Yes ☐ No
 |
| Bank Information | Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text.SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text.Bank Account Number: Click or tap here to enter text. |
| **Previous relevant experience:****At least 2 (two) contracts in the field of supply of similar products within the last 3 (three) years** |
| **Name of previous** | **Client & Reference** | **Contract** | **Period of activity** | **Types of activities** |
| **contracts** | **Contact Details** | **Value** *(please* | *(month/ year)* | **undertaken** |
|  | **including e-mail** | *indicate* |  |  |
|  |  | *currency)* |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Bidder’s Declaration**

| **Yes** | **No** |  |
| --- | --- | --- |
|[ ] [ ]  **Requirements and Terms and Conditions** I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them. |
|[ ] [ ]  I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period. |
|[ ] [ ]  **Ethics** In submitting this Quote I/we warrant that the bidder has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.  |
|[ ] [ ]  I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and wehave read the United Nations Supplier Code of Conduct [https//www.un.org/Depts/ptd/about-us/un-supplier-code-conduct](https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct) and acknowledge that it provides the minimum standards expected of suppliers to the UN. |
|[ ] [ ]  **Conflict of interest** I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation’s Point of Contact. |
|[ ] [ ]  **Prohibitions, Sanctions** l/We hereby declare that our firm, ultimate beneficial owners, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. |
|[ ] [ ]  **Bankruptcy** l/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future. |
|[ ] [ ]  **Offer Validity Period** I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.  |
|[ ] [ ]  I/We understand and recognize that you are not bound to accept any Quotation you receive, and wecertify that the goods offered in our Quotation are new and unused. |
|[ ] [ ]  By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf. |

Signature:

Name: Click or tap here to enter text. Title: Click or tap here to enter text. Date: Click or tap to enter a date.

**ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS**

*Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |
| --- | --- |
| Name of Bidder: | Click or tap here to enter text. |
| RFQ reference: | **RfQ24/02945 “Provision of Forensic comparison microscope for Police Academy”.** | Date: Click or tap to enter a date. |

Bidders must include all costs related to the performance of the services in their quotation price (delivery of all goods and equipment, transport costs, unloading at the delivery site, installation etc.)

|  |
| --- |
| **Currency of the Quotation USD US Dollars for international vendors or MDL Moldovan Leu for local (VAT exclusive)****INCOTERMS DDP Chisinau** |
| **Item No** | **Description** | **UOM** | **Qty** | **Unit price****Please insert currency** | **Transportation, Insurance, and other Costs****Please insert currency** | **Total price** **Please insert currency**  |
| 1. | Forensic Comparison Microscope | unit | 1 |  |  |  |
| **Total Final and All-inclusive Price** |  |

**Compliance with Requirements**

|  |  |
| --- | --- |
|  | **You Responses** |
| **Yes, we will****comply** | **No, we cannot comply** | **If you cannot comply, pls. indicate counter - offer** |
| Minimum Technical Specifications *(as per details mentioned in Annex 1: schedule of requirements and Annex 4: Technical responsiveness table* | ☐ | ☐ | Click or tap here to enter text. |
| Delivery Term (INCOTERMS): *DDP* | ☐ | ☐ | Click or tap here to enter text. |
| Delivery Lead Time: *up to 60 calendar days*  | ☐ | ☐ | Click or tap here to enter text. |
| Warranty: *at least 12 months*  | ☐ | ☐ | Click or tap here to enter text. |
| Validity of Quotation: *90 calendar days* | ☐ | ☐ | Click or tap here to enter text. |
| Payment terms | ☐ | ☐ | Click or tap here to enter text. |

|  |
| --- |
| I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted. |
| *Exact name and address of company* Company Name: Click or tap here to enter text. Address: Click or tap here to enter text.Phone No.: Click or tap here to enter text.Email Address: Click or tap here to enter text. | Authorized Signature: Date: Click or tap here to enter text. Name: Click or tap here to enter text.Functional Title of Authorised Signatory: Click or tap here to enter text.Email Address: Click or tap here to enter text. |

**ANNEX 4 TECHNICAL RESPONSIVENESS TABLE**

*Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2 Quotation Submission Form and Annex 3 Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |
| --- | --- |
| Name of Bidder | Click or tap here to enter text. |
| RFQ reference | **Rf24/02945 “Provision of Forensic comparison microscope for Police Academy”.** | Date Click or tap to enter a date. |

Bidders shall supplement the information provided in the tables below with ddetailed description of the offered goods, including Product Data Sheet.

|  |  |  |
| --- | --- | --- |
| **Technical requirements** | **Conformity****(Yes/No)** | **Offered Brand, Model and Exact****characteristics**(*Technical characteristics should be not less/worse than those listed in Annex 1: Schedule of Requirements)* |
| **Brand/model (please indicate)** |
| 1.  | **Forensic Comparison Microscope** |  |  |
| **Purpose:** |
|  | Consisting of two separate stereo microscopes used in forensics to analyze and compare side-by-side specimens simultaneously |
| **Composition:** |
|  | 1. Main unit |  |  |
| 2. Objective lenses |  |  |
| 3. Eyepieces (oculars) |  |  |
| 4. Power supply and cables |  |  |
| 5. Stage components (specimen stage, stage holders/clips) |  |  |
| 6. Camera adapters |  |  |
| 7. High quality camera  |  |  |
| 8. Software for processing the images (license free) |  |  |
| 10. Photo tube |  |  |
| 11. Polarizer |  |  |
| 12. Additional light sources |  |  |
| 13. Miscellaneous holders (bullet, cartridge) & mounting plates |  |  |
| 14. Cover |  |  |
|  | **Accessories:**  |  |  |
|  | Any other accessory which is required for operation should be included and described in your offered specification. |  |  |
| **Specifications:**  |  |  |
| Type: | Professional forensic comparison microscope equipped with camera.  |  |  |
| Housing/construction: | Construction: durable metal alloy frame, vibration-resistant design. |  |  |
| Optical design: | Dual optical systems with integrated comparison bridge. |  |  |
| Objective lenses: | * Various magnifications: 4x, 10x, 20x, 40x, 100x
* Includes several objectives.
 |  |  |
| Field of View (FOV) range: | 1-80 mm or wider |  |  |
| Optical bridge: | * Comparison Mode: Split-field, superimposition, and side-by-side viewing
 |  |  |
| * Adjustable Split Line: Horizontal and vertical adjustment for precise comparison
 |  |  |
| * Image Superimposition: Capability to overlap images for detailed comparison.
 |  |  |
| Transmitted light source | * LED illumination
 |  |  |
| Reflected light source: | * LED illumination
 |  |  |
| Specimen stages | Mechanical stage with required controls |  |  |
| Stage clips/holders | Equipped |  |  |
| Focusing mechanism: | Coarse and fine focus adjustment  |  |  |
| Polarizing lens set: | Equipped  |  |  |
| Camera system | * Equipped
* Type: C-mount digital camera
 |  |  |
| * Resolution: Minimum 4 (MP) or better
 |  |  |
| * Sensor: CMOS
 |  |  |
| * Connectivity interface: USB 3.0, Ethernet, or HDMI
 |  |  |
| Image capture and processing software: | * Included and license free.
* Compatibility for a range of operating systems, including
 |  |  |
| * Windows 10, 11, as well as MacOS, Linux, and others.
 |  |  |
| Power supply and cables:  | **Power supply:*** Input Voltage: 220V AC, 50Hz
* Power Supply Type: External AC adapter
 |  |  |
| **Cables:*** Power Cord: Detachable IEC power cord (220V, 50Hz)
* Length: not less than 1.5m
* USB or HDMI Cables: equipped
 |  |  |
| **Note:** If a voltage stabilizer is required, ensure it is specified in your bid documents. |  |  |
| **Certification requirements:** |  |  |
|  |
|  | ISO 9001 |  |  |
| **Documentation:** |  |  |
|  | User manuals (if applicable), preferable in Romanian language (optional English or Russian). |  |  |
| **Training:** |  |  |
|  | Training for operator  |  |  |
| Training in Romanian or Russian language |  |  |
| **Warranty:** |  |  |
|  | Not less than a year. |  |  |