



REQUESTFORQUOTATION NO. RfQ24/02963

RESEARCH MONITORING PROGRAMME FOR IDENTIFICATION OF WATER FRAMEWORK DIRECTIVE 'PRIORITY AND CERTAIN OTHER POLLUTANTS' IN THE MOLDOVAN DNIESTER RIVER BASIN DISTRICT

UNDP through the Programme "**Supporting the Moldovan authorities in the sustainable management of the Dniester River**" kindly requests your quotation for the Request for Quotation no. RfQ-24/02963: **Research Monitoring Programme for identification of Water Framework Directive 'Priority and certain other pollutants' in the Moldovan Dniester River Basin District** as detailed in line items section of this **RFQ24/02963**

This Request for Quotation comprises the following documents:

- Section 1: This RFQ document generated by the online system
- Section 2: RFQ Instructions and Data
- Annex 1: Schedule of Requirements
- Annex 2: Quotation Submission Form
- Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted directly in the system responding to the questions and uploading required documents by the date and time indicated in the online portal. It is your responsibility to ensure that your quotation is submitted before the deadline. Quotations received after the submission deadline outside the online portal, for whatever reason, will not be considered for evaluation.

Quotations must be submitted directly in Quantum Next Gen ERP supplier portal following the link: <http://supplier.quantum.partneragencies.org> using the profile you may have in the portal (please log in using your username and password).

Follow the instructions in the user guide to search for the tender using search filters, namely **Negotiation ID: UNDP-MDA-00628** and subscribe to the tender in order to get notifications in case of amendments of the tender document and requirements.

In case you have never registered before, follow this link to register a profile: <https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127714247>

Please note that the access link to the Supplier registered profile is sent from Oracle within up to 3 days. In case you have not received the access link after 3 days since registration, you should address for support to UNDP at the email address: sc.md@undp.org. In case you encounter errors with registration (e.g. system states Supplier already is registered), you should address for support to UNDP at the email address: sc.md@undp.org.

Computer firewall could block *oracle* or *undp.org* extension and Suppliers might not receive the Oracle notifications. Please turn down any firewalls on your computers to ensure receipt of email notification.

Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.



Should you require further clarifications on the application through the Quantum online portal, kindly contact the Procurement Unit at sc.md@undp.org. Please pay attention that the bid shall be submitted online through the Quantum system and any bid sent to the above email shall be disqualified.

Should you require further clarifications on the Request for Quotation, Terms of Reference or other requirements, kindly communicate using the messaging functionality in the portal.

Deadline for Submission of Offers (Date and Time), which is visible in the online procurement system will be final. System will not accept submission of any bid after that date and time. It is the responsibility of the bidder to make sure that the bid is submitted prior to this deadline for submission. Bidders are advised to upload bid documents and to submit their offer a day prior or well before the date and time indicated under the deadline for submission of Offers. Do not wait until last minute. If Bidder faces any issue during submitting offers at the last minutes prior to the deadline for submission, UNDP may not be able to assist on such a short notice and will not be held liable in such instance. UNDP will not accept any offer that is not submitted directly through the System.

Thank you and we look forward to receiving your quotation.

UNDP Moldova





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1 Overview

1.1 General Information

Title	RFQ24/02963:Dniester2/Research Programme for identification of Water Framework
Contact Point	Procurement Unit
Outcome	
E-Mail	sc.md@undp.org
Reference Number	RFQ24/02963
Beneficiary Country	MDA
Introduction	

**REQUEST FOR
QUOTATION NO.
RfQ24/02963**

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Section 2: RFQ Instructions and Data
Anne
x 1:
Schedule of
Requirements
Anne
x 2:



Quotation
Submission
Form
Annex 3:
Technical
and
Financial
Offer

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Thank you and we look forward to receiving your quotation.

UNDP Moldova

1.2 Tender Timeline

Preview Date
Open Date 06/12/24 09:50 AM
Close Date 03/01/25 14:30 PM
Time Zone Coordinated Universal Time

1.3 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule
<input checked="" type="checkbox"/>	Suppliers are allowed to revise their submitted response

1.4 Terms



Negotiation Currency USD



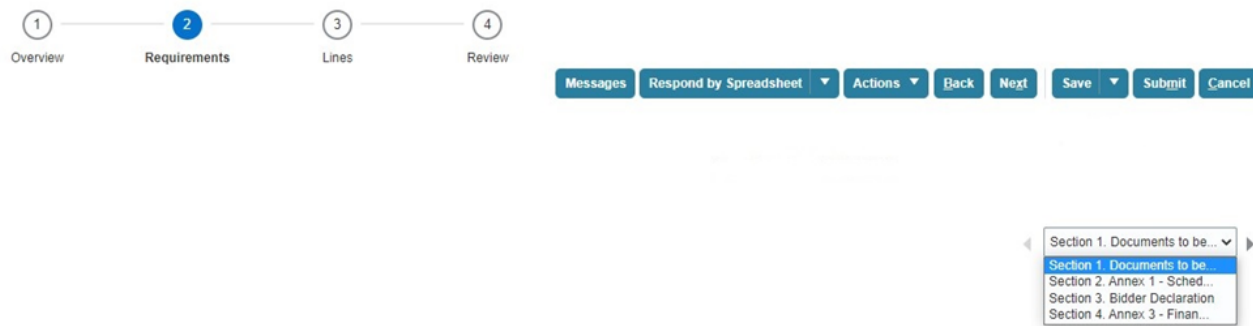
2 Requirements

**Response is required*

Please review carefully the requirements and questions in this section.

Provide answers where required (marked with *asterisk symbol) and upload supporting documents when requested so (marked with *asterisk symbol).

Please note that there are several Sections to be filled in, under the "Requirements" step on the right side the page:



2.1 Section 1. Section 2 RFQ General Instructions and Data sheet

1. Introduction

Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement and with the provision in the General Instructions to Bidders in the RFQ document herewith attached.

Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ. UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or cancellation of the tender in the online portal.

2. Special Instructions

Please read and follow the specific instructions included in Specific Instructions document herewith attached.

3. General Conditions of Contract



Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to one of the General Conditions of Contract below as applicable in each case specified in the Requirements section

Applicable GTC:

General Terms and Conditions / Special Conditions for Contract:

[https://popp.undp.org/_layouts/15/WopiFrame.aspx?](https://popp.undp.org/_layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Considerations%20of%20Contracting_UNDP%20GTCs%20for%20Contracts%20(Goods%20and-or%20Services)%20-%20Sept%202017.pdf&action=default)

[sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Considerations%20of%20Contracting_UNDP%20GTCs%20for%20Contracts%20\(Goods%20and-or%20Services\)%20-%20Sept%202017.pdf&action=default](https://popp.undp.org/_layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Considerations%20of%20Contracting_UNDP%20GTCs%20for%20Contracts%20(Goods%20and-or%20Services)%20-%20Sept%202017.pdf&action=default)

Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy:
How we buy | United Nations Development Programme (undp.org)

2.2 Section 2. Documents to be submitted

*1. Company Profile

Have you provided a Company Profile, including detailed portfolio/previous corporate experience in similar fields related to the assignment?

Response attachments are optional.

*2. Registration Certificate and other Legal documents

Have you provided registration certificate?

*3. List of completed and/or ongoing contracts

Have you provided a List and value of at least 2(two) relevant projects (laboratory analysis of WFD 'Priority substances and certain other pollutants'; implementation of international water sampling campaigns with laboratory analysis of heavy metals and organic micropollutants) performed for the last 5 (five) years including the following information:

- Name of previous contracts
- Client & Reference Contact
- Details including e-mail
- Contract Value Period of activity
- Types of activities /goods and related services provided
- Final beneficiaries (public or private institutions)

Copies of provided relevant contracts might be requested during the evaluation process.

*4. Chart for provision of services (Implementation Plan)

Have you provided Chart for provision of services (Implementation Plan), for example GANTT?

*5. Statement of satisfactory Performance

Have you provided a Statement of satisfactory Performance (Certificates) from the top 3 (three) clients in terms of Contract value in similar field?



***6. Completed and signed CVs for the proposed Key Personnel**

Have you provided the Completed and signed CVs for the proposed Key Personnel, including certificates and qualification documents?

***7. Financial Statements**

Have you provided a Financial Statements (Income Statements and Balance Sheets) for the past 3 (three) years (2021, 2022, 2023)?

***8. Technical and Financial Offer duly completed**

Have you provided a Technical and Financial Offer duly completed and signed and in accordance with the Terms of References in Annex 1, detailing the experience of the company, proposed methodology, approach and implementation timeline to complete the assignment, and key personnel proposed?

***9. Statement that the laboratory is EN ISO/IEC-17025 standard**

Statement that the laboratory is EN ISO/IEC-17025 standard: Testing and calibration laboratories accredited

2.3 Section 3. Annex 1: Schedule of Requirements

***1. Compliance with technical requirements**

Please confirm whether you comply with the evaluation criteria listed in Section 2: Special Instructions listed in Annex 1: Terms of Reference. If you can not comply or comply with deviations, please indicate counter-offer in the comments.

Please upload documents related to your technical offer if different than the filled in Annex 3: Technical and Financial Offer form.

2.4 Section 4. Annex 2: Quotation submission form

***1. Annex 2: Quotation Submission Form**

Have you provided Annex 2: Quotation Submission Form duly completed and signed?

2.5 Section 5. Bidder Declaration

***1. Requirements and Terms and Conditions**

Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.

***2. Capacity and capability**

I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or



exceed the Requirements and will be available to deliver throughout the relevant Contract period.

***3. Ethics**

Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.

***4. Code of Conduct**

I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : <https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct> and acknowledge that it provides the minimum standards expected of suppliers to the UN.

***5. Conflict of Interest**

I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.

***6. Prohibitions and Sanctions**

I/We hereby declare that our firm, ultimate beneficial owners, affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.

***7. Bankruptcy**

I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.

***8. Offer Validity Period**

I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.

***9. Acceptance of contract**

I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.

***10. Signatory person**

I/We hereby confirm that this offer in the system is submitted by an authorized person from the company and it warrants and agrees that he/she been authorized by the Organization/s to make this declaration on



its/their behalf.

2.6 Section 6. Annex 3: Technical and Financial Offer

***1. Annex 3: Technical and Financial Offer**

Please provide detailed pricing directly in the system per each line and attach Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1. By submitting the financial offer, your company confirms acceptance of all the terms indicated in this RFQ document.

2.7 Section I-1.



3 Lines

Instructions **Please fill in this form in accordance with the line below. Please include the overall cost related to the performance of the services in the quotation price line below (personnel costs, transport costs, other costs etc.).**
Additionally, please supplement this online form with the duly filled in, signed and stamped Annex 3: Technical and Financial Offer attached herewith.

Prices below shall be quoted in:
- USD VAT excluded

3.1 Line Information

Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
1-Work plan for implementation of the Research Monitoring Programme.	70171600						
2-Interim report with description of sampling site details and the results of laboratory analysis after the first round of sampling to be conducted in April 2025.	70171600						
3-Interim report with description of sampling site details and the results of laboratory analysis after the second round of sampling to be conducted in July 2025.	70171600						



Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
4-Interim report with description of sampling site details and the results of laboratory analysis after the third round of sampling to be conducted in October 2025.	70171600						
5-Final report, addressing an overview of the sampling methods, sampling sites (with essential features and examples of pictures), details about the laboratory analysis	70171600						