



REQUEST FOR QUOTATION NO. RfQ25/03000

ORGANIZATION OF THEMATIC SUMMER SCHOOLS AND MENTORSHIP PROGRAMME

SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP through the "**Enhancing social cohesion in Moldova through dialogue and community empowerment**" Project, kindly requests your quotation for the **Request for Quotation no. RfQ25/03000: Organization of thematic summer schools and mentorship programme** as detailed in line items section of this RFQ.

This Request for Quotation comprises the following documents:

- Section 1: This RFQ document generated by the online system
- Section 2: RFQ Instructions and Data
- Annex 1: Schedule of Requirements
- Annex 2: Quotation Submission Form
- Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted directly in the system responding to the questions and uploading required documents by the date and time indicated in the online portal. It is your responsibility to ensure that your quotation is submitted before the deadline. Quotations received after the submission deadline outside the online portal, for whatever reason, will not be considered for evaluation.

Quotations must be submitted directly in Quantum NextGenERP supplier portal following the link: <http://supplier.quantum.partneragencies.org> using the profile you may have in the portal (please log in using your username and password).

Follow the instructions in the user guide to search for the tender using search filters, namely **Negotiation ID: UNDP-MDA-00677** and subscribe to the tender in order to get notifications in case of amendments of the tender document and requirements.

In case you have never registered before, follow this link to register a profile:

<https://estm.fa.em2.oraclecloud.com/fscmUI/redwood/supplier-registration/register-supplier/register-supplier-verification?id=TUW16eK6qsD94MNMxATNMoYCOHny7FmchTkUZsdOqrAW4sy6L5xSAB033Q%3D%3D>

Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.



Should you require further clarifications on the application through the Quantum online portal, kindly contact the Procurement Unit at sc.md@undp.org. Please pay attention that the bid shall be submitted online through the Quantum system and any bid sent to the above email shall be disqualified.

Should you require further clarifications on the Request for Quotation, Terms of Reference or other requirements, kindly communicate using the messaging functionality in the portal.

Deadline for Submission of Offers (Date and Time), which is visible in the online procurement system will be final. System will not accept submission of any bid after that date and time. It is the responsibility of the bidder to make sure that the bid is submitted prior to this deadline for submission.

Bidders are advised to upload bid documents and to submit their offer a day prior or well before the date and time indicated under the deadline for submission of Offers. Do not wait until last minute. If Bidder faces any issue during submitting offers at the last minutes prior to the deadline for submission, UNDP may not be able to assist on such a short notice and will not be held liable in such instance. UNDP will not accept any offer that is not submitted directly through the System.

Thank you and we look forward to receiving your quotation.

UNDP Moldova





Table of Contents

1 Overview.....5

 1.1 General Information.....5

 1.2 Tender Timeline.....7

 1.3 Response Rules.....7

 1.4 Terms.....7

2 Requirements.....8

 2.1 Section 1. Section 2 RFQ Instructions and Data sheet.....8

 2.2 Section 2. Documents to be submitted.....9

 2.3 Section 3. Schedule of Requirements.....10

 2.4 Section 4. Bidder Declaration.....22

 2.5 Section 5. Financial Offer.....24

 2.6 Section I-1.24

3 Lines.....25

 3.1 Line Information.....25



1 Overview

1.1 General Information

Title	RFQ25/03000:Organization of Summer Schools and Mentorship Programme
Contact Point	UNDP Procurement Unit
Outcome	
E-Mail	sc.md@undp.org
Reference Number	RFQ25/03000
Beneficiary Country	MDA
Introduction	

REQUEST FOR QUOTATION NO. RfQ25/03000

ORGANIZATION OF THEMATIC SUMMER SCHOOLS AND MENTORSHIP PROGRAMME

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In case you have never registered before, follow this link to register a profile:

<https://estm.fa.em2.oraclecloud.com/fscmUI/redwood/supplier-registration/register-supplier/register-supplier-verification?id=TUW16eK6qsD94MNMxATNMoyCOHny7FmchTkUZsdOqrAW4sy6L5xSAB033Q%3D%3D>

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during submitting offers at the last minutes prior to the deadline for submission, UNDP may not be able to assist on such a short notice and will not be held liable in such instance. UNDP will not accept any offer that is not submitted directly through the System.

Thank you and we look forward to receiving your quotation.

UNDP Moldova

1.2 Tender Timeline

Preview Date
Open Date 18/02/25 15:14 PM
Close Date 04/03/25 14:30 PM
Time Zone Coordinated Universal Time

1.3 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule
<input checked="" type="checkbox"/>	Suppliers are allowed to revise their submitted response

1.4 Terms

Negotiation Currency MDL



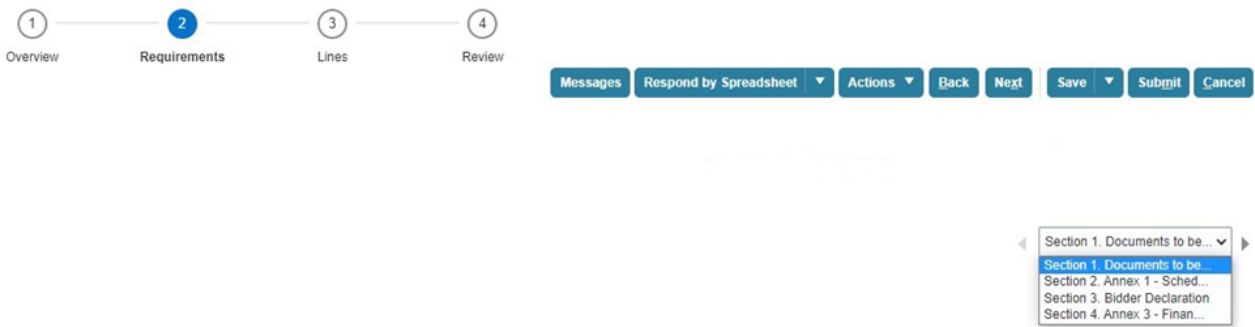
2 Requirements

**Response is required*

Please review carefully the requirements and questions in this section.

*Provide answers where required (marked with *asterisk symbol) and upload supporting documents when requested so (marked with *asterisk symbol).*

Please note that there are several Sections to be filled in, under the "Requirements" step on the right side the page:



2.1 Section 1. Section 2 RFQ Instructions and Data sheet

1. Introduction

Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement (link: <https://popp.undp.org/SitePages/POPPBSUnit.aspx?TermID=254a9f96-b883-476a-8ef8-e81f93a2b38d&Menu=BusinessUnit>) and with the provisions in the General Instructions to Bidders included in the document herewith attached.

Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.

UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or cancellation of the tender in the online portal.



2. General Instructions

Please read and follow the general instructions to Bidders included in the General Instructions document herewith attached.

3. Special Instructions

Please read and follow the specific instructions included in Specific Instructions document herewith attached.

4. General Conditions of Contract

Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to one of the General Conditions of Contract below as applicable in each case specified in the Requirements section

Applicable GTC:

General Terms and Conditions / Special Conditions for Contract:

[https://popp.undp.org/_layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Considerations%20of%20Contracting_UNDP%20GTCs%20for%20Contracts%20\(Goods%20and-or%20Services\)%20-%20Sept%202017.pdf&action=default](https://popp.undp.org/_layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Considerations%20of%20Contracting_UNDP%20GTCs%20for%20Contracts%20(Goods%20and-or%20Services)%20-%20Sept%202017.pdf&action=default)

Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy:

<https://www.undp.org/procurement/business/how-we-buy>

2.2 Section 2. Documents to be submitted

*1. Annex 2: Quotation Submission Form

Have you uploaded Annex 2: Quotation Submission Form duly completed and signed?

*2. Annex 3: Technical and Financial Offer

Have you uploaded Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1?

*3. Company Profile

Have you uploaded Company Profile, including detailed portfolio/previous corporate experience in similar fields related to the assignment?

*4. Technical Concept

Please provide brief Technical Concept describing the approach for carrying out the assignment, including a detailed project plan and timeline, outlining key milestones and deliverables. The concept shall also include availability and/or capacity to engage adequate human resource, material, vehicle and technical base and necessary equipment for the organization of public events, capacities for arranging timely provision of accommodation and catering services, development and delivery of branded visibility materials (up to 3 pages A4).



***5. Registration Documents / Legal Status**

Have you provided the company's Registration Certificate?

***6. List of relevant projects**

Have you provided the list of completed and/or ongoing contracts for similar services and value undertaken within the past three (3) years including the following information:

- Name of previous contracts
- Client & Reference Contact
- Details including e-mail
- Contract Value Period of activity
- Types of services undertaken

Evidence (contracts) may be requested from the supplier during the technical evaluation.

***7. Statement of Satisfactory Performance**

Have you provided the Statement of Satisfactory Performance (Certificates) from the top 2 clients in terms of Contract value in similar field?

***8. Financial Statements (Income Statement and Balance Sheet)**

Have you provided the Income Statements and Balance Sheets for the past 3 (three) years?

***9. Proposed Key personnel**

Completed and signed CVs for the proposed Key Personnel:

- 1 (one) Project Coordinator
- 3 (three) to 5 (five) facilitators/trainers

2.3 Section 3. Schedule of Requirements

***1. Compliance with technical requirements and evaluation criteria**

Please confirm whether you comply with the evaluation criteria listed in Section 2: Special Instructions and Technical Requirements listed in Annex 1: Technical Specifications. If you cannot comply or comply with deviations, please indicate counter-offer in the comments.

Component 1. Summer Schools



A. Workplan, detailed agenda and coordination services			
Item	Generic description	UOM	Quantity
1	Workplan and detailed agenda for requested services in accordance with the requirements of the Terms of Reference (ToR). The agenda and work plan shall be agreed upon and approved by the Project Team. Participants selection criteria and summer school code of conduct.	Deliverable	1
2	Coordination and overall management during all summer school editions, including at the stage of identifying and engaging participants	Event	3
3	Pre-event and post- event interactive assessment of the levelof knowledge of young people and older people in the area of social inclusion, cohesion, gender and peacebuilding, consisting of up to 10 multiple choice and 3 open ended questions and 2 Narrative Reports (pre and post event) covering data and findings for each edition of the camp developed and submitted.	Deliverable	3
4	Development and implementation of thematic trainings including the following possible topics to be delivered in Romanian and Russian Block 1. Knowledge skills block <ul style="list-style-type: none">• eee Overview of the general terms regarding social inclusion, cohesion and peace building.• eee Understanding the basic principles of Human Rights Based Approach and Gender Equality• eee Understanding basic principles of project management and decision-making <i>*For each block at least 3 and maximum 5 facilitators involved.</i> <i>**Please note that the exact composition of</i>	Event	3



	<i>the skills block may vary, based on the agenda and work plan agreed with the Project Team.</i>		
5	<p>Development and implementation of thematic trainings including the following possible topics in Russian/Romanian</p> <p>Block 2. Capacity building block</p> <ul style="list-style-type: none">• eee Social Inclusion and Cohesion• eee Community engagement• eee Improving negotiating skills• eee Peacebuilding• eee Gender Equality• eee Inter-generational knowledge sharing• eee Development of social de-tensioning solutions for 10 communities <p><i>*For each block at least 3 and maximum 5 facilitators involved.</i></p> <p><i>**Please note that the exact composition of the capacity building block may vary, based on the agenda and work plan agreed with the Project Team.</i></p>	Event	3
6	<p>Development and implementation of thematic trainings including the following possible topics in Russian and Romanian</p> <p>Block 3. Team building activities</p> <ul style="list-style-type: none">• eee Icebreaker• eee Active games• eee Energizer activities• eee Movie screening• eee Bonfire• eee Short cultural programs <p><i>*For each block at least 3 and maximum 5 facilitators involved.</i></p> <p><i>**Please note that the exact composition of the capacity building block may vary, based on the agenda and work plan agreed with the Project Team.</i></p>	Event	3

	<p>*** The activities from all blocks should include theoretical and practical exercises using interactive assignments for young people, such as preparing research projects/ study cases /issuing media or video materials/role plays/ presentations to consolidate material and maximize participation of every participant.</p> <p>**** Include sessions with invitation of special guests with success stories, for example, activists from justice or any other relevant area. Training modules shall be provisionally agreed and approved by the Project team.</p>		
7	Medical professional - at least 1 medical professional should be present at each summer school in order ensure medical services in case anyone of the participants, facilitators, organizers will require medical attention.	Event	3
8	Final Report on the work undertaken.	Deliverable	1
B. Event facilities, catering, accommodation, and transportation services			
Item	Generic description	UOM	Quantity
1	One Project Coordinator. The supplier is expected to ensure the availability, involvement and collaboration of an Project Coordinator. The coordinator would be responsible for transportation (including gathering everyone onto the bus, both pick up and return trip), managing the groups and ensuring everyone is accounted, liaison with participants, hotel arrangements, conference rooms, necessary facilities, catering, inquiries and ad hoc issues, if any)	Person	1
2	Round trip transportation for groups up to 16 persons on the route Pick-up point - Venue - Pick-up point (Open Door type, meaning that the group component can differ from one trip to another): category bus.	3 roundtrips By 1 minibus	It is expected that each group will have up to 16 persons

	<p>Pick-up of participants will be designated per region. South 1 (Cahul – Taraclia – Basarabeasca – Comrat)</p> <p><i>*Number of participants may slightly vary but will not exceed 16 persons.</i></p>		
3	<p>Round trip transportation for groups up to 8 persons on the route Pick-up point – Venue - Pick-up point (Open Door type, meaning that the group component can differ from one trip to another): category bus. Pick-up of participants will be designated per region. South 2 (Stefan Voda - Causeni)</p> <p><i>*Number of participants may slightly vary but will not exceed 8 persons.</i></p>	<p>3 roundtrips</p> <p><i>By 1 minibus</i></p>	<p>It is expected that each group will have up to 8 persons</p>
4	<p>Round trip transportation for groups up to 8 persons on the route Pick-up point – Venue - Pick-up point (Open Door type, meaning that the group component can differ from one trip to another): category bus. Pick-up of participants will be designated per region. Centre (Chisinau - Orhei)</p> <p><i>*Number of participants may slightly vary but will not exceed 8 persons.</i></p>	<p>3 roundtrips</p> <p><i>By 1 minibus</i></p>	<p>It is expected that each group will have up to 8 persons</p>
5	<p>Round trip transportation for groups up to 8 persons on the route Pick-up point – Venue - Pick-up point (Open Door type, meaning that the group component can differ from one trip to another): category bus. Pick-up of participants will be designated per region. North (Ocnita - Donduseni)</p> <p><i>*Number of participants may slightly vary but will not exceed 8 persons.</i></p>	<p>3 roundtrips</p> <p><i>By 1 minibus</i></p>	<p>It is expected that each group will have up to 8 persons</p>
6	<p>Round trip transportation for groups up to 12 persons on the route Pick-up point – Venue - Pick-up point (Open Door type, meaning that the group component can differ from one trip to another): category bus. Pick-up of participants will be designated per region. Left bank of the Nistru river.</p>	<p>3 roundtrips</p> <p><i>By 1 minibus</i></p>	<p>It is expected that each group will have up to 12 persons</p>

	<i>*Number of participants may slightly vary but will not exceed 12 persons.</i>		
7	<p>Transportation for older people, up to 5 persons per summer school. (per total for all 3 summer schools there should be 5 persons from the Left bank of the Nistru river, 5 people from the South 1 region (Cahul – Taraclia – Basarabasca – Comrat), and 5 persons from the North region (Ocnita - Donduseni)..</p> <p><i>*During each summer school, the older people will be participating for 2 days only. (09:00 first day arrival, 14:00 second day departure)</i></p>	3 rounds trips	It is expected that each group will have up to 5 persons
8	<p>Conference room(same place as the accommodation) for 50 persons equipped with tables suitable for 5-10 persons each, air conditioner and high-speed wireless internet min speed 250 kbps. Equipped with flipchart and projector and screen.</p>	<p>15 days</p> <p><i>*The estimations are provided based on 3 editions of summer camp</i></p>	<p>1 conference room</p> <p>4 flipcharts</p>
9	<p>Gazebo/terrace equipped with tables and chairs for outdoor activities.</p> <p><i>*Each unit should accommodate a maximum of 15 persons</i></p>	<p>15 days</p> <p><i>*The estimations are provided based on 3 editions of summer camp</i></p>	3
10	<p>Accommodation (23 double rooms (two single beds with private bathroom and toilet) for participants (youth and refugees) 3-4* Hotel standard or similar standard applicable to the category of accommodation unit.</p> <p><i>*Number of participants may slightly vary</i></p> <p><i>**The proposed accommodation options should ensure that all participants are located in the same premises</i></p>	<p>12 nights</p> <p><i>*The estimations are provided based on 3 editions of summer camp</i></p>	<p>46 persons</p> <p><i>*Per summer camp edition</i></p>
11	<p>Accommodation (3 double rooms (two single beds with private bathroom and toilet) for participants (older people)</p>	<p>3 nights</p> <p><i>*The estimations are provided based on 3 editions of summer</i></p>	<p>6 persons</p> <p><i>*Per summer camp edition</i></p>

		camp	
12	Breakfast (standard continental) for youth and refugees <i>*If not included in the accommodation price</i>	12 days <i>*The estimations are provided based on 3 editions of summer camp</i>	46 persons <i>*Per summer camp edition</i>
13	Breakfast (standard continental) for older people <i>*If not included in the accommodation price</i>	3 days <i>*The estimations are provided based on 3 editions of summer camp</i>	6 persons <i>*Per summer camp edition</i>
14	Coffeebreaks for youth and refugees (2 per day)min.incl.: <ul style="list-style-type: none"> • Croissants, muffins, or cookies. • Non-sweet pies and sandwiches • Seasonal fruits • Natural coffee and selection of tea • Water 	30 coffeebreaks <i>*The estimations are provided based on 3 editions of summer camp</i>	46 persons <i>*Per summer camp edition</i>
15	Coffeebreaks for older people (2 per day)min.incl.: <ul style="list-style-type: none"> • Croissants, muffins, or cookies. • Non-sweet pies and sandwiches • Seasonal fruits • Natural coffee and selection of tea • Water 	12 coffeebreaks <i>*The estimations are provided based on 3 editions of summer camp</i>	6 persons <i>*Per summer camp edition</i>
16	Lunch for youth and refugees. Should include minimum of first course (soup), second course – meat/ fish, garnish, salad meal, water. Vegetarian meals may be requested. <i>*Preventive consultation and approval on the menu</i>	15 days <i>*The estimations are provided based on 3 editions of summer camp</i>	46 persons <i>*Per summer camp edition</i>

17	Lunch for older people. Should include minimum of first course (soup), second course – meat/ fish, garnish, salad meal, water. Vegetarian meals may be requested. <i>*Preventive consultation and approval on the menu</i>	6days <i>*The estimations are provided based on 3 editions of summer camp</i>	6 persons <i>*Per summer camp edition</i>
18	Dinner for youth and refugees. Type Fourchette/Buffer should include minimum of meat, fish, garnish (at least 3 types), salad meal (at least 3 types), desert, water/juice. <i>*Preliminary consultation and approval on the menu</i>	12days <i>*The estimations are provided based on 3 editions of summer camp</i>	46 persons <i>*Per summer camp edition</i>
19	Dinner for older people. Type Fourchette/Buffer should include minimum of meat, fish, garnish (at least 3 types), salad meal (at least 3 types), desert, water/juice. <i>*Preliminary consultation and approval on the menu</i>	6days <i>*The estimations are provided based on 3 editions of summer camp</i>	6 persons <i>*Per summer camp edition</i>
20	Stillwaterin0,5l glass bottle	bottle	2000pcs

C. Visibility and outreach. Media and production/supply of branded visibility materials

Item	Generic description	UOM	Quantity
1	Development of event visual identity of the summer schools <i>*3iterations ofadjustments to the 1 concept of the main visual identity envisaged</i>	product	1
2	Visual elements (hashtags for social media, cards for posts and press releases, and others) in coordination with UNDP and Donor graphics	product	3
3	Certificates of participation envisaging visual identity of the summer camp, including UNDP and Donor elements	certificate	150

4	Backpack Branding: one side print, maximum imprint size – 35x30cm, 4 colors printing Medium backpack size: 45-49 cm torso length and 70-87cm hip width. Color: grey, black.	backpack	180
5	T-shirts*(polo, unisex) Branding: Visual elements of summer schools Front:10x10cm4colorsprintlogo Back: maximum imprint dimension 35X10 cm, 2 colors text Linen:minimum90%cottonwithupto10% polyester,viscose,or other polymers, 150 gr/ m ² density or more Color: <u>whiteandblack/grey</u> 150/30 mix	150 white S – 37 M – 75 L – 38 30 black/grey S – 7 M – 15 L – 8	180
6	BaseballCaps 5panelscottonbaseballcaps AdjustablesizewithmetalsnapclosureorVelcro fasteningbeltforsize adjustment Branding: 3 colors logo, 9x5cm maximum Color:white/grey	cap	180
7	Rain umbrella Recycled PET umbrella with wooden stick Automatic opening Branding: 2 folds logo printing: 100 x 80 mm each Color: navy	umbrella	180
8	Pens: recycled or biodegradable Blue ink ball pen made entirely of recycled or biodegradable plastic Branding: 3 colors, two-sided printing Color: white & blue, 200 of each	pen	400
9	Block note 80 pages Spiral Front: 4 colors print (summer school visual elements) Back: 2 colors, no text Branding: logo & text 4 colors, size 150x210 mm Color: yellow Graphics elements of the project to be provided by UNDP	block note	200
10	Water bottle / thermos 750-1000 ml metal water bottle Branding: 3 colors printing, 7x21 cm Color: blue, yellow	bottle	180
11	Photo wall: 200X300 cm, full color Graphics elements of the project to be	photo wall	1



	provided by UNDP		
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Component 2. Decision-making mentorship

A. Workplan, detailed agenda coordination services and expertise.			
	Generic description	UOM	Quantity
1	Workplan and detailed agenda in accordance with the requirements of the Terms of Reference (ToR). The agenda and work plan shall be agreed upon and approved by the Project team.	Deliverable	1
2	Coordination and overall management during the mentorship programme.	Event	1
3	Mentorship Workshop Development - Design and deliver a structured mentorship workshop tailored to prepare youth for roles in decision-making platforms. Focus on skills such as conflict resolution, community engagement, and effective communication.	Event	1
4	Study visits in Chisinau with dialogues with representatives of the Core Reflection Group and central government authorities and agencies on social cohesion, decision-making and gender equality (at least 2 visits with dialogues per mentorship programme)	Study visits	2
5	Policy labs facilitation for social cohesion and youth involvement in the decision-making process and gender-equality-related interventions	Event	1
6	Development of youth social cohesion policy recommendations	Policy recommendations	1
7	Final Report on the work undertaken.	Deliverable	1

B. Event facilities, catering, accommodation, and transportation services			
1	Conference rooms for 60 persons equipped with tables suitable for 5-10 persons each, air conditioner and high-speed wireless internet min speed 250 kbps. Equipped with flipchart and projector and screen.	3 days <i>*The estimations are provided based on 1 mentorship programme</i>	1 conference room 3 flipcharts
2	Gazebo/terrace equipped with tables and chairs for outdoor activities. *Each unit should accommodate a maximum of 15 persons	3 days	4
3	Accommodation (30 double rooms (two single beds with private bathroom and toilet) for participants 3-4* Hotel standard or similar standard applicable to the category of accommodation unit. <i>*Number of participants may slightly vary</i> <i>**The proposed accommodation options should ensure that all participants are located in the same premises</i>	2 nights <i>*The estimations are provided based on 1 mentorship programme</i>	60 persons
4	Breakfast (standard continental) <i>*If not included in the accommodation price</i>	2 days <i>*The estimations are provided based on 1 mentorship programme</i>	60 persons
5	Coffee breaks (2 per day) min. incl.: <ul style="list-style-type: none"> • ☐☐☐☐ Croissants, muffins, or cookies. • ☐☐☐☐ Non-sweet pies and sandwiches • ☐☐☐☐ Seasonal fruits • ☐☐☐☐ Natural coffee and selection of tea • ☐☐☐☐ Water - Still water in 0,5 l glass bottle (60 each coffee break) 	6 coffee breaks <i>*The estimations are provided based on 1 mentorship programme</i>	60 persons
6	Lunch should include minimum of first course (soup), second course – meat/ fish, garnish, salad meal, water. Vegetarian meals may be requested.	3 days <i>*The estimations are provided based on 1 mentorship programme</i>	60 persons

	<i>*Preventive consultation and approval on the menu</i>		
7	<p>Dinner type Fourchette/Bufferet should include minimum of meat, fish, garnish (at least 3 types), salad meal (at least 3 types), desert, water/juice.</p> <p><i>*Preliminary consultation and approval on the menu</i></p>	<p>3days</p> <p><i>*The estimations are provided based on 1 mentorship programme</i></p>	60 persons
8	Stillwaterin0,5l glass bottle	bottle	500pcs
9	<p>Round trip transportation for groups up to 18 persons on the route Pick-up point – Venue – Pick-up point (Open Door type, meaning that the group component can differ from one trip to another): category bus.</p> <p>Pick-up of participants will be designated per region. South 1 (Cahul – Taraclia – Basarabeasca – Comrat)</p> <p><i>*Number of participants may slightly vary but will not exceed 18 persons.</i></p>	<p>1 round trip</p> <p><i>By 1 minibus</i></p>	It is expected that the group will have up to 18 persons
10	<p>Round trip transportation for groups up to 9 persons on the route Pick-up point – Venue – Pick-up point (Open Door type, meaning that the group component can differ from one trip to another): category bus.</p> <p>Pick-up of participants will be designated per region. South 2 (Stefan Voda – Causeni)</p> <p><i>*Number of participants may slightly vary but will not exceed 9 persons.</i></p>	<p>1 round trip</p> <p><i>By 1 minibus</i></p>	It is expected that the group will have up to 9 persons
11	<p>Round trip transportation for groups up to 9 persons on the route Pick-up point – Venue – Pick-up point (Open Door type, meaning that the group component can differ from one trip to another): category bus.</p> <p>Pick-up of participants will be designated per region. Centre (Chisinau – Orhei)</p> <p><i>*Number of participants may slightly vary but</i></p>	<p>1 round trip</p> <p><i>By 1 minibus</i></p>	It is expected that the group will have up to 9 persons

	<i>will not exceed 9 persons.</i>		
12	<p>Round trip transportation for groups up to 9 persons on the route Pick-up point – Venue - Pick-up point (Open Door type, meaning that the group component can differ from one trip to another): category bus. Pick-up of participants will be designated per region. North (Ocnita - Donduseni)</p> <p><i>*Number of participants may slightly vary but will not exceed 9 persons.</i></p>	<p>1 round trip</p> <p><i>By 1 minibus</i></p>	<p>It is expected that the group will have up to 9 persons</p>
13	<p>Round trip transportation for groups up to 15 persons on the route Pick-up point – Venue - Pick-up point (Open Door type, meaning that the group component can differ from one trip to another): category bus. Pick-up of participants will be designated per region. Left bank of the Nistru river.</p> <p><i>*Number of participants may slightly vary, but will not exceed 15 persons.</i></p>	<p>1 round trip</p> <p><i>By 1 minibus</i></p>	<p>It is expected that the group will have up to 15 persons</p>

2.4 Section 4. Bidder Declaration

*1. Requirements and Terms and Conditions

Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.

*2. Capacity and capability



I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.

***3. Ethics**

Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.

***4. Code of Conduct**

I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : <https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct> and acknowledge that it provides the minimum standards expected of suppliers to the UN.

***5. Conflict of Interest**

I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.

***6. Prohibitions and Sanctions**

I/We hereby declare that our firm, ultimate beneficial owners, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.

***7. Bankruptcy**

I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.

***8. Offer Validity Period**

I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.

***9. Acceptance of contract**

I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.

***10. Signatory person**

I/We hereby confirm that this offer in the system is submitted by an authorized person from the company



and it warrants and agrees that he/she been authorized by the Organization/s to make this declaration on its/their behalf.

2.5 Section 5. Financial Offer

1. Financial Offer

Please provide detailed pricing directly in the system per each line, unless otherwise instructed by UNDP. By submitting the financial offer in the system, your company confirms acceptance of all the terms indicated in this RFQ document.

2.6 Section I-1.



3 Lines

Instructions

Please fill in the lines below.

Additionally, please supplement this online form with the duly filled in, signed and stamped Annex 3: Technical and Financial Offer.

Please present a detailed cost breakdown for related services in Annex 3 - Technical and Financial Offer.

Prices below shall be quoted in:

- MDL, VAT excluded*

3.1 Line Information

Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
1-Workplan and detailed agenda and coordination services (as per Component 1 Category A and Component 2 Category A)	86132100						
2-Visibility and outreach. Media and production of branded visibility materials (as per Component 1 Category C)	86132100						



Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
3-3 summer schools organized and delivered (as per Component 1 Category B)	86132100						
4-1 mentorship programme organized and delivered (as per Component 2 Category B)	86132100						
5-Final report on Components 1 and 2 developed and submitted	86132100						