



Request for Proposals
RfP25/03005
Amendment no. 1

Ref. no. RfP25/03005

Date: **12/03/2025**

Subject: Model School/Development of change management mentorship program

Dear Sir/Madam,

UNDP is hereby amending the following:

1. The implementation of the assignment has been extended as follows: The timeframe for the assignment is planned for the period of ~~July 2025–August 2026~~ **May 2025 – November 2026**.
2. The **Deliverable 4** "Carry out a Training of Trainers" is replaced with "Carry out a Training of **Mentors** program".
3. Key deliverables' tentative timetable is hereby amended as follows:

No.	Key deliverables	Tentative deadline
1	Conduct a baseline assessment of the school culture of the 5 (five) selected Model Schools aimed at evaluating the current state of the readiness degree of teachers and managers for school culture improvement Deliverable 1.1. Set of evaluation instruments (questionnaires, assessment forms) developed in English. Deliverable 1.2. Baseline assessment report developed and submitted to UNDP.	By 30 June 2025
2	Develop the methodology for a school organizational development program aimed at culture improvement, which would include, but is not necessarily limited to, trainings, workshops, mentorship sessions, coaching and individual consultancy encouraging the adoption of modern management practices that foster innovation, data driven decision making, enhance educational outcomes and build a responsive educational environment. Deliverable 2. School organizational development program methodology developed in English and submitted to UNDP.	By 30 September 2025

3	<p>Implement school organizational development program in five selected Model Schools, following the designed methodology, which will last one year, from July 2025 to August 2026</p> <p>Deliverable 3.1: First progress report on the implementation of school organizational development program developed and submitted to UNDP. Training course materials translated to Romanian will be attached to the report.</p> <p>Deliverable 3.2: Final report on implementation of school organizational development program developed and submitted to UNDP. Training course materials translated to Romanian will be attached to the report.</p>	<p style="text-align: center;">By 30 May 2026</p> <p style="text-align: center;">By 15 October 2026</p>
4	<p>Carry out Training of Trainers' Mentors' program for a group of approximately 20 individuals on using evidence regarding factors which influence students' academic performance for promoting change in schools focusing on sustainable development of teaching and learning practices. The training program will consist of two online sessions and two 3-days intensive in person trainings.</p> <p>Deliverable 4.1. Training materials translated to Romanian.</p> <p>Deliverable 4.2. Training of Trainers' Mentors' report developed in English and submitted to UNDP.</p>	<p style="text-align: center;">By 30 November 2025</p>
5	<p>Develop a curriculum for school managers' professional development based on identified needs and national educational policies, focusing on modern management practices that foster innovation, better educational outcomes and a responsive educational environment, based on evidence regarding students' performance.</p> <p>Deliverable 5. Professional development curriculum for school managers developed and submitted to UNDP, including course materials and evaluation tools for initial and final assessments.</p>	<p style="text-align: center;">By 30 October 2026</p>
6	<p>Develop a report on the implemented activities with specific information of the participants, challenges, conclusions and recommendations, including end line assessment of the school culture of the five Model Schools.</p> <p>Deliverable 6. Report on the implemented activities with specific information of the participants, challenges, conclusions and recommendations, including end line assessment of the school culture of the five Model Schools submitted to UNDP.</p>	<p style="text-align: center;">By 15 November 2026</p>

4. **Section 5: Terms of Reference and Section 7: Proposal Forms** are adjusted and attached hereto (changes are marked in red color).

All other terms and conditions of the solicitation documents, except as amended herein, shall remain unchanged and shall continue in full force and effect.