



INVITATION TO BID (ITB)

ItB25/03079 „Supply of vehicles for the Police Service in Moldova” (2 LOTs)

Project: **Support Police Capacity Building in the Field of Public Order and Cybercrime in Moldova**

Country: **Republic of Moldova**

SECTION 1: LETTER OF INVITATION

United Nations Development Programme, hereinafter referred to as UNDP, through **“Support Police Capacity Building in the Field of Public Order and Cybercrime in Moldova” Project** hereby invites prospective bidders to submit a bid for **Supply of vehicles for the Police Service in Moldova (2 LOTS)**, in accordance with the General Conditions of Contract and the Schedule of Requirements as set out in this Invitation to Bid (ITB).

To enable you to submit a bid, please read the following attached documents carefully.

Section 1: This Letter of Invitation

Section 2: Instructions to Bidders

Section 3: Data Sheet

Section 4: Evaluation Criteria

Section 5: Schedule of Requirements

Section 6: Conditions of Contract and Contract Forms

Section 7: Bidding Forms

- Form A: Bid Confirmation
- Form B: Checklist
- Form C: Bid Submission
- Form D: Bidder Information
- Form E: Joint Venture/Consortium/Association Information
- Form F: Eligibility and Qualification
- Form G: Technical Bid
- Form H: Price Schedule
- Form I: Bid Security

Annex 1: Government Decision #500/2018 on requirements for the equipment of vehicles with priority right way and special vehicles (Decision could also be accessed at https://www.legis.md/cautare/getResults?doc_id=146535&lang=ro#) (*applicable for both LOTS*)

Annex 1a: Excerpts from Annex nr. 3 to the Government Decision #500/2018 on application of color-graphic elements, identification markings and information inscriptions for Police vehicles, with the use of reflective material

Annex 2.1: Additional Equipment for Pick Up Vehicle (*applicable for LOT 1*)

Annex 2.2: Additional Equipment for Van Vehicle (*applicable for LOT 2*)

Annex 3: Police Light Ramp specifications (*applicable for both LOTS*)

Annex 4: Technical Compliance Table (*applicable for each LOT*)

Pre-bidding meeting information:

Date: 7 August 2025

Time and time zone: 02:00 PM (GMT+3, Moldova Local Time)

Venue: Zoom Meeting

Meeting URL: <https://undp.zoom.us/join/84821390246>

Meeting ID: 848 2139 0246

When preparing your bid, please be guided by the ITB Instructions and Data Sheet. Please note that bids must be submitted directly in the system responding to the questions and uploading required documents by the deadline for submission of bids (date and time), indicated in the online system. System will not accept submission of any bid after that date and time. It is your responsibility to ensure that your bid is submitted before the deadline. Bids received after the submission deadline outside the online portal, for whatever reason, will not be considered for evaluation.

Bids must be submitted directly in Quantum NextGenERP supplier portal following this link: <http://supplier.quantum.partneragencies.org> using the profile you may have in the portal (please login using your username and password).

Follow the instructions in the user guide to search for the tender using search filters, namely **NegotiationID: UNDP-**

MDA-00777 and subscribe to the tender in order to get notifications in case of amendments of the tender document and requirements.

In case you have never registered before, follow this link to register a profile:
<https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127714247>.

Please note that the access link to the Supplier registered profile is sent from Oracle within up to 3 days. In case you have not received the access link after 3 days since registration, you should address for support to UNDP at the email address: sc.md@undp.org. In case you encounter errors with registration (e.g. system states Supplier already is registered), you should address for support to UNDP at the email address: sc.md@undp.org.

Computer firewall could block oracle or undp.org extension and Suppliers might not receive the Oracle notifications. Please turn down any firewalls on your computers to ensure receipt of email notification.

Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Should you require further clarifications on the application through the Quantum online portal, kindly contact the Procurement Unit at sc.md@undp.org. Please pay attention that the bid shall be submitted online through the Quantum system and any bid sent to the above email shall be disqualified.

Should you require further clarifications on the Invitation to Bid, Schedule of Requirements or other requirements, kindly communicate using the messaging functionality in the portal.

Deadline for Submission of Offers (Date and Time), which is visible in the online procurement system will be final. System will not accept submission of any bid after that date and time. It is the responsibility of the bidder to make sure that the bid is submitted prior to this deadline for submission.

Bidders are advised to upload bid documents and to submit their offer a day prior or well before the date and time indicated under the deadline for submission of Offers. Do not wait until last minute. If Bidder faces any issue during submitting offers at the last minutes prior to the deadline for submission, UNDP may not be able to assist on such a short notice and will not be held liable in such instance. UNDP will not accept any offer that is not submitted directly through the System.

Thank you and we look forward to receiving your bid.

UNDP Moldova

SECTION 2: INSTRUCTIONS TO BIDDERS

GENERAL	
1. Scope	<p>Bidders are invited to submit a bid for the Click or tap here to enter text. specified in Section 5: Schedule of Requirements, in accordance with this Invitation to Bid (ITB). A summary of the scope of the bid is included in Section 3: Data Sheet.</p> <p>Bidders shall adhere to all the requirements of this ITB, including any amendment made in writing by UNDP. This ITB is conducted in accordance with Policies and Procedures of UNDP which can be accessed at https://popp.undp.org/SitePages/POPPRoot.aspx.</p>
2. Interpretation of the ITB	<p>Any bid submitted will be regarded as an offer by the bidder and does not constitute or imply the acceptance of the bid by UNDP. UNDP is under no obligation to award a contract to any bidder as a result of this ITB.</p>
3. Supplier Code of Conduct	<p>All bidders must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labor, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, suppliers should note that certain provisions of the Code of Conduct will be binding on the supplier in the event that the supplier is awarded a contract, pursuant to the terms and conditions of any such contract.</p> <p>The bidder must acknowledge that UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_and_investigation.html#anti</p> <p>In pursuance of this policy, UNDP:</p> <ul style="list-style-type: none"> (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Further to the UNDP's vendor sanctions policy, shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
4. Eligible bidders/Conflict of Interest	<p>Bidders shall have the legal capacity to enter into a binding contract with UNDP.</p> <p>A bidder, and all parties constituting the bidder, may have the nationality of any country with the exception of the nationalities, if any, listed in Section 3: Data Sheet. A bidder shall be deemed to have the nationality of a country if the bidder it is constituted, incorporated, or registered and operates in conformity with the provisions of the laws of that country.</p> <p>All bidders found to have a conflict of interest shall be disqualified. Bidders may be considered to have a conflict of interest if they are or have been associated in the past, with a firm or any of its affiliates that have been engaged by UNDP to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods, services or works required in the present procurement process and/or are found to be in conflict for any other reason, as may be established by, or at the discretion of UNDP.</p> <p>In the event of any uncertainty in the interpretation of a potential conflict of interest, Bidders must disclose to UNDP, and seek UNDP's confirmation on whether or not such conflict exists.</p> <p>Similarly, the Bidders must disclose in their Bid their knowledge of the following:</p> <ul style="list-style-type: none"> a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this ITB; and b) All other circumstances that could potentially lead to actual or perceived conflict of interest, collusion or unfair competition practices.

	<p>Failure to disclose such an information may result in the rejection of the Bid or Bids affected by the non-disclosure.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this ITB, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p> <p>Bidders shall not be eligible to submit a bid if at the time of bid submission:</p> <ul style="list-style-type: none"> <input type="checkbox"/> is included in the Ineligibility List, hosted by UNGM, that aggregates information disclosed by Agencies, Funds or Programs of the UN System; <input type="checkbox"/> is included in the Consolidated United Nations Security Council Sanctions List, including the UN Security Council Resolution 1267/1989 list; <input type="checkbox"/> is included in the World Bank Corporate Procurement Listing of Non-Responsible Vendors and World Bank Listing of Ineligible Firms and Individuals.
5. Eligible goods, works and services	<p>All goods, works and/or services to be supplied under the contract shall have their origin in any country with the exception of the countries, if any, listed in Section 3: Data Sheet, and all expenditures made under the contract will be limited to such goods, works and services.</p> <p>For purposes of this clause, "origin" means the place where the goods are mined, grown, or produced, or the place from which the related services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.</p> <p>The origin of goods, works and services is distinct from the nationality of the bidder.</p>
6. Proprietary information	<p>The ITB documents and any specifications, plans, drawings, patterns, samples or information issued or furnished by UNDP are issued solely for the purpose of enabling a bid to be completed and may not be used for any other purpose. The ITB documents and any additional information provided to bidders shall remain the property of UNDP. All documents which may form part of the bid will become the property of UNDP, who will not be required to return them to your firm.</p>
7. Publicity	<p>During the ITB process, a bidder is not permitted to create any publicity in connection with the ITB.</p>
SOLICITATION DOCUMENTS	
8. Clarification of solicitation documents	<p>Bidders may request clarifications on any of the ITB documents no later than the date indicated in Section 3: Data Sheet. Any request for clarification must be sent in writing in the manner indicated in Section 3: Data Sheet. Explanations or interpretations provided by personnel other than the named contact person will not be considered binding or official.</p> <p>UNDP will provide the responses to clarifications through the method specified in Section 3: Data Sheet.</p> <p>UNDP shall endeavor to provide responses to clarifications in an expeditious manner, but any delay in such response shall not cause an obligation on the part of UNDP to extend the submission date of the bids, unless UNDP deems that such an extension is justified and necessary.</p>
9. Amendment of solicitation documents	<p>At any time prior to the deadline of bid submission, UNDP may for any reason, such as in response to a clarification requested by a bidder, modify the ITB in the form of an amendment to the ITB. Amendments will be made available to all prospective bidders.</p> <p>If the amendment is substantial, UNDP may extend the Deadline for submission of bid to give the bidders reasonable time to incorporate the amendment into their bids.</p>
PREPARATION OF BIDS	
10. Cost of preparation of bid	<p>The bidder shall bear all costs related to the preparation and/or submission of the bid, regardless of whether its bid is selected or not. UNDP shall not be responsible or liable for those costs, regardless of the conduct or outcome of the procurement process.</p>

11. Language	The bid, as well as any and all related correspondence exchanged by the bidder and UNDP, shall be written in the language(s) specified in Section 3: Data Sheet.
12. Documents comprising the bid	<p>The bid shall comprise of the following documents and related forms which details are provided in Section 3: Data Sheet:</p> <ul style="list-style-type: none"> a) Documents establishing the eligibility and qualifications of the bidder b) Technical bid c) Price Schedule d) Bid Security (if required) e) Advance Payment Guarantee (if required) f) Performance Security (if required) g) Any attachments and/or appendices to the bid.
13. Documents establishing eligibility and qualifications of the bidder	The bidder shall furnish documentary evidence of its status as an eligible and qualified vendor, using the Forms provided in Section 7 and providing the documents required in those forms. In order to award a contract to a bidder, its qualifications must be documented to UNDP's satisfaction.
14. Technical bid	The bidder is required to submit a technical bid using the Form provided in Section 7 and taking into consideration the requirements in the ITB.
15. Price Schedule	<p>The Price Schedule shall be prepared using the Form provided in Section 7 and taking into consideration the requirements in the ITB.</p> <p>The prices and discounts quoted by the bidder shall conform to the requirements specified below.</p> <ul style="list-style-type: none"> • All items and lots (if applicable) must be listed and priced separately. • The price to be quoted shall be the total price of the bid, excluding any discounts offered. • The bidder shall quote any unconditional discounts and indicate the method for their application. • The INCOTERM shall be governed by the rules prescribed in the 2020 edition of INCOTERMS, published by The International Chamber of Commerce. The INCOTERM rules and place of destination is specified in Section 5: Schedule of Requirements. • Prices quoted by the bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in Section 3: Data Sheet. A bid submitted with an adjustable price shall be treated as non-compliant and shall be rejected. However, if in accordance with Section 3: Data Sheet, prices quoted by the bidder shall be subject to adjustment during the performance of the Contract, a bid submitted with a fixed price quotation shall not be rejected, but the price adjustment shall be treated as zero. • If indicated in Section 3: Data Sheet that bids are being invited for individual contracts (lots) and unless otherwise indicated in Section 3: Data Sheet, prices quoted shall correspond to 100 % of the items specified for each lot and to 100% of the quantities specified for each item of a lot. Bidders wishing to offer any price reduction (discount) for the award of more than one Lot shall specify the applicable price reduction.
16. Bid currencies	<p>All prices shall be quoted in the currency or currencies indicated in Section 3: Data Sheet. Where bids are quoted in different currencies, for the purposes of comparison of all bids:</p> <ul style="list-style-type: none"> • UNDP will convert the currency quoted in the bid into the UNDP preferred currency, in accordance with the prevailing UN Operational Rate of Exchange on UNDP; and • In the event that UNDP selects a bid for award that is quoted in a currency different from the preferred currency in Section 3: Data Sheet, UNDP shall reserve the right to award the contract in the currency of UNDP's preference, using the conversion method specified above.
17. Duties and taxes	Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All bids shall be

	submitted net of any direct taxes and any other taxes and duties, unless otherwise specified in Section 3: Data Sheet.
18. Bid validity period	<p>Bids shall remain valid for the period specified in Section 3: Data Sheet, commencing on the deadline for submission of bids. A bid valid for a shorter period may be rejected by UNDP and rendered non-responsive.</p> <p>During the bid validity period, the bidder shall maintain its original bid without any change, including the availability of the key personnel, the proposed rates and the total price.</p> <p>In exceptional circumstances, prior to the expiration of the bid validity period, UNDP may request bidders to extend the period of validity of their bids. The request and the responses shall be made in writing and shall be considered integral to the bid.</p> <p>If the bidder agrees to extend the validity of its bid, it shall be done without any change to the original bid but will be required to extend the validity of the bid security, if required, for the period of the extension, and in compliance with Article 19 (Bid security) in all respects.</p> <p>The bidder has the right to refuse to extend the validity of its bid without forfeiting the bid security, if required, in which case, the bid shall not be further evaluated.</p>
19. Bid Security	<p>A bid security, if required by Section 3: Data Sheet, shall be provided in the amount and form indicated in the Section 3: Data Sheet. The bid security shall be valid for a minimum of thirty (30) days after the final date of validity of the bid.</p> <p>The bid security shall be included along with the bid. If a bid security is required by the ITB but is not found in the bid, the offer shall be rejected.</p> <p>If the bid security amount or its validity period is found to be less than is required by UNDP, UNDP shall reject the bid.</p> <p>In the event an electronic submission is allowed in Section 3: Data Sheet, bidders shall include a copy of the bid security in their bid and the original of the bid security must be sent via courier or hand delivery as per the instructions in Section 3: Data Sheet.</p> <p>Unsuccessful bidders' bid securities will be discharged/returned as promptly as possible but no later than thirty (30) days after the expiration of the period of bid validity prescribed by UNDP pursuant to Article 18 (Bid Validity Period).</p> <p>The bid security may be forfeited by UNDP, and the bid rejected, in the event of any, or combination, of the following conditions:</p> <ul style="list-style-type: none"> • If the bidder withdraws its offer during the period of the bid validity specified in Section 3: Data Sheet, or; • In the event the successful bidder fails: <ul style="list-style-type: none"> ○ to sign the Contract after UNDP has issued an award; or ○ to furnish the Performance Security, insurances, or other documents that UNDP may require as a condition precedent to the effectivity of the contract that may be awarded to the bidder.
20. Joint Venture, Consortium or Association	<p>If the bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for bid, each such legal entity will confirm in their joint bid that:</p> <ul style="list-style-type: none"> • they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, and this will be evidenced by a duly notarized Agreement among the legal entities, which will be submitted along with the bid; and • if they are awarded the contract, the contract shall be entered into by and between UNDP and the designated lead entity, who will be acting for and on behalf of all the member entities comprising the joint venture. <p>After the deadline for submission of bid, the lead entity identified to represent the JV, Consortium or Association shall not be altered without the prior written consent of UNDP.</p>

	<p>If a JV, Consortium or Association's bid is the bid selected for award, UNDP will award the contract to the joint venture, in the name of its designated lead entity. The lead entity will sign the contract for and on behalf of all other member entities.</p> <p>The lead entity and the member entities of the JV, Consortium or Association shall abide by the provisions of Article 21 (Only one Bid) herein in respect of submitting only one bid.</p> <p>The description of the organization of the JV, Consortium or Association must clearly define the expected role of each of the entities in the joint venture in delivering the requirements of the ITB, both in the bid and the JV, Consortium or Association Agreement. All entities that comprise the JV, Consortium or Association shall be subject to the eligibility and qualification assessment by UNDP.</p> <p>A JV, Consortium or Association in presenting its track record and experience should clearly differentiate between:</p> <ul style="list-style-type: none"> • Those that were undertaken together by the JV, Consortium or Association; and • Those that were undertaken by the individual entities of the JV, Consortium or Association. <p>Previous contracts completed by individual experts working privately but who are permanently or were temporarily associated with any of the member firms cannot be claimed as the experience of the JV, Consortium or Association or those of its members, but should only be claimed by the individual experts themselves in their presentation of their individual credentials.</p> <p>JV, Consortium or Associations are encouraged for high value, multi-sectoral requirements when the spectrum of expertise and resources required may not be available within one firm.</p>
21. Only one bid	<p>The bidder (including the individual members of any Joint Venture) shall submit only one bid, either in its own name or as part of a Joint Venture.</p> <p>Bids submitted by two (2) or more bidders shall all be rejected if they are found to have any of the following:</p> <ul style="list-style-type: none"> • they have at least one controlling partner, director or shareholder in common; or • any one of them receive or have received any direct or indirect subsidy from the other/s; or • they have the same legal representative for purposes of this ITB; or • they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the bid of another bidder regarding this ITB process; • they are subcontractors to each other's bid, or a subcontractor to one bid also submits another bid under its name as lead bidder; or some key personnel proposed to be in the team of one bidder participates in more than one bid received for this ITB process. This condition relating to the personnel, does not apply to subcontractors being included in more than one bid.
22. Alternative bids	<p>Unless otherwise specified in Section 3: Data Sheet, alternative bids shall not be considered. If submission of alternative bid is allowed in Section 3: Data Sheet, a bidder may submit an alternative bid, but only if it also submits a bid conforming to the ITB requirements. Where the conditions for its acceptance are met, or justifications are clearly established, UNDP reserves the right to award a contract based on an alternative bid.</p> <p>If multiple/alternative bids are being submitted, they must be clearly marked as "Main Bid" and "Alternative Bid". If no indication is provided as to which bid is the main bid and which is/are the alternative bid(s), then all bids will be rejected.</p>
23. Pre-bid conference	<p>When appropriate, a pre-bid conference will be conducted at the date, time and location and according to any instructions specified in Section 3: Data Sheet.</p> <p>If it is stated in Section 3: Data Sheet that the pre-bid conference is mandatory, a bidder which does not attend the pre-bid conference shall become ineligible to submit a bid under this ITB.</p> <p>If it is stated in Section 3: Data Sheet that the pre-bid conference is not mandatory, non-attendance shall not result in disqualification of an interested bidder.</p>

	<p>UNDP will not issue any formal answers to questions from bidders regarding the ITB or bid process during the pre-bid conference. All questions shall be submitted in accordance with Article 41 (Clarification of Bids).</p> <p>The pre-bid conference shall be conducted for the purpose of providing background information only. Without limiting Article 26 (Bidders Responsibility) bidders shall not rely upon any information, statement or representation made at the pre-bid conference unless that information, statement or representation is confirmed by UNDP in writing.</p> <p>Minutes of the pre-bid conference will be disseminated as specified in Section 3: Data Sheet. No verbal statement made during the conference shall modify the terms and conditions of the ITB, unless specifically incorporated in the minutes of the bidder's conference or issued/posted as an amendment to ITB.</p>
24. Site inspection	<p>When appropriate, a site inspection will be conducted at the date, time and location and according to any instructions specified in Section 3: Data Sheet.</p> <p>If it is stated in Section 3: Data Sheet that the site inspection is mandatory, a bidder which does not attend the site inspection shall become ineligible to submit a bid under this ITB.</p> <p>If it is stated in Section 3: Data Sheet that the site inspection is not mandatory, non-attendance, shall not result in disqualification of an interested bidder.</p> <p>Bidders participating in a site inspection shall be responsible for making and obtaining any visa arrangements that may be required for the bidders to participate in a site inspection.</p> <p>Prior to attending a site inspection, bidders shall execute an indemnity and a waiver releasing UNDP in respect of any liability that may arise from:</p> <ul style="list-style-type: none"> (i) loss of or damage to any real or personal property. (ii) personal injury, disease or illness to, or death of, any person. (iii) financial loss or expense, arising out of the carrying out of that site inspection; and (iv) transportation by UNDP to the site (if provided) as a result of any accidents or malicious acts by third parties. <p>UNDP will not issue any formal answers to questions from bidders regarding the ITB or bid process during a site inspection. All questions shall be submitted in accordance with Article 8 (Clarification of solicitation documents).</p> <p>A site inspection will be conducted for the purpose of providing background information only. Without limiting Article 26 (Bidders Responsibility), bidders shall not rely upon any information, statement or representation made at a site inspection unless that information, statement or representation is confirmed by UNDP in writing.</p>
25. Errors or omissions	<p>Bidders shall immediately notify UNDP in writing of any ambiguities, errors, omissions, discrepancies, inconsistencies or other faults in any part of the ITB, with full details of those ambiguities, errors, omissions, discrepancies, inconsistencies or other faults.</p> <p>Bidders shall not benefit from such ambiguities, errors, omissions, discrepancies, inconsistencies or other faults.</p>
26. Bidders responsibility to inform themselves	<p>Bidders shall be responsible for informing themselves in preparing their bid. In this regard, bidders shall ensure that they:</p> <ul style="list-style-type: none"> • examine and fully inform themselves in relation to all aspects of the ITB, including the Contract and all other documents included or referred to in this ITB; • review the ITB to ensure that they have a complete copy of all documents; • obtain and examine all other information relevant to the project and the scope of the requirements available on reasonable enquiry; • verify all relevant representations, statements and information, including those contained or referred to in the ITB or made orally during any clarification meeting or site inspection or any discussion with UNDP, its employees or agents; • attend any Pre-bid conference or site inspection if it is mandatory under this ITB;

	<ul style="list-style-type: none"> fully inform and satisfy themselves as to requirements of any relevant authorities and laws that apply, or may in the future apply, to the supply of the goods, works and/or services; and form their own assessment of the nature and extent of the goods, works and /or services required as included in Section 5: Schedule of Requirements and properly account for all requirements in their bid. <p>Bidders acknowledge that UNDP, its directors, employees and agents make no representations or warranties (express or implied) as to the accuracy, currency or completeness of this ITB or any other information provided to the bidders.</p>
27. No material change(s) in circumstances	<p>The bidder shall inform UNDP of any change(s) of circumstances arising during the ITB process, including but not limited to:</p> <ul style="list-style-type: none"> a change affecting any declaration, accreditation, license or approval; major re-organizational changes, company re-structuring, a take-over, buy-out or similar event(s) affecting the operation and/or financing of the bidder or its major sub-contractors; a change to any information on which UNDP may rely in assessing bids.
SUBMISSION AND OPENING OF BIDS	
28. Instruction for bid submission	<p>The bidder shall submit a duly signed and complete bid comprising the documents and forms in accordance with requirements in Section 3: Data Sheet. The Price Schedule shall be submitted together with the Technical Bid. The bid shall be delivered according to the method specified in Section 3: Data Sheet.</p> <p>The bid shall be signed by the bidder or person(s) duly authorized to commit the bidder. The authorization shall be communicated through a document evidencing such authorization issued by the legal representative of the bidding entity, or, if requested, a Power of Attorney, accompanying the bid.</p> <p>Bidders must be aware that the mere act of submission of a bid, in and of itself, implies that the bidder fully accepts the UNDP General Conditions of Contract.</p> <p>Electronic submission through the portal, if allowed as specified in the BDS, shall be governed as follows:</p> <ul style="list-style-type: none"> Electronic files that form part of the Bid must be in accordance with the format and requirements indicated in BDS; Documents which are required to be in original form (e.g. Bid Security, etc.) must be sent via courier or hand delivered as per the instructions in BDS.
29. Deadline for bid submission	<p>Complete bids must be received by UNDP in the manner, and no later than the date and time, specified in Section 3: Data Sheet. If any doubt exists as to the time zone in which the Bid should be submitted, refer to http://www.timeanddate.com/worldclock/. It shall be the sole responsibility of the bidders to ensure that their bid is received by the closing date and time. UNDP shall accept no responsibility for bids that arrive late due to the courier company or any technical issues and shall only recognise the actual date and time that the bid was received by UNDP.</p> <p>UNDP may, at its discretion, extend this deadline for the submission of bids by amending the solicitation documents in accordance with Article 9 Amendment of solicitation documents. In this case, all rights and obligations of UNDP and bidders subject to the previous deadline will thereafter be subject to the new deadline as extended.</p>
30. Withdrawal, substitution and modification of bids	<p>A bidder may withdraw, substitute or modify its bid after it has been submitted at any time prior to the deadline for submission by sending a written notice to UNDP, duly signed by an authorized representative and shall include a copy of the authorization (or a Power of Attorney). The corresponding substitution or modification of the bid, if any, must accompany the respective written notice. All notices must be submitted in the same manner as specified for submission of bids, by clearly marking them as "WITHDRAWAL", "SUBSTITUTION" OR "MODIFICATION".</p> <p>However, after the deadline for bid submission, the bids shall remain valid and open for acceptance by UNDP for the entire bid validity period, as may be extended.</p>

	Quantum: A Bidder may modify its Bid by revising the Bid directly in the system. It is the responsibility of the Bidder to properly follow the system instructions, duly revise and submit a modification of the Bid as needed. Detailed instructions on how to revise a Bid directly in the system are provided in the Bidder User Guide.
31. Storage of bids	Bidders are encouraged to submit their bid in good time to avoid last minute challenges. Bids submitted in the supplier portal are kept confidential and secure by the system and no one in the organization has access to such information until deadline has passed and bids have been opened.
32. Bid opening	Once deadline has passed, bids will be opened for evaluation as per the UNDP evaluation procedures. If Public Bid Opening is provisioned, a Public Bid Opening report will be sent automatically by the system to all bidders who have posted a successful bid indicating names of the companies and their total bid price.
33. Late bids	<p>In exceptional circumstances, bid received outside portal within or after deadline may be accepted if it is determined that it was due to factors not reasonably foreseen by the bidder or was due to force majeure.</p> <p>Such bids received by UNDP will be destroyed unless the bidder requests that it be returned and assumes the responsibility and expenses for the re-possession of the returned bidding documents.</p>
EVALUATION OF BIDS	
34. Confidentiality	<p>Information relating to the examination, evaluation, and comparison of bids, and the recommendation of contract award, shall not be disclosed to bidders or any other persons not officially concerned with such process, even after publication of the contract award.</p> <p>Any effort by a bidder or anyone on behalf of the bidder to influence UNDP in the examination, evaluation and comparison of the bids or contract award decisions may, at UNDP's decision, result in the rejection of its bid and may subsequently be subject to the application of prevailing UNDP's vendor sanctions procedures.</p>
35. Evaluation of bids	<p>UNDP shall evaluate a bid using only the methodologies and criteria defined in this ITB. No other criteria or methodology shall be permitted.</p> <p>UNDP shall conduct the evaluation solely on the basis of the bids received according to the evaluation criteria in Section 4.</p> <p>Evaluation of bids shall be undertaken in the following steps:</p> <ol style="list-style-type: none"> Preliminary examination Evaluation of eligibility and qualification Evaluation of technical bids Evaluation of prices of bids found to be substantially compliant <p>Detailed evaluation will be focused on the 3 - 5 lowest priced bids. Further higher priced bids shall be added for evaluation if necessary.</p> <p>After completion of the evaluation, but prior to award, UNDP shall conduct a Post-qualification assessment of the bidder recommended for award (if pre-qualification was not done) as per Article 40 (Post-qualification).</p>
36. Preliminary examination	UNDP shall examine the bids to determine whether they are complete with respect to minimum documentary requirements, whether the documents have been properly signed, and whether the bids are generally in order, among other indicators that may be used at this stage. UNDP reserves the right to reject any bid at this stage.
37. Evaluation of eligibility and qualification	<p>Eligibility and Qualification of the bidder will be evaluated against the Minimum Eligibility/Qualification requirements specified in Section 4: Evaluation Criteria and in Article 4 (Eligible Bidders).</p> <p>In general terms, vendors that meet the following criteria may be considered qualified:</p> <ol style="list-style-type: none"> They are not included in the UN Security Council 1267/1989 Committee's list of terrorists and terrorist financiers, and in UNDP's ineligible vendors' list; They have a good financial standing and have access to adequate financial resources to perform

	<p>the contract and all existing commercial commitments,</p> <p>c) They have the necessary similar experience, technical expertise, production capacity, quality certifications, quality assurance procedures and other resources applicable to the supply of goods and/or services required;</p> <p>d) They are able to comply fully with the UNDP General Terms and Conditions of Contract;</p> <p>e) They do not have a consistent history of court/arbitral award decisions against the Bidder; and</p> <p>f) They have a record of timely and satisfactory performance with their clients.</p>
38. Evaluation of technical bids	<p>Technical evaluation will be conducted to establish substantial compliance, as per the criteria included in Section 4: Evaluation Criteria. When the bid varies in one or more aspect/s from the minimum technical specifications and/or delivery requirements specified in Section 5: Schedule of Requirements, the bid will not be considered substantially compliant and will not be evaluated further.</p> <p>When necessary, and if stated in the BDS, UNDP may invite technically responsive bidders for a presentation related to their technical Bids. The conditions for the presentation shall be provided in the bid document where required.</p>
39. Evaluation of prices	<p>The prices of bids found to be substantially compliant, will be compared to identify the most substantially compliant bid which represents the lowest overall costs to UNDP.</p>
40. Post-qualification/Due diligence	<p>UNDP reserves the right to undertake a post-qualification assessment, aimed at determining, to its satisfaction, the validity of the information provided by the bidder. Such exercise shall be fully documented and may include, but need not be limited to, all or any combination of the following:</p> <ul style="list-style-type: none"> a) Verification of accuracy, correctness and authenticity of information provided by the bidder; b) Validation of extent of compliance to the ITB requirements and evaluation criteria based on what has so far been found by the evaluation team; c) Inquiry and reference checking with Government entities with jurisdiction on the bidder, or with previous clients, or any other entity that may have done business with the bidder; d) Inquiry and reference checking with previous clients on the performance on on-going or completed contracts, including physical inspections of previous works, as deemed necessary; e) Physical inspection of the bidder's offices, branches or other places where business transpires, with or without notice to the bidder; f) Other means that UNDP may deem appropriate, at any stage within the selection process, prior to awarding the contract.
41. Clarification of bids	<p>UNDP may request clarification or further information in writing from the bidders at any time during the evaluation process. The bidders' responses shall not contain any changes regarding the substance or price of the bid, except to confirm the correction of arithmetic errors discovered by UNDP in the evaluation of the bids, in accordance with Instructions to Bidders Article 25 (Errors or omissions).</p> <p>UNDP may use such information in interpreting and evaluating the relevant bid but is under no obligation to take it into account.</p> <p>Any unsolicited clarification submitted by a Bidder in respect to its Bid, which is not a response to a request by UNDP, shall not be considered during the review and evaluation of the Bids.</p>
42. Responsiveness of bid	<p>UNDP's determination of a bid's responsiveness is to be based on the contents of the bid itself. A substantially responsive bid is one that conforms to all the terms, conditions, and specifications of the bidding documents without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that:</p> <ul style="list-style-type: none"> a) affects in any substantial way the scope, quality, or performance of the goods, services and/or works specified in the contract; or b) limits in any substantial way, inconsistent with the bidding documents, UNDP's rights or the bidder's obligations under the contract; or c) if rectified would unfairly affect the competitive position of other bidders presenting

	<p>substantially responsive bids.</p> <p>If a bid is not substantially responsive, it shall be rejected by UNDP and may not subsequently be made responsive by the bidder by correction of the material deviation, reservation, or omission.</p>
43. Nonconformities, reparable errors and omission	<p>Provided that a bid is substantially responsive, UNDP may waive any non-conformities or omissions in the bid that, in the opinion of UNDP, do not constitute a material deviation. These are a matter of form and not of substance and can be corrected or waived without being prejudicial to other bidders.</p> <p>Provided that a bid is substantially responsive UNDP may request the bidder to submit the necessary information or documentation, within a reasonable period, to rectify nonmaterial nonconformities or omissions in the bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the bid. Failure of the bidder to comply with the request may result in the rejection of its bid.</p> <p>For bids that have passed the preliminary examination, UNDP shall check and correct arithmetical errors as follows:</p> <ul style="list-style-type: none"> a) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of UNDP there is an obvious misplacement of the decimal point in the unit price; in which case, the line item total as quoted shall govern and the unit price shall be corrected; b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail. <p>If the bidder that submitted the lowest evaluated bid does not accept the correction of errors, its bid shall be rejected and its bid security may be forfeited.</p>
44. Right to accept any bid and to reject any or all bids	<p>UNDP reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for UNDP's action. UNDP shall not be obliged to award the contract to the lowest priced offer.</p>
45. Samples	<p>Where required as per Section 5: Schedule of Requirements, free, non-returnable samples shall be provided by the bid submission deadline for evaluation and testing by UNDP or their representative, of the item and/or the packing and packaging, prior to any award. Samples will be subject to technical review and laboratory analysis where appropriate. Samples provided to UNDP are non-returnable, unless otherwise stated. Samples should be marked with the ITB number.</p> <p>If a bidder fails to provide samples or documents requested by UNDP in a timely manner, UNDP may declare the bid unsuccessful.</p>
AWARD OF CONTRACT	
46. Award criteria	<p>In the event of a Contract award, UNDP shall award the Contract to a bidder who has been determined as eligible and qualified and whose bid has been determined to be the lowest priced, substantially compliant offer to the ITB. UNDP reserves the right to conduct negotiations with the bidder recommended for award on the content of their bid.</p>
47. Right to vary requirement at time of award	<p>At the time the Contract is awarded, UNDP reserves the right to increase or decrease the quantity of goods, works and/or services, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions</p>
48. Notification of award	<p>Prior to the expiration of the period of bid validity, UNDP will notify the successful bidder in writing by email, fax or post, that its bid has been accepted. Please note that the bidder, if not already registered at the appropriate level in UNGM, will be required to complete the vendor registration process on the UNGM prior to the signature and finalization of the contract.</p>
49. Debriefing	<p>In the event that a bidder is unsuccessful, the bidder may request a debriefing from UNDP. The purpose of the debriefing is to discuss the strengths and weaknesses of the bidder's submission, in</p>

	order to assist the bidder in improving its future bids for UNDP procurement opportunities. The content of other bids and how they compare to the bidder's submission shall not be discussed.
50. Publication of Contract Award	UNDP will publish the contract award on UNDP Procurement Notices website https://procurement-notices.undp.org/view_awards.cfm with the ITB reference number, the information of the awarded bidder company name, contract amount or LTA and the date of the contract.
51. Contract Signature	Within fifteen (15) days from the date of receipt of the Contract, the successful Bidder shall sign and date the Contract and return it to UNDP. Failure to do so may constitute sufficient grounds for the annulment of the award, and forfeiture of the Bid Security, if any, and on which event, UNDP may award the Contract to the Second highest rated or call for new Bids.
52. Contract Type and General Terms and Conditions	The types of Contract to be signed and the applicable UNDP Contract General Terms and Conditions, as specified in BDS, can be accessed at http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html
53. Performance security	<p>The successful bidder, if so specified in Section 3: Data Sheet shall furnish a performance security in the amount and form specified therein, within the specified number of days after receipt of the contract from UNDP. Banks issuing performance securities must be acceptable to the UNDP comptroller, i.e. banks certified by the central bank of the country to operate as a commercial bank. UNDP shall promptly discharge the bid securities of the unsuccessful bidders pursuant to Article 19 (Bid Security). The Performance Security form is available here</p> <p>Failure of the successful bidder to submit the above-mentioned performance security or sign the contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security. In that event UNDP may award the contract to the next lowest evaluated bidder, whose offer is substantially responsive and is determined by UNDP to be qualified to perform the contract satisfactorily.</p>
54. Bank guarantee for advance payment	Except when the interests of UNDP so require, it is UNDP's standard practice not to make advance payment(s) (i.e., payments without having received any outputs). If an advance payment is allowed as per Section 3: Data Sheet, and if specified there, the bidder shall submit a Bank Guarantee in the full amount of the advance payment using this bank guarantee form . Banks issuing bank guarantees must be acceptable to the UNDP comptroller, i.e. banks certified by the central bank of the country to operate as a commercial bank.
55. Liquidated Damages	If specified in Section 3: Data Sheet, UNDP shall apply Liquidated Damages for the damages and/or risks caused to UNDP resulting from the Contractor's delays or breach of its obligations as per the Contract.
56. Bid protest	Any bidder that believes to have been unjustly treated in connection with this bid process or any contract that may be awarded as a result of such bid process may submit a complaint to UNDP. The following link provides further details regarding UNDP vendor protest procedures: http://www.undp.org/content/undp/en/home/procurement/business/protest-and-sanctions.html
57. Other Provisions	<p>In the event that the Bidder offers a lower price to the host Government (e.g. General Services Administration (GSA) of the federal government of the United States of America) for similar goods and/or services, UNDP shall be entitled to the same lower price. The UNDP General Terms and Conditions shall have precedence.</p> <p>UNDP is entitled to receive the same pricing offered by the same Contractor in contracts with the United Nations and/or its Agencies. The UNDP General Terms and Conditions shall have precedence.</p> <p>The United Nations has established restrictions on employment of (former) UN staff who have been involved in the procurement process as per bulletin ST/SGB/2006/15 http://www.un.org/en/ga/search/view_doc.asp?symbol=ST/SGB/2006/15&referer</p>

SECTION 3: DATA SHEET

The following specific data shall complement, supplement or amend the Provisions in Section 2: Instructions to Bidders. In case there is a conflict, the provisions herein shall prevail over those in Section 2: Instructions to Bidders.

Ref. Article in Section 2		Specific Instructions / Requirements
1.	Scope	<p>The reference number of this Invitation to Bid (ITB) is ItB25/03079: Supply of vehicles for the Police Service in Moldova (2 LOTs).</p> <p>UNDP Moldova seeks to enhance the operational capabilities of first-response police teams by acquiring specialized vehicles. This initiative involves procuring five heavy-duty pickup trucks, which will be retrofitted and equipped to improve police mobility and rapid response to emergencies. Additionally, six van-type vehicles will be purchased, retrofitted, and equipped to serve as mobile offices for three police staff members each, supporting the "mobile police station" model to enhance on-site law enforcement and community engagement.</p> <p>Therefore, the assignment has been divided into two (2) LOTs:</p> <ul style="list-style-type: none"> - LOT 1 - Brand new vehicle – Pick-Up body type, 4WD, with retrofitting - LOT 2 - Brand new vehicle – Panel Van - Mobile Police Stations (MPS), 2WD, with retrofitting <p>Further details on services and specifications are provided in Section 5 of this ITB.</p>
2.	Eligible bidders	Bidders from all countries are eligible to bid.
3.	Eligible goods, works and services	Goods, works and/or services with origin in all countries are eligible in this bidding process.
4.	Clarification of solicitation documents	<p>Bidders must send their questions in the system using the messaging feature. Only in case of facing difficulties to register in the system and sending messages, bidder can write to the contact below to request support with the system:</p> <p>Focal Person: Procurement Unit, UNDP Moldova</p> <p>E-mail address: sc.md@undp.org</p> <p>ATTENTION: BIDS SHALL NOT BE SUBMITTED TO THE ABOVE ADDRESS BUT TO THE ADDRESS FOR BID SUBMISSION AS SET OUT BELOW (see Data Sheet Article 15).</p> <p>Deadline for submitting requests for clarifications / questions:</p> <ul style="list-style-type: none"> - 5 (five) days before the submission deadline <p>UNDP will post the clarifications directly into the system.</p>
5.	Language	All bids, information, documents and correspondence exchanged between UNDP and the bidders in relation to this bid process shall be in English and/or Romanian (acceptable) .
6.	Price adjustment	The price quoted by the Bidder shall not be subject to adjustment during the performance of the contract.
7.	Partial bids	<p>Bidders shall be allowed to quote prices for one or more lots. However, Bidders must offer 100% of the items and 100% of the quantities per item specified per lot. Evaluation will be done per lot.</p> <p>The LOTs under this Invitation to Bid are presented below and are detailed in Section 5: Schedule of Requirements.</p>
8.	Bid currencies	<p>Prices shall be quoted only in the currency indicated in the system:</p> <p>MDL for local bidders (Republic of Moldova)</p> <p>and</p>

		<p>USD (US Dollars) for international bidders</p> <p>For evaluation purposes, all other rates shall be recalculated in USD at UN Operational Rate of Exchange on the submission deadline:</p> <p>https://treasury.un.org/operationalrates/OperationalRates.php</p> <p>UNDP shall not be kept liable for any fluctuations of the exchange market during contract implementation, the Contractor being legally responsible to register any loss/gain of currency exchange resulting from payments against the Contract in accordance with the national legislation.</p>
9.	Duties and taxes	<p>All prices shall:</p> <p>Be exclusive of VAT and other applicable indirect taxes.</p>
10.	Bid validity period	90 days
11.	Bid security	<p>In case the Bidder applies for both LOTS, a bid security shall be required in amount of 14,000.00 USD.</p> <p>In case the Bidder applies for LOT 1, a bid security shall be required in amount of 6,000.00 USD.</p> <p>In case the Bidder applies for LOT 2, a bid security shall be required in amount of 8,000.00 USD.</p> <p>The bid security will be in the same currency as stipulated in Article 16: Bid currencies.</p> <p>Acceptable forms of bid security:</p> <p><input checked="" type="checkbox"/> Bid security form template (bank guarantee) set out in Section 7: Bidding Forms</p> <p>Important Remarks:</p> <p>The Bid Security shall be valid up to 30 days after the final date of validity of bids. The Original Copy of Bid Security documentation must be physically received by UNDP (10) ten calendar days after the deadline for submission of offers indicated in the Quantum system the latest, and a copy of full Bid Security documentation must be submitted through Quantum system as part of the online bid. <i>If Bid security is not submitted as stipulated above, bid shall be disqualified.</i></p> <p>The address for submitting the original Bid Security documentation is as follows: UNDP Moldova, #131, 31 August 1989 Street, MD-2012, Chisinau, Republic of Moldova to the attention of Procurement Unit</p>
12.	Alternative bids	Will not be considered
13.	Pre-bid conference	<p>Will be conducted</p> <p>Time and time zone: 02:00 PM (GMT+2, Moldova Local Time)</p> <p>Date: 7 August 2025</p> <p>Zoom meeting URL: https://undp.zoom.us/join/84821390246</p> <p>Meeting ID: 848 2139 0246</p> <p>Passcode: 242094</p> <p>Before joining the meeting kindly leave your name and contact details, after which you will be allowed to join the meeting.</p> <p>The focal point for the arrangement is: Procurement Unit, UNDP Moldova E-mail: sc.md@undp.org</p> <p>The Pre-bid conference is:</p> <p><input checked="" type="checkbox"/> not mandatory, but highly recommended.</p>

		Minutes of the Pre-bid conference will be disseminated by direct communication to prospective Bidders by email and posting on the website UNDP Moldova tenders , UNDP Procurement Notices and UNGM websites.
14.	Site inspection	N/A
15.	Instruction for bid submission	<p>Bidders must submit their bid directly in the online system.</p> <ul style="list-style-type: none"> File Format: PDF files only File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. All files must be free of viruses and not corrupted. Documents which are required in original (e.g. bid security) should be sent to the below address with a PDF copy submitted as part of the electronic submission: UNDP Moldova, #131, 31 August 1989 Street, MD-2012, Chisinau, Republic of Moldova To the attention of Procurement Unit It is recommended that bidders organize and name the files according to the requirements and structure of the bid to facilitate their review. The bidder should receive an email acknowledging email receipt from the system.
16.	Deadline for bid submission	<p>Deadline is indicated in the supplier portal. In case of discrepancies between the deadline indicated in the portal and deadline indicated elsewhere, the deadline in the portal will prevail. It is the responsibility of the bidder to be informed on the tender deadline.</p> <p>Note that system time zone is in EST/EDT (New York) time zone.</p>
17.	Bid opening	<input checked="" type="checkbox"/> A Public bid opening report will be sent automatically from the system to all bidders who have submitted a bid for this tender.
18.	Evaluation Method for the Award of Contract	Lowest priced out of technically responsive, eligible and qualified bids.
19.	Expected date for commencement of contract	Mid-September 2025
20.	Right to vary requirement at time of award	The maximum percentage by which quantities may be increased or decreased is 25%
21.	Contract award to one or more bidder	<p>UNDP will award a contract to:</p> <p>One or more Bidders, depending on the LOT applied:</p> <ul style="list-style-type: none"> LOT 1 - Brand new vehicle – Pick-Up body type, 4WD, with retrofitting LOT 2 - Brand new vehicle – Panel Van - Mobile Police Stations (MPS), 2WD, with retrofitting <p>One Bidder can be awarded more than one LOT.</p>
22.	Type of contract to be awarded	<p>Contract for Goods and/or Services to UNDP</p> <p>See Section 6: for sample contract.</p> <p>http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</p>
23.	Conditions of contract to apply	<p>UNDP General Terms and Conditions for Contracts</p> <p>See Section 6</p> <p>http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</p>

24.	Performance security	<p>Required in the amount of 10% of contract amount if the contract value is higher than USD 500,000 (applicable per LOT).</p> <p>The performance security will be in the same currency as stipulated in Article 16: Bid currencies.</p> <p>The Performance Security shall be in the form of a Bank Guarantee as set out in Section 6 for template.</p> <p>Performance Security shall be provided by the selected bidder within (15) days upon issuance of letter of intent/contract and before issuance of the notice to proceed.</p> <p>Performance Security shall be valid until acceptance of vehicles.</p>
25.	Advance payment	Not Allowed
26.	Liquidated Damages	<p>Will be imposed as follows:</p> <p>Percentage of contract price per day of delay: 0.33% up to a maximum of 10% of the Contract value, after which UNDP may terminate the contract.</p>
28.	Documents to be submitted	<ul style="list-style-type: none"> ▪ Bid Submission (as per Form C) ▪ Bidder Information (as per Form D) ▪ Company Profile, which should not exceed fifteen (15) pages, including list of relevant institutions the Company has been cooperating with and printed brochures and product catalogues relevant to the goods/vehicles provided that must be presented together with the application package. ▪ Certificate of Incorporation/Business Registration ▪ Certified details of the ownership of the Bidder company (including each member of a JV consortium), providing the percentage ownership, share or stockholding of each party with an interest exceeding 5% of the company ownership (or Annex 1 to Business Registration Certificate – for local companies) ▪ Official Letter of Appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country ▪ Certification or authorization to act as Agent on behalf of the Manufacturer, or Power of Attorney (if Supplier is not the Manufacturer) ▪ Joint Venture Partner Information Form (as per Form E), if applicable. Evidence of the capacities, capabilities and reputation of the JV partners (if any) should meet respective requirements listed in Section 4 ▪ Eligibility and Qualification Form (as per Form F) ▪ Latest Audited Financial Statement (Income Statement and Balance Sheet), including: Auditor's Reports (for international companies) or registered Financial Report at the Statistical Bureau (for local companies) for the past three (3) years for the Bidder (2022-2024) ▪ Copies of three (3) signed contracts to prove that the Bidder meets the similar experience requirement (stated under Section 4: Evaluation Criteria) ▪ At least three (3) Clients' statements confirming satisfactory performance by the Bidder, each JV partner/Subcontractor (if the case), on the three (3) contracts of highest value executed during the past three (3) years, by each intended participant ▪ Technical Bid (as per Form G) ▪ Filled in Annex 4: Technical Compliance Table (per each LOT) ▪ Certificates of quality for the offered goods, materials and accessories ▪ Statement or certificate of origin for the vehicles offered ▪ Certificates/Statements from Manufacturer on compliance with min Euro 6 emissions standard for new vehicles, required in Section 5. Schedule of Requirements ▪ Statement of availability of a service center in Moldova, authorized by the Manufacturer (including name, address and contact details) and a copy of

		<p>the document attesting the authorization of the service center by the Manufacturer</p> <ul style="list-style-type: none"> ▪ Warranty statement regarding general vehicle warranty (minimum 3 years/100,000 km whichever occurs first) and warranty for additional equipment and retrofitting (min 2 years). The statement shall specify warranty of defects in materials and workmanship and operation and performance guarantee, backed by the manufacturer's guarantee on the main components, that meets or exceeds the required warranty period as per Section 5: Schedule of Requirements; Detailed description of warranty conditions. ▪ Car maintenance works schedule, recommended by the Manufacturer, and tentative prices for the first 3 years of exploitation by the end user ▪ Delivery schedule, including production time, retrofitting and delivery time ▪ Duly filled-in Price Schedule (as per Form H), per each LOT ▪ Environmental Compliance Certificates, Accreditations, Markings/Labels, and other evidence of Bidder's practices which contributes to the ecological sustainability and reduction of adverse environmental impact (e.g., use of non-toxic substances, recycled raw materials, energy-efficient equipment, reduced carbon emission, etc.), either in its business practices or in the goods it manufactures ▪ Quality Certificate (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards and citations received by the Bidder, if any ▪ Export/Import Licenses, if applicable ▪ Bid Security (as per Form I) – submitted in original not later than 10 days after the submission deadline from tender deadline at the address indicated in Section 3 above
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SECTION 4: EVALUATION CRITERIA

Preliminary Examination Criteria

All criteria will be evaluated on a Pass/Fail basis and checked during Preliminary Examination.

Criteria	Documents to establish compliance
Completeness of the bid	All documents and technical documentation requested in Section 2: Instructions to Bidders Article 12 have been provided and are complete.
Bidder accepts UNDP General Conditions of Contract as specified in Section 6	Duly signed and stamped Form C: Bid Submission has been provided.
Bid Validity	Duly signed and stamped Form C: Bid Submission has been provided.
Bid Security with compliant validity period	Duly signed and stamped compliant to validity Form I: Bid Security has been provided.
Appropriate signatures	Bid Form have been duly signed and stamped.
Power of Attorney [if applicable]	Certified Letter of Appointment and/or power of attorney authorizing the representative of the Bidder to sign bids have been provided.

Eligibility and Qualification Criteria

All criteria will be evaluated on a **Pass/Fail** basis.

If the bid is submitted as a Joint Venture, Consortium or Association, each member should meet the minimum criteria, unless otherwise specified.

Eligibility Criteria	Documents to establish compliance
Bidder is a legally registered entity	Form D: Bidder Information
Vendor is not suspended, nor otherwise identified as ineligible by any UN Organization, the World Bank Group or any other International Organization in accordance with Section 2 Article 4.	Form C: Bid Submission
No conflicts of interest in accordance with Section 2 Article 4.	Form C: Bid Submission
The bidder has not declared bankruptcy, is not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future	Form C: Bid Submission
<ul style="list-style-type: none">Duly authorized to act as Agent on behalf of the Manufacturer, or Power of Attorney, if bidder is not a manufacturer.Official appointment as local representative, if the Bidder is submitting a bid on behalf of an entity located outside the country.Certificate of origin of the proposed goods.Patent Registration Certificates if any of technologies submitted in the bid are patented by the Bidder.Export/Import Licenses, if applicable.	Form D: Bidder Information

Qualification Criteria	Documents to establish compliance
History of non-performing contracts ¹ : Non-performance of a contract did not occur as a result of contractor default within the last three (3) years.	Form F: Eligibility and Qualification
Litigation History: No consistent history of court/arbitral award decisions against the bidder for the last three (3) years.	Form F: Eligibility and Qualification
Previous Experience:	
<p>For LOT 1 – Minimum three (3) years of relevant experience in provision and supply of vehicles</p> <p>For LOT 2 – Minimum three (3) years of relevant experience in provision and supply of specialized and/or converted vehicles</p> <p><i>(For JV/Consortium/Association, the Team Leader should meet requirement).</i></p>	Form F: Eligibility and Qualification
<p>For LOT 1 – Minimum three (3) contracts for the provision and supply of vehicles with a cumulative value of at least USD 400,000, including at least one contract valued at USD 200,000 or more, executed in the past three (3) years</p> <p>For LOT 2 – Minimum three (3) contracts for the provision and supply of vehicles, with a cumulative value of at least USD 400,000, including at least one contract valued at USD 200,000 or more for supply of specialized and/or converted vehicles, executed in the past three (3) years</p> <p>The Bidder(s) applying for both LOTs should demonstrate minimum three (3) contracts in the provision and supply of vehicles with a cumulative value of USD 600,000 and at least one contract of USD 200,000 or more for specialized and/or converted vehicles, executed in the past three (3) years</p> <p><i>(For JV/Consortium/Association, the Team Leader should meet requirement).</i></p>	Form F: Eligibility and Qualification
Financial Standing:	
<p><u>Liquidity:</u> the ratio Average current assets / Current liabilities over the last three (3) years (2022-2024) shall be equal or greater than 1.</p> <p>Bidder must demonstrate the current soundness of its financial standing and indicate its prospective long-term profitability.</p> <p>If QR is less than 1: UNDP shall verify financial capacity of the bidder and have the authority to seek references from concerned parties & banks on the bidder's</p>	<p>Copy of audited financial statements for the last three (3) years.</p> <p>Form F: Eligibility and Qualification</p>

¹ Non-performance, as decided by UNDP, shall include all contracts where (a) non-performance was not challenged by the contractor, including through referral to the dispute resolution mechanism under the respective contract, and (b) contracts that were so challenged but fully settled against the contractor. Non-performance shall not include contracts where Employers decision was overruled by the dispute resolution mechanism. Non-performance must be based on all information on fully settled disputes or litigation, i.e. dispute or litigation that has been resolved in accordance with the dispute resolution mechanism under the respective contract and where all appeal instances available to the Bidder have been exhausted.

financial standing. UNDP has the right to reject any bid if submitted by a contractor whose investigation leads to a result that the contractor is not financially capable and/or has serious financial problems. <i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i>	
Turnover: Bidders should have an average turnover for the last three (3) years of minimum: 450,000 USD in case of applying for LOT #1 600,000 USD in case of applying for LOT #2 The Bidder(s) applying for both LOTs should demonstrate the cumulative average turnover required for all LOTs applied. <i>For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i>	Copy of audited financial statements for the last three (3) years. Form F: Eligibility and Qualification

Technical Evaluation Criteria

Criteria	Documents to establish compliance
Technical Specifications of the goods offered in the bid are substantially compliant and do not contain any material deviation(s) from the minimum required as included in Section 5: Schedule of Requirements.	Form G: Technical Bid Filled in Annex 4: Technical Compliance Table Certificates of quality for the offered goods, materials and accessories Statement or certificate of origin for the vehicles offered Certificates/Statements from Manufacturer on compliance with min Euro 6 emissions standard for new vehicles
The bid is substantially compliant with the minimum Delivery Requirements included in Section 5: Schedule of Requirements and does not contain any material deviation(s).	Form G: Technical Bid Delivery schedule, including production time, retrofitting and delivery time or similar execution plan
The bid is substantially compliant with Warranty Requirements included in Section 5: Schedule of Requirements and does not contain any material deviation(s).	Form G: Technical Bid Warranty statement regarding general vehicle warranty (minimum 3 years/100,000 km whichever occurs first) and warranty for additional equipment and retrofitting (min 2 years). Detailed description of warranty conditions.
The bid is substantially compliant with Local Service, Technical Support and After-Sales Requirements included in Section 5: Schedule of Requirements and does not contain any material deviation(s).	Form G: Technical Bid Statement of availability of a service center in Moldova, authorized by the Manufacturer (including name, address and contact details) and a copy of the document attesting the authorization of the service center by the Manufacturer

Evaluation of Prices

Criteria	Documents to establish compliance
Price comparison shall be based on the landed price, including transportation, insurance and the total cost of ownership (including spare parts, consumption, operating costs, installation, commissioning, training, special packaging, etc., where applicable).	Form H: Price Schedule.

Comparison with budget/internal estimates.	
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SECTION 5: SCHEDULE OF REQUIREMENTS

A. Summary of Requirements

This procurement is organized in two lots. All technical specifications and requirements described under Section 5, are set out for the purchase of five high-powered first response police vehicles (pick-up type) designed for rapid mobility and emergency response, and six van-type police vehicles, which will be equipped as mobile offices for three staff members, supporting the "mobile police station" model. This initiative aims to improve police presence and accessibility in the community by allowing officers to provide services directly in the field.

Requirements are comprised of the following Lots:

- **LOT 1** - Brand new vehicle – Pick-Up body type, 4WD, with retrofitting
- **LOT 2** - Brand new vehicle – Panel Van - Mobile Police Stations (MPS), 2WD, with retrofitting

B. Background

This procurement case is part of the “**Support Police Capacity Building in the Field of Public Order and Cybercrime in Moldova**” Project. The overall objective of the Project is to strengthen the Police capabilities to maintain public order and combat cybercrime.

The success of this endeavor relies on specific enabling conditions, capacities and knowledge the national stakeholders are currently lacking. Thus, targeted assistance will be provided through this Project to support the national stakeholders in expanding the mobility, outreach, protection, monitoring/surveillance, investigative and computing capabilities of the institution along two strategic directions of Police activity: maintain public order and combat cybercrime. This intervention is aligned to national priorities as described in the Home Affairs Development Strategy and the thematic programmes on Public Order and Security and Preventing and Combating Crime. Therefore, the Project will strengthen institutional capacities, build knowledge, and deliver modern tools and equipment to enable an environment for nurturing next-generation police operations, supported by skills, knowledge and tools compliant with the demand for modern-style policing.

In particular, the Project will support the prompt deployment of police services (including in remote areas) by providing fit-for-purpose first-response police vehicles (heavy duty, retrofitted and equipped in line with the applicable requirements) to enhance the mobility and rapid response capacities to community calls, crisis situations or as part of the crime reaction efforts. To increase the outreach and the coverage of policing services, the project will support the introduction of the ‘mobile police station’ service delivery model by providing fit-for purpose police vehicles (retrofitted, furnished, and equipped to serve as a mobile office for three police staffers).

C. Scope and objectives of the contract

The scope of contract includes supply and delivery of 5 vehicles Pick-up body type and 6 vehicles van body type, according to the requirements and specifications detailed in **Clause G. Technical Specifications for Goods** below. All parameters in the Technical Specifications indicate the minimum allowable range of functional requirements.

D. Deliverables

LOT #	Deliverables, Description/Specification of Services	Delivery Date
LOT 1: Brand new vehicle – Pick-Up body type, 4WD, with retrofitting	Deliverable 1. Supply of five brand new vehicles, Pick-up body type, 4WD with retrofitting (as per the technical specifications in Section G below)	up to 200 calendar days from the signature of the contract
	Deliverable 2. Supply and installation of additional equipment and color-graphic schemes and elements vehicles for Police as below:	
	2.1 Application of color-graphic elements, identification markings and information inscriptions	

	for Police vehicles, with the use of reflective material (as per Annex 1 and Annex 1a)	
	2.2 Supply and installation of additional equipment - cabin, exterior (as per Annex 2.1)*	
	2.3 Supply and installation of police light ramp with sound and light signaling system (as per Annex 3)	
LOT 2: Brand new vehicle – Panel Van - Mobile Police Stations (MPS), 2WD, with retrofitting	Deliverable 1. Supply of six brand new vehicles, Van body type, 2WD with retrofitting (as per the technical specifications in Section G below)	up to 200 calendar days from the signature of the contract
	Deliverable 2. Supply and installation of additional equipment and color-graphic schemes and elements vehicles for Police as below:	
	2.1 Application of color-graphic elements, identification markings and information inscriptions for Police vehicles, with the use of reflective material (as per Annex 1 and Annex 1a)	
	2.2 Supply and installation of additional equipment - driver and front passenger compartment, passengers and office compartment, rear compartment for temporary detention/isolation (as per Annex 2.2)*	
	2.3 Supply and installation of police light ramp with sound and light signaling system (as per Annex 3)	

** **Note:** The supplier will develop and consult with UNDP and the beneficiary a technical design, with dimensions and images for the layout of the transformations and retrofitting proposed, which will be approved by UNDP and the beneficiary before the start of retrofitting of vehicles and installation of additional equipment. The technical design will be adjusted as necessary at the request of UNDP and beneficiary before approval.*

E. Reporting requirements

The bidder shall provide a delivery schedule, including production time, retrofitting and delivery time as part of its bid.

The selected Bidder shall submit monthly progress reports to UNDP, detailing the status of manufacturing/production and delivery. These reports shall be in a format acceptable to UNDP and shall include the following:

- (a) the progress of delivery activities; and
- (b) identification of any delays, including explanatory comments, potential consequences, and the corrective actions being undertaken.

F. Technical Specifications for Goods

No.	Technical Specifications	Minimum technical specifications	Q-ty
	EN	EN	
	LOT 1 - Brand new vehicle Pick-Up type 4WD, with retrofitting		5
	GENERAL CHARACTERISTICS OF THE VEHICLE		
1	Body type	Pick-Up, Body mounted on chassis	
2	Fuel type	Diesel	
3	Gearbox	Automatic	
4	Traction	4WD	
5	Steering	Left Hand Drive (power assisted steering)	

6	Engine cylinder capacity (diesel)	min. 1 890 cm3
7	Internal combustion (h.p.)	min. 150 h.p.
8	Emission standard	min. Euro 6
9	Electric system	Reinforced electrical system adapted for winch installation (integrated into the front bumper)
10	Doors	4 side doors (2 front + 2 rear)
11	Seats	2 front seats (driver and front passenger) + 3 places on second row seat with storage space under back seat bench
	EXTERIOR	
12	Exterior	Length - min 5200 mm
		Wheelbase - min 3000 mm
		Ground clearance- min. 215 mm
		Color - White
		LED or halogen day running lights
		Front fog lights (integrated in front bumper or in main front light module)
		Tinted rear side and rear windows
		Reinforced rear bumper with towing hook
		Roll-top lid
		Front and rear mudguards
	INTERIOR	
13	Interior	Driver seat with height adjustment
		Audio system equipped with Bluetooth connection
		USB port in driver compartment
		2x12 V sockets in driver and front passenger compartment
		Air conditioning system
		Front electrically operated windows + heated rear-view mirrors electrically adjustable
	SAFETY	
14	Safety	ABS + ESP + EBD (Electronic Brake-force Distribution or equivalent) + TCL (Traction control) + Hill Assist Control
		Rear differential lock
		3-point seat belts on driver and front passenger seats, including for 3 places on second row seats.
		Front and side airbags for driver and front passenger + curtain airbags
		Height adjustable Headrests for driver and front passenger seats
		Central locking system with remote control
		Engine metal shield
		Front and rear parking sensors + rear view camera
	ACCESSORIES	
15	Accessories	Normal size spare wheel
		Spare wheel changing tools set
		First aid kit + fire extinguisher + emergency stop sign + vest with reflective elements
		Front and rear rubber mats

		Additional winter tires set, if the vehicle is delivered with summer tires, or additional summer tires set, if vehicle is delivered with winter tires.
	WARRANTY & SERVICE	
16	Warranty	Min. 3 years / min. 100,000 km whichever occurs first, valid from the date of acceptance of vehicles by UNDP and end user. The Bidder will confirm that original spare parts and consumables will be available for at least three years from the date of acceptance of vehicles by UNDP and end user.
17	Additional warranty	Warranty for additional equipment and installations: min. 2 years, valid from the date of acceptance of delivered goods by UNDP and end user
18	Manufacture year	2025
19	User/Owner Manual	Yes, one hard copy in English, Romanian and/or Russian provided with the vehicle
20	Service Center	Service center in Moldova, authorized by the Manufacturer. The Bidder must provide a valid contract with at least one Service Center located in Moldova, authorized by the Manufacturer. If vehicles will be supplied from other jurisdictions, the Bidder must provide a document (contract, confirmation letter, warranty statement, etc.) confirming that vehicles offered by the Bidder will be accepted and serviced by the authorized service center in Moldova within the warranty period at no additional costs for UNDP and/or end user.
21	Additional requirements	Application of color-graphic elements, identification markings and information inscriptions for Police vehicles, with the use of reflective material (as per Annex 1 and Annex 1a)
		Supply and installation of additional equipment - cabin, exterior (as per Annex 2.1)
		Supply and installation of police light ramp with sound and light signaling system (as per Annex 3)

No.	Technical Specifications	Minimum technical specifications	Q-ty
	EN	EN	
	LOT 2 - New vehicle, Panel Van - Mobile Police Stations (MPS) 2WD, with retrofitting		
GENERAL CHARACTERISTICS OF THE VEHICLE			
1	Body type	Panel Van	6
2	Fuel type	Diesel	
3	Engine capacity	min. 1 990 cm3	
4	Maximum authorized mass	Up to 3,5 T (the transport capacity must be sufficient to transport 6 passengers and 150 kg of luggage, when the car is equipped according to the technical specifications detailed in this document)	
5	External dimensions	Length: min 5400 mm, max. 6100mm	
		Height: min. 2200, max 2600 mm	
		Wheelbase - min 3500 mm	
		Ground clearance - min 150 mm	
6	Emission standard	min. Euro 6	
7	Color	White	

8	Year of manufacture	2025
ENGINE, TRANSMISSION, STEERING		
9	Gearbox	Automatic
10	Traction	2WD
11	Engine power (h.p.)	min. 150 h.p.
12	Steering	Left Hand Drive (power-assisted steering)
13	Turning circle	Max. 15 meters
ELECTRICAL SYSTEM & EXTERIOR LIGHTING		
14	Battery type and capacity and alternator output	Vehicle is equipped with a higher-capacity battery and alternator than the standard configuration. Reinforced electrical system with increased generator capacity + second battery, to be able to power additional equipment.
15	Wiring for additional equipment adaptations	Installation of appropriate wiring infrastructure to support additional or non-standard electrical components or systems added to the base vehicle. Multi-way adaptation wiring harness for engine data retrieval, fast idle activation, and connection of 12V accessories.
16	Voltage system	12V
17	Driving & Visibility Lights	LED or halogen Daytime Running Lights (DRL)
18	Fog lights	Front fog lights (integrated in front bumper or in main front light module) and rear fog lights
19	GPS Tracker	The vehicle must be equipped with a GPS tracker (model: Teltonika FMB130) and the necessary adapter (LV-CAN200 CAN), both of which are approved and compatible with the MIA GPS Monitoring system. The configuration into the MIA GPS platform will be done by the beneficiary. FMB130 LV-CAN200 - CAN Adapter For Reading CAN Bus Data
SAFETY AND DRIVER ASSISTANCE		
20	Seatbelts	3-point seatbelts for driver and front passenger seats. Seat belts included for min. 3 places in the office compartment.
21	Braking system	ABS + ESP + EBD (Electronic Brake-force Distribution or equivalent)
22	Airbags (driver, passenger)	Front and side airbags for driver and front passenger
23	Headrests	Height adjustable headrests for driver and front passenger seats
24	Locking system	Central locking system with remote control
25	Parking	Min. rear parking sensors
26	Cameras	Min. rear parking camera
27	Safety kit	The vehicles must be equipped with legally binding safety kits, including a first aid kit, roadside assistance tools, and a fire extinguisher, in compliance with applicable regulations
EXTERIOR		
28	Doors	2 front doors (front cabin) + 1 right sliding door + 2 swing doors with min. 180 degrees opening
29	Windows	Tinted middle side windows (left & right) and rear swing door windows. The rear side windows and the rear window should be shaded to at least 75-85%.

30	Step (right)	Electric slide-out step, mounted under the vehicle at the side door.
31	Step (back)	Rear Step Bumper
32	Mudguards	Front and rear mudguards
INTERIOR		
33	Audio system	Audio system equipped with Bluetooth connection
34	A/C	Front cabin air conditioning + separated air conditioning system for back compartment(s), with separate control.
35	Windows operation	Front electrically operated windows + heated rear view mirrors electrically adjustable.
36	Seats	Minimum 7 seats, out of which:
		- Min. 2 front seats for driver and front passenger(s). Front seats can be swivel chairs or fixed, depending on the proposed solution for the interior of the van.
		- Min. 4 seats in the office compartment, out of which max. 1 can be a folding seat. The folding seat is only used when the car is stationary.
		- Min. 1 seat in the back of the vehicle, for detainees.
37	USB ports	Minimum 2 USB ports and 2 USB-C ports, distributed in driver compartment and in office compartment. Adapters are admissible.
38	12V sockets	12 V socket in driver and front passenger compartment + 12 V socket in the office compartment
ACCESSORIES		
39	Spare wheel	Normal size spare wheel
40	Tools set	Spare wheel changing tools set
41	Mats	Rubber mats for driver and front passenger
42	Tires	Additional winter tires set, if the vehicle is delivered with summer tires, or additional summer tires set, if vehicle is delivered with winter tires.
43	Seat covers	Removable seats cover for the driver and front passenger seats, made of wear-resistant fabric. The covers must not prevent the side airbags from deploying.
WARRANTY & SERVICES		
44	Warranty	Min. 3 years / min. 100,000 km, whichever occurs first, valid from the date of acceptance of vehicles by UNDP and end user. The Bidder will confirm that original spare parts and consumables will be available for at least three years from the date of acceptance of vehicles by UNDP and end user.
45	Additional warranty	Warranty for additional equipment and installations: min. 2 years, valid from the date of acceptance of delivered goods by UNDP and end user
46	Vehicle service center	Service center in Moldova, authorized by the Manufacturer The Bidder must provide a valid contract with at least one Service Center located in Moldova, authorized by the Manufacturer. If vehicles will be supplied from other jurisdictions, the Bidder must provide a document (contract, confirmation letter, warranty statement, etc.) confirming that vehicles offered by the

		Bidder will be accepted and serviced by the authorized service center in Moldova within the warranty period at no additional costs for UNDP and/or end user.
47	Additional requirements	Application of color-graphic elements, identification markings and information inscriptions for Police vehicles, with the use of reflective material (as per Annex 1 and Annex 1a)
		Supply and installation of additional equipment - cabin, exterior (as per Annex 2.2)
		Supply and installation of police light ramp with sound and light signaling system (as per Annex 3)
48	Homologation support	<p>The supplier must provide complete assistance to the beneficiary during the homologation process in the Republic of Moldova. This includes but is not limited to:</p> <ul style="list-style-type: none"> • Preparing and submitting all necessary technical documentation and vehicle modification details required for homologation approval. • Supplying conformity declarations, technical data sheets, and certificates for installed components (e.g., heating/cooling units, electrical systems, partitions). • Providing drawings, material specifications, and wiring diagrams as needed for review by the homologation authority. • Offering technical support and clarifications during inspections or homologation-related inquiries. • Ensuring that all modifications comply with applicable Moldovan and EU safety and technical standards. <p>Note: Homologation will be carried out by the beneficiary, but the supplier must offer full cooperation and all required materials to complete the process.</p>
49	User manuals and installation drawings	<p>The supplier must deliver user manuals and clear installation drawings in Romanian and/or English for all custom-installed equipment and vehicle systems. These must include:</p> <ul style="list-style-type: none"> • Operating instructions for each functional component (e.g., air conditioning units, inverters, camera systems, lighting controls). • Full installation layouts and wiring diagrams showing how the components are integrated into the vehicle. • Safety and emergency procedures related to the use of the specialized compartments and equipment. • Contact details for technical support, troubleshooting guidelines, and a clear parts list for replacement components.

**The winning company will take into account any potential amendments to the legal framework regulating the*

color-graphic schemes, identification markings, information inscriptions, the led-lights bar and sound endowment for police special vehicles and coordinate the relevant details with UNDP and the beneficiary before applying/installing them, to ensure that those correspond to the legal requirements in place.

G. Delivery and other Related Requirements

Delivery date	Up to 200 calendar days from the signature of the contract Note: The time period shown has been estimated to be sufficient/feasible for the equipment delivered and the scope of work to be successfully completed. Provision of deliverables approved by UNDP shall be the sole criterion for completion of the Contractor's work and eligibility for payment/s.
Delivery place / terms (INCOTERMS 2020)	5 (five) vehicles Pick-up body type and 6 (six) vehicles Van body type with additional equipment and retrofitting (color-graphic elements, police lights bar, additional equipment) for the Police General Inspectorate DDP Chisinau (address: 11/1, Tiraspol str., Chisinau, Republic of Moldova)
Customs clearance (must be linked to INCOTERM)	Shall be done by: <input checked="" type="checkbox"/> Supplier/Bidder UNDP is available to provide support to the contractor with required documents necessary for customs clearance and VAT payment exemption, if needed.
Installation Requirements	As per specifics of delivered equipment (for 11 (eleven) vehicles delivered to Police – retrofitting, installation of additional equipment, LED lights bars and color graphic elements)
Warranty Period	The Supplier shall cover all retrofitting and equipment under warranty for any material defects, defects in workmanship and premature failures under normal use and service, for an overall warranty period of min 3 years / min. 100,000 km (whichever occurs first) for the vehicles valid from the date of acceptance of vehicles by UNDP and end user. The warranty period for additional equipment and retrofitting is min 2 years, valid from the date of acceptance of delivered goods by UNDP and end user. The Supplier shall repair or replace any defective retrofitting, equipment or parts throughout the warranty period and cover any related costs. After delivery and acceptance of equipment the Supplier shall provide a warranty certificate or similar document issued to the end user (General Police Inspectorate). Bidders shall describe the warranty and post-warranty conditions provided and service/trade customs and procedures applied. If vehicles will be supplied from other jurisdictions, the Bidder must provide a document (contract, confirmation letter, warranty statement, etc.) confirming that vehicles offered by the Bidder will be accepted and serviced by the authorized service center in Moldova within the warranty period at no additional costs for UNDP and/or end user.
Technical Support Requirements	The Bidder must provide a valid contract with at least one Service Center located in Moldova, authorized by the Manufacturer for the vehicles offered. The Bidder will confirm that original spare parts and consumables will be available for at least three years from the date of acceptance of vehicles by UNDP and end user. The Selected Bidder shall provide the following methods of offline technical support: On-site support and/or online support including answering technical queries online (email and telephone) when feasible and needed. The turnaround time for answering queries will be up to 3 working days. In case the on-site support is needed it needs to be provided within 10 working days from the moment of beneficiary's notification.
After-sale services Requirements	<input checked="" type="checkbox"/> Warranty on parts and labor for minimum period described above <input checked="" type="checkbox"/> Service center located in Moldova, authorized by the Manufacturer
Payment Terms	<input checked="" type="checkbox"/> 100% within 30 days upon UNDP's acceptance of the goods delivered as specified and receipt of invoice

Certificates and other technical documents	<input checked="" type="checkbox"/> Technical passport (certificates) for installed equipment <input checked="" type="checkbox"/> Instructions for operation of machines and equipment
Conditions for Release of Payment	<input checked="" type="checkbox"/> Inspection upon arrival at place of delivery <input checked="" type="checkbox"/> Retrofitting and installation of additional equipment and color graphic elements for Police vehicles <input checked="" type="checkbox"/> Written acceptance of goods based on full compliance with ITB requirements, confirmed by UNDP and end user
All documentations, Including catalogues, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English and/or <input checked="" type="checkbox"/> Others: Romanian and/or Russian

SECTION 6: CONDITIONS OF CONTRACT AND CONTRACT FORMS

6.1 General Conditions of Contract

In the event of a Contract, the following General Conditions of Contract (GCC) will apply: UNDP General Terms and Conditions for Contracts.

The conditions are available at: <http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>

6.2 Special Conditions of Contract

The following Special Conditions of Contract (SCC) shall supplement and/or amend the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the GCC.

n/a

6.3 Contract Form

In the event of an award, the following sample Contract will be used: Contract for Goods and/or Services to UNDP.

The conditions are available at: <http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>

6.4 Performance Security

**Performance Security must be issued using the official letterhead of the Issuing Bank.
Except for indicated fields, no changes may be made on this template.**

PERFORMANCE SECURITY

This instruction section, as well as all footnotes, headers and any other instructions in this template, are only for the Business Unit's guidance and should be deleted before it is sent to the Contractor for review and signature.

How to use this template:

1. This document must be finalized **using the official letterhead of the Issuing Bank.**
2. Except for indicated fields, no changes may be made on this template.
3. If the RFP/ITB requires the submission of a Performance Security, which shall be made a condition to the signing and effectivity of the contract, the Performance Security that the Proposer's Bank will issue shall be based on use the contents of this template. No change can be made to this template without the prior approval of the Legal Office, Bureau of Management Services, UNDP.

INSERT LETTERHEAD OF THE BANK

[date]

To: Beneficiary
United Nations Development Programme (UNDP)
[insert address]

Contractor
[insert information on contractor]
Reference: Guarantee No. **[insert number]**

Dear Sirs,

WHEREAS, the United Nations Development Programme (the "Beneficiary") and **[Name of Contractor]** (the "Contractor") have entered into Contract No. **[contract number]** for **[insert description of contract]**, which entered into force on **[date]** (the "Contract");

WHEREAS, the Contract requires that the Contractor furnishes a bank guarantee for a sum specified in the Contract as security for the Contractor's satisfactory compliance with its obligations under the Contract;

WHEREAS, we **[Name of the Bank]** (the "Guarantor"), have agreed to give the Contractor such Guarantee;

NOW THEREFORE, we, the Guarantor, hereby undertake to pay to the Beneficiary, upon the Beneficiary's first written demand and without cavil or arguments any sum or sums not exceeding in the aggregate **[currency][amount in words and figures]** or such lesser sum of money as the Beneficiary may by such written demand require to be paid, accompanied by the Beneficiary's written statement that the Contractor is in breach of its obligations under the Contract, without the need to specify, prove or show grounds or reasons for such demand. Such statement shall be conclusive evidence of the Beneficiary's entitlement to payment in the amount demanded, up to the amount of this Guarantee.

The maximum guaranteed amount under this Guarantee is **[currency] [amount in words and figures]**.

We, the Guarantor, further agree that no change or addition to or other modification of the terms of the Contract or of the works, goods and services acquired thereunder, which may be made between the Beneficiary and the Contractor, shall in any way release us, the Guarantor, from any liability under this Guarantee, and we hereby waive the notice of any such change, addition or modification.

This Guarantee shall be valid until thirty (30) days after the date of issuance by the Beneficiary of a certificate of satisfactory performance and full completion by the Contractor of its obligations under the Contract.

Subject to the paragraph below, this Guarantee is governed by the Uniform Rules for Demand Guarantees, ICC Publication No. 758. The supporting statement under Article 15(a) thereof is excluded.

Nothing herein or related hereto shall be deemed a waiver express or implied of the privileges and immunities of the United Nations, including its subsidiary organs nor shall it be interpreted or applied in a manner inconsistent with such privileges and immunities.

SIGNATURE AND SEAL OF THE GUARANTOR BANK

Date:

Name of Bank:

Address:

SECTION 7: BIDDING FORMS

Form A: Bid Confirmation

Form B: Checklist

Form C: Bid Submission

Form D: Bidder Information

Form E: Joint Venture / Consortium / Association Information

Form F: Eligibility and Qualification

Form G: Technical Bid

Annex 4: Technical compliance Table

Form H: Price Schedule

Form I: Bid Security *[scanned copy included in online submission and original submitted not later than 10 (ten) days after the submission deadline at the address indicated in Section 3 above] [in case necessary based on LOT/s applied]*

FORM A: BID CONFIRMATION

Please acknowledge receipt of this ITB by completing this form and returning it by email to the address, and by the date specified, in the Letter of Invitation.

To: Insert name of contact person

Email: Insert contact person's email - do not enter secure bid email address

From: Insert name of bidder

Subject ITB reference: **ItB25/03079 Supply of vehicles for the Police Service in Moldova**

Check the appropriate box	Description
<input type="checkbox"/>	YES , we intend to submit a bid.
<input type="checkbox"/>	NO . We are unable to submit a competitive offer for the requested goods/works/services at the moment

If you selected NO above, please state the reason(s) below:

Check applicable	Description
<input type="checkbox"/>	The requested goods/services are not within our range of supply
<input type="checkbox"/>	We are unable to submit a competitive offer for the requested products at the moment
<input type="checkbox"/>	The requested products are not available at the moment
<input type="checkbox"/>	We cannot meet the requested specifications
<input type="checkbox"/>	We cannot offer the requested type of packing
<input type="checkbox"/>	We can only offer FCA prices
<input type="checkbox"/>	The information provided for bidding purposes is insufficient
<input type="checkbox"/>	Your ITB is too complicated
<input type="checkbox"/>	Insufficient time is allowed to prepare a bid
<input type="checkbox"/>	We cannot meet the delivery requirements
<input type="checkbox"/>	We cannot adhere to your terms and conditions e.g. payment terms, request for performance security, etc.. Please provide details below.
<input type="checkbox"/>	Sustainability criteria/requirements are too stringent (if applicable)
<input type="checkbox"/>	We do not export
<input type="checkbox"/>	We do not sell to the UN
<input type="checkbox"/>	Your volume is too small and does not meet our order quantity
<input type="checkbox"/>	Our production capacity is currently full
<input type="checkbox"/>	We are closed during the holiday season
<input type="checkbox"/>	We had to give priority to other clients' requests
<input type="checkbox"/>	We do not sell directly but through distributors
<input type="checkbox"/>	We have no after-sales service available
<input type="checkbox"/>	The person handling the bids is away from the office
<input type="checkbox"/>	Other (please provide reasons below):
Further information: Click or tap here to enter text.	
<input type="checkbox"/>	We would like to receive future ITBs for this type of goods
<input type="checkbox"/>	We don't want to receive ITBs for this type of goods

Questions to the bidder concerning the reasons for NO BID should be addressed to [Click or tap here to enter text.](#)
phone [Click or tap here to enter number.](#), email [Click or tap here to enter text.](#)

FORM B: CHECKLIST

This form serves as a checklist for preparation of your bid. Please complete the returnable bidding forms in accordance with the instructions and return them as part of your bid submission. No alteration to the format of forms shall be permitted and no substitution shall be accepted.

Before submitting your bid, please ensure compliance with the instructions in Section 2: Instructions to Bidders and Section 3: Data Sheet.

Technical bid:

Have you duly completed all the returnable bidding forms?	
▪ Form C: Bid Submission	<input type="checkbox"/>
▪ Form D: Bidder Information	<input type="checkbox"/>
▪ Form E: Joint Venture/Consortium/Association Information	<input type="checkbox"/>
▪ Form F: Eligibility and Qualification	<input type="checkbox"/>
▪ Form G: Technical Bid/Bill of Quantities/ Annex 4: Technical compliance Table	<input type="checkbox"/>
▪ Form I: Bid Security <i>[scanned copy included in online submission and original submitted not later than 10 (ten) days after the submission deadline at the address indicated in Section 3 above] [in case necessary based on LOT/s applied]</i>	<input type="checkbox"/>
Have you provided the required documents to establish compliance with the evaluation criteria in Section 4?	<input type="checkbox"/>
Have you provided the required documents in support of Form D: Bidder Information?	<input type="checkbox"/>

Price Schedule:

▪ Form H: Price Schedule	<input type="checkbox"/>
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FORM C: BID SUBMISSION

Name of bidder:	Click or tap here to enter text.	Date:	Click or tap to enter a date.
ITB reference:	ItB25/03079 Supply of vehicles for the Police Service in Moldova		

We, the undersigned, offer to supply the goods and related services required for Click or tap here to enter text.in accordance with your Invitation to Bid No. ItB-25/03079. We hereby submit our bid, which includesthis Technical Bid and Price Schedule.

The total price of our bid, excluding any discounts offered below as per the total amount indicated directly in our response in the system.

The discounts offered and the methodology of their application are:

- **Discounts:** If our bid is accepted, the following discounts shall apply Specify in detail each discount offered and the specific item of the Schedule of Requirement to which it applies, including if applicable discounts for accelerated payment.
- **Methodology of application of the discounts:** The discounts shall be applied using the following method: Specify in detail the method that shall be used to apply the discounts

Bidder Declaration: on behalf of our firm, its affiliates, subsidiaries and employees, including any JV / Consortium / Association members or subcontractors or suppliers for any part of the contract.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the ITB, including the ITB Information and Data Sheet, Schedule of Requirements, the General Conditions of Contract and any Special Conditions of Contract. I/we confirm that the bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the bidder has the necessary capacity, capability and necessary licenses to fully meet or exceed the requirements and will be available to deliver throughout the relevant contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this bid I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any competitor; has not directly or indirectly approached any representative of the buyer (other than the point of contact) to lobby or solicit information in relation to the ITB; has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential or perceived conflict of Interest in submitting this bid, or entering into a contract to deliver the requirements. Where a conflict of interest arises during the ITB process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, ultimate beneficial owners, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group.
<input type="checkbox"/>	<input type="checkbox"/>	I/We do not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with our firm in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15);
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.

<input type="checkbox"/>	<input type="checkbox"/>	Bid Validity Period: I/We confirm that this bid, including the price, remains open for acceptance for the bid validity period.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any bid you receive and we certify that the goods offered in our bid are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organisation/s to make this declaration on its/their behalf.

Name: _____

Title: _____

Date: _____

Signature: _____

[Stamp with official stamp of the bidder]

FORM D: BIDDER INFORMATION

ITB Reference	ItB25/03079 Supply of vehicles for the Police Service in Moldova
Legal name of bidder	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of registration	Click or tap here to enter text.
Bidder's Authorized Representative information	Name and Title: Click or tap here to enter text. Telephone numbers: Click or tap here to enter text. Email: Click or tap here to enter text.
Legal structure	Choose an item.
Organisational type	Choose an item.
Current Licenses, if any, and permits (with dates, numbers and expiration dates)	Click or tap here to enter text.
No. of full-time employees	Click or tap here to enter number.
No. of staff involved in similar supply contracts	Click or tap here to enter number.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Years of supplying to UN organisations	Click or tap here to enter text.
Are you a UNDP vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert Vendor Number
Countries of operation	Click or tap here to enter text.
Subsidiaries in the region (please indicate names of subsidiaries and addresses, if relevant to the bid)	Click or tap here to enter text.
Commercial Representatives in the country: Name/Address/Phone (for international companies only)	Click or tap here to enter text.
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	Click or tap here to enter text.
Presence and characteristics of in-house quality control laboratory (if relevant to bid)	Click or tap here to enter text.
Does your Company have a corporate environmental policy or environmental management system such as ISO 14001 or ISO 14064 or equivalent?	Tick all that apply and provide supporting documentation. <input type="checkbox"/> Corporate Environmental Policy <input type="checkbox"/> ISO 14001

	<input type="checkbox"/> ISO 14064 <input type="checkbox"/> Other, specify Click or tap here to enter text.
<p>Does your organization demonstrate significant commitment to sustainability, including the following aspects that have been identified in the UN Sustainable Procurement Framework?</p> <ul style="list-style-type: none"> • Environmental: prevention of pollution, sustainable resources; climate change and mitigation and the protection of the environment, biodiversity. • Social: human rights and labour issues, gender equality, sustainable consumption, and social health and wellbeing. • Economic: whole life cycle costing, local communities and small or medium enterprises, and supply chain sustainability. 	<p>Attach a formal statement that outlines your organisation's commitment to sustainability, where possible providing evidence of tangible results that demonstrate progress such as:</p> <p>Tick all that are attached:</p> <p><input type="checkbox"/> Formal statement</p> <p><input type="checkbox"/> Sustainability report</p> <p><input type="checkbox"/> UN Global Compact Communication on Progress</p> <p><input type="checkbox"/> Other, specify Click or tap here to enter text.</p>
<p>Does your company belong to a diverse supplier group including micro, small or medium sized enterprise, women or youth owned business or other?</p> <p><i>(If yes, please provide details and documentation)</i></p>	<p>Click or tap here to enter text.</p>
<p>Is your company a member of the UN Global Compact</p>	<p>Choose an item.</p> <p>If yes, please provide a link to your Global Compact profile:</p> <p>Click or tap here to enter text.</p>
<p>Bank Information</p>	<p>Bank Name: Click or tap here to enter text.</p> <p>Bank Address: Click or tap here to enter text.</p> <p>IBAN: Click or tap here to enter text.</p> <p>SWIFT/BIC: Click or tap here to enter text.</p> <p>Account Currency: Click or tap here to enter text.</p> <p>Bank Account Number: Click or tap here to enter text.</p>
<p>Contact person that Click or tap here to enter text. may contact for requests for clarifications during bid evaluation</p>	<p>Name and Title: Click or tap here to enter text.</p> <p>Telephone numbers: Click or tap here to enter text.</p> <p>Email: Click or tap here to enter text.</p>

FORM E: JOINT VENTURE/CONSORTIUM/ASSOCIATION INFORMATION

Name of bidder:	Click or tap here to enter text.	Date:	Click or tap to enter a date.
ITB reference:	ItB25/03079 Supply of vehicles for the Police Service in Moldova		

To be completed and returned with your bid if the bid is submitted as a Joint Venture/Consortium/Association.

No	Name of Partner and contact information <i>(address, telephone numbers, fax numbers, e-mail address)</i>	Proposed proportion of responsibilities (in %) and type of goods, works and/or services to be performed
1	Click or tap here to enter text.	Click or tap here to enter text.
2	Click or tap here to enter text.	Click or tap here to enter text.
3	Click or tap here to enter text.	Click or tap here to enter text.

Name of leading partner (with authority to bind the JV, Consortium, Association during the ITB process and, in the event a Contract is awarded, during contract execution)	Click or tap here to enter text.
--	----------------------------------

We have attached a copy of the below referenced document signed by every partner, which details the likely legal structure of and the confirmation of joint and severable liability of the members of the said joint venture:

☐ Letter of intent to form a joint venture **OR** ☐ JV/Consortium/Association agreement.

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to [Click or tap here to enter text](#) for the fulfilment of the provisions of the Contract.

Name of partner: _____ Name of partner: _____

Signature: _____ Signature: _____

Date: _____ Date: _____

Name of partner: _____ Name of partner: _____

Signature: _____ Signature: _____

Date: _____ Date: _____

FORM F: ELIGIBILITY AND QUALIFICATION FORM

Name of bidder:	Click or tap here to enter text.	Date:	Click or tap to enter a date.
ITB reference:	ItB25/03079 Supply of vehicles for the Police Service in Moldova		

If JV/Consortium/Association, to be completed by each partner.

History of Non- Performing Contracts

<input type="checkbox"/> No non-performing contracts during the last 3 years			
<input type="checkbox"/> Contract(s) not performed in the last 3 years			
Year	Non- performed portion of contract	Contract Identification	Total Contract Amount (state currency)
		Name of Client: Address of Client: Reason(s) for non-performance:	

Litigation History (including pending litigation)

<input type="checkbox"/> No litigation history for the last 3 years			
<input type="checkbox"/> Litigation History as indicated below			
Year of dispute	Amount in dispute (state currency)	Contract Identification	Total Contract Amount (state currency)
		Name of Client: Address of Client: Matter in dispute: Party who initiated the dispute: Status of dispute: Party awarded if resolved:	

Previous Relevant Experience

Please list only previous similar assignments successfully completed in the last **three (3) years**.

List only those assignments for which the bidder was legally contracted or sub-contracted by the Client as a company or was one of the Consortium/JV partners. Assignments completed by the bidder's individual experts working privately or through other firms cannot be claimed as the relevant experience of the bidder, or that of the bidder's partners or sub-consultants, but can be claimed by the Experts themselves in their CVs. The bidder should be prepared to substantiate the claimed experience by presenting copies of relevant documents and references if so requested.

Project name & Country of Assignment	Client & Reference Contact Details	ContractValue (state currency)	Period of activity and status (month/ year)	Types of activities undertaken and role (Contractor, sub-contractor or consortium member)

Bidders may also attach their own Project Data Sheets with more details for assignments above.

☐ Attached are the Statements of Satisfactory Performance from the Top 3 (three) Clients or more.

Annual supplier capacity

Please provide information on annual supplier delivery capacity for the items that bidder offers.

Items	Annual capacity
Lot 1 - Pick-Up body type, 4WD, with retrofitting	
Lot 2 - Panel Van - Mobile Police Stations (MPS), 2WD, with retrofitting	

Financial Standing

Annual Turnover for the last 3 years	2022	USD	Amount
	2023	USD	Amount
	2024	USD	Amount
Latest Credit Rating (if any), indicate the source and date.			

Financial information (state currency)	Historic information for the last three (3) years		
	2022	2023	2024
	<i>Information from Balance Sheet</i>		
Total Assets (TA)			
Total Liabilities (TL)			
Current Assets (CA)			
Current Liabilities (CL)			
	<i>Information from Income Statement</i>		
Total / Gross Revenue (TR)			
Profits Before Taxes (PBT)			
Net Profit			
Current Ratio (current assets/current liabilities)			

☐ Attached are copies of the audited financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following condition:

- Must reflect the financial situation of the bidder or party to a JV, and not sister or parent companies;
- Historic financial statements must be audited by a certified public accountant;
- Historic financial statements must correspond to accounting periods already completed and audited. No statements for partial periods shall be accepted.

FORM G: TECHNICAL BID

Name of bidder:	Click or tap here to enter text.	Date:	Click or tap to enter a date.
ITB reference:	ItB25/03079 Supply of vehicles for the Police Service in Moldova		

The Bidder's Bid should be organized to follow this format of the Technical Bid. Where the bidder is presented with a requirement or asked to use a specific approach, the bidder must not only state its acceptance, but also describe how it intends to comply with the requirements. Where a descriptive response is requested, failure to provide the same will be viewed as non-responsive.

SECTION 1: Bidder's qualification, capacity and expertise

- 1.1 General organizational capability which is likely to affect implementation: management structure, financial stability and project financing capacity, project management controls, extent to which any work would be subcontracted (if so, provide details).
- 1.2 Relevance of specialized knowledge and experience on similar engagements done in the region/country.
- 1.3 Quality assurance procedures and risk mitigation measures.
- 1.4 Organization's commitment to sustainability.

SECTION 2: Scope of Supply, Technical Specifications, and Related Services

This section should demonstrate the Bidder's responsiveness to the specification by identifying the specific components proposed, addressing the requirements, as specified, point by point; providing a detailed description of the essential performance characteristics proposed; and demonstrating how the proposed bid meets or exceeds the requirements/specifications. All important aspects should be addressed in sufficient detail.

- 2.1 A detailed description of how the Bidder will deliver the required goods and services, keeping in mind the appropriateness to local conditions and project environment. Details how the different service elements shall be organized, controlled and delivered.
- 2.2 Annual supplier delivery capacity for items offered by the bidder.
- 2.3 The bid shall also include details of the Bidder's internal technical and quality assurance review mechanisms.
- 2.4 Delivery schedule, including production time, retrofitting and delivery time indicating the detailed sequence of activities that will be undertaken and their corresponding timing.
- 2.5 Demonstrate how you plan to integrate sustainability measures in the execution of the contract.

IMPORTANT: Bidders shall provide all the applicable data of the goods offered in the excel attachment Annex 4: Technical Compliance Table per each LOT. Failing to do so will result in the bid being non-compliant to technical requirements. Corresponding attachment Annex 4 shall form part of the bidder's offer.

Bidder shall also fill in the table below as part of submitted Bid.

Other Related services and requirements (based on the information provided in Section 5. Schedule of Requirements)	Compliance with requirements		Details or comments on the related requirements
	Yes, we comply	No, we cannot comply (indicate discrepancies)	
Delivery Terms (DDP Chisinau): up to 200 calendar days			
Warranty Period: <ul style="list-style-type: none"> Vehicle (min. 3 years / min. 100,000 km whichever occurs first) Additional equipment 			

and retrofitting (min 2 years)			
Local Service Center, authorized by the Manufacturer			
Technical Support Requirements			
After-sale services Requirements			
Payment Terms			
All documentations, including catalogues, instructions and operating manuals, shall be in this language EN, and/or RO, and/or RU			

FORM H: PRICE SCHEDULE

Name of bidder:	Click or tap here to enter text.	Date:	Click or tap to enter a date.
ITB reference:	ItB25/03079 Supply of vehicles for the Police Service in Moldova		

Bidders shall fill in these Price Schedule Forms in accordance with the instructions indicated. The Price Schedule must include a detailed cost breakdown of all goods and related services to be provided. Separate figures must be provided for each functional grouping or category, if any.

Currency of Bid: MDL for local bidders and USD for international bidders

TABLE 1: Offer to Supply Equipment Compliant with Technical Specifications and Requirements

LOT#1 - BRAND NEW VEHICLE – PICK-UP BODY TYPE, 4WD, WITH RETROFITTING

Bidder shall fill unit price per each Cost Item.

Item No	Description	UOM	Qty	Unit price (VAT 0%) <i>[please insert currency]</i>	Other Costs (Transportation , Insurance, Installation) <i>[please insert currency]</i>	Total price (VAT 0%) <i>[please insert currency]</i>
1	Brand new vehicle – Pick-Up body type, 4WD, with retrofitting	pcs	5			
2	Supply and installation of additional elements/equipment (breakdown of costs per components below is mandatory)	pcs	5			
2.1	Application of color-graphic elements, identification markings and information inscriptions for Police vehicles, with the use of reflective material (as per Annex 1)					
2.2	Supply and installation of additional equipment (as per Annex 2.1)					
2.3	Supply and installation of police light ramp with sound and light signaling system (as per Annex 3)					
Total Final and All-inclusive Price						

LOT#2 - BRAND NEW VEHICLE – PANEL VAN - MOBILE POLICE STATIONS (MPS), 2WD, WITH RETROFITTING

Bidder shall fill unit price per each Cost Item.

Item No	Description	UOM	Qty	Unit price (VAT 0%) [please insert currency]	Other Costs (Transportation, Insurance, Installation) [please insert currency]	Total price (VAT 0%) [please insert currency]
1	Brand new vehicle – Panel Van - Mobile Police Stations (MPS), 2WD, with retrofitting	pcs	6			
2	Supply and installation of additional elements/equipment	pcs	6			

	(breakdown of costs per components below is mandatory)					
2.1	Application of color-graphic elements, identification markings and information inscriptions for Police vehicles, with the use of reflective material (as per Annex 1 and Annex 1a)					
2.2	Supply and installation of additional equipment (as per Annex 2.2)					
2.3	Supply and installation of police light ramp with sound and light signaling system (as per Annex 3)					
Total Final and All-inclusive Price						

TABLE 2: Estimated Operating Costs (consumables and spares, including their prices and details on local availability for 3 years or 100,000 km of use/operation (whichever occurs first)) *

These costs shall NOT be reflected in Quantum system.

LOT#1 - BRAND NEW VEHICLE – PICK-UP BODY TYPE, 4WD, WITH RETROFITTING

List of Consumable Item/s	Time/Mileage when servicing is required	Price of replacement parts <i>[please insert currency]</i>	Price of maintenance works <i>[please insert currency]</i>	Total Price per Item <i>[please insert currency]</i>
Engine oil				
Gearbox oil				
Oil filter				
Fuel filter				
Air filter				
Timing belt/chain				
Belt tensioner and pulleys				
Glow plugs				
Shock absorbers				
Break pads				
TOTAL				

** These operating costs shall be quoted based on current prices at a local authorized service centre, for information purposes only. These maintenance services shall not be contracted by UNDP at this stage. The contract shall contain only the equipment, warranty, delivery and other related charges.*

LOT#2 - BRAND NEW VEHICLE – PANEL VAN - MOBILE POLICE STATIONS (MPS), 2WD, WITH RETROFITTING

List of Consumable Item/s	Mileage when servicing is required	Price of replacement parts <i>[please insert currency]</i>	Price of maintenance works <i>[please insert currency]</i>	Total Price per Item <i>[please insert currency]</i>
Engine oil				
Gearbox oil				
Oil filter				
Fuel filter				
Air filters				
Timing belt/chain				
Belt tensioner and pulleys				

Glow plugs				
Shock absorbers				
Break pads				
TOTAL				

** These operating costs shall be quoted based on current prices at a local authorized service centre, for information purposes only. These maintenance services shall not be contracted by UNDP at this stage. The contract shall contain only the equipment, warranty, delivery and other related charges.*

I, the undersigned, certify that I am duly authorized by [Click or tap here to enter text.](#) to sign this bid and bind [Click or tap here to enter text.](#) should [Click or tap here to enter text.](#) accept this bid:

Name : _____

Title : _____

Date : _____

Signature : _____

FORM I: BID SECURITY

**Bid Security must be issued using the official letterhead of the Issuing Bank.
Except for indicated fields, no changes may be made on this template.**

Beneficiary: Insert contact information for procuring organisation as provided in Section 3: Data Sheet.

ITB Reference: Click or tap here to enter text.

WHEREAS Click or tap here to enter text. (hereinafter called "the bidder") has submitted a bid to Click or tap here to enter text. dated Click or tap to enter a date. to execute goods and/or services Click or tap here to enter text. (hereinafter called "the bid");

AND WHEREAS it has been stipulated by you that the bidder shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security if the bidder:

- a) Fails to sign the Contract after Click or tap here to enter text. has awarded it;
- b) Withdraws its bid after the date of the opening of the bids;
- c) Fails to comply with Click or tap here to enter text.'s variation of requirement, as per ITB instructions; or
- d) Fails to furnish Performance Security, insurances, or other documents that Click or tap here to enter text. may require as a condition to rendering the contract effective.

AND WHEREAS we have agreed to give the bidder such Bank Guarantee:

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the bidder, up to a total of [amount of guarantee] [in words and numbers], such sum being payable in the types and proportions of currencies in which the bid price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of [amount of guarantee as aforesaid] without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

This guarantee shall be valid up to 30 days after the final date of validity of bids.

SIGNATURE AND SEAL OF THE GUARANTOR BANK

Signature: _____

Name: _____

Title: _____

Date: _____

Name of Bank _____

Address _____

[Stamp with official stamp of the Bank]