



**MINUTES**  
**of the Pre-Bidding Meeting for ITB25/03042**

**Construction works of Slobozia Emergency Health service substation**  
**as of July 28, 2025, 11:00**

Online via Zoom platform

<https://undp.zoom.us/j/83178944844?pwd=89GxJY1iZY62BU1gDIGkV0Fs1Xi52.1>

**Agenda:**

- I. Presentation and description of procedures
- II. Questions and answers

**I. Presentation and description of procedures**

The Pre-bidding online meeting was opened by Mr. Anatolie Terzi, Project Manager, Cross-River Care Project, who welcomed the participants and introduced the members of UNDP team present at the meeting.

The meeting was jointly conducted by Mr. Vladimir Grosu, Procurement Associate, EU-CBM VI, who made an overall presentation of the **tender's conditions requirements**, specifically focusing on Sections 3, 4 and 6 and Mr. Vitalie Craciun, Community Development Officer/Engineer who offered more details concerning the Section 5. Scope of Works and Technical Evaluation Criteria.

The **Section 3: Data Sheet** conditions were highlighted in terms of specific instructions and requirements, with special attention to then documents to be submitted by potential bidders. Also Mr. Grosu pointed out the insurance requirement stipulated in the bidding documentation and offered details in this regard: the **Insurance of Works** shall be in amount of 110% of the total price of contract, while the **Liability Insurance** shall be for a minimum amount of 15% of the total price of contract. The costs regarding insurance of quality of works and safety of personnel should be included in the offer (Form H, under a separate line). On the same topic, Mr. Vitalii Craciun informed the attendees that the insurance costs should be included in the offer in accordance with the methodology in force (**not to be included in the direct costs**).

Referring to The **Section 4: Evaluation criteria**, Vladimir Grosu underlined that this section reflects the Eligibility and Qualification requirements to be met by the bidders. A more detailed description was provided to previous experience and financial standing, including clarification on how the eligibility criteria can be met in the case of consortium formation.

Vitalie Craciun took over on the **technical part** of the bidding and, also, gave a brief overview of the project including those related to the financial offer. He reminded the participant companies that the financial offer should be submitted in Moldovan Leu (MDL) in case of Moldovan companies and in US Dollars (USD) for international companies. Mr. Craciun also paid attention to the participants on the factors that may lead to the disqualifications when developing the financial offer, such as:

- **Changes in the volume of works;**
- **Changes in codes for works;**
- **Changes in the volumes of resources in the norms of materials, cost of labor and tools;**

- **Changes in coefficient for norms;**
- **Human power remuneration** (human power remuneration shall not less than medium required by the National Legislation in force (according to Ordinance no. 124 of 16.08.2024, with the reference to the Approval of the Amendment CP L.01.02:2012/A3:2024 „Construction economics. Instructions for determining the estimate of expenses for construction salaries".)

In the course of the meeting, Mr. Terzi remarked that all issues discussed during the meeting are noted, including with answers to raised questions. Afterwards, these will be posted in Quantum, to make them accessible to everyone. Also, Mr. Terzi reminded the participants that a **site visit to the venue in Slobozia is scheduled for July 30, 2025**. The interested companies are encouraged to confirm their willingness to attend via the Quantum platform.

## II. Questions and answers

**Question 1:** It has been mentioned that the company shall have a qualified Team Leader and a Technical Expert. Who exactly are these persons and what are their responsibilities? How should this be demonstrated through documentation?

**Answer 1:** Team Leader is the representative from the company, who coordinates/manages this contract, and is entitled with appropriate experience and qualifications. This should be reflected in his professional resume (CV). The Technical Expert is the company representative that is technically certified to oversee this type of construction.

**Question 2:** Should the technical experts be certified according to the left bank institutional regulations, as the works will be performed on this territory?

**Answer 2:** The certification of the experts must be recognized at European level, and it does not depend on the territorial aspect. The bidding process has been launched at an international level so any company can apply, subsequently the certification should comply with international norms and standards. In case of consortium, this applies for the staff of the Leading company.

**Question 3:** Can the legal entity registered on the left bank present the bank warranty from a left bank financial institution?

**Answer 3:** Only bank guarantees issued by financial institutions located on the right bank will be accepted. Legal entities registered on the left bank are encouraged to consult with their local banking institutions to obtain clarity on the issuance of such guarantees in accordance with the requirements of this ITB.

**Question 4:** Is it obligatory to register the legal entity on the right bank?

**Answer 4:** The ITB document state that "Bidders from all countries are eligible to bid".

**Question 5:** Who will be financing the author's supervision of the construction works?

**Answer 5:** As a practice, author's supervision is ensured by the company that developed the detailed technical design. In this particular situation, the institution that developed the design, is in process of liquidation. It will be further discussed with the project beneficiary, what institution is going to perform the author's supervision, when more details and clarity will be available.

**Question 6:** Is it obligatory the 30% co-participation of a Moldovan legal entity?

**Answer 6:** The 30% quota referred to pertains to subcontracting arrangements. Contractors are allowed Subcontracting not exceeding 30% of Works contract price. Bidders must provide a Letter of Intent if applying with Subcontractors. Prior to UNDP contract signature, the awarded bidder must submit the signed Subcontracting Agreement valid during contract implementation of 20 months.

**Question 7:** Is the bidder allowed to show salary tariffs in its financial offer different to those specified in the financial details of the bidding documentation?

**Answer 7:** The bidder must ensure that the human power remuneration is not less than medium required by the National Legislation in force (according to Ordinance no. 124 of 16.08.2024, with the reference to the Approval of the Amendment CP L.01.02:2012/A3:2024 „Construction economics. Instructions for determining the estimate of expenses for construction salaries”).

**Question 8:** Considering that the project author is under liquidation what institution will be responsible if any questions arise?

**Answer 8:** UNDP is aware of the situation. When it is clear what institution will inherit the liquidating company, the bidders will be informed accordingly.

**Question 9:** Is VAT eligible?

**Answer 9:** All prices shall be exclusive of VAT and other applicable indirect taxes.

**Question 10:** What do salary estimates mean? Is there somewhere stipulated?

**Answer 10:** The salary estimate is at least 94,60 MDL/hour, as per the National Legislation in force (according to Ordinance no. 124 of 16.08.2024, with the reference to the Approval of the Amendment CP L.01.02:2012/A3:2024 „Construction economics. Instructions for determining the estimate of expenses for construction salaries”).

**Question 11:** Shall the financial documentation be made in accordance with the Moldovan or left border norms?

**Answer 11:** The financial documentation shall be developed in accordance with European regulations and norms, to which R. Moldova is aligned to. When developing BoQs, please be guided by the National Regulatory Framework in Construction as per NCM L.01.01-2012 and Regulation on the procurement of public works. Serious deviations from the provisions of these documents will serve grounds for disqualification.

**Question 12:** What is deadline for registering in Quantum?

**Answer 12:** UNDP encourages interested legal entities to register in the Quantum system in advance and to upload the required documentation as it becomes available. While it is not mandatory to submit all documents at once, applicants must ensure that all required documentation is uploaded in a timely manner, bearing in mind the deadline of the competition.

### **SITE VISIT INFORMATION**

**July 30, 2025**

**Slobozia, 1 Bolnichnyi street**

The site visit was conducted on July 30, 2025, at 11:00 hrs at the following address: 1 Bolnichnyi Street, Slobozia (left bank), on the territory of the Slobozia District Hospital.

The meeting was attended by representatives of

- ООО ПБА Груп (left bank)
- ООО Ремком (left bank)
- FPC Stayer (right bank)
- ГУП Техстройэксперт (left bank)
- „Budei-Com” SRL (right bank)
- “Проект Инвест” (left bank)
- ООО «Энергоремстрой» (left bank)

The meeting was headed by Evghenii Calalb, head of Left bank Emergency health care service (beneficiary) accompanied by heads of Slobozia Hospital and Slobozia Emergency Health Substation, Vitalie Craciun, Project Engineer, UNDP was accessible through online for questions.

The visitors had access to existing substation building and adjacent territory.

**Question 1:** What are the procedures for connecting to electricity supply.

**Answer 1:** After signing of the contract with contractor, the beneficiary will assure all necessary documentation for temporary connection to electricity supply, the contractor is to cover the costs of installation and connection of Temporary electricity connection point.

**Question 2:** Where will be the location for evacuation of construction waste?

**Answer 2:** After signing of the contract with contractor, the beneficiary will indicate location for the construction waste evacuation, that will be on a distance not higher than indicated in tender documentation.

**Question 3:** Access for Transportation and construction means of the contractor.

**Answer 3:** The visitors were demonstrated the access roads, entrances to the territory of future construction works. Beneficiary and Slobozia District Hospital management will assure the free access for the for the transportation means and construction equipment after signing of the contract and setting up the list of transportation/construction equipment.

**Question 4:** What are the procedures of tree cutting (if required) for the construction works.

**Answer 4:** After signing of the contract and delimitation of the required construction area, the tree cutting (If needed) will be assured and covered by Beneficiary.