



**RFP25/03105: Company to provide support for development of cooperatives/clusters and implementing climate resilient solutions in synergic manner in ResCom partner communities**

United Nations Development Programme, through its **"Resilient communities through women empowerment, phase 2" Project** hereby invites prospective proposers to submit a proposal in accordance with the General Conditions of Contract and the Terms of Reference as set out in this Request for Proposal (RFP).

To enable you to submit a proposal, please read the following attached documents carefully.

- Section 1: This Letter of Invitation
  - Section 2: Instruction to Proposers
  - Section 3: Data Sheet
  - Section 4: Evaluation Criteria
  - Section 5: Terms of Reference
  - Section 6: Conditions of Contract and Contract Forms
  - Section 7: Proposal Forms
- 
- Form A: Proposal Confirmation
  - Form B: Checklist
  - Form C: Technical Proposal Submission
  - Form D: Proposer Information
  - Form E: Joint Venture/Consortium/Association Information
  - Form F: Eligibility and Qualification
  - Form G: Format for Technical Proposal
  - Form H: Format for CV of proposed key personnel
  - Form I: Statement of Exclusivity and Availability
  - Form J: Financial Proposal Submission
  - Form K: Format for Financial Proposal

If you are interested in submitting a proposal in response to this RFP, please prepare your proposal in accordance with



the requirements and procedure as set out in this RFP and submit it by the deadline for submission of proposals set out in Section 3: Data Sheet.

Please note that a **pre-proposal conference** will be conducted as below:

Time: 11:00 AM, (GMT+3, Moldova Local Time)

Date: 4 September 2025

Venue: [Online Zoom Meeting](#)

Link: <https://undp.zoom.us/j/86414063002>

Should you be interested to submit a proposal, please log in to the Quantum NextGenERP supplier portal and subscribe to this tender following the instructions in the system user guide. Please search for the tender using search filters, namely **Negotiation ID: UNDP-MDA-00796**. Once subscribed to the tender, you will be able to receive notifications in case of amendments of the tender document and requirements.

Please indicate whether you intend to submit a bid by creating a draft response without submitting directly in the Quantum NextGenERP supplier portal.

Offers must be submitted directly in the Quantum NextGenERP supplier portal following this link: <http://supplier.quantum.partneragencies.org/> using the profile you may have in the portal (please log in using your username and password).

Should you require further clarifications on the application through the Quantum online portal, kindly contact the Procurement Unit at [sc.md@undp.org](mailto:sc.md@undp.org). Please pay attention that the proposal shall be submitted online through the Quantum system and any proposal sent to the above email shall be disqualified.

Should you require further clarifications on the Request for Proposal, Terms of Reference or other requirements, kindly communicate using the messaging functionality in the portal.

Deadline for Submission of Offers (Date and Time), which is visible in the online procurement system will be final. System will not accept submission of any proposal after that date and time. It is the responsibility of the bidder to make sure that the proposal is submitted prior to this deadline for submission.

Bidders are advised to upload proposal documents and to submit their offer a day prior or well before the date and time indicated under the deadline for submission of Offers. Do not wait until last minute. If Bidder faces any issue during submitting offers at the last minutes prior to the deadline for submission, UNDP may not be able to assist on such a short notice and will not be held liable in such instance. UNDP will not accept any offer that is not submitted directly through the System.



We look forward to receiving your proposal.

UNDP Moldova



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1 Overview

1.1 General Information

Title	RFP25/03105:ResCom/Company to provide support for development of cooperatives
E-Mail	sc.md@undp.org
Financial Offer Sealed	Yes
Reference Number	PRC0141831/RFP25/03105
Beneficiary Country	MDA
Introduction	<b>RFP25/03105: Company to provide support for development of cooperatives/clusters and implementing climate resilient solutions in synergic manner in ResCom partner communities</b>

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We look forward to receiving your proposal.

UNDP Moldova

**This is a two-envelope process. Financial proposals will be opened and evaluated only for offers that qualify from the technical evaluation.**

## 1.2 Tender Timeline

<b>Open Date</b>	19/08/25 14:53 PM
<b>Close Date</b>	16/09/25 13:30 PM
<b>Time Zone</b>	Coordinated Universal Time

## 1.3 Terms



**Negotiation Currency**    USD (US Dollar)

**1.4 Attachments**

File Name or URL	Type	Description
PROPOSAL FORMS	File	
User Guides	File	
Request for Proposal	File	

Note: The attachments above are part of general attachments to this Tender. There may be more attachments uploaded with requirement or price schedule. All attachments can be accessed from the portal directly



## 2 PART: TENDER REQUIREMENT AND EVALUATION CRITERIA

*\*Response is required*

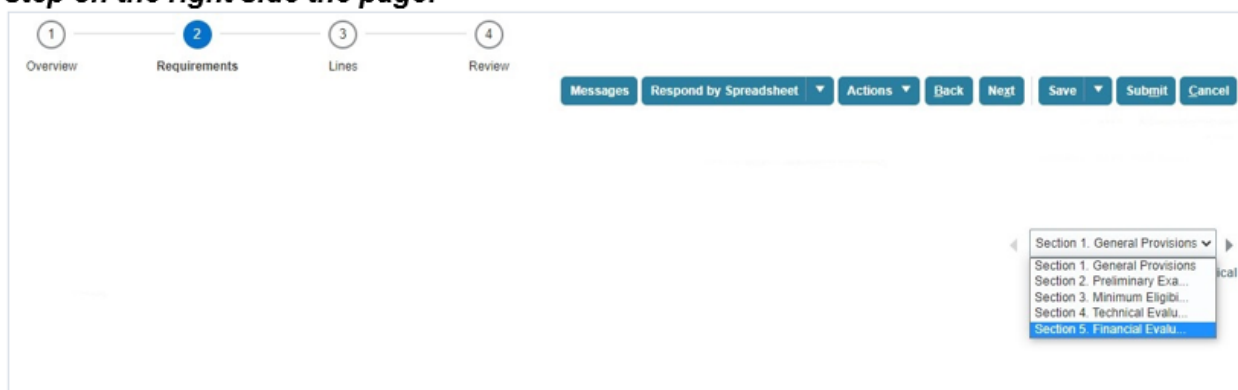
**Dear supplier,**

**Please carefully review the requirements and questions in this section.**

**Provide answers where required (marked with \*asterisk symbol) and upload supporting documents when requested so (marked with \*asterisk symbol).**

**Kindly note that your Financial Proposal (Forms K-J) should ONLY be uploaded under Section 6 (the "Financial Evaluation" section below/ Commercial), and price should also be included in the Price Schedule on the platform under "Lines".**

**Please note that there are several Sections to be filled in, under the "Requirements" (2) step on the right side the page:**



### 2.1 Section 1. General Provisions

#### \*1. General Instructions to Proposers

This tender is governed by the provisions in Section 2. Instructions to Proposers herewith attached. By participating and submitting an offer you confirm to have understood and accepted such provisions.

*Target: Confirm acceptance of instructions and provisions of this tender*

#### \*2. Bid Data Sheet

Section 3. Bid Data Sheet contains information and instructions specific to this Tender. Please confirm to have read, understood, and accepted such provisions, herewith attached.

*Target: Have read and understood provisions in BDS*

#### 3. Criteria for Evaluation and Contract Award

Combined Scoring Method, using the 70%-30% distribution for technical and financial proposals respectively. The minimum technical score required to pass is 70%.

#### Technical Proposal (70%)

- Bidder's Qualification, Capacity and Experience



- Methodology, Approach and Implementation Plan
- Management Structure and Key Personnel

### **Financial Proposal (30%)**

To be computed as a ratio of the Proposal's offer to the lowest price among the proposals received by UNDP.

Full acceptance of the UNDP Contract General Terms and Conditions (GTC). This is a mandatory criterion and cannot be deleted regardless of the nature of services required. Non-acceptance of the GTC may be grounds for the rejection of the Proposal.

## **2.2 Section 2. Evaluation Criteria - Preliminary Examination**

### **\*1. General Conditions of Contract**

Do you accept the General Conditions of Contract as specified in Section 6: Conditions of Contract and Contract Forms?

*Target: Accept General Conditions of Contract.*

### **\*2. Proposal Validity**

Do you accept that your proposal is valid for 90 days as required in Section 2. General Instructions and Section 3. Bid Data Sheet sections?

*Target: Accept Proposal Validity Conditions.*

### **\*3. Proposal Forms**

Please provide Technical Proposal Forms (A-I) as per forms provided, duly signed by a legal representative of your company. **Do not provide the Financial Proposal Forms (J-K) at this stage. The Financial Proposal Forms (J-K) shall be submitted only in the "Commercial section" below. Please, ensure that no other documents are disclosing your financial proposal apart from Forms J and K. Non-compliance with this instruction may result in rejection of the proposal received.**

*Target: Proposal Forms Submitted*

### **\*4. Company profile**

Please provide a Company Profile, which should not exceed fifteen (15) pages, including list of relevant institutions the Company has been cooperating with, including the topic and year must be presented together with the application package.

*Target: Company profile provided*

### **\*5. Legal documents**

Please provide Certificate of Incorporation/ Business Registration.

*Target: Legal documents provided*

### **6. Certified details of the ownership of the Bidder**

Please provide Certified details of the ownership of the Bidder company (including each member of a JV consortium), providing the percentage ownership, share or stockholding of each party with an interest exceeding 5% of the company ownership (or Annex 1 to Business Registration Certificate – for local companies)

*Response attachments are optional.*

### **7. Official Letter of Appointment**

Please provide an Official Letter of Appointment as local representative, if Bidder is submitting a Bid on



behalf of an entity located outside the country

*Response attachments are optional.*

**\*8. TaxRegistration/Payment Certificate**

Please provide Tax Registration/Payment Certificate issued by the Internal Revenue Authority evidencing that the Bidder is updated with its tax payment obligations, or Certificate of Tax exemption, if any such privilege is enjoyed by the Bidder

**9. Quality Certificates**

Please provide (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards and citations received by the Bidder, if any

*Response attachments are optional.*

**\*10. Financial Statement**

Please provide the Latest Audited Financial Statements (Income Statements and Balance Sheets) including Auditor's Reports (for international companies) or registered Financial Report at the Statistical Bureau (for local companies) for the past 3 (three) years for the Bidder (2022-2024)

*Target: Financial Statements provided*

**\*11. Statement of Satisfactory Performance**

Please provide at least 3 Clients' statements confirming satisfactory performance by the Proposer, each JV partner/Subcontractor (if the case), on the contracts of highest value carried out, during the past 5 (five) years, by each intended participant

*Target: Statement of Satisfactory Performance provided*

**12. Copy of preliminary Agreement**

Please upload a Copy of preliminary Agreement in case of Consortium

*Response attachments are optional.*

**\*13. Methodology, Approach and Implementation Plan**

Please provide a detailed description of the Methodology, Approach, and Implementation Plan (sequence of actions) for the services required in the ToR, with clear distribution of roles and responsibilities of the proposed key personnel, especially the role of the expert in energy efficient solutions in consulting the localities and close monitoring of the contracted services

*Target: Methodology, Approach and Implementation Plan provided*

**\*14. Copies of contracts**

Please provide copies of contracts to prove that Offeror meets the similar experience requirement (stated under Section 4: Evaluation Criteria)

**\*15. CVs and Statements of Exclusivity and Availability**

Please provide list of qualified key personnel, together with CVs and Statements of Exclusivity and Availability (signed by the envisaged person) of the Key personnel (mentioned under Section 4: Evaluation Criteria), including experience relevant to the required skills

*Target: CVs and Statements of Exclusivity and Availability provided*

## **2.3 Section 3. Evaluation Criteria - Minimum Eligibility**

### **1. Evaluation Criteria - Minimum Eligibility**



Eligibility will be evaluated on "Pass"/"Fail" basis.  
If the Proposal is submitted as a Joint Venture/Consortium/Association, each member should meet minimum criteria, unless otherwise specified in the criterion.

**Eligibility Criteria**

Eligibility Criteria	Documents to establish compliance
<b>Legal Status:</b> Proposer is a legally registered entity	Form D: Proposer Information
<b>Diversity, Inclusion and Belonging:</b> Proposer belongs to a diverse supplier group, including micro, small or medium sized enterprise, women or youth owned business or other.	Form D: Proposer Information
<b>Eligibility:</b> Vendor is not suspended, nor otherwise identified as ineligible by any UN Organization, the World Bank Group or any other International Organisation in accordance with Section 2 Article 4.	Form C: Technical Proposal Submission
<b>Conflict of Interest:</b> No conflicts of interest in accordance with Section 2 Article 4.	Form C: Technical Proposal Submission
<b>Bankruptcy:</b> The Proposer has not declared bankruptcy, in not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future	Form C: Technical Proposal Submission



**\*2. Compliance with Minimum Eligibility Criteria**

Do you confirm that you comply with the Minimum Eligibility Criteria?

**2.4 Section 4. Evaluation Criteria - Qualification**

**1. Evaluation Criteria - Qualification**

Qualification will be evaluated on "Pass"/"Fail" basis.  
If the Proposal is submitted as a Joint Venture/Consortium/Association, each member should meet minimum criteria, unless otherwise specified in the criterion.

**Qualifications Criteria**

Qualification Criteria	Documents to establish compliance
<b>History of non-performing contracts</b> <sup>[1]</sup> : Non-performance of a contract did not occur as a result of contractor default within the last 3 years .	Form F: Eligibility and Qualification
<b>Litigation History:</b> No consistent history of court/arbitral award decisions against the Proposer for the last 3 years.	Form F: Eligibility and Qualification
<b>Previous Experience:</b>	
<b>Minimum 3 (three) contracts of cumulatively USD 600,000</b> in local development/business support (funds/grant administration) envisaging provision of capacity building services and/or procurement of goods/services/works for the final beneficiaries (LPAs, start-ups, SMEs, social entrepreneurship, other relevant areas) during the last 6 (six) years (2024-2019). Collectively, the contracts must demonstrate experience in both capacity building and procurement of goods/services/works. This means that: -At least one of the contracts must include capacity building services.	Form F: Eligibility and Qualification



<p>-At least one of the contracts must include procurement of goods/services/works.</p> <p>-The contracts can be a mix, where some focus solely on capacity building, others on procurement, or a combination of both.</p> <p>List of contracts managed, and their value shall be included in the Proposal.</p> <p><i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i></p>	
<p><b>At least 2 (two) assignments completed (or in the final stage of completion) related to energy and climate projects</b> over the last 6 (six) years (2024-2019). These assignments should involve activities such as:</p> <p>-Implementation of energy efficiency projects for business or communities.</p> <p>-Implementation of climate smart actions or projects</p> <p>-Deployment of renewable energy solutions</p> <p>-Any other projects directly related to energy production, conservation, or climate resilience.</p> <p><i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i></p>	<p>Form F: Eligibility and Qualification</p>
<p><b>Minimum Key Personnel:</b></p>	
<p>The minimum personnel mandatory for the implementation of the contract:</p> <ul style="list-style-type: none"><li>• 1 (one)Project Manager.</li><li>• 1 (one) Expert in energy efficient solutions</li><li>• 1 (one) Business Expert</li><li>• 1(one) Financial Officer/Accountant</li><li>• 1 (one) Procurement Officer</li></ul> <p>Please note: The above listed roles can</p>	<p>Duly signed CVs and Statements of Exclusivity and Availability, including any other supporting documents, attached to Form H: Format for Technical Proposal</p>



be cumulated by certain team members, but not more than two roles per team member, clarifying in the Methodology the reasoning for such approach and distribution of tasks.  <i>Project Manager should be employed by the Lead Partner. (For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i>	
<b>Financial Standing:</b>	
<b>Liquidity:</b> The Ratio Average current assets / Current liabilities over the last 3 (three) years must be equal or greater than 1. Proposers must include in their Proposal audited balance sheets cover the last 3 (three) years.  If QR is less than 1: UNDP shall verify financial capacity of the bidder and has the authority to seek references from concerned parties & banks on the bidder' financial standing. UNDP has the right to reject any bid if submitted by a contractor whom investigation leads to a result that he is not financially capable and/or had serious financial problems.  <i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i>	Copy of confirmed financial statements for the last 3 (three) years.  Form F: Eligibility and Qualification
<b>Turnover:</b> Proposers should have average annual sales turnover of minimum USD 200,000for the last 3 (three) years (2022-2024).  <i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i>	Copy of audited financial statements for the last 3 (three) years.  Form F: Eligibility and Qualification

[1]Non-performance, as decided by UNDP, shall include all contracts where (a) non-performance was not challenged by the contractor, including through referral to the dispute resolution mechanism under the



respective contract, and (b) contracts that were so challenged but fully settled against the contractor. Non-performance shall not include contracts where Employer's decision was overruled by the dispute resolution mechanism. Non-performance must be based on all information on fully settled disputes or litigation, i.e. dispute or litigation that has been resolved in accordance with the dispute resolution mechanism under the respective contract and where all appeal instances available to the Bidder have been exhausted.

**\*2. Compliance with Minimum Qualification Criteria**

Do you confirm that you comply with the Minimum Qualification Criteria?

**2.5 Section 5. Technical Evaluation Criteria**

**1. Technical Evaluation Criteria**

The technical proposal will be evaluated based on the criteria set here below following the maximum obtainable points set.  
Evaluation team will score each criteria based on the information provided in the proposal.  
To pass the technical evaluation, the proposal must score at least 70% of the maximum total obtainable points.

**Summary of Technical Proposal Evaluation Forms**

Summary of technical proposal evaluation sections		Points obtainable
1.	Proposer's qualification, capacity and experience	300
2.	Proposed methodology, approach and implementation plan	400
3.	Management structure and key personnel	300
Total		1000

Section 1. Proposer's qualification, capacity and experience		Points obtainable
1.1	Reputation of organisation and staff credibility / reliability / industry standing	65



	<p>Organization / Company profile – 35points:</p> <ul style="list-style-type: none"> <li>• The company is a well-known market player with a good standing – 35 pts</li> <li>• The company is well-known but lacks a good standing in the field – 20 pts</li> <li>• The company is not known on the market and lacks a good standing in the field - 0 pts</li> </ul> <p>Financial statement – 30 pts:</p> <ul style="list-style-type: none"> <li>• At least \$400,000 or more of annual turnover for last three years – 30 pts</li> <li>• At least \$300,000 of annual turnover for last three years – 20 pts</li> <li>• At least \$200,000 of annual turnover for last three years – 10 pts</li> </ul>	
1.2	<p>General organisational capability which is likely to affect implementation: management structure, financial stability and project financing capacity, project management controls, extent to which any work would be subcontracted.</p> <ul style="list-style-type: none"> <li>• Age of the legal entity (public/business association, public/business support organization, public/business development service provider, etc.) (6 years – 20 pts, 5 pts for each additional year, up to 40 pts)</li> <li>• Project management controls (organigram) (up to 10 pts)</li> </ul>	50
1.3	<p>Relevance of specialised knowledge and experience on similar engagements done in the region / country</p> <ul style="list-style-type: none"> <li>• Minimum 3 (three) contracts of cumulatively USD 600,000 in local development/business support (funds/grant administration) envisaging provision of capacity building services and/or procurement of goods/services/works for the final beneficiaries (LPAs, start-ups, SMEs, social entrepreneurship, other relevant areas) during the last 6 (six) years (2024-2019) (3 contracts totaling USD 600,000 – 5 pts, 5 pts for each additional contract of at least USD 200,000, up to 15 pts. )</li> </ul>	140

	<ul style="list-style-type: none"> <li>· At least 2 (two) assignments completed (or in the final stage of completion) related to energy projects over the last 6 (six) years (2024-2019) (2 assignments - 5 pts, 5 pts for each additional contract, up to 15 pts)</li> <li>· Minimum three (3) years of experience in implementing development programs, projects, capacity building activities in the areas of environment / agriculture / climate change / local or rural development / economic development out of which at least 2 (two) in Moldova (3 years of experience out of which less than 2 in Moldova - 0 pts, 3 years (out of which 2 in Moldova) - 30 pts, 5 pts for each additional year in Moldova or internationally, up to 50 pts)</li> <li>· Minimum three (3) years of experience in working with private sector and/or Local Public Authorities (3 years - 20 points, 5 points for each additional year, up to 30 points)</li> <li>· Minimum one (1) year of experience in working with international organizations or UN agencies (Yes - 15 pts, No - 0 pts)</li> <li>· At least one (1) year of experience in working with projects promoting gender equality and women empowerment (Yes - 15 pts, No - 0 pts)</li> </ul>	
1.4	<p>Quality assurance procedures and risk mitigation measures</p> <ul style="list-style-type: none"> <li>· Quality assurance framework and policies in place, supported by recognized certifications or accreditations (Comprehensive quality assurance framework and policies in place - 10 pts, Limited or no evidence of quality assurance procedures or certifications - 0 pts)</li> <li>· Risk management approach tailored to project lifecycle in place (Robust risk management approach with</li> </ul>	20

	clearly defined methodologies and tools – 10 pts, Limited or no evidence of risk management strategies or tools – 0 pts).	
1.5	<p>Organisation Commitment to Sustainability</p> <p>Organisation is compliant with ISO 14001 or ISO 14064 or equivalent – 10 points</p> <p>Organisation is a member of the UN Global Compact – 10 points</p> <p>Organisation demonstrates significant commitment to sustainability through some other means (for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues) – 5 points</p>	25
<b>Total Section 1</b>		<b>300</b>

<b>Section 2. Proposed methodology approach and implementation plan</b>		<b>Points obtainable</b>
2.1	<p>Understanding of the requirement: Have the important aspects of the task been addressed in sufficient detail? Are the different components of the project adequately weighted relative to one another?</p> <ul style="list-style-type: none"> <li>· The proposal shows a strong understanding of the task. Most important aspects are covered in detail, and the components are generally well-balanced, with minor areas needing improvement. – up to 80 pts</li> <li>· The proposal indicates a partial understanding of the task. Some important aspects are addressed, but many details are missing. The components are somewhat balanced, but significant adjustments are needed – up to 50 pts</li> <li>· The proposal demonstrates a minimal understanding of the task. Very</li> </ul>	80

	few important aspects are addressed, and most details are missing. The components are inadequately balanced, needing substantial revisions – up to 20 pts	
	<p>Description of the Proposer's approach and methodology for meeting or exceeding the requirements of the Terms of Reference</p> <ul style="list-style-type: none"> <li>· The proposed approach and methodology fully meet the ToR requirements – up to 100 pts</li> <li>· The proposed approach and methodology are closely interlinked with ToR but require some adjustments to properly address all the tasks – up to 70 pts</li> <li>· The proposed approach and methodology partly meet the ToR requirements or require major adjustments to address the tasks – up to 30 pts</li> </ul>	100
2.3	<p>Details on how the different service elements shall be organised, controlled and delivered</p> <ul style="list-style-type: none"> <li>· The proposal provides a detailed and clear plan for organizing, controlling, and delivering all service elements. It includes specific roles and responsibilities, timelines, and control mechanisms. The plan demonstrates a high level of coordination and efficiency – up to 50 pts</li> <li>· The proposal outlines a good plan for organizing, controlling, and delivering service elements. Most roles, responsibilities, and timelines are clearly defined, with minor areas needing improvement. Control mechanisms are generally effective - up to 35 pts</li> <li>· The proposal presents a basic plan for organizing, controlling, and delivering service elements. Some roles, responsibilities, and timelines are defined, but several details are lacking.</li> </ul>	50

	Control mechanisms are somewhat effective but need refinement - up to 20 pts	
2.4	<p>Description of available performance monitoring and evaluation mechanisms and tools; how they shall be adopted and used for a specific requirement</p> <ul style="list-style-type: none"> <li>· The proposed M&amp;E methodology and tools fully respond to the task – up to 50 pts</li> <li>· The proposed M&amp;E methodology is well-structured and defined but requires some clarifications from bidder – up to 30 pts</li> <li>· The proposed M&amp;E methodology requires major adjustments to address the tasks – up to 10 pts</li> <li>· No M&amp;E methodology was provided – 0 pts</li> </ul>	50
	<p>Assessment of the implementation plan proposed including whether the activities are properly sequenced and if these are logical and realistic</p> <ul style="list-style-type: none"> <li>· The Implementation Plan is well structured with a clear and logical sequence of activities, and the methodology is fully described without need for further clarification – up to 70 pts</li> <li>· The Implementation Plan is generally well structured with a logical sequence of activities, though some elements of the methodology require clarification – up to 50 pts</li> <li>· The Implementation Plan lacks clear structure and contains gaps in the sequence of activities, with major clarifications needed on the methodology – up to 20 pts</li> </ul>	70
2.6	<p>Does the proposal demonstrate good and logical distribution of roles in the team, including distribution per person-days' involvement?</p> <ul style="list-style-type: none"> <li>· Extensive and logical distribution – up to 50 pts</li> <li>· To some extent – up to 25 pts</li> </ul>	50



	<ul style="list-style-type: none"> <li>Limited or lack of any such details - 5 pts</li> </ul>	
<b>Total Section 2</b>		<b>400</b>

<b>Section 3. Management Structure and Key Personnel</b>			<b>Points obtainable</b>
1	<b>Project Manager</b>		100
	- Master's degree or equivalent in Business administration/Public Administration/Law/Environment/Agriculture, or other relevant fields ( <i>Bachelor – 5 pts, Master's – 10 pts</i> ).	10	
	- At least five (5) years of experience in carrying out or leading assignments in the area of business development/administration and/or project management. Specific experience in the field of business advisory provision to the agriculture sector or energy related projects is an advantage. ( <i>5 years - 20 pts, each additional year – 5 pts, up to max 30 pts</i> ) ( <i>specific experience in agriculture or energy sector (Yes – 10 pts, No – 0 pts)</i> ).	40	
	- Demonstrated experience in conducting at least 1 assignment related to climate change/environment would constitute an advantage ( <i>one assignment – 10 pts, each additional assignment – 5 pts, up to 30 pts</i> ).	30	
	- Previous work with UNDP and/or other development partners will be an asset ( <i>each assignment – 5 pts, up to 10 pts</i> ).	10	
	- Verbal and written fluency in Romanian, Russian and English, Ro and Ru - 3 pts each, Eng - 4 pts	10	
2	<b>Financial Officer/Accountant</b>		50
	- University/Master's degree or in Accountancy/Economy/Finance or other relevant fields ( <i>Bachelor – 5 pts, Master's – 10 pts</i> ).	10	
	- At least three (3) years of experience in accounting/financial management ( <i>3 years - 5 pts, each additional year – 5 pts, up to 25 pts</i> ).	25	

	<ul style="list-style-type: none"> <li>- Experience in similar activities with UNDP and/or other international projects are a strong advantage (<i>each assignment – 5 points, up to 10 pts</i>).</li> </ul>	10	
	<ul style="list-style-type: none"> <li>- Verbal and written fluency in Romanian and Russian, each language 2.5 pts</li> </ul>	5	
3	<b>Procurement Officer</b>		50
	<ul style="list-style-type: none"> <li>- University/Master's degree or equivalent in Business Administration, Procurement, Supply Chain Management, or other relevant fields: (<i>Bachelor – 5 pts, Master's – 10 pts</i>).</li> </ul>	10	
	<ul style="list-style-type: none"> <li>- At least three (3) years of experience in design/management/evaluation of different modalities to deliver grants/non-cash support and perform tenders: (<i>3 years – 10 pts, each additional year – 5 pts, up to 20 pts</i>).</li> </ul>	20	
	<ul style="list-style-type: none"> <li>- At least three (3) years of practical experience in purchase/acquisitions of goods and services according to the Public Procurement Standards (<i>3 years– 5 pts, each additional year – 5 pts, up to 15 pts</i>).</li> </ul>	15	
	<ul style="list-style-type: none"> <li>- Verbal and written fluency in Romanian and Russian, each language 2.5 pts</li> </ul>	5	
4	<b>Expert in energy efficient solutions (technical expert)</b>		50
	<ul style="list-style-type: none"> <li>- University/Master's degree or equivalent in Energy Engineering/Environment/Agriculture or other relevant areas (<i>Bachelor – 5 pts, Master's – 10 pts</i>).</li> </ul>	10	
	<ul style="list-style-type: none"> <li>- At least five (5) years of practical experience and expertise on Climate Change Adaptation actions, Environmental protection (<i>5 years - 10 pts, each additional year – 5 pts, up to 20 pts</i>).</li> </ul>	20	
	<ul style="list-style-type: none"> <li>- Hands-on involvement in designing and implementing renewable energy systems (e.g., photovoltaic panels, energy-efficient HVAC systems, LED lighting retrofits). (<i>each involvement– 5 pts, up to 10 pts</i>).</li> </ul>	10	
	<ul style="list-style-type: none"> <li>- Experience in on-site monitoring of project implementation, including verifying quality and compliance of works/goods/services (<i>Yes – 5 pts, No – 0 pts</i>).</li> </ul>	5	
	<ul style="list-style-type: none"> <li>- Verbal and written fluency in Romanian and Russian, each language 2.5 pts</li> </ul>	5	



5	<b>Expert in business</b>		50
	- University/Master's degree or in Accountancy/Economy/Business Administration or other relevant fields, ( <i>Bachelor – 5 pts, Master's – 10 pts</i> ).	10	
	- At least three (3) years of experience in business consulting, ( <i>3 years – 15 pts, each additional year – 5 pts, up to 25 pts</i> ).	25	
	- Experience in similar activities with UNDP and/or other international projects are a strong advantage, ( <i>each assignment – 5 points, up to 10 pts</i> ).	10	
	- Fluency in Romanian and Russian (verbal and writing), each language 2.5 pts	5	
<b>Total Section 3</b>			<b>300</b>

## 2.6 Section 6. Financial Evaluation

### \*1. Financial Proposal

Please provide the cost breakdown of your financial proposal as per Form K (Format for Financial Proposal) and instructions provided. Indicate the total amount here and make sure it matches with the total amount indicated line items.

*Target: Cost breakdown provided*

### 2.7 Section I-1.

### 2.8 Section I-2.

### 2.9 Section I-3.





3 PART: Schedule of Requirement and Price Schedule

Instructions

*The proposer is required to prepare the Financial Proposal following the format from Forms J and K and submit them in an envelope separate from the Technical Proposal (Forms A-I) as indicated in the Instruction to Proposers.*

*The inclusion of any financial information in the Technical Proposal (Forms A-I) shall lead to disqualification of the Proposer.*

*The Financial Proposal should align with the requirements of the Terms of Reference and the proposer's Technical Proposal.*

*Kindly note that bidders are expected to complete both Form J and K and upload these forms under the Commercial Section 6 in "Requirements" as well as complete the item line pricing below including the total proposal amount.*

3.1 Line Information

Line Description	Category	Item	UOM	Requested Quantity	Unit Price	Total Price	Additional Attributes
1-1 Inception report (IR)	Agro industry vocational training						
2-2 First progress report (PR1)	Agro industry vocational training						
3-3 Second progress report (PR2)	Agro industry vocational training						
4-4 Third progress report (PR3)	Agro industry vocational training						
5-5 Forth progress report (PR4)	Agro industry vocational training						
6-6 Fifth Progress report (PR5)	Agro industry vocational training						



Line Description	Category	Item	UOM	Requested Quantity	Unit Price	Total Price	Additional Attributes
7-7 Sixth Progress Report	Agro industry vocational training						
8-8 Final Report (FR)	Agro industry vocational training						

\*For Additional Attributes of lines, please review the negotiation lines from supplier portal.